



**MEETING MINUTES  
SESSION OF THE CITY COMMISSION  
CITY OF KISSIMMEE  
CITY HALL, COMMISSION CHAMBERS  
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054  
TUESDAY, JANUARY 21, 2025 AT 6:00 PM**

**1. MEETING CALLED TO ORDER**

**Members Present:** Mayor Jackie Espinosa, Commissioners Noel Ortiz, Angela Eady, Carlos Alvarez, III, Janette Martinez

**Staff Present:** Deputy City Manager Desiree Matthews, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Austin Blake, City Clerk Tameara Crespo

**Staff Absent:** City Manager Mike Steigerwald

Mayor Espinosa called the meeting to order at 6:00 PM.

**2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

**3. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

**3.A Proclamation- National CRNA Week**

To present a proclamation to Laura Sanchez, Certified Registered Nurse Anesthesiologist, in honor of "National CRNA Week" which recognizes all Certified Registered Nurse Anesthetists.

Deputy City Manager Matthews read a proclamation in honor of National CRNA Week as the Mayor and Commissioners presented the proclamation. Recipient, Ms. Sanchez highlighted the wide range of services offered by CRNAs and their crucial role in the community, extending her thanks to the city for their continued support.

**3.B Kissimmee Business Recovery Center Presentation**

Mr. Jason Ross, Public Affairs Specialist from the U.S Small Business Administration, Hurricane Disaster Recovery would like to provide a brief presentation regarding the community programs their Business Recovery Center offers.

Mr. Ross presented a PowerPoint attached to the agenda, reviewing the programs and benefits available through the U.S. Small Business Administration.

**3.C Kissimmee Festival of Lights Award Winners**

Presentation of the 2024 Festival of Lights award winners.

Parks and Recreation Director Steve Lackey discussed the success of the parade, which featured more than 62 float participants. Events and Venue Manager Veronica Frink then presented awards to the winners who were in attendance.

**4. PUBLIC HEARINGS - FIRST AND SECOND READINGS**

**4.A Public Hearing - First Reading - Proposed Ordinance # 25-01 Providing Criminal History Background Checks**

AN ORDINANCE AMENDING THE CODE OF ORDINANCE FOR THE CITY OF KISSIMMEE, CHAPTER 2, ADMINISTRATION, ARTICLE IV, DEPARTMENTS, OFFICERS AND EMPLOYEES, DIVISION 1, GENERALLY, PROVIDING FOR CRIMINAL

HISTORY RECORD CHECK OF CERTAIN INDIVIDUALS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE

Approval of the First Reading of the Proposed Ordinance # 25-01 to conduct criminal history background checks on prospective city employees and continued screenings on employees whose positions are critical to security and/or public safety.

City Attorney Sanchez de Fuentes read Proposed Ordinance # 25-01 by title. Mayor Espinosa announced the Public Hearing with no response from the audience.

Following a discussion, commission consensus was to include city commissioners within the ordinance.

Commissioner Eady made a motion to approve the First Reading of Proposed Ordinance #25-01 and to amend the ordinance prior to final reading to include city commissioners as critical staff for public safety and security purposes. Commissioner Alvarez seconded the motion.

AYE: Commissioner Alvarez, Commissioner Eady, Commissioner Martinez, Mayor-Commissioner Espinosa, Commissioner Ortiz

NAY: None

Motion carried 5 - 0.

**5. PUBLIC HEARINGS**

**6. HEAR AUDIENCE** *Anything requiring a vote will be heard at a later time.*

Ray Parsons, 111 E Monument, recently met with staff regarding the Broadway Beautification Project and supports the plan, encouraging it's adoption and continuation of the project.

Tom Kapp, 21 N Clyde Avenue, discussed the downtown changes and also supports the city's plan.

Felipe Rivera-Gonzalez, 911 Anchorage Lane, presented a handout to the commission (Exhibit "A") addressing the overgrowth of vegetation and the cleanliness of Lake Toho's water. He urged the commission to find solutions to these issues, as Lake Toho is a source of pride for Kissimmee. Deputy Manager Matthews noted that the lake is a treasured amenity and assured that it remains on the city's radar, continuing to be a top priority.

**7. CONSENT AGENDA** *The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.*

Commissioner Eady made a motion to approve the consent agenda in its entirety minus item 7.C. Commissioner Alvarez seconded the motion.

AYE: Commissioner Alvarez, Commissioner Eady, Commissioner Martinez, Mayor-Commissioner Espinosa, Commissioner Ortiz

NAY: None

Motion carried 5 - 0

**7.A** Approval of City Commission Minutes from the January 7, 2025, meeting  
Request Commission approval of the January 7, 2025, Commission Minutes.

