



MEETING MINUTES
SESSION OF THE PARKS & RECREATION ADVISORY BOARD
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
WEDNESDAY, AUGUST 14, 2024 AT 6:00 PM

- 1. MEETING CALLED TO ORDER** **Members Present:** Board Member Robin Wright, Board Chair Edward Kilroy, Board Member Albert Dorsey, Board Member Seewdat "David" Anderson, Board Member Hamza Godil, Board Member Manuel Gomez
Staff Present: Parks & Recreation Director Steve Lackey, Assistant City Attorney Curtis McGehee and Financial Analyst Andrea Campbell
Members Absent: Board Member Linda McCoy, Board Member M. Hannan Khan, Board Member Vanessa Alvarez

Board Chair Edward Kilroy called the meeting to order at 6:00 pm.

2. MINUTES

- 2.A Approval of the meeting minutes from June 12, 2024.
Board Member Robin Wright made a motion to accept the minutes from June 12, 2024 as is. Board Member Manuel Gomez seconded the motion.

AYE: Board Member Robin Wright, Board Chair Edward Kilroy, Board Member Albert Dorsey, Board Member Seewdat "David" Anderson, Board Member Hamza Godil, Board Member Manuel Gomez
NAY: None
Motion to 6 - 0.

- 3. HEAR AUDIENCE** No one was present to hear the audience.

4. DISCUSSION

- 4.A Director's Report
Parks & Recreation Director Steve Lackey gave an update on grants and projects that are ongoing within the department. He also reminded the Board of the upcoming Fandom event.
- 4.B Policy changes for Fee Waiver's and Community Benefit Grant
Board Chair Edward Kilroy reminded the board of their past suggestions that Steve brought to the Commission for the Fee Waiver and Community Benefit Grant policies. Director Steve Lackey then gave a brief overview of what those suggested changes were and that they were approved by the City Commission. Changes to policies are effective immediately but there is a 4-year limit with a max amount each year.
- 4.C Discussion of the 2025 Florida Recreation Development Assistance Program (FRDAP) grant application in the amount of \$50,000 for improvements to Quail Hollow Park.
The Parks & Recreation Director informed the Board that the department will be applying for a FRDAP grant in the amount of \$50,000 for improvements to Quail Hollow Park to install a new basketball court as a current court will be eliminated due to a new fire station.
- 4.D Discussion of the 2025 Florida Recreation Development Assistance Program (FRDAP) grant application in the amount of \$50,000 for improvements to Mill Slough Park.
The Parks & Recreation Director informed the Board that the department will be applying for a FRDAP grant in the amount of \$50,000 for improvements to Mill Slough Park to update/replace the dog agility course and fencing at the KUA Canine Cumbie park that is almost 15 years old. This will free up funding for other projects.

5. NEW BUSINESS

5.A Community Benefit Grant

The Board discussed the presented Community Benefit Grant for the NAACP Freedom Fund Banquet regarding their past funding as a Fee Waiver Grant and this current funding will be a Community Benefit Grant, and that it will be in year one. Director Steve Lackey also clarified their non-profit status and verification.

Guest speakers Nina Hill and Deloris McMillon spoke regarding their non-profit and the event.

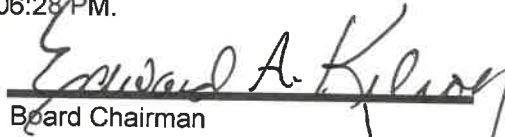
The board members read their suggested funding (EXHIBIT A). Staff entered it into the spreadsheet (EXHIBIT B) to determine the average amount of funding which was in the amount of \$2,500.

Board member David Anderson made a motion to approve the NAACP Freedom Fund Banquet in the amount of \$2,500 as presented. Board Member Hamza Godil seconded the motion.

AYE: Board Member Robin Wright, Board Chair Edward Kilroy, Board Member Albert Dorsey, Board Member Seewdat "David" Anderson, Board Member Hamza Godil, Board Member Manuel Gomez
NAY: None
Motion to 6 - 0.

6. **HEAR CHAIRMAN AND BOARD MEMBERS** Nothing from the Board Members.

7. **ADJOURNMENT** There being no further business to come before the Parks and Recreation Board, Chair Edward Kilroy adjourned the meeting at 06:28 PM.


