



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JUNE 16, 2026 AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Jackie Espinosa, Commissioners Noel Ortiz, Angela Eady, Janette Martinez

Staff Present: City Manager Mike Steigerwald, City Attorney Kalanit Oded, Deputy City Manager Austin Blake, City Clerk Tameara Crespo

Members Absent: Commissioner Carlos Alvarez, III

Staff Absent: Deputy City Manager Desiree Matthews

Mayor Espinosa called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE After a Moment of Silence, Commissioner Martinez led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Swearing In of New Firefighters

Staff requests that our five new employees be sworn in as City of Kissimmee Fire Department Firefighters.

Fire Chief Walls administered the Oath of Office to Roderick Castro, Luis Marquez, Noah Drozd, Sebastian Molina, and Dylan Sharpe.

3.B Proclamation – City of Kissimmee Fire Department Founding Date

City of Kissimmee Fire Department Founding Date Proclamation presentation to Fire Chief Jim Walls.

City Manager Steigerwald read a proclamation in honor of the City of Kissimmee's Fire Department Founding Date, as the Mayor and Commissioners presented it. Recipient Chief Jim Walls thanked the City for its support.

3.C Proclamation – World Elder Abuse Awareness Month

Proclamation presentation to AARP Volunteers Hilda Diaz and Ana Charris, recognizing June as World Elder Abuse Awareness Month.

City Manager Steigerwald read a proclamation honoring World Elder Abuse Awareness Month as the Mayor and Commissioners presented it. Recipients Hilda Diaz and Ana Charis thanked the City for its support.

3.D Service Awards for April, May, and June 2026

The City Commission joins the City Manager in recognizing employees who have reached milestones in years of service.

City Manager Steigerwald acknowledged employees who've reached service milestones of five, ten, fifteen, twenty, and thirty years, and presented awards to those who were in attendance.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - Second and Final Reading - Proposed Ordinance # 26-15 - An Ordinance establishing the Hilliard Isle Community Development District (CDD)

AN ORDINANCE OF THE CITY COMMISSION OF KISSIMMEE, FLORIDA, ESTABLISHING THE HILLIARD ISLE COMMUNITY DEVELOPMENT DISTRICT LOCATED IN THE CITY OF KISSIMMEE AND CONTAINING APPROXIMATELY 451 ACRES; PROVIDING FOR THE AUTHORITY OF THE ORDINANCE; PROVIDING FOR THE ESTABLISHMENT OF THE BOUNDARIES FOR THE HILLIARD ISLE COMMUNITY DEVELOPMENT DISTRICT; PROVIDING FOR THE DESIGNATION OF THE INITIAL BOARD OF SUPERVISORS; PROVIDING FOR THE DISTRICT NAME; PROVIDING FOR STATUTORY PROVISIONS GOVERNING THE DISTRICT; PROVIDING FOR CONFLICT AND SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE OF LAWS AND ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

Request approval of the petition to establish the Hilliard Isle Community Development District (CDD) and adoption of Proposed Ordinance # 26-15.

City Clerk Crespo read Ordinance # 3139 by title. Mayor Espinosa announced the Public Hearing with no response from the audience. Mayor Espinosa and Commissioner Martinez disclosed they had conducted a site visit of the property during a ribbon-cutting ceremony. Per City Attorney Oded, the visit does not disqualify either official from participating in the vote. Commissioner Martinez moved to approve the Public Hearing and to adopt Ordinance # 3139. Commissioner Eady seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Ortiz	AYE
Commissioner Eady	AYE
Commissioner Alvarez	ABSENT
Commissioner Martinez	AYE
Mayor Espinosa	AYE

Motion carried 4 - 0.

5. PUBLIC HEARINGS

5.A Public Hearing — Amendment to the Section 108 Loan Application, Substantial Amendment to the 2025-2029 Consolidated Plan and 2025 Annual Action Plan, and Accompanying Resolution

Requesting approval for the amendment to the Section 108 Loan Application amount, the substantial amendment to the 2025-2029 Consolidated Plan, the 2025 Annual Action Plan, and the associated resolution.

Housing Manager Frances DeJesus reviewed the agenda item. Mayor Espinosa announced the Public Hearing with no response from the audience.

Commissioner Martinez made a motion to approve the Public Hearing and adopt Resolution # 15-2026. Commissioner Eady seconded the motion.

Motion carried 4 - 0.

6. HEAR AUDIENCE *Anything requiring a vote will be heard at a later time.*

Mayor Espinosa opened the floor for public comment. Comment cards (Exhibit A) were submitted, and residents provided their comments. Speakers discussed decorum, the upcoming election, and non-city business during public comment.

7. **CONSENT AGENDA** *The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must*

receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

Commissioner Eady made a motion to approve the Consent Agenda in its entirety. Commissioner Martinez seconded the motion.

