



**MEETING AGENDA
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, MAY 5, 2026 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Swearing In of Newly Promoted Fire Department Officers

3.B Proclamation - Economic Development Week

3.C Proclamation - Foster Youth Connection Month

3.D Proclamation - Older Americans Month

3.E Proclamation - National Safe Boating Week

3.F Employee of the Month for May

3.G Father's Footsteps Foundation Presentation

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - Second and Final Reading - Proposed Ordinance # 26-14
Amending the City Charter, Section 6: Compensation of Commissioners

AN ORDINANCE AMENDING THE CHARTER OF THE CITY OF KISSIMMEE;
ARTICLE II, ADMINISTRATION, CHAPTER 2, CITY COMMISSION, SECTION 6,
COMPENSATION OF COMMISSIONERS; SUBMITTING THE PROPOSED
AMENDMENT TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS
OF THE CITY FOR APPROVAL OR DISAPPROVAL; AND PROVIDING FOR AN
EFFECTIVE DATE

5. PUBLIC HEARINGS

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

7.A City Commission Minutes from the April 21, 2026 Commission Meeting

7.B Approval of Contract Extension with Miller Electric Company

7.C Single-Source Contract with AECOM, Inc. for Alleyway Paving Design Services

7.D Change Order No. 1 Vulnerability Assessment and Adaptation Plan Services

7.E Donation of Portable Basketball Goals to Maranatha Academy by Jireh

7.F Technical Revisions to Local Housing Assistance Plans for Years 2022-2024 and 2025-2028

7.G Approval of contract agreement between the City of Kissimmee and Axon Enterprise, Inc.

8. DISCUSSION ITEMS

CITY COMMISSION RECESSES AND CONVENES AS THE COMMUNITY REDEVELOPMENT AGENCY BOARD

8.A (VSCRA) Resolution Authorizing a Locally Funded Agreement (LFA), a Three-Party Escrow Agreement with the Florida Department of Transportation, and a Budget Transfer

COMMUNITY REDEVELOPMENT AGENCY BOARD ADJOURNS AND RECONVENES AS THE CITY COMMISSION

8.B Presentation of the Annual Comprehensive Financial Report for the year ended September 30, 2025

8.C Presentation of the Downtown CRA Annual Comprehensive Financial Report for the year ended September 30, 2025

8.D Presentation of the Vine Street CRA Annual Comprehensive Financial Report for the year ended September 30, 2025

8.E Advisory Board Vacancy: Historic Preservation Board

8.F Annual Advisory Board vacancies with terms ending May 31, 2026

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Swearing In of Newly Promoted Fire Department Officers

Request

Request that David Losey, Connor Quinn, and Scott Watson be sworn in to their newly appointed positions.

Explanation

On April 11th, David Losey and Connor Quinn were promoted to Fire Lieutenant. Lieutenant Losey will be stationed on D Shift at Station 11. Lieutenant Quinn will be stationed on A Shift at Station 13.

On March 12th, Scott Watson was promoted to the position of Fire Engineer. He will be stationed on D Shift at Station 13.

Department: Fire
Presenter: James Walls

Attachment(s):

1. (S) Oaths Newly Promoted KFD Officers

ITEM 3.B

Proclamation - Economic Development Week

Request

Proclamation presentation to Abigail Wagner from the Orlando Economic Partnership in recognition of Economic Development week, May 4-8, 2026.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation - Economic Development Week

ITEM 3.C

Proclamation - Foster Youth Connection Month

Request

Proclamation presentation to Jeff and Ashley Call, Founders of Legacy's Gift Inc. in honor of "Foster Youth Connection Month".

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation - Foster Youth Connection Month

ITEM 3.D

Proclamation - Older Americans Month

Request

Proclamation presentation to Rob Gilts and Chris Houghland from Osceola Council on Aging in recognition of Older Americans Month.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation - Older Americans Month

ITEM 3.E**Proclamation - National Safe Boating Week****Request**

Proclamation presentation to Anthony Wong of the United States Coast Guard Auxiliary, based in Kissimmee in honor of National Safe Boating Week.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation - National Safe Boating Week

ITEM 3.F

Employee of the Month for May

Request

Staff requests that the Commission join the City Manager in recognizing Nicole McDuffie of the Development Services Department as the Employee of the Month for May.