Board Chairman

ATTEST:


Board Secretary

EXHIBIT A

City of Kissimmee



City Policy 1605

COMMUNITY BENEFIT EVALUATION FORM

Application Received: 7/18/24 Evaluated by: S. Lackey

Event Name: NAACP Freedom Fund Banquet Event Date: Sept 28, 2024

Applicant Eligibility	Meets Policy Requirements	
	Yes	No
Resident of Osceola County OR 501(c)3, 501(c)4 organization? (if resident, move to next section once eligibility is determined)	☒	☐
Organization Eligibility (continued)		
Meets incorporation, tax, budget, and audit requirements?	☒	☐
Does NOT discriminate based on age, race, sex, marital status, Sexual orientation, or national origin?	☒	☐
Does NOT receive funds from any other City program?	☒	☐
Meets reporting requirements? (previously funded organizations)	☒	☐
Request / Use Eligibility		
Will result in positive impact to the City of Kissimmee?	☒	☐
Will NOT be used for event/activity in any City-owned facility?	☒	☐
Will NOT be used to promote commercial/private business?	☒	☐
Will NOT be used to promote/support political party/activity?	☒	☐
Will NOT be used to promote tobacco or VICE activities?	☒	☐
Will NOT support or benefit a single individual?	☒	☐
Will NOT fund or support direct programming?	☒	☐

Eligibility Determination

Note, a "no" to any question or criteria automatically makes the request ineligible for funding consideration pursuant to City Policy 1605.

Does the request meet or exceed policy requirements?

☒

Evaluator's Comments

Previously Funded through Fee Waiver

Scott Hardy 2,500 -



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**Evaluator's Comments**

Previously Funded through Fee Waiver

\$2,500

[Signature]

M. Gomez



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Evaluator's Comments

Previously Funded through Fee Waiver

\$2500
EX



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Evaluator's Comments

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\$2500.00



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Evaluator's Comments

Previously Funded through Fee Waiver

\$2,500

Robin Wright



COMMUNITY BENEFIT EVALUATION FORM

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Evaluator's Comments

Previously Funded through Fee Waiver

\$2500

Hamza Godil

EXHIBIT B

2023/2024 Community Benefit Grant

<i>EVENT</i>	<i>Award Date</i>	<i>Requested Amount</i>	<i>AWARDED</i>	<i>Ed</i>	<i>AL</i>	<i>Robin</i>	<i>Hannan</i>	<i>Roy</i>	<i>David</i>	<i>Hamza</i>	<i>Vanessa</i>	<i>Total</i>
Reach Back Push Forward	10/11/2023	\$2,000	\$1,618.75	1500	2000	2000	2000		1800	1650	2000	14950
Hope Gala	10/11/2023	\$2,500	\$1,887.50	1500	2500	2200	2000		2200	2200	2500	17600
DeQuan Anderson Angel Tree	12/13/2023	\$1,000	\$1,000.00	1000	1000	1000			1000		1000	6000
				<i>Ed</i>	<i>Al</i>	<i>Robin</i>	<i>Hannan</i>	<i>Manny</i>	<i>David</i>	<i>Hamza</i>	<i>Vanessa</i>	0
Orlando Polar Plunge	2/14/2024	\$2,500	\$2,412.00	2000	2500	2500		2500	2500	2300	2500	19300
Team Kareem Drowning Prevention/Awareness	2/14/2024	\$2,500	\$2,500.00	2500	2500	2500		2500	2500	2500	2500	20000
Fostering High Quality Education for All	4/10/2024	\$2,500	\$2,383.33	2000	2500	2500	2500	2300	2500			14300
Kingdom Kids & Families Support Program	4/10/2024	\$2,500	\$2,400.00	2000	2500	2500	2500	2400	2500			14400
Coming to America Magazine	4/10/2024	\$2,000	\$1,521.43	2200	1000	1250	2000	2000	2200			10650
Youth National Championship Preseason Nationals	6/12/2024	\$2,500	\$2,242.00	2000	2500	2200	2500	1600	2400		2500	15700
NAACP Freedom Fund Banquet	8/14/2024	\$2,500	\$2,500.00	2500	2500	2500		2500	2500	2500		15000
												0
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\$25,000 \$20,465.01

Balance \$4,534.99