



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, OCTOBER 1, 2024 AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Olga Castano, Angela Eady, Carlos Alvarez, III, Janette Martinez

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Austin Blake, Deputy City Clerk Tameara Crespo

Staff Absent: Deputy City Manager Desiree Matthews, City Clerk Linda Hansell

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Proclamation - National Fire Prevention Week

To present a proclamation to Fire Chief Walls from the Kissimmee Fire Department, in honor of Fire Prevention Week.

City Manager Steigerwald read a proclamation in honor of Fire Prevention Week as the Mayor and Commissioners presented the proclamation to Kissimmee Fire Chief Walls.

3.B Proclamation - Domestic Violence Awareness Month

To present a proclamation to Tammy Douglas, Executive Director of Help Now, along with staff and the Domestic Violence Task Force.

City Manager Steigerwald read a proclamation in honor of Domestic Violence Awareness Month as the Mayor and Commissioners presented the proclamation to Tammy Douglas, the Domestic Violence Task Force, and members of the Kissimmee Police Department.

3.C Employee of the Month for October

That the Commission join the City Manager recognizing Angel Cruz of the Public Works & Engineering Department as the Employee of the Month for October.

City Manager Steigerwald introduced Tradesworker, Angel Cruz of the Public Works and Engineering Department and reviewed the qualities and attributes which led to his nomination and selection as employee of the month. City Manager Steigerwald reminded everyone that the Employee of the Month is not selected by the Commission, City Manager, or department heads but by nominations that are reviewed and selected by a committee of their peers from all departments in the City and there is no greater honor.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - Second and Final Reading - Proposed Ordinance #24-15 - Amending Land Development Code, Chapter 14-10-8, Dumpsters

AN ORDINANCE AMENDING THE CODE OF ORDINANCES FOR THE CITY OF KISSIMMEE, CHAPTER 14-10, SUBDIVISION AND SITE DESIGN; PUBLIC

IMPROVEMENTS, 14-10-8, DUMPSTERS, PROVIDING REGULATIONS FOR DUMPSTERS LOCATED FIFTY FEET FROM A WATERBODY; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT HERewith, AND PROVIDING AN EFFECTIVE DATE

Request approval of the Second and Final Reading of Proposed Ordinance #24-15, amending the Land Development Code, Chapter 14-10-8, Dumpsters, providing for regulations for dumpsters located fifty feet from a body of water.

City Attorney Sanchez de Fuentes read Ordinance # 3109 by title.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Castano moved to adopt Ordinance # 3109. Commissioner Martinez seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Castano	AYE
Commissioner Eady	AYE
Commissioner Alvarez	AYE
Commissioner Martinez	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

4.B Public Hearing - First Reading - Proposed Ordinance #24-14 - Amending Land Development Code, Creating a Processing Fee

AN ORDINANCE AMENDING THE CODE OF THE CITY OF KISSIMMEE, FLORIDA PART II CODE OF GENERAL ORDINANCES, CHAPTER 9 BUILDINGS AND BUILDING REGULATIONS, ARTICLE II ADMINISTRATION; AMENDING DIVISION 5 SECTION 9-126 BUILDING PERMITS; DIVISION 6 SECTION 9-146 MECHANICAL PERMITS; DIVISION 7 SECTION 9-173 PLUMBING PERMITS; DIVISION 8 SECTION 9-193 ELECTRICAL PERMITS; AND PART III LAND DