



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, APRIL 15, 2025, AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Jackie Espinosa, Commissioners Noel Ortiz, Angela Eady, Carlos Alvarez, III, Janette Martinez

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Deputy City Manager Austin Blake, City Clerk Tameara Crespo

Mayor Espinosa called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Swearing in Ceremony for Five New Police Officers

Swearing in and administering of oath for five new Police Officers.

Police Chief Broadway administered the Oath of Office to Officers Jeriah Estrada, Delia Franco Lopez, Steven Ramos, Bernardo Resto-Salgado, and Guillermo Barboza-Calero.

3.B Proclamation - Denim Day

Presentation of Denim Day Proclamation to Lui Damiani, Executive Director of Victim Service Center of Central Florida, in recognition of National Sexual Assault Awareness Month.

City Manager Steigerwald read a proclamation in honor of Denim Day as the Mayor and Commissioners presented the proclamation. Recipient, Mr. Damiani thanked the city for their support for nine consecutive years and provided information on the mission of the Victim Service Center.

3.C Proclamation - National Day of Prayer

Presentation of the National Day of Prayer Proclamation to Randy Law, Coordinator of the National Day of Prayer of Osceola County.

City Manager Steigerwald read a proclamation in honor of the National Day of Prayer as the Mayor and Commissioners presented the proclamation. The recipient thanked the city and invited the community to join them for a session of prayer at the Osceola Courthouse on May 1st.

3.D Proclamation - National Fair Housing Month

National Fair Housing Month Proclamation is being presented to Tammy Douglas, Executive Director at Help Now. This Year, Help Now is hosting the City's fair housing events - Fair Housing Real Talk and the Fair Housing Drawing Contest.

City Manager Steigerwald read a proclamation in honor of Fair Housing Month as the Mayor and Commissioners presented the proclamation. The recipient, Ms. Douglas thanked the City for their support.

3.E Proclamation - National Community Development Week

To present the "National Community Development Week" proclamation to Catherine Steck McManus, President and CEO from Habitat for Humanity of Greater Orlando and Osceola.

City Manager Steigerwald read a proclamation in honor of National Community Development Week as the Mayor and Commissioners presented the proclamation.

3.F Presentation by Habitat for Humanity of Greater Orlando and Osceola County

Presentation by Habitat for Humanity.

President and CEO from Habitat for Humanity of Greater Orlando and Osceola, Catherine Steck McManus reviewed a PowerPoint attached to the agenda.

3.G Employee of the Month for April

Staff requests that the Commission join the City Manager in recognizing Carlos Risper of the Development Services Department as the employee of the Month for April

The employee of the month could not attend tonight and will be recognized at a future meeting.

3.H Service Awards for January, February, and March 2025

The City Commission joins the City Manager in recognizing employees who have reached milestones in years of service.

City Manager Steigerwald acknowledged employees who've reached service milestones of five, ten, twenty, and twenty-five years, and presented awards to those who were in attendance.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

5. PUBLIC HEARINGS

6. HEAR AUDIENCE *Anything requiring a vote will be heard at a later time.*

Chared Aguirre, 1000 Douglas Avenue, Altamonte Springs, FL representing Local 737 discussed the downtown hotel proposals workshop and encouraged the commission to make the decision that best benefits the community.

Mary Olivia Legree, 710 Sienna Palm Drive, Kissimmee, FL representing Local 737, reviewed the workshop presentations and vocalized her support for the KPDG proposal.

Jose Castro, 110 Lakeview Drive, Kissimmee, FL representing Local 737 was also in favor of the KPDG hotel proposal.

7. CONSENT AGENDA *The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.*

Commissioner Alvarez made a motion to approve the Consent Agenda in its entirety. Commissioner Eady seconded the motion.

Motion carried 5 - 0.

7.A Approval of City Commission Minutes from the April 1, 2025, Commission workshop and meeting

Request Commission approval of the April 1, 2025, workshop and commission minutes.

- 7.B Lyndell Drainage Improvement Project Change Order
Approval of Change Order No. 1 to amend the current contract price for American Persian Engineering & Construction, LLC (APEC), contract number 20240056, by \$242,177 for additional work needed to complete the construction of Phases 1 and 2 due to unforeseen issues, along with a budget request transfer to cover the shortfall.
- 7.C Approval of Resolution confirming and directing stand up and implementation development of a non-ad valorem fire service assessment
Direction and confirmation by Resolution to take necessary steps to set forth a proportionate and legally valid annual fire service assessment to partially supplement annual funding for both capital, capital equipment (e.g. fire trucks) and competitive attraction of labor (firefighters).