- 7.B June Street - Final Plat  
Approval of the final plat known as June Street.
- 7.C Second Amendment for Green Meadows Farm LTD  
Request approval of the Second Amendment for Green Meadows Farm LTD, original contract 20230289 to update the terms.  
  
The item removed from consent and placed on discussion for consideration.
- 7.D Renovation and repair of the Kissimmee Lakefront Splashpad  
Approve Agreement with Lanier Plans, Inc for renovations and repairs to the Kissimmee Lakefront Park Splashpad, Contract 20250148 in the amount of \$110,666.
- 7.E Apply for Urban and Community Forestry Hurricane Recovery Grant  
Approval to apply for the Urban and Community Forestry Hurricane Recovery Grant and for the City Manager to sign any documents related to the application and award process.
- 7.F 2024 Affordable Housing Advisory Committee (AHAC) Incentives Strategies Report  
Accept the 2024 AHAC Incentive Strategies Report.
- 7.G Purchase of Vehicle Telematic Devices from Samsara, Inc.  
Approval for the City Manager to execute an agreement with Samsara, Inc. and Elite Tech Installers to outfit all rolling stock with vehicle telematic devices to enhance driver performance and fleet efficiency.
- 7.H Award Construction Contract Ranger Construction Industries, Inc.  
Approval to Award Construction Contract, to Ranger Construction Industries, Inc., to Rehabilitate, Mark, Light Taxiway Delta & RIMS, in the amount of \$10,924,421.32 for Kissimmee Gateway Airport, Contract No. 20250145.
- 7.I Apply for 2025 Florida Communities Trust -Parks & Open Space Florida Forever Program Grant  
Approval to apply for the 2025 Florida Communities Trust (FCT) - Parks & Open Space Florida Forever Program Grant and for the City Manager to sign any documents related to the application and award process.
- 7.J Edward Byrne Memorial Justice Assistance Grant Program FY2024  
Accept the Edward Byrne Memorial Justice Assistance Grant Funding on behalf of Kissimmee Police Department and authorize the City Manager to execute any documents required to accept the award (Grant JAG26).
- 7.K Approval of KUA Line Extension Agreement for the Haven on Vine  
Approval of the Line Extension Contract (Contract #20250105) with the Kissimmee Utility Authority (KUA) for the Haven on Vine Project in the amount of \$140,390.52.
- 7.L Amendment to the Agreement with Forefront Architecture and Engineering for the Haven on Vine Project  
Approval of the Amendment to the Agreement with Forefront Architecture and Engineering (Contract #20240416) to expand design services for the Haven on Vine Project. This amendment includes additional civil engineering, survey work, and fiber optic interconnection design, increasing the total contract value by \$52,100.

## 8. DISCUSSION ITEMS

### 7.C. - Second Amendment for Green Meadows Farm LTD

Mayor Espinosa shared her desire to amend the lease in order to implement a cashless payment system. Director Lackey reviewed the current payment options offered by the vendor

at other operating petting farms. The Commission reached a consensus to approve the agreement as it stands and to negotiate with the vendor to transition to a cashless system within the next year.

Commissioner Eady made a motion to approve the agreement as presented and negotiate a future amendment to operate under a cashless program. Mayor Espinosa seconded the motion.

AYE: Commissioner Alvarez, Commissioner Eady, Mayor-Commissioner Espinosa, Commissioner Ortiz

NAY: Commissioner Martinez

Motion carried 4 - 1.

## **9. HEAR CITY OFFICIALS**

### **9.A CITY MANAGER**

Deputy City Manager Matthews reminded the commission about upcoming events including the Commission Strategic Planning Retreat on January 24th, the UCF Incubator Open House, and the Black History Month reception scheduled for February 4th at City Hall.

### **9.B CITY ATTORNEY**

### **9.C CITY COMMISSION**

Commissioner Alvarez extended an invitation to the public to join the Commission Strategic Planning Retreat on Friday. Mayor Espinosa expressed her gratitude to those who attended the "Mayor's Table" event. She highlighted the accomplishments from her recent self-funded trip to Puerto Rico and shared some of the mementos she brought back.

## **10. ADJOURNMENT**

There being no further business to come before the Commission, Mayor Espinosa adjourned the meeting at 6:49 PM.



ATTEST:

*Tameara Crespo*

CITY CLERK

MAYOR-COMMISSIONER

By: Felipe Rivera Gonzalez

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## Lake Tohopekaliga invaded by weed and aquatic plants

The lake is being invaded by weeds and aquatic plants. The shores, especially at Kissimmee Lakefront Park, are not being cleaned as often as they should be.

This has been going on for several years now and both the local and state governments have not agreed on how to clean and maintain it.

I believe that maintaining our natural resources is everyone's responsibility, for the good of our community and future generations.

Our city and lake should be the pride of our government and citizens.

My slogan: kissimmee a kiss of kindness.