Motion carried 4 - 0.

- 7.A City Commission Minutes from the June 2, 2026 Meeting and KUA Interviews
Approval of the June 2, 2026, Commission meeting and KUA interview minutes.
- 7.B Forestry Chipper Truck Purchase
Approval to purchase a truck with a forestry chipper dump body for the Parks and Recreation Department in the amount of \$113,872, per the Florida Sheriff Association Contract (Contract # 20260225).
- 7.C Installation of LED Stadium Lighting for Fortune Road Athletic Complex
Requesting approval to install LED stadium lighting at the Fortune Road Athletic Complex for \$174,900 (Contract # 20260226) with Musco Sports Lighting, LLC.
- 7.D Kissimmee Police Department Elevator Modernization Contract Amendment
Requesting approval of the First Amendment to the Agreement with KONE, Inc. (Contract # 20260065) to add one elevator at the Kissimmee Police Department under the same terms and conditions of the original agreement, in an amount not to exceed \$185,631.00, increasing the total contract amount to \$983,001.00. Approval is also requested to increase the contingency funds by \$14,369.00 for unforeseen project-related needs, and authorization for the City Manager or designee to execute any documents or change orders related to this amendment.
- 7.E Continuing services contracts for Inspire Placemaking Collective, Inc., NUE Urban Concepts, and Traffic and Mobility Consultants
Requesting approval of continuing services contracts for Inspire Placemaking Collective, Inc. (# 20260209), NUE Urban Concepts (# 20260206), and Traffic and Mobility Consultants (# 20260207), for general planning services.
- 7.F Scope with NUE Urban Concepts for updates to the Mobility Study and Mobility Fee Ordinance
Approval of the scope of work for updates to the Mobility Study and Mobility Fee Ordinance with NUE Urban Concepts (Contract # 20260206).
- 7.G 2025 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs
Requesting approval to accept the 2025 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs, totaling \$24,215.37 (Grant # BVP26), and authorizing the Police Chief to sign all necessary agreements related to this grant.
- 7.H Hill Street Sidewalk Project Change Order No. 1
Approval of Change Order No. 1 to the contract with American Persian Engineering, Inc.(Contract # 20240056) in the amount of \$75,666.60 to incorporate revisions identified by the Engineer of Record for the Hill Street Sidewalk Project, consisting of the construction of a six-foot-wide sidewalk along the south side of Hill Street connecting South Emory Street, Lincoln Street, and John Young Parkway.
- 7.I Internship Grant from Florida Airports Council (FAC)
Requesting approval to accept an Internship Grant from the Florida Airports Council (FAC) for Kissimmee Gateway Airport (Grant # AIRFAC26).

- 7.J Award Professional Auditing Services for RFP2026-009
Approval to award Contract # 20260228 for RFP2026-009 to Purvis Gray Company for Professional Auditing Services.

8. DISCUSSION ITEMS

CITY COMMISSION RECESSES AND CONVENES AS THE COMMUNITY REDEVELOPMENT AGENCY BOARD

- 8.A DKCRA – Holiday Lighting RFP Award
Requesting approval of the Downtown Kissimmee CRA Board bid award for RFP 2026010 to We Hang Christmas Lights FL (Contract # 20260223).

Redevelopment Planner Benjamin Burnett reviewed the holiday lighting RFP and agenda item details.

Board Member Eady made a motion to approve. Board Member Martinez seconded the motion.

Motion carried 4 - 0.

COMMUNITY REDEVELOPMENT AGENCY BOARD ADJOURNS AND RECONVENES AS THE CITY COMMISSION

- 8.B Resolution Implementing Article III, Chapter 1, Section 6 of the City Charter
Adoption of a Resolution authorizing the City Clerk to administer the lottery process for all municipal elections and transmit the certified results directly to the Osceola County Supervisor of Elections Office.

City Manager Steigerwald reviewed the agenda item and proposed changes to the elections process.

Commissioner Martinez made a motion to adopt Resolution # 16-2026. Commissioner Eady seconded the motion.

Motion carried 4 - 0.

- 8.C Discussion and Direction Regarding Amendments to Temporary Sign Regulations
Commissioner Janette Martinez has requested that the City Commission discuss potential revisions and/or amendments to the City's Sign Code pertaining to temporary signs during election periods.

Commissioner Martinez opened a discussion regarding temporary signs on commercial properties. Discussion centered on applying the same signage standards to both residential and commercial properties, sign rights at the Civic Center and other public properties, such as the public library, and whether to amend the sign ordinance adopted in January. The Commission also discussed property owners' discretion regarding signage on private commercial property and directed the City Attorney to draft an email to the County clarifying sign regulations at the library.

