



**MEETING AGENDA
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, DECEMBER 2, 2025 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Promotion Ceremony for a Police Lieutenant, Three Sergeants, and Three Corporals

3.B Employee of the Month for December

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing — Final Reading — Proposed Ordinance #25-13 — Amending the Zoning Map designation from Vine Street West Mixed-Use Planned Unit Development (MUPUD) to Mixed-Use Urban Corridor (T5-U): 4200 W Vine St. Rezoning - ZMA-25-0003

5. PUBLIC HEARINGS

5.A Public Hearing - Program Year 2024-2025 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER)

5.B Public Hearing - Substantial Amendment (No. 2) to the City of Kissimmee Annual Action for Fiscal Year 2024-2025

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

7.A Approval of City Commission Minutes from the November 18, 2025, meeting

7.B Resolution to Accept Grant Funding Amendment No. 2 from Florida Department of Transportation for Parcel 8 Construction

7.C Fifth Addendum Lease Extension for Bilmar Avionics, Inc

7.D Apply for Urban and Community Forestry - Inflation Reduction Act Grant

7.E FY25 COPS Hiring Program Grant Acceptance

7.F 2025 Affordable Housing Advisory Committee (AHAC) Annual Report

7.G Community Development Block Grant FY2025 Federal Award Agreement

7.H Resolution Electing to "Opt-Out" of Providing the Live Local Act Property Tax Exemption Pursuant to Section 196.1978(3)(o), Florida Statutes

7.I Trade in Credit for SWAT Rifles and Ammunition

7.J Rescue Unit Purchases 2026

7.K Holiday Incentive Payment

7.L Resolution for Floodplain Management Plans

7.M Approval for the Advanced Purchase of a Brush Truck/High-Water Rescue Vehicle

7.N Authorization to Negotiate Construction Engineering Inspection Services

7.O Ratification of changes to the Collective Bargaining Agreements with the Florida State Lodge Fraternal Order of Police Inc. (FOP)

8. DISCUSSION ITEMS

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Promotion Ceremony for a Police Lieutenant, Three Sergeants, and Three Corporals

Request

Swearing in and administering of oath for newly promoted Lieutenant, three Sergeants, and three Corporals.

Explanation

After completing the department's promotional process, the Chief of Police will swear in and administer the Oaths of Office for the following newly promoted members:

Lieutenant Lacey Santone
Sergeant Pascal Joseph
Sergeant Jean Paul Antepara
Sergeant Charlie Nieves
Corporal Jesus Cornier
Corporal Andres Gomez
Corporal Anthony Demery

These promotions reflect their dedication, leadership, and commitment to serving the community, and the ceremony will formally recognize their achievements.

Department: Police
Presenter: Charles Broadway

Attachment(s):

1. (S) Oath of Office

ITEM 3.B

Employee of the Month for December

Request

Staff requests that the City Commission join the City Manager in recognizing Andres Gomez of the Kissimmee Police Department as the Employee of the Month for December.

Explanation

The City is pleased to announce that Detective Andres Gomez, from the Police Department, is the Employee of the Month for December.

Detective Gomez has been recognized for his exceptional perseverance and tireless work ethic. During a demanding work assignment conducted under extreme heat conditions, he displayed unwavering dedication, professionalism, and resilience. He consistently supported his team, offering encouragement and assistance whenever needed, while maintaining a positive and focused attitude.

Despite the challenging circumstances, he never showed frustration or negativity, instead serving as a steady example of commitment and teamwork. His conduct reflects the highest standards of reliability and perseverance. His diligent efforts and steadfast commitment reflect the highest standards of service. Detective Gomez continues to be a strong advocate for the Police Department, embodying integrity, teamwork, and an unwavering commitment to the community he serves.

The City is proud to recognize Detective Andres Gomez, for his outstanding work ethic and dedication to the City of Kissimmee.

Department: Human Resources & Risk Management

Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 4.A

Public Hearing — Final Reading — Proposed Ordinance #25-13 — Amending the Zoning Map designation from Vine Street West Mixed-Use Planned Unit Development (MUPUD) to Mixed-Use Urban Corridor (T5-U): 4200 W Vine St. Rezoning - ZMA-25-0003

Request

Request approval of a Zoning Map Amendment to change the Zoning Map designation from Vine Street West Mixed-Use Planned Unit Development (MUPUD) to Mixed-Use Urban Corridor (T5-U) on approximately 4.53 acres of land on Parcel IDs: 19-25-29-00U0-0116-0000, 19-25-29-00U0-0115-0000, 19-25-29-00U0-0110-0000 and 19-25-29-00U0-0120-0000.

Explanation

This parcel is currently vacant. A Sonny's BBQ restaurant was constructed in 1984 on Parcel ID: 19-25-29-00U0-0116-0000 and was recently demolished. The parcel was zoned Highway Commercial (HC) before it was rezoned to the Vine Street West Mixed-Use Planned Unit Development (MUPUD) in 2017 by Ordinance 17-01. The MUPUD allows for mixed-use residential, commercial and office uses with specific intents to establish specific permanent parking standards to minimize under-utilized parking areas and to allow for diverse pedestrian connections to both the sidewalks along Vine and the City's multi-use trail.

This Zoning Map Amendment (ZMA) will provide consistency and compatibility with the parcel's Mixed-Use Vine Street Overlay District (MU-V) Future Land Use designations. The vision of this land use is focused on several community design and economic development goals. The Mixed-Use Urban Corridor Zoning is intended to promote transit-oriented design, encourage infill development with a mix of uses, facilitate aggregation of lots, encourage redevelopment of underdeveloped sites, foster a relationship between new development and transit stop locations, and implement the Vine Street Community Redevelopment Area (CRA) master plan (Land Development Code Section 14-5-4(E)).

FINDINGS AND REASONS

Compliance with Comprehensive Plan Future Land Use Policy 1.2.9.3, Vine Street Mixed-Use (MU-V), which is intended to transform existing strip-style, highway commercial development into a connected series of mixed-use, urban scale neighborhoods and other community focal points. This vision is focused on several community design and economic development goals. The maximum development density and intensity that may be applied at the project level shall be 40 du/ac and up to 6.0 FAR, and shall be implemented through the adopted Vine Street Community Redevelopment Agency Master Plan.

Compliance with Land Development Code Section 14-3-27, Zoning Map and Land Development Code Amendments, in regards to the submittal and review procedures and criteria to support an amendment.

Compliance with Land Development Code Section 14-5-4(E), the Mixed-Use Urban Corridor (T5-U) Zoning District which is intended to promote transit-oriented design, encourage infill development with a mix of uses, facilitate aggregation of lots, encourage redevelopment of underdeveloped sites, foster a relationship between new development and transit stop locations, and implement the Vine Street Community Redevelopment Area (CRA) master plan areas.

Recommendation

City of Kissimmee

Approve the Final Reading of Proposed Ordinance #25-13.

The Development Review Committee (DRC) recommended approval on September 2, 2025.

The Planning Advisory Board recommended approval by a vote of 4-0 on November 5, 2025

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Ryan Altizer

Attachment(s):

1. ZMA-25-0003 Aerial Map
2. ZMA-25-0003 Vicinity Map
3. ZMA-25-0003 Site Data Table
4. (S) ZMA-25-0003 4200 W Vine Proposed Ord 25-13
5. ZMA-25-0003 CC Ad
6. ZMA-25-0003 DRC Comments
7. ZMA-25-0003 Supporting Documents

ITEM 5.A

Public Hearing - Program Year 2024-2025 Community Development Block Grant Consolidated Annual Performance and Evaluation Report (CAPER)

Request

Approval of the Program Year 2024-2025 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Explanation

The Consolidation Annual Performance and Evaluation Report (CAPER) is required by the U.S. Department of Housing and Urban Development (HUD) to evaluate the City of Kissimmee's use of the CDBG funds for PY2024-2025. The total CDBG allocation was \$896,862, and it was distributed as follows:

Code Enforcement	\$ 91,772.17
Public Services	\$ 99,775.64
Housing - Rehabilitation	\$417,980.69
Housing-Design Services	\$ 28,122.00
Relocation	\$100,000.00
Administration	\$159,229.50
TOTAL	\$896,880.00

With these funds, the City focused on addressing the community's most pressing needs—particularly those related to affordable housing, homelessness prevention, and economic recovery following the COVID-19 pandemic. Key Accomplishments included:

Affordable Housing: Funds have been allocated for rehabilitation and relocation assistance to the Haven on Vine Apartments, which provides housing opportunities to low- and moderate-income renters, helping maintain safe and sustainable housing. These funds have not been spent yet.

Homelessness Prevention: Partnered with local nonprofit organizations to provide homelessness prevention programs for individuals and families at risk of displacement. The Osceola Council on Aging provided assistance to 20 households through their Eviction Prevention Program and their Pathways Program.

Other Public Services and Economic Opportunities: Funded programs aimed at improving self-sufficiency through job training and workforce development. These programs supported initiatives that expanded access to affordable rental opportunities. Twenty-two persons participated in the Back on Track Program and 15 obtained employment and became stabilized. In addition, the funds supported 68 homeless children by offering them a safe environment during the summer through the City's Dream Builders Summer Program.

Code Enforcement: The City's code enforcement program focused on addressing substandard housing conditions, property maintenance issues, and neighborhood blight. Through these efforts, the City ensured compliance with health and safety standards and promoted neighborhood stabilization and revitalization. Six Hundred Forty Six (646) code violations were noted between commercial and residential in the CDBG target area. Of those 584 were resolved.

City of Kissimmee

Program Administration and Planning: CDBG funds were also used to support effective program management, monitoring, and compliance to ensure that all funded activities met HUD's national objectives and regulatory requirements.

By leveraging HUD funding to support a combination of emergency services, housing development, and job training, the City of Kissimmee continued to create a framework of sustainable economic recovery and housing stability for its most vulnerable residents.

The CAPER will be submitted to HUD after its approval locally by the City Commission. Minor changes requested by HUD will be handled at the staff level unless the changes are substantive and impact the intent of the report. If substantive changes are needed, staff will bring those changes to the Commission for further approval.

Recommendation

Approval of the Program Year 2024-2025 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Frances DeJesus

Attachment(s):

1. Kissimmee CAPER Doc2025_draft
2. CAPERAd_Gazette11.13.25

ITEM 5.B

Public Hearing - Substantial Amendment (No. 2) to the City of Kissimmee Annual Action for Fiscal Year 2024-2025

Request

Approve the Second Substantial Amendment to the City of Kissimmee Annual Action Plan for Fiscal Year 2024-2025.

Explanation

Substantial amendments are required when reallocating funds between activities, deleting activities, and/or creating new ones. The proposed amendment includes the addition of Haven on Vine Design Services as a new eligible activity and the reallocation of unspent funds from Administration and Public Services activities. These funds will be redirected to support the new Planning and Design activity and to supplement the Code Enforcement activity to address budget overruns. This amendment ensures the effective use of Community Development Block Grant (CDBG) funds and aligns with the City's goals to improve community development and neighborhood revitalization efforts.

In specific, the amendment:

1. Decreases the allocation in Public Services from \$134,532 to \$99,775.64 and re-allocate the funding as follows: \$8,800.17 to Code Enforcement to address project overruns towards the end of the year (existing) \$25,956.19 to Haven on Vine Rehabilitation- Survey and Landscape Architectural Services (new)
2. Decreases the allocation in Administration from \$179,376 to \$159,229.50 and re-allocate the funding as follows: \$2,165.81 to Haven on Vine Rehabilitation- Survey and Landscape Architectural Services (new) \$17,980.69 to Haven on Vine Rehabilitation (existing)

The Consolidated Plans covering year 2024-2025 will also be amended accordingly to reflect the changes listed above. The 30-day public comment period for this Substantial Amendment was held from Friday, October 31 through Tuesday, December 2, 2025, in accordance with public participation requirements. To date, no public comments have been received.

Recommendation

Approve the Second Substantial Amendment to the City of Kissimmee Annual Action Plan for Fiscal Year 2024-2025.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Frances DeJesus

Attachment(s):

1. SUBSTANTIAL AMENDMENT NO. 2 - SUMMARY
2. Ad_Substantial Amendment #2

City of Kissimmee

ITEM 7.A**Approval of City Commission Minutes from the November 18, 2025, meeting****Request**

Approval of the November 18, 2025 commission meeting minutes.

Explanation

Minutes of the commission meeting held on November 18, 2025 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Department: City Commission

Presenter:

Attachment(s):

1. (S) CCM MIN NOV 18 2025

ITEM 7.B

Resolution to Accept Grant Funding Amendment No. 2 from Florida Department of Transportation for Parcel 8 Construction

Request

Approval to accept, by Resolution, a Public Transportation Grant Agreement (PTGA) Amendment No. 2 from the Florida Department of Transportation (FDOT) for the Construction of the supporting infrastructure for the development of Parcel 8 Project at Kissimmee Gateway Airport, for \$755,000.00 (Grant #Par8const).

Explanation

The Florida Department of Transportation (FDOT) is offering a grant to increase construction funding for site preparation of the Airport's Parcel 8 Project (future aircraft storage and maintenance hangars). The amendment increases funding for the project by \$943,750.00 (\$755,000 FDOT 80%, \$188,750 Local 20%). This Amendment adds funds to the previously received \$3,755,000 FDOT Grant for the project. Parcel 8 is located on the airport west of MLK Blvd. and Dyer Blvd. and will provide the ability for aviation business development. Staff requests approval of FDOT PTGA — Amendment No. 2 to assist in funding the construction project.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
46170106-506393		Decrease	188,750	188,750
47070106-506393		Increase	188,750	188,750
47000334-334410		Increase	755,000	755,000

Financial Summary:

Portions of this project are funded by the Florida Department of Transportation (80%) and the Kissimmee Gateway Airport (20%) will be allocated from a combination of several carry-forward projects from FY2025 and Series 2024A bond (AP2305, AP2400, AP2506 and AP2502). The total project amount is \$4,693,750 with each agency funding the following amounts:

FDOT-PTGA (Grant #: 440781-1-94-01) - \$1,000,000
Kissimmee Gateway Airport - \$250,000

FDOT-PTGA Amendment #1 (Grant #: 440781-1-94-01) - \$2,000,000
Kissimmee Gateway Airport - \$500,000

FDOT-PTGA Amendment #2 (Grant #: 440781-1-94-01) — \$755,000
Kissimmee Gateway Airport - \$188,750.

Recommendation

City of Kissimmee

Approval to accept, by Resolution, a Public Transportation Grant Agreement (PTGA) Amendment No. 2 from the Florida Department of Transportation (FDOT) for the construction of the supporting infrastructure for the development of Parcel 8 Project at Kissimmee Gateway Airport, for \$755,000.00.

REQUESTED CITY COMMISSION ACTION:

Accept
Approve

Department: Airport
Presenter:

Attachment(s):

1. (S) PTGA Amendment #2 to Sponsor 440781-1-94-01 Parcel 8 Construction at ISM
2. Finance Backup - Airport - FY2025 Carryforwards -Proposed Parcel 8 Xfer \$92,333

ITEM 7.C

Fifth Addendum Lease Extension for Bilmar Avionics, Inc

Request

Approval of Fifth Addendum for Lease Extension for Bilmar Avionics, Inc. (Contract #20240287)

Explanation

Bilmar Avionics, Inc., leases an aircraft hangar and has provided aircraft maintenance services at the Kissimmee Gateway Airport since February 1998. This addendum to the current agreement provides the opportunity to extend the term for an additional 2 years. Bilmar Avionics is a valued tenant serving an important service as aircraft maintenance at ISM is in high demand.

Recommendation

Approval of Fifth Addendum for Lease Extension for Bilmar Avionics, Inc.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. (S) Fifth Amendment to Lease-Bilmar Avionics

ITEM 7.D

Apply for Urban and Community Forestry - Inflation Reduction Act Grant

Request

Approval to apply for the Urban and Community Forestry - Inflation Reduction Act Grant (Grant #UCFIRA) in the amount of \$50,000 and for the City Manager to sign any documents related to the application and award process.

Explanation

The Florida Department of Agriculture and Consumer Services, Florida Forest Services (FFS) has financial assistance, up to \$50,000, through the Inflation Reduction Act to promote better urban forest management, retention and expansion of community tree canopies throughout the State of Florida.

The City of Kissimmee proposes a targeted native tree planting initiative within public rights-of-way and public lands to expand canopy coverage, mitigate extreme heat, and improve equitable access to the many environmental, social, and economic benefits that urban trees provide. This project directly supports the objectives of the Florida Forest Service Urban and Community Forestry Inflation Reduction Act Grant Program by increasing public tree canopy, improving urban forest management, and promoting climate resilience within the community. Urban canopy analysis evaluated by the City have identified several corridors and neighborhoods with limited shade and elevated surface temperatures, many of which overlap with underserved or high-density residential areas. These locations experience more intense heat exposure, increased stormwater runoff, and reduced air quality, which in turn impact residents' physical comfort and overall well-being. Expanding canopy coverage within these heat-vulnerable zones will reduce local temperatures, improve livability, and advance environmental equity citywide.

To achieve these outcomes, the City is applying for \$50,000 with no City match and will plant approximately 250+ native and Florida-friendly trees in five different species, in public rights-of-way and other publicly accessible spaces.

Recommendation

Apply for the Urban and Community Forestry - Inflation Reduction Act Grant in the amount of \$50,000 and for the City Manager to sign any documents related to the application and award process.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation

Presenter:

Attachment(s):

1. 2025 Urban Forestry- IRA Grants

ITEM 7.E

FY25 COPS Hiring Program Grant Acceptance

Request

Accept the FY25 COPS Hiring Program Grant (Grant CHP) on behalf of Kissimmee Police Department, authorize the City Manager to execute any documents required to accept the award (Award 15JCOPS-25-GG-00858-UHPX), and to amend the budget accordingly.

Explanation

The Police Department applied for funding from the FY2025 COPS Hiring Program (CHP) from the Department of Justice's Office of Community Oriented Policing Services. On October 10, 2025, the City was notified the Department of Justice's COPS Office approved the application for funding under the FY2025 COPS Hiring Program to fund six (6) positions.

Recommendation

Approval to accept the grant, authorize the City Manager to execute any required documents to accept the grant, and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Police

Presenter: Charles Broadway

Attachment(s):

1. DOJ Community Oriented Policing Services (COPS) Award 111725

ITEM 7.F

2025 Affordable Housing Advisory Committee (AHAC) Annual Report

Request

Accept the 2025 AHAC Annual Report.

Explanation

Under Florida Statute §420.9076, all communities participating in the State Housing Initiatives Partnership (SHIP) program must annually review their existing policies, procedures, ordinances, land development regulations, and comprehensive plans to identify ways to encourage or facilitate affordable housing while still protecting property values. This review is conducted by the Affordable Housing Advisory Committee (AHAC).

The AHAC meets throughout the year and ultimately produces an AHAC Report summarizing its review, evaluations, and recommendations. After the City Commission accepts the report, staff and the AHAC continue refining the recommended initiatives and develop any necessary policies or programs. These policies or programs are then implemented or adopted internally by staff, based on further direction from the City Commission.

Recommendation

Accept the 2025 AHAC Annual Report.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Development Services

Presenter: Frances DeJesus

Attachment(s):

1. AHAC Report - December 2025

ITEM 7.G

Community Development Block Grant FY2025 Federal Award Agreement

Request

Acceptance of the Community Development Block Grant (CDBG) FY2025 allocated from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$1,000,854 and authorize the Mayor to execute the CDBG Federal Award Agreement (Grant #CDBGGEN25).

Explanation

On July 15, 2025, the City Commission approved the submittal of the 2025-2029 Consolidated Plan and 2025 Annual Action Plan to the U.S. Department of Housing and Urban Development. As a result, the Jacksonville Field Office has provided the Fiscal Year 2025 Federal Award Agreement for the Community Development Block Grant (CDBG) Program in the amount of \$1,000,854. By executing this agreement, the City is entering into a legally binding agreement with HUD to use awarded funds and carry out the funded activities in accordance with all Federal statutes, regulations, Federal Register notices, and award terms and conditions that apply for those funds and activities.

Recommendation

Acceptance of the Community Development Block Grant (CDBG) FY2025 allocated from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$1,000,854 and authorize the Mayor to execute the CDBG Federal Award Agreement.

REQUESTED CITY COMMISSION ACTION:

Accept
Execute

Department: Development Services
Presenter: Frances DeJesus

Attachment(s):

1. (S) FY2025 CDBG Federal Award Agreement

ITEM 7.H

Resolution Electing to "Opt-Out" of Providing the Live Local Act Property Tax Exemption Pursuant to Section 196.1978(3)(o), Florida Statutes

Request

Request the adoption of the Resolution allowing the City to "opt-out" of providing the Live Local Act Property Tax Exemption pursuant to Section 196.1978(3)(o), Florida Statutes.

Explanation

Florida Statute 196.1978(3)—the "Live Local Act Property Tax Exemption"—requires the Osceola County Property Appraiser to grant a property-tax exemption to qualifying rental properties. Beginning with the 2026 tax roll, Section 196.1978(3)(o) allows local taxing authorities to opt out of providing this exemption for units in multifamily projects occupied by households earning 80% to 120% of the area median income (AMI) (the "80–120% Tax Exemption").

A taxing authority may opt out only if the latest Shimberg Center for Housing Studies Annual Report, prepared under Section 420.6075, Florida Statutes, shows that in the relevant metropolitan statistical area (MSA) or region, the number of affordable and available units exceeds the number of renter households within the 80–120% AMI range.

The most recent Shimberg Annual Report shows that the Orlando–Kissimmee MSA, which includes the City, has a surplus of affordable and available units for households in the 80–120% AMI income range. Because of this finding, the City, being a taxing authority, qualifies to exercise the opt-out permitted under Section 196.1978(3)(o) and may choose not to grant the 80–120% Tax Exemption to otherwise eligible properties.

Recommendation

Adoption of the Resolution allowing the City to "opt-out" of providing the Live Local Act Property Tax Exemption pursuant to Section 196.1978(3)(o), Florida Statutes.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Development Services

Presenter: Frances DeJesus

Attachment(s):

1. (S) RES - Live Local Tax Exempt Opt-Out 2026

ITEM 7.I

Trade in Credit for SWAT Rifles and Ammunition

Request

Approval to trade in 31 rifles and old ammunition to SSD International Inc. for a trade in credit to be used to purchase new accessories for the Kissimmee Police Department SWAT team.

Explanation

The Police Department seeks to trade in 31 rifles that are no longer in use. Half of these SWAT rifles were purchased in 2007, and the remaining half were purchased in 2017. All rifles have exceeded the life expectancy for the SWAT team. Maintenance and repairs have become costly for several of the rifles and in early 2025 the Police Department purchased newer rifles for the SWAT team. The Police Department also has 11,000 rounds of .40 caliber ammunition that was purchased back in 2011. At the time, the department utilized a .40 caliber handgun but then switched to a larger caliber and now a 9mm caliber.

SSD International Inc. has provided us with a trade in credit quote of approximately \$19,690.00 for the 31 rifles and the old ammunition. This credit is to be used for accessories for the SWAT team. The accessories that will be purchased will be to outfit the SWAT team with 22 rifle suppressors. The purpose for a rifle suppressor is to provide an operator greater hearing protection, better communication while shooting with others, and reducing the recoil when firing a rifle. It is estimated that 22 rifle suppressors will cost between \$14,000.00 to \$19,000.00. Any left-over monies from the trade in credit will be used for any additional accessories needed for the Kissimmee Police Department or SWAT team. The SWAT team has participated in trade in credits in the past with SSD International Inc. and it is within city procurement guidelines.

All paperwork to trade in rifles that are in the National Firearms Registration has been submitted and approved by Bureau of Alcohol, Tobacco, Firearms, and Explosives.

Recommendation

Approval to trade in these specific rifles and ammunition that are no longer being used by the Police Department in exchange for new accessories for the SWAT team.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter: Charles Broadway

Attachment(s):

1. Quotes from SSD International
2. Approval Letter from the Alcohol, Tobacco, Firearms, and Explosives
3. Approval Memorandum from Chief Charles Broadway

ITEM 7.J

Rescue Unit Purchases 2026

Request

The Kissimmee Fire Department is requesting to have Excellance, Inc. manufacture two Rescue Units utilizing 2026 Freightliner M2 Chassis (Contract #20260088).

Explanation

The Kissimmee Fire Department requests approval to have Excellance, Inc. manufacture two Rescue Units on a 2026 Freightliner M2 chassis. Purchasing these units from Excellance, Inc. ensures fleet continuity, supports our long-term remount program, and maintains structural warranty coverage. Each unit will cost \$412,928.25.

Funding for one Rescue Unit has already been approved in the FY2025–26 budget under Project ST2603. The second unit was originally budgeted as a remount under Project ST2602; however, with an additional \$60,000, we created Project ST2628 to purchase a brand-new Rescue instead. This modest increase will significantly extend the vehicle's service life.

The \$365,000 allocated initially to ST2603 is currently being transferred to ST2628; once complete, ST2603 will be closed. An additional \$60,000 will be transferred from Project ST2425 to finalize funding for this purchase.

The City Manager and Finance Director have approved this acquisition. This is a sole-source procurement with Excellance, Inc. to maintain consistency within our fleet.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10435206 506495	ST2603		450,000	412,928.25
10435206 506495	ST2602	Decrease	365,000	
35990706 506494	ST2425	Decrease	60,000	
10435206 506495	ST2628	Increase	425,000	412.928.25

Financial Summary:

Any remaining funds in the 10435206-506495 budget line for Projects ST2603 and ST2628, after the purchase of the Rescue units, will be transferred to the 10435206-506494 account within the same projects to support the purchase of radios, opticoms, and related equipment.

Recommendation

Staff recommends approval of this purchase.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

1. (S) Rescue Unit Purchase Agreement

ITEM 7.K

Holiday Incentive Payment

Request

This request is for Commission approval to utilize approximately \$529,832 from reserves for a one-time holiday incentive payment to all full-time and part-time employees.

Explanation

Staff is requesting Commission consideration of a holiday incentive payment to reward employees for their efforts to contain costs. Staff is recommending that all full-time employees with more than one year of service receive \$711 (net \$500) while all part-time employees with one year of service receive \$355 (net \$250). All employees with less than one year of service as of the date of the incentive payment will receive one-half of the above amounts depending upon whether the employee is a full-time or part-time employee.

Within the General Fund, this is estimated to cost approximately \$420,040. The cost to the other funds would be approximately \$109,792 for a total cost to the City of \$529,832.

Recommendation

Based upon the projected fiscal year-end results, staff requests Commission approval of a holiday incentive payment of \$711 for each full-time employee with more than one year of service (\$355 for less than one year) and \$355 for each part-time employee with more than one year of service (\$178 for less than one year) utilizing General Fund reserves of approximately \$420,040 and reserves from other operating funds of approximately \$109,792.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Finance

Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 7.L

Resolution for Floodplain Management Plans

Request

Approval of a Resolution to adopt the Repetitive Loss Area Analysis (RLAA) and Substantial Damage Management Plan (SDP) request related to the City's Community Rating System (CRS) program under Federal Emergency Management Agency (FEMA) National Flood Insurance Program (NFIP).

Explanation

The City of Kissimmee engaged consultant WSP to support efforts to improve its Community Rating System (CRS) score and strengthen community-wide floodplain management planning. The City currently holds a CRS Class 7 rating, which provides residents with a 15% flood insurance premium discount within the Special Flood Hazard Area (SFHA) and a 5% discount outside the SFHA. The City's goal is to achieve a CRS Class 5 rating, which would increase discounts to 25% for properties located in the SFHA and 10% for those outside the SFHA.

With guidance from WSP, the City of Kissimmee developed both a RLAA and SDP. The RLAA is a detailed mitigation plan focused on a defined repetitive loss area, providing more targeted strategies for reducing recurring flood damage than a community-wide floodplain management or hazard mitigation plan. The SDP is a comprehensive plan, developed before a flood or other hazardous event, that outlines the community's process for evaluating building damage and addressing structures that meet the NFIP criteria for substantial damage.

Together, these efforts allow the City of Kissimmee to assess community needs for flood-related information and coordinate resources to deliver that information to the public. Implementation of the RLAA program, along with its formal adoption by the governing body, will enable the City to earn additional CRS credit points under FEMA CRS Manual Activity 510 (Floodplain Management Planning).

Recommendation

Approval of the resolution to adopt the RLAA and SDP request related to the City's CRS program under FEMA NFIP.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) City of Kissimmee resolution to adopt the RLAA and SDP
2. Kissimmee Repetitive Loss Area Analysis
3. Kissimmee Substantial Damage Management Plan

ITEM 7.M

Approval for the Advanced Purchase of a Brush Truck/High-Water Rescue Vehicle

Request

Approval to proceed with the advanced purchase of a 2025 Ford F600 XL 4x4 Brush Truck/High-Water Rescue Vehicle for \$364,072, with an anticipated completion date of March 31, 2027 (Contract #20260089).

Explanation

The Fire Department requests Commission approval to purchase a 2025 Ford F600 XL 4x4 Brush Truck/High-Water Rescue Vehicle from South Florida Emergency Vehicles, LLC, in the amount of \$364,072, with an anticipated completion date of March 31, 2027. This vehicle will be a new addition to our fleet, supplementing our current Brush Truck and providing enhanced capability for high-water rescue operations. Funding for this purchase has been approved in the FY2025–26 budget under Project ST2607.

The Truck is being purchased through cooperative purchasing agreement. The Florida Sherriff's Association Cooperative Purchasing Program, which allows Florida municipalities to utilize its agreements, awarded a contract to South Florida Emergency Vehicles, LLC following a competitive bidding and selection process for this type of truck.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10435206 506495	ST2607		400,000	364,072

Financial Summary:

The remaining funds in project ST2607 will be transferred to the 10435206 506494 account for Project ST2607 to purchase necessary radios and related equipment.

Recommendation

Approval of the advanced purchase of a 2025 Ford F600 XL 4x4 Brush Truck/High-Water Rescue Vehicle of \$364,072, with an anticipated completion date of March 31, 2027. Staff further recommends that the Mayor be authorized to execute the Purchasing Agreement for this acquisition.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

City of Kissimmee

Attachment(s):

1. (S) Brush Truck-High Water Rescue Vehicle Purchase Agreement
2. South Florida Emergency Vehicles - Sole Source Letter

ITEM 7.N

Authorization to Negotiate Construction Engineering Inspection Services

Request

Approval to begin contract negotiations with Hill International for Construction Engineering Inspection (CEI) Services, following completion of the Request for Qualifications (RFQ) selection process RFQ2025-007.

Explanation

In accordance with the City's qualifications-based selection procedures and the Consultant's Competitive Negotiation Act (CCNA), Procurement issued RFQ2025-007 seeking qualified firms to provide professional CEI services for the upcoming Woodside Drainage & Utility Infrastructure Improvements, Phase 2 project. After evaluation of submitted qualifications and completion of selection committee interviews, Hill International was ranked as the most qualified firm to perform these services.

The next step in the procurement process, as required by City purchasing policy, is to enter negotiations with the top-ranked firm to establish a detailed scope of services, fee schedule, and contract terms. Upon successful negotiation, staff will return to the City Commission for approval of the final contract.

The CEI services contract will provide professional oversight and inspection for Woodside Drainage & Utility Infrastructure Improvements, Phase 2 project, ensuring compliance with plans, specifications, schedules, and quality standards.

Recommendation

Approval to begin contract negotiations with Hill International for CEI Services.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Authorization to Place Bid on Agenda
2. RFQ2025-007 CEI Post Presentation Score Sheets
3. Notice of Intent to Award

ITEM 7.O

Ratification of changes to the Collective Bargaining Agreements with the Florida State Lodge Fraternal Order of Police Inc. (FOP)

Request

Approval of changes to the Collective Bargaining Agreements for Sergeants (contract #20240001) and Police Officers, Corporals, and Detectives (contract #2024002) with the Florida State Lodge Fraternal Order of Police Inc. (FOP) representing the Police Officers, Corporals, and Detectives Unit (Cert. #1937), and the Sergeants Unit (Cert. #2011)

Explanation

The current Collective Bargaining Agreements (CBAs) with the City and FOP are effective from October 1, 2024, through September 24, 2027. However, pursuant to Article 37 of the CBA, in the second and third years of the Agreement, the parties may reopen Article 28, Pay Plan, and up to two additional articles per party. The parties successfully negotiated changes to the CBAs for both bargaining units.

FOP members of both bargaining units voted affirmatively to ratify the amendments to the CBA, which are now presented to the Commission for ratification.

The changes applicable to both of the CBAs are as follows:

Article 25: Pay for Working Higher Position. The new language reduces the timeframe for when a person can be placed in a vacant supervisory position from fifteen (15) calendar days to fourteen (14). Unit members who are members of the Drone and Marine Units shall receive a \$20.00 bi-weekly stipend, as do members of SWAT, ERT, and CNT units.

The changes to the Police Officers, Corporals, and Detectives CBA are as follows:

Article 28: Pay Plan - A 4% pay increase with a 3% increase in starting grades. Additionally, employees hired before October 1, 2025, will receive a tiered one-time payment of \$1,000, \$1,250, \$1,500, or \$2,000, as identified in the contract. All Corporals will receive a one-time payment of \$2,000.00.

Officers' starting pay will be \$61,979.63 annually (\$29.80 an hour).

Corporals' starting pay will be \$90,508.29 annually (\$47.95 an hour).

The changes to the Sergeant's CBA are as follows:

Article 28: Pay Plan A 4% pay increase with a 3% increase in starting grades.

Sergeant's starting pay will be \$99,476.78 annually (\$47.96 an hour).

All Sergeants will receive a one-time lump sum payment in the amount of \$2,000.00

The longevity bonus, paid in December of each year, was increased by \$150 for all members as follows:

10-14 years \$450

15-19 years \$550

20-24 years \$650

Recommendation

Approval of changes to the Collective Bargaining Agreements with the FOP

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Department: City Attorney

Presenter:

Attachment(s):

1. ARTICLE 25 - Pay for Working Higher Position. Final TA'd
2. ARTICLE 28 - Wages - Sergeants Final
3. ARTICLE 28 - Wages - Rank and File Final