



**MEETING AGENDA
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, OCTOBER 21, 2025 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Proclamation - Domestic Violence Awareness Month

3.B Proclamation - Florida City Government Week

3.C Proclamation - World Polio Day

3.D Promotion Ceremony for Newly Promoted Battalion Chief and Lieutenants

3.E Introduction of AdventHealth Kissimmee CEO Craig Moore

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

5. PUBLIC HEARINGS

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

7.A Approval of City Commission Minutes from the October 7, 2025, meeting

7.B Acceptance of Funding with the Department of Children and Families for LP045 - Homeless Services Pilot

7.C Authorization to purchase the annual city vehicle requirements for FY2025-26

7.D Interlocal Agreement with School Board of Osceola County for Bob Makinson Aquatic Center

7.E Access and Maintenance Easement Agreement for Osceola Village Wall Tract F-2

7.F Funding Application for Construction of Taxiway Alpha Improvements

7.G Funding Application for Construction of New Air Traffic Control Tower

7.H Advertising Funding from Experience Kissimmee for Kissimmee Gateway Airport

7.I Off Duty Management (Law Enforcement Off-Duty Management Scheduling and Billing Contract)

7.J Implementation of a Therapy Dog Program and approval to accept a donated Canine, Bristol Valor, from Valor Service Dogs.

7.K First Extension to Janitorial Services Contract with Halo Building Services

8. DISCUSSION ITEMS

CITY COMMISSION RECESSES AND CONVENES AS THE COMMUNITY REDEVELOPMENT AGENCY BOARD

- 8.A (DKCRA) Downtown Kissimmee CRA Logo Design Presentation
- 8.B (DKCRA) Residential Property Improvement Program Policy Updates
- 8.C (VSCRA) Vine Street Community Redevelopment Agency Residential Property Improvement Program (RPIP) Approval

COMMUNITY REDEVELOPMENT AGENCY BOARD ADJOURNS AND RECONVENES AS THE CITY COMMISSION

- 8.D Nonprofit Funding Transition Plan

9. HEAR CITY OFFICIALS

- 9.A CITY MANAGER
- 9.B CITY ATTORNEY
- 9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Proclamation - Domestic Violence Awareness Month

Request

Proclamation presentation to Tammy Douglas, Director of Help Now, in honor of Domestic Violence Awareness Month.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation - Domestic Violence Awareness Month 2025

ITEM 3.B**Proclamation - Florida City Government Week****Request**

To present a proclamation to our city officials in honor of "Florida City Government Week".

Explanation

N/A

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation - Florida City Government Week

ITEM 3.C

Proclamation - World Polio Day

Request

Presentation of World Polio Day Proclamation to Kathy Pierson along with other members of the Rotary Club of Kissimmee West members.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation - World Polio Day

ITEM 3.D

Promotion Ceremony for Newly Promoted Battalion Chief and Lieutenants

Request

Staff requests that the newly promoted Battalion Chief and Lieutenants be sworn into their newly appointed positions.

Explanation

The new fire assessment allowed for the hiring of the 4th Shift of firefighters. Also included in the hiring were two new sworn positions being added to the department's administrative offices: an additional EMS Lieutenant and a Battalion Chief of Training.

The following personnel have been promoted into these positions effective October 13, 2025:

Kris Klemm to Battalion Chief of Training
Taylor Bruno to EMS Lieutenant

Jamie Steffen is being promoted to Lieutenant.
She will be filling the vacancy created by Kris Klemm's promotion.

Department: Fire
Presenter: James Walls

Attachment(s):

1. (S) Oaths of Office for Promotion Ceremony

ITEM 3.E**Introduction of AdventHealth Kissimmee CEO Craig Moore****Request**

Introduction of the new Chief Executive Officer of AdventHealth Kissimmee, Mr. Craig Moore.

Explanation

Former AdventHealth Kissimmee CEO Sheila Rankin was recently named CEO of AdventHealth Winter Park. Craig Moore, former COO of AdventHealth Kissimmee, has been appointed as the new CEO for the AdventHealth Kissimmee campus and its partnering facilities.

Department: City Manager

Presenter:

Attachment(s):

None

ITEM 7.A**Approval of City Commission Minutes from the October 7, 2025, meeting****Request**

Approval of the October 7, 2025, commission meeting minutes.

Explanation

Minutes of the commission meeting held on October 7, 2025, are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Commission

Presenter:

Attachment(s):

1. (S) CCM MIN OCT 07 2025

ITEM 7.B

Acceptance of Funding with the Department of Children and Families for LP045 - Homeless Services Pilot

Request

Approval to accept LP045 for the Homeless Services Pilot in the amount of \$200,000.00.

Explanation

The City received notice of Specific Appropriation 341 of the General Appropriations Act for Fiscal Year 2025–2026 in the amount of \$200,000.00 to fund the Homeless Services Pilot Program. This pilot will support the Community Engagement Unit with services to assist individuals encountered in difficult, high-risk situations and those engaged in unauthorized camping on public property. The unit will provide a comprehensive, multidisciplinary response through the integration of:

- Homeless Services Coordination to increase housing placement
- Law enforcement diversion
- On-site mental health services
- Ongoing coordination with local agencies and service providers to increase housing placement and stability

Services will be deployed to community contact locations as needed, with the goal of diverting individuals from the criminal justice system through early engagement, connection to supportive services, and pathways to stable housing. The pilot will be coordinated with existing community-based service providers to ensure timely access to resources and to maximize program impact. The contract was issued on 10/14/2026 through the Department of Children and Families (DCF) and must be expended by June 30, 2026, with the following outcomes:

B.2.1. Training and formalization of our Community Engagement Unit and response teams

B.2.2. Street Outreach to 250 individuals

B.2.3. Case Management to manage and connect 80% of individuals received during street outreach to at least one other community resource within 90 days

B.2.4. Hours of engagement 9am-5pm with emergency on-call coverage available during after-hours and weekends

Staff will create all grant fund accounts and make budgetary adjustments as necessary.

Recommendation

Approval to accept funds and authorize the City Manager or designee to execute the agreement and all required documents.

REQUESTED CITY COMMISSION ACTION:

Execute

Approve

Department: City Manager

Presenter:

City of Kissimmee

Attachment(s):

1. Complete_with_Docusign_Contract__LP045_City

ITEM 7.C

Authorization to purchase the annual city vehicle requirements for FY2025-26

Request

This request is for authorization to purchase the FY 2025-26 City vehicle requirements from the State Contract, Sheriff's Contract, Cooperative Purchasing Contracts or the City bid, whichever is most cost-effective, considering the requirements of the departments.

Explanation

The City has 33 units in the budget this year at a budgeted cost of \$1,946,534. Included in this total are 13 vehicles for the Police Department at a cost of \$800,300. Standard procedure is to identify the pricing for those vehicles planned for purchase using the State Contract and Sheriff's Association and Cooperative Purchasing contracts, and then solicit bids from local dealers to match or beat the State contract pricing.

Recommendation

Staff recommends approval to purchase the City vehicle requirements from the State Contract, Sheriff's Contract, Cooperative Purchasing Contracts or City bid, whichever is the most cost effective, considering the needs of each Department.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Finance

Presenter:

Attachment(s):

None

ITEM 7.D

Interlocal Agreement with School Board of Osceola County for Bob Makinson Aquatic Center

Request

Approval of the Interlocal Agreement between the City of Kissimmee and the School Board of Osceola County relating to the use of the Bob Makinson Aquatic Center, Contract #20250030.

Explanation

The City of Kissimmee and the School Board of Osceola County have an interlocal agreement relating to the use of the Bob Makinson Aquatic Center by the School District that is due to expire. Both parties wish to enter into another agreement. Under this Agreement, the School District will have access to the facility for approved educational and athletic activities, including swimming lessons, intramural swim team practices, and high school swim meets. The City will provide qualified lifeguards and management staff during the School District's scheduled use of the facility to ensure safety and compliance with all applicable regulations. The School District will reimburse the City for all staffing costs associated with their use of the facility.

This partnership continues the strong collaboration between the City and the School District by providing opportunities for students to safely participate in aquatic activities while maximizing the use of City facilities. The term of the Agreement shall be ten (10) years from the effective date, unless terminated earlier in accordance with the Agreement's provisions.

Recommendation

Approval of the Interlocal Agreement between the City of Kissimmee and the School Board of Osceola County relating to the use of the Bob Makinson Aquatic Center.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation

Presenter:

Attachment(s):

1. (S) BMAC INTERLOCAL AGREEMENT final

ITEM 7.E

Access and Maintenance Easement Agreement for Osceola Village Wall Tract F-2

Request

Approval of the Access and Maintenance Easement Agreement in favor of Osceola Village Homeowners' Association, Inc. (Contract #20250379).

Explanation

A portion of a privacy wall serving Osceola Village was constructed by the original developer within Tract F-2, a parcel owned by the City of Kissimmee and dedicated as part of the Osceola Village Center plat. The wall is to be owned and maintained in perpetuity by the Osceola Village Homeowners' Association, Inc., at no cost to the City.

The proposed easement grants the HOA non-exclusive access over a portion of Tract F-2 for the purpose of maintaining and repairing the wall. The City retains full ownership and rights over Tract F-2.

Recommendation

Approval of the Access and Maintenance Easement Agreement in favor of Osceola Village Homeowners' Association, Inc.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) Executed OV Access Maintenance Easement
2. OV Access & Maintenance Easement – Vicinity Map

ITEM 7.F

Funding Application for Construction of Taxiway Alpha Improvements

Request

Approval to apply for Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) grant funding for the construction of Taxiway Alpha Improvements at Kissimmee Gateway Airport, Grant #TwyA Const.

Explanation

The Kissimmee Gateway Airport's Capital Improvement Plan has identified the need to rehabilitate pavement and replace associated lighting for Taxiway Alpha (TW A). The Pavement Condition Index (PCI) rating evaluates pavement conditions by assigning a scale, 0 indicating failed, and 100 indicating perfect. PCI rating 41-55 indicates a "poor condition" and the current numbers assigned to TW A range between 40-54. The project will improve lighting with new LED edge lights and directional signs. In addition, the project will shift the pavement 50' east to meet FAA standards due to the larger aircraft utilizing the Airport.

Anticipated funding is 90% FAA, 8% FDOT and 2% Airport. Construction is expected in two phases. Phase I in 2026 is estimated at \$13,172,188.00. Phase II in 2027 is estimated at \$16,181,785.00

Recommendation

Approval to apply for Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) grant funding for the construction of Taxiway Alpha Improvements at Kissimmee Gateway Airport.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. TW Alpha Pre-App Construction

ITEM 7.G

Funding Application for Construction of New Air Traffic Control Tower

Request

Approval to apply for Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) grant funding for the construction of the new Air Traffic Control Tower at Kissimmee Gateway Airport, Grant #ATCTConst.

Explanation

The Kissimmee Gateway Airport is in the process of replacing its existing air traffic control tower with a new one to meet the FAA's design and site criteria to provide safe and efficient air traffic services. The Airport received a federal grant for the design, currently in progress. The next step is to bid for construction services and apply for construction funding.

The Federal Bipartisan Infrastructure Law (BIL) provides a competitive FAA Contract Tower (FCT) grant process to provide funding for this project. The secondary FAA source will include the FAA Airport Infrastructure Grants (AIG) Program.

The estimated construction cost is \$18M. Anticipated funding is 90% FAA, 8% FDOT and 2% Airport.

Recommendation

Approval to apply for Federal Aviation Administration (FAA) and Florida Department of Transportation (FDOT) grant funding for the construction of the new Air Traffic Control Tower at Kissimmee Gateway Airport.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. ISM ATCT Pre-App Construction

ITEM 7.H

Advertising Funding from Experience Kissimmee for Kissimmee Gateway Airport

Request

Approval to accept advertising funding in the amount of \$30,000 from Experience Kissimmee for Kissimmee Gateway Airport (Grant # Ad FY26).

Explanation

Experience Kissimmee is offering a grant to fund an advertising program by and for the Kissimmee Gateway Airport, in the amount of \$30,000 for FY 2026. Funds will be used to advertise to the corporate and leisure travel market, the flight training and aircraft maintenance market, and the aviation economic development market.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
47070103-504901	N/A	Increase	30,000	30,000
47000337-337410	N/A	Increase	30,000	30,000

Financial Summary:

The total amount of \$30,000 will go towards advertising the airport and its businesses.

Recommendation

Approval to accept advertising funding of \$30,000 from Experience Kissimmee for Kissimmee Gateway Airport.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport
Presenter:

Attachment(s):

1. (S) Aid to Private Organizations Agreement-EK Grant-25-26

ITEM 7.I

Off Duty Management (Law Enforcement Off-Duty Management Scheduling and Billing Contract)

Request

The Police Department requests approval to transition from our current off-duty management program, Power Details, and contract with a new detail management vendor, Off Duty Management (Contract #20260022).

Explanation

The Police Department's current off-duty management program, Power Details, costs approximately \$6,800 per year. Power Details is an app-based program that manages the scheduling and billing of law enforcement off-duty employment. The individual off-duty jobs are input into the system by department employees, and the vendors are ultimately billed through the Finance Department. The City is also responsible for the collection of any past due accounts.

The proposed vendor, Off Duty Management, does not have an annual fee. Off Duty Management's revenue is derived from a 10% fee, based on the hourly billing rate, paid by the individual vendors. The 10% fee is waived for details paid directly by the City of Kissimmee. Off Duty Management has a similar app-based program. However, their customer service department handles a large majority of vendor contacts and account set-up. In addition, Off Duty Management handles all billing and collections. Off-Duty Management pays the City of Kissimmee biweekly for the detailed hours the officers have worked, prior to collection from the vendors. The officers are then compensated through payroll. Off Duty Management absorbs any losses from vendors who fail to pay invoices.

Off Duty Management has a current Sourcewell Contract, #030425-OFF, that has been reviewed and approved by the Procurement Division and the Police Department's Legal Advisor. In addition, the Finance Department and Information Technology have reviewed and approved the Police Department's transition to Off Duty Management.

Recommendation

Approve vendor contract with Off Duty Management for off-duty detail management, billing, and collections.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. (S) Off Duty Management Contract

ITEM 7.J

Implementation of a Therapy Dog Program and approval to accept a donated Canine, Bristol Valor, from Valor Service Dogs.

Request

Approval to accept Canine, Bristol Valor, as a Therapy Dog from Valor Service Dogs.

Explanation

Valor Service Dogs trains golden retrievers and labs to assist first responders and provides dogs at no cost to eligible recipients. Therapy dogs provide relief for those in high anxiety situations, bring comfort to those grieving and can be used to motivate and encourage the people around them. Therapy dogs receive extensive training and have been shown to have a social temperament to want to interact with people. Valor Service Dogs estimate the value of their trained dogs to be within the range of \$25,000-\$35,000.

Bristol Valor has been identified as a match for our agency. A ½ labrador, ½ golden retriever (male), born 4/17/2024, would be assigned to the Police Department's Health and Wellness Coordinator, Leigh-Ann Cuddy.

Recommendation

Approval of the donation and acceptance of Bristol Valor through Valor Service Dogs.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. Valor Service Dogs Support Letter 070225

ITEM 7.K

First Extension to Janitorial Services Contract with Halo Building Services

Request

Approval to extend the existing janitorial services agreement with Halo Building Services for an additional twenty-four (24) months. (Contract # 20230028)

Explanation

The City entered into a contract with Halo Building Services on September 27, 2022, for janitorial services citywide, in the amount of \$226,723.80.

On October 30, 2023, the City Commission approved the first addendum, increasing the contract amount by 10% due to inflation and overall cost increases, to a revised amount of \$249,396.

The Facilities Division is requesting a twenty-four (24) month extension with Halo Building Services, in accordance with the terms and conditions of the agreement.

Recommendation

Approval of the first extension to the existing janitorial services contract with Halo Building Service.

REQUESTED CITY COMMISSION ACTION:

Execute

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) First extension to Halo Agreement

ITEM 8.A

(DKCRA) Downtown Kissimmee CRA Logo Design Presentation

Request

Request that the Downtown Kissimmee CRA Board adopt the Downtown Kissimmee CRA logo design developed by the City's Creative Design Team.

Explanation

The DKCRA Board requested that the City of Kissimmee's Creative Design Team redesign the Downtown Kissimmee CRA logo following a previous presentation from the Economic Development Department and Redevelopment Management Associates (RMA). During that presentation, the DKCRA Board expressed that the proposed logo options did not fully capture the identity of Downtown Kissimmee.

In response, the City's Creative Design Team conducted a comprehensive redesign process. The team studied the existing research prepared by RMA, reviewed feedback and comments from the DKCRA logo design workshop held on May 20, analyzed CRA and Main Street program logos from across the nation, held a four-hour internal workshop, and photographed over 25 Downtown buildings to capture authentic architectural and cultural details. Through this process, the Creative Design Team developed three logo concepts that reflect Downtown Kissimmee's historic charm while positioning the district for future growth and revitalization.

Recommendation

Approval of one of the proposed logo concepts for use by the Economic Development Department as part of the Downtown Kissimmee Brand Strategy and the Brand Implementation and Evaluation Plan.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter: Josh Daniel

Attachment(s):

1. DKCRA Logo Design Options

ITEM 8.B**(DKCRA) Residential Property Improvement Program Policy Updates****Request**

Approve changes to the DKCRA Residential Property Improvement Program.

Explanation

The current DKCRA's Residential Property Improvement Program policy allows for a grant recipient to receive one grant award within a five-year period. This update amends the policy to allow for multiple grants within a five-year period so long as the recipient does not exceed the \$5,000 maximum award. Since the RPIP program was approved, the average grant request has been \$2,500 or under. The DKCRA has budgeted \$100,000 for this program.

Recommendation

CRA staff recommend approval of changes to the DKCRA Residential Property Improvement Program.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Economic Development

Presenter: Benjamin Burnett

Attachment(s):

1. DKCRA Residential Property Improvement Program- Policy 2025

ITEM 8.C

(VSCRA) Vine Street Community Redevelopment Agency Residential Property Improvement Program (RPIP) Approval

Request

Approval of the Vine Street CRA Residential Property Improvement Program.

Explanation

The Vine Street CRA currently has an estimated 2,500 household, including nearly 700 single family homes. In order to support the current growth within the district we are proposing a residential property improvement program.

The VSCRA will offer financial assistance for eligible projects in a reimbursable 50/50 matching grant(s) up to \$5,000 in a five year period. Grants can be awarded in one grant or multiple, but cannot exceed the maximum award within a five-year period. Eligible improvements include:

- Exterior painting, including preparation costs (pressure cleaning, fascia repair, etc.)
- Landscaping improvements, including new irrigation system
- Porch/deck repair or addition of new porch/deck. (Front of house only)
- Exterior lighting (installation of new lighting only, repairs not covered)
- Driveway repaving or resealing.
- Installation of new doors, awnings, and windows.
- Removal of front yard chain link fence.

It is the goal of the VSCRA to elevate the public-facing appearance of the residential stock within the VSCRA. As such, only improvements visible from the public realm will be approved for this grant. The VSCRA has budgeted \$50,000 for this grant program.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10722208 508282		Decrease	50,000	50,000

Financial Summary:

Recommendation

Approval of the VSCRA Residential Property Improvement Program.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Department: Economic Development

Presenter: Benjamin Burnett

Attachment(s):

1. VSCRA Residential Facade Grant Agreement
2. VSCRA Residential Property Improvement Program- Policy

ITEM 8.D

Nonprofit Funding Transition Plan

Request

Approval to proceed with extending agreements to accomplish the objectives summarized in the transition plan

Explanation

The City of Kissimmee has a long history of supporting nonprofit organizations that provide essential services to residents in need. In August 2025, the City Commission approved a transition from a traditional competitive funding process to a strategic, outcomes-based model designed to strengthen housing stability and supportive services that improve the quality of life in our community.

Under this new approach, titled Safe Haven Connect, the City will strategically invest in agencies that deliver direct housing or stabilization resources, including domestic violence shelters, behavioral health programs, bridge and transitional housing, disability services, and child-care assistance for working families. This outcomes-based model supports the City's broader goal of building a coordinated housing system anchored by the Haven on Vine Initiative, which offers affordable units and wrap-around services to help residents and unsheltered households move from crisis to long-term stability.

To further strengthen the local response, the City is establishing a Community Engagement Unit that integrates outreach, law enforcement diversion, crisis intervention, and mental health provider collaboration. This multidisciplinary team will serve as a bridge between the unsheltered population and available housing, treatment, and support programs, reducing repeat law enforcement encounters, emergency-service use, and long-term instability. Together, these efforts position Kissimmee as a proactive leader in creating compassionate, data-driven solutions that unify housing, public safety, and behavioral health systems into a coordinated continuum of care.

At the national level, housing policy continues to evolve. While the federal government is reevaluating the "Housing First" model, the core principles of rapid access to safe housing and stabilization through wrap-around services remain supported by strong research demonstrating improved health, employment, and safety outcomes, along with reduced reliance on emergency systems. In Florida, HB 1365 limits unsanctioned public camping, requiring local governments to establish clear housing and shelter pathways. However, the lack of sufficient affordable housing stock and limited funding resources continues to present challenges in meeting the true demand for vulnerable populations.

The City's strategy emphasizes impact-based measurable outcomes, interagency coordination, and local accountability. By focusing on measurable results, the City can adapt to shifting federal policy environments while maintaining proven best practices. Partner organizations have been selected based on their capacity to deliver housing, stabilization, and supportive services that help households transition from crisis to independence.

Funding for Safe Haven Connect is provided through American Rescue Plan funds totaling \$300,000, supplemented by \$100,000 from the City's General Fund. Partner agreements from the 2024–2025 fiscal year will be extended to ensure service continuity and a renewed focus on performance-based reporting. These extensions will remain active through November 30, 2026, ensuring all ARPA

City of Kissimmee

obligations are fully expended. Services tied to the Homeless Services Pilot will be selected through a separate procurement process and presented to the City Commission for approval.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual

Financial Summary:

Funding for Safe Haven Connect is provided through American Rescue Plan funds totaling \$300,000, supplemented by \$100,000 from the City’s General Fund. Partner agreements from the 2024–2025 fiscal year will be extended to ensure service continuity and a renewed focus on performance-based reporting. These extensions will remain active through September 30, 2026 and may be modified to ensure all ARPA obligations are fully expended. Services tied to the Homeless Services Pilot will be selected through a separate procurement process and presented to the City Commission for approval.

Recommendation

Commission approval

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager
Presenter:

Attachment(s):

1. Safe Haven Connect Subrecipient Spreadsheet