Commissioner Martinez made a motion to amend the City's sign code for temporary signage during elections by applying the same regulations to residential and nonresidential properties, direct the City Attorney to clarify signage regulations with the County regarding the Public Library, and direct the City Clerk to notify all current municipal candidates of the proposed temporary yard sign changes. Commissioner Eady seconded the motion.

AYE: Commissioner Eady, Commissioner Martinez, Mayor Espinosa

NAY: Commissioner Ortiz

Motion carried 3 - 1.

Commission consensus was reached to suspend enforcement of the current sign code for temporary signage on nonresidential properties until the new ordinance takes effect.

8.D Advisory Board Vacancies: Board of Adjustments

The Commission is requested to make an appointment to fill a vacancy on the Board of Adjustments.

Commissioner Ortiz made a motion to appoint Marie Isidor to the Board of Adjustment. Mayor Espinosa seconded the motion.

Motion carried 4 - 0.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

Commissioner Martinez congratulated all of those who qualified for their respective candidate races. Commissioner Ortiz wished everyone a Happy Father's Day. Commissioner Eady thanked staff for a terrific Juneteenth celebration.

10. ADJOURNMENT

Commissioner Eady made a motion to adjourn. Commissioner Martinez seconded the motion.

Motion carried 4 - 0.

There being no further business to come before the Commission, Mayor Espinosa adjourned the meeting at 7:00 PM.



ATTEST:

Tameara Crespo

CITY CLERK

Jackie Espinosa

MAYOR-COMMISSIONER

PUBLIC COMMENT CARD

REQUEST TO ADDRESS THE CITY COMMISSION



DATE: 6/16/26

AGENDA ITEM #: _____

NON-AGENDA ITEM: Public Comment

NAME: S. Nelson

ADDRESS: Sunny Sh CITY: Kissimmee STATE: FL ZIP: 34791

CHECK ALL THAT APPLY:

- ☒ I WISH TO SPEAK
- ☐ I DO NOT WISH TO SPEAK AND WAIVE MY OPTION TO SPEAK
- ☐ I SUPPORT THIS AGENDA ITEM
- ☐ I OPPOSE THIS AGENDA ITEM
- ☐ NEUTRAL

INSTRUCTIONS:

- COMPLETE ONE (1) CARD FOR EACH TOPIC; INCLUDE AN AGENDA ITEM IF APPROPRIATE (ABOVE)
- PLEASE SUBMIT YOUR COMMENT CARD TO THE CITY CLERK
- WHEN YOUR NAME IS CALLED, APPROACH THE PODIUM AND STATE YOUR NAME AND ADDRESS FOR THE RECORD
- YOU WILL HAVE 3 MINUTES TO VOICE YOUR OPINION, ADDITIONAL TIME PERMITTED ONLY BY AUTHORITY OF THE COMMISSION
- ONCE SUBMITTED, THIS COMMENT CARD BECOMES A PUBLIC RECORD PURSUANT TO FLORIDA STATUTE 119

THE CITY COMMISSIONS RULES OF DECORUM WILL BE ENFORCED. ANY PERSON MAKING PERSONAL, DISRESPECTFUL AND SLANDEROUS REMARKS OR WHO BECOMES BOISTEROUS WHILE ADDRESSING THE CITY COMMISSION OR WHILE ATTENDING THE COMMISSION MEETING SHALL BE REMOVED FROM THE ROOM.

PUBLIC COMMENT CARD

REQUEST TO ADDRESS THE CITY COMMISSION

DATE: 6-16-26

AGENDA ITEM #: (6) HEAR OUT

NON-AGENDA ITEM: _____

NAME: RAY PARSONS

ADDRESS: 11 E. MONUMENT CITY: KISS STATE: FL ZIP: 34741
AV.

CHECK ALL THAT APPLY:

- ☒ I WISH TO SPEAK
- ☐ I DO NOT WISH TO SPEAK AND WAIVE MY OPTION TO SPEAK
- ☐ I SUPPORT THIS AGENDA ITEM
- ☐ I OPPOSE THIS AGENDA ITEM
- ☐ NEUTRAL

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PUBLIC COMMENT CARD

REQUEST TO ADDRESS THE CITY COMMISSION



DATE: 6/14

AGENDA ITEM #: _____

NON-AGENDA ITEM: Public Comment

NAME: G Evans

ADDRESS: Sunny Sh CITY: Kissimmee STATE: FL ZIP: 34741

CHECK ALL THAT APPLY:

☒ I WISH TO SPEAK
☐ I DO NOT WISH TO SPEAK AND WAIVE MY OPTION TO SPEAK

☐ I SUPPORT THIS AGENDA ITEM
☐ I OPPOSE THIS AGENDA ITEM
☐ NEUTRAL

I will be speaking
Last due to my
anxiety

INSTRUCTIONS:

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