Explanation

The City is proud to announce that Nicole McDuffie, Financial Analyst in our Development Services Department, has been selected as the Employee of the Month for May 2026.

Nicole has made a lasting impact in her roles by consistently demonstrating professionalism and dedication. In addition to her responsibilities as a Financial Analyst, she serves as President of the General Employee Organization (GEO), where she continues to inspire collaboration, engagement, and a strong sense of community among staff.

Nicole is consistently positive, friendly, and always has a professional attitude. Whether working with citizens or supporting her fellow employees, she brings enthusiasm and a genuine willingness to help, making her a valued and respected member of the City team.

Her work performance is truly exceptional. She demonstrates her efficiency and accuracy by providing dependable results time and time again. Nicole's leadership, dedication, and commitment to excellence embodies the very best of the City of Kissimmee.

The City would like to thank Nicole for her dedication and recognize her for this outstanding Employee of the Month achievement.

Department: Human Resources & Risk Management
Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 3.G

Father's Footsteps Foundation Presentation

Request

Presentation by Francisco Melendez from A Father's Footsteps Foundation, Inc. to provide an overview of their services, community impact, and ongoing initiatives relevant to the City of Kissimmee.

Explanation

A Father's Footsteps Foundation is a local non-profit organization that provides fatherhood education, workforce development, and community stabilization programs within the City of Kissimmee. Their services include construction trade training, employment readiness, financial literacy, homeless prevention, and specialized support for fathers. This informational presentation will help the City better understand the organization's role in the community and explore potential opportunities for alignment or partnership.

Department: City Manager

Presenter:

Attachment(s):

1. A_Fathers_Footsteps_Kissimmee_FINAL_APPROVAL (1)

ITEM 4.A

Public Hearing - Second and Final Reading - Proposed Ordinance # 26-14 Amending the City Charter, Section 6: Compensation of Commissioners

AN ORDINANCE AMENDING THE CHARTER OF THE CITY OF KISSIMMEE; ARTICLE II, ADMINISTRATION, CHAPTER 2, CITY COMMISSION, SECTION 6, COMPENSATION OF COMMISSIONERS; SUBMITTING THE PROPOSED AMENDMENT TO THE CHARTER FOR CONSIDERATION BY THE ELECTORS OF THE CITY FOR APPROVAL OR DISAPPROVAL; AND PROVIDING FOR AN EFFECTIVE DATE

Request

Request approval of the Second and Final Reading of Proposed Ordinance #26-14, amending the Charter to authorize commissioner compensation to be established within the City Code of Ordinances.

Explanation

The City Charter currently specifies the annual compensation for Commissioners based on population. The City Commission has determined that it is more appropriate for commissioner compensation to be established in the City Code of Ordinances, which may be amended periodically without requiring a referendum vote.

Recommendation

Approval of the Second and Final Reading of Proposed Ordinance #26-14, amending the Charter to authorize commissioner compensation to be established within the City Code of Ordinances.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Attorney

Presenter: Mike Steigerwald

Attachment(s):

1. (S) Proposed Ordinance #26-14 - Charter Amendment (Section 6 - Commission Compensation)
2. Proof of Publication for Proposed ORD 26-14
3. 4.13.2026 business-impact-estimate for proposed ordinance 26-14

ITEM 7.A

City Commission Minutes from the April 21, 2026 Commission Meeting

Request

Approval of the April 21, 2026, commission meeting minutes.

Explanation

Minutes of the commission meeting held on April 21, 2026, are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Commission

Presenter:

Attachment(s):

1. (S) CCM MIN APR 21 2026

ITEM 7.B

Approval of Contract Extension with Miller Electric Company

Request

Request to approve a contract (#20240399) extension with Miller Electric for the installation and maintenance of security equipment.

Explanation

This is a piggyback to a current contract with Osceola County and Miller Electric. This allows the City to utilize Miller Electric in their capacity to install and maintain security equipment throughout the City. The piggyback was initially approved in July of 2024. Osceola County extended their contract through October 30, 2026. The request for the City to also extend our contract through October 30, 2026, with Miller Electric.

Recommendation

Approval of a contract extension with Miller Electric for the installation and maintenance of security equipment.

REQUESTED CITY COMMISSION ACTION:

Department: City Manager

Presenter:

Attachment(s):

1. (S) Miller Executed (C-007246)

ITEM 7.C

Single-Source Contract with AECOM, Inc. for Alleyway Paving Design Services

Request

Approval is requested for the single-source procurement with AECOM, Inc. (Contract # 20260201) for design services for the Alleyway Paving Project in the amount of \$353,891.48, authorization for the City Manager or designee to execute any necessary documents or change orders to carry out the terms of this contract, and approval to transfer from the Stormwater Fund to cover the drainage component of the project.

Explanation

The Alleyway Paving Project is part of the Community Redevelopment Agency’s (CRA) broader vision for the Downtown Kissimmee area and complements the Connect Kissimmee Complete Streets Project.

Design services are required to develop a complete set of construction plans that meet current engineering and regulatory standards. AECOM, Inc. is currently serving as the design consultant for the Connect Kissimmee Complete Streets Project. Utilizing AECOM for this project maintains continuity with the existing design team and ensures alignment with the overall vision and technical framework of the Downtown improvements.

Due to AECOM’s direct involvement in the planning and design of the Complete Streets Project, the firm has a comprehensive understanding of the project area, design intent, and technical requirements. Continuing with the same consultant will minimize potential conflicts, streamline coordination, and allow for more efficient integration of design elements across related projects.

Additionally, proceeding with a single-source procurement avoids the time and cost associated with a new competitive solicitation and consultant onboarding process.

For these reasons, staff recommends entering into an agreement with AECOM, Inc. for design services for the Alleyway Paving Project in an amount not to exceed \$353,891.48.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10345656-506393	GT2606	Increase	\$350,000	\$50,000
40945206-506393	SW2604	Decrease	\$50,000	\$50,000

Financial Summary:

Adequate funding for the Downtown Kissimmee Alleyway Improvements Project is available within the accounts listed above.

Recommendation

City of Kissimmee

Approval of the single-source procurement with AECOM, Inc. for design services for the Alleyway Paving Project in the amount of \$353,891.48, authorization for the City Manager or designee to execute any necessary documents or change orders, and approval to transfer funds from the Stormwater Fund to support the drainage component of the project.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) Alleyway Paving Project Agreement

ITEM 7.D

Change Order No. 1 Vulnerability Assessment and Adaptation Plan Services

Request

Approval of Change Order No. 1 to Task Work Order No. 7 with Michael Baker International, Inc. (Contract #20230232) for Vulnerability Assessment (VA) and grant management services in the amount of \$79,564. This request will be signed by the City Manager.

Explanation

On November 5, 2024, the City Commission approved Task Work Order No. 7 with Michael Baker International, Inc. to perform a comprehensive inland vulnerability assessment, develop an adaptation plan, and provide grant management services under the Resilient Florida Program Grant. The scope of work was established to ensure compliance with Section 380.093, Florida Statutes, and the requirements of the grant agreement. The original total for Task Work Order No. 7 was \$339,748.

On February 3, 2026, the City accepted an additional \$79,312 in funding through the Resilient Florida Program to support an expanded exposure analysis as part of the inland vulnerability assessment. This additional funding will be used to address additional grant requirements in the assessment report, develop flood modeling scenarios and mapping, produce required exposure tables, and provide additional grant management support.

Change Order No. 1 increases the Task Work Order No. 7 by \$79,564 to incorporate these additional services, bringing the revised total in alignment with the expanded grant scope.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
15145206-506393	CVA24	Increase	\$252	\$79,564

Financial Summary:

Adequate funding is readily available in the accounts as listed above.

Recommendation

Approval of Change Order No. 1 to Task Work Order No. 7 with Michael Baker International, Inc. in the amount of \$79,564 for Vulnerability Assessment and grant management services.

REQUESTED CITY COMMISSION ACTION:

Approve

City of Kissimmee

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) Change Order No. 1 - MB VA AP Grant Management
2. Proposal for Exposure Analysis and Grant Management Services

ITEM 7.E

Donation of Portable Basketball Goals to Maranatha Academy by Jireh

Request

Approval to donate two portable basketball goals to Maranatha Academy by Jireh for use by their K-12 school.

Explanation

On August 15, 2023, the City Commission accepted, from Osceola County/Osceola Heritage Park, the donation of three portable basketball courts and six basketball goals for potential future use. On November 19, 2024 the Commission approved the donation of three of the six goals to Beacon College. One of the remaining goals was damaged and disposed of. The remaining two goals are stored in the city warehouse and, due to other demands for this space, can no longer be warehoused. There is no immediate or future need to utilize these items.

Parks and Recreation has received a request to donate the two basketball goals to Maranatha Academy by Jireh. This private Christian academy, to launch in August 2026, emphasizes academic excellence, character development and athletic growth. The academy will transport the equipment at their own cost. Therefore, it is mutually beneficial to donate the two goals to Maranatha Academy.

Recommendation

Approval to donate two portable basketball goals to Maranatha Academy by Jireh for use by their K-12 school.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation

Presenter:

Attachment(s):

1. Maranatha Academy donation req

ITEM 7.F

Technical Revisions to Local Housing Assistance Plans for Years 2022-2024 and 2025-2028

Request

Proposed Technical Revisions to the Local Housing Assistance Plans (LHAP's) for Years 2022-2024 and 2025-2028.

Explanation

The two Local Housing Assistance Plans (LHAPs) included in this agenda item were previously approved and submitted to the Florida Housing Finance Corporation (FHFC). Following a review of how certain strategies have been implemented, staff is proposing amendments to better align with current needs and priorities. Specifically, the proposed changes affect the following strategies:

2022-2024 LHAP:

1. Owner Occupied Rehabilitation — Changes in the loan terms and the forgiveness of the loan: The years of the loan will be on a sliding scale: 10 years if the amount of assistance is up to \$75,000 and 15 years if the amount of assistance is up to \$120,000. Forgiveness of the loan will be prorated according to the number of years remaining on the loan.
2. Demolition and Reconstruction — Changes in additional information: The changes allow the option to use manufactured homes as replacement housing in addition to modular homes.
3. New Construction Infill Housing — Changes in the strategy description; maximum award; terms for sponsors and home buyers; and, Sponsor selection criteria: The changes explain how the funds will be used and decrease the amount of assistance from \$300,000 to \$75,000 per unit. It also allows for the City of Kissimmee or a Community Land Trust to act as a sponsor.
4. New Construction Rental — Changes in the strategy description: The change allows for smaller developments to be considered for funding.
5. Disaster Assistance Rental Housing — Changes in the strategy description: The changes expand the assistance not only to renters but to owners of rental properties.

2025-2028 LHAP:

1. Owner Occupied Rehabilitation — Changes in the years in loan terms; forgiveness; and in the additional information section: The years of the loan will be on a sliding scale: 10 years if the amount of assistance is up to \$75,000 and 15 years if the amount of assistance is up to \$120,000. Forgiveness of the loan will be prorated according to the number of years remaining on the loan. The changes also allow for the City to work with private contractors if working with nonprofit agencies is not feasible.
2. Demolition and Reconstruction — Changes in terms and additional information: The changes allow for the City to work with private contractors if working with nonprofit agencies is not feasible. The changes also allow the option to use manufactured homes as replacement housing in addition to modular homes.
3. Foreclosure Prevention — Changes in the Recipient selection criteria and in the additional information section: The changes clarify the selection criteria and that the assistance with utilities is to prevent shut-off.

City of Kissimmee

4. New Construction Infill Housing — Changes in the maximum award and in the terms: The changes explain how the funds will be used and decrease the amount of assistance from \$300,000 to \$75,000 per unit.

5. Disaster Assistance Rental Housing — Changes in the strategy description: The changes expand the assistance not only to renters but to owners of rental properties.

After the City Commission approves the proposed technical changes, they will be submitted to the FHFC for final approval. If requested by the FHFC, staff may make minor, non-substantive revisions to secure approval. Upon receiving final approval, the LHAP amendments will take effect immediately.

Recommendation

Proposed Technical Revisions to the Local Housing Assistance Plans (LHAP's) for Years 2022-2024 and 2025-2028.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter:

Attachment(s):

1. Kissimmee_LHAP 2022-2024_amend#6
2. Kissimmee_LHAP 2025-2028_amend#1

ITEM 7.G

Approval of contract agreement between the City of Kissimmee and Axon Enterprise, Inc.

Request

Approval of agreement for drone subscription plan (Contract 20260203) with data and storage between the City of Kissimmee and Axon Enterprise, Inc.