Adoption of Resolution #03-2025
- 7.D Justice Assistance Grant Award
Approval to accept the Justice Assistance Grant – Countywide (JAG-C) Program in the amount of \$35,539.63 (Grant #JAGCGM) and approval to amend the budget accordingly.
- 7.E Change Order for the Fire Training Facility Pavilion Project
Approval to amend the current contract price for the Fire Training Facility Pavilion project (contract #20240460) from \$489,775 to \$555,638 for desired design modifications.
- 7.F Local Housing Assistance Plan for Fiscal Years 2025-2028 and Accompanying Resolution and Certification
Approval of the Local Housing Assistance Plan for Fiscal Years 2025-2028; Adoption of the Resolution Approving the Plan; and Execution of the Certification.

Adoption of Resolution #04-2025
- 7.G Purchase of SCBA Integrated Rope Bailout Systems
Approval and execution of contract #20250230 for the purchase of 60 SCBA integrated rope bailout systems from Municipal Equipment Company.
- 7.H Kissimmee Mill Run Fire Station Construction Manager at Risk agreement
Approval of the agreement with CORE Construction to provide construction manager at-risk services for the new Kissimmee Fire Department (KFD) Mill Run Fire Station and approval of the First Addendum for Pre-Construction Services. (Contract #20250225)
- 7.I Architectural and Engineering Continuing Services Agreement
Architectural and Engineering Continuing Services Agreement (contract # 20240133).
- 7.J Disposal of City Assets
Approval to dispose of the asset items detailed in the attached report.
- 7.K Amendment to Extend a Public Transportation Grant Agreement for Design of Parcel 8 at Kissimmee Airport
Approval of a one-year extension of a Public Transportation Grant Agreement (PTGA) with the Florida Department of Transportation (FDOT), for the Design of Parcel 8 project at Kissimmee Gateway Airport. Grant Master# Parcel 8.
- 7.L Approval to Extend a Space Use Permit for Jr. Davis Construction Co.
Approval to extend a Space Use Permit for Jr. Davis Construction Co. for storage of temporary construction offices and associated automobile parking. Contract# 20240310

8. DISCUSSION ITEMS

8.A Operation Business Boost 2.0

Update on Operation Business Boost 2.0

Economic Development Director David Rodriguez provided information on Operation Business Boost 2.0 as outlined in the agenda.

Commissioner Alvarez made a motion to approve. Commissioner Eady seconded the motion.

AYE: Commissioner Alvarez, Commissioner Eady, Commissioner Martinez, Mayor-Commissioner Espinosa, Commissioner Ortiz

NAY: None

Motion carried 5 - 0.

8.B Commission Travel Authorization

Approval of Commission travel requests and any associated costs, such as hotel accommodations, travel expenses, meals and mileage, in accordance with the City Commission policy.

The mayor outlined the purpose of the upcoming trip to Puerto Rico, emphasizing its role as a collaborative and economic development opportunity. The visit will include tours of college campuses and efforts to build future partnerships with community leaders. Discussion followed regarding the trip's initiatives and its potential impact on business and economic growth in Central Florida.

Commissioner Alvarez made a motion to approve the mayor to attend a mission trip to Puerto Rico for economic collaboration along with the City Manager and Economic Development Director and for the Mayor and Vice Mayor to attend a Florida League of Mayors reception in Tampa. Commissioner Martinez seconded the motion.

AYE: Commissioner Alvarez, Commissioner Eady, Commissioner Martinez, Mayor-Commissioner Espinosa, Commissioner Ortiz

NAY: None

Motion carried 5 - 0.

8.C Advisory Board Vacancy: Planning Advisory Board

The Commission is requested to make an appointment to fill a vacancy on the Planning Advisory Board.

Commissioner Ortiz requested additional time to review the information. The item will be brought back for consideration at the next commission meeting.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

Commissioner Ortiz paid tribute to the lives lost in the Dominican Republic. Commissioner Eady expressed gratitude to Kristen Arrington for her advocacy at the state level. Commissioner Alvarez invited the community to attend the upcoming Caribbean Fusion Festival. Commissioner Martinez praised the mayor's efforts in fostering intergovernmental

partnerships. Mayor Espinosa thanked all the workshop participants and reaffirmed the Commission's dedication to community input and making informed decisions for the benefit of the city.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Espinosa adjourned the meeting at 6:54 PM.



MAYOR-COMMISSIONER

ATTEST:

Tameara Crespo

CITY CLERK