Explanation

This subscription ensures the department’s six drones receive ongoing technical support and low-cost hardware replacements. It enables secure evidence storage, live-streaming for real-time coordination, and future remote flight capabilities. Additionally, the plan includes specialized parachutes required for safely operating drones beyond the pilot’s direct line of sight.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00130203-505456	PD2603	Increase	49,321.00	
00130206-506495		Decrease	49,321.00	

Financial Summary:

In addition to this initial payment of \$49,320.75, future payments will be made over the next 3 years as follows:

- FY2027 \$49,320.75
- FY2028 \$49,320.75
- FY2029 \$49,320.75

Recommendation

Requesting Commission approval for entering into the new agreement with 4-year payments.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police
Presenter:

Attachment(s):

1. (S) Axon Enterprise, Inc 4-Yr. Contract Quote Q-836055-46115MT Addendum Agrmt 3544-21-4615-Signed

City of Kissimmee

ITEM 8.A

(VSCRA) Resolution Authorizing a Locally Funded Agreement (LFA), a Three-Party Escrow Agreement with the Florida Department of Transportation, and a Budget Transfer

Request

Adoption of a Resolution to execute the Locally Funded Agreement (LFA), and approve the Three-Party Escrow Agreement with the Florida Department of Transportation (FDOT), Contract #20260200, and approve a budget transfer for the raised median enhancements on US-192 (FPN: 450778-1-52-03).

Explanation

The City of Kissimmee and the Vine Street Community Redevelopment Agency (CRA) are partnering with FDOT to incorporate aesthetic and infrastructure enhancements into the planned US-192 resurfacing project (FPN: 450778-1-52-01).

The proposed Resolution is a legal requirement from FDOT that requires the City and CRA to formally commit to the project scope, funding, and subsequent maintenance of the median enhancements. It authorizes the Chair of the Vine Street CRA Board to execute an LFA for the project. Under this agreement, the following work will be performed:

- Median Improvements: Construction of three (3) raised concrete medians totaling approximately 382 linear feet along US-192, located just east of the Michigan Avenue/Oak Street intersection.
- Site Preparation: Saw cutting and removal of existing concrete within the medians, followed by excavation.
- Landscape Foundation: Placement of embankment material and installation of performance turf (sod) to accommodate future landscape improvements to be administered by the City/CRA at a later date.

The project cost of \$128,276 will be funded by the CRA. Per the terms of the agreement, the CRA will provide an advance deposit of the total estimated cost within 14 days of execution. These funds will be managed via a Three-Party Escrow Agreement between the City/CRA, FDOT, and the Florida Department of Financial Services, utilizing an interest-bearing account.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10722206-506393	CR2506	Increase	\$128,276	\$128,276
10722203 506393	CR2505	Decrease	\$450,000	\$128,276

Financial Summary:

The project cost of \$128,276 will be funded by the CRA. A budget transfer from 'Improvements Other than Buildings' to 'Other Contract Services' is required to cover this request.

Recommendation

Adoption of a Resolution to execute the Locally Funded Agreement (LFA), and approve the Three-Party Escrow Agreement with the Florida Department of Transportation (FDOT), Contract #20260200, and approve a budget transfer for the raised median enhancements on US-192 (FPN: 450778-1-52-03).

REQUESTED CITY COMMISSION ACTION:

Approve
Adopt

Department: Economic Development
Presenter: Samia Singleton

Attachment(s):

1. (S) LFA - Resolution VSCRA
2. (S) FDOT Local Funding Agreement (Project 450778-1-52-03)
3. (S) FDOT Three Party Escrow Agreement (Project 450778-1-52-03)

ITEM 8.B

Presentation of the Annual Comprehensive Financial Report for the year ended September 30, 2025

Request

Acceptance of the Annual Comprehensive Financial Report for the year ended September 30, 2025.

Explanation

The Annual Comprehensive Financial Report for the year ended September 30, 2025 was issued in March for the City of Kissimmee. The City's external auditors, Purvis Gray & Company, LLP, have given the City an unmodified opinion which means the financial statements conform with generally accepted accounting principles and present fairly, in all material respects, the financial position of the City and the results of its operations.

Purvis Gray & Company, LLP, will be present to answer any questions the Commission may have about the audited financial statements or the required communication letter.

Recommendation

Accept the Annual Comprehensive Financial Report for the year ended September 30, 2025.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Finance

Presenter: Tavia Ritchie

Attachment(s):

1. 2025 kissimmee
2. 11368ACFR25 Final SAS114 City of Kissimmee

ITEM 8.C

Presentation of the Downtown CRA Annual Comprehensive Financial Report for the year ended September 30, 2025

Request

Acceptance of the Downtown CRA Annual Comprehensive Financial Report for the year ended September 30, 2025.

Explanation

The Downtown Community Redevelopment Agency Annual Comprehensive Financial Report for the year ended September 30, 2025 was issued in May 2026. The City's external auditors, Purvis Gray & Company, LLP, have given the City an unmodified opinion which means the financial statements conform with generally accepted accounting principles and present fairly, in all material respects, the financial position of the City and the results of its operations.

Purvis Gray & Company, LLP, will be present to answer any questions the Commission may have about the audited financial statements or the required communication letter.

Recommendation

Accept the Downtown CRA Annual Comprehensive Financial Report for the year ended September 30, 2025.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Finance

Presenter: Tavia Ritchie

Attachment(s):

1. 11368AR25 Final SAS114 City of Kissimmee CRA
2. 2025 Downtown CRA board Financial Report

ITEM 8.D

Presentation of the Vine Street CRA Annual Comprehensive Financial Report for the year ended September 30, 2025

Request

Acceptance of the Vine Street CRA Annual Comprehensive Financial Report for the year ended September 30, 2025.

Explanation

The Vine Street CRA Community Redevelopment Agency Annual Comprehensive Financial Report for the year ended September 30, 2025 was issued in April 2026. The City's external auditors, Purvis Gray & Company, LLP, have given the City an unmodified opinion which means the financial statements conform with generally accepted accounting principles and present fairly, in all material respects, the financial position of the City and the results of its operations.

Purvis Gray & Company, LLP, will be present to answer any questions the Commission may have about the audited financial statements or the required communication letter.

Recommendation

Accept the Vine Street CRA Annual Comprehensive Financial Report for the year ended September 30, 2025.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Finance

Presenter: Tavia Ritchie

Attachment(s):

1. 11368AR25 Final SAS114 Kissimmee Vine Street CRA
2. 2025 kissimmee vine street community redevelopment agency

ITEM 8.E

Advisory Board Vacancy: Historic Preservation Board

Request

The Commission is requested to make an appointment to fill a vacancy on the Historic Preservation Board.

Explanation

Historic Preservation Board Member Kimberly Murray has declined to be reappointed, resulting in a vacancy on the board. Attached are the pre-approved applications for commission consideration.

Recommendation

Appoint a new member to fill an open vacancy on the Historic Preservation Board.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. (HPB) Applicant-Alexandra Nasharr (Curator for the Osceola Historical Society)
2. (HPB) Applicant-Monica Smith (City Resident - Represents the General Public)
3. (HPB) Applicant-Estefany Roman (City Resident - Represents the General Public)
4. (HPB) Applicant-Rubin Anderson (City Resident - Represents the General Public)

ITEM 8.F

Annual Advisory Board vacancies with terms ending May 31, 2026

Request

The Commission is requested to appoint or reappoint members to fill vacancies for boards with terms ending May 31, 2026.

Explanation

The following board member terms are expiring May 31, 2026, and are seeking reappointment. If reappointed, all members would serve a new three (3) year term.

Board Member:	Board Member Position:	Advisory Board:	New Board Term Expires:
Carlos Anagarita	County Resident / General Contractor	Board of Adjustment	05/31/2029
Adriana Serrano	City Resident / Architect	Historic Preservation Board	05/31/2029
Hannan M. Khan	City Resident	Parks and Recreation Board	05/31/2029
Amarilis Olivio Williams	City Resident	Parks and Recreation Board	05/31/2029
Seewat "David" Anderson	County Resident	Parks and Recreation Board	05/31/2029
Robert Bussiere	City Resident	Planning Advisory Board	05/31/2029

Attached are the applications on file for the above positions for consideration should the Commission not wish to reappoint any of the above individuals.

Recommendation

The Commission reappoint members who wish to continue serving for terms expiring on May 31, 2026.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. (PAB) Applicant-Glennisha Bras (City Resident)
2. (PAB) Applicant- Martin Levert (City Business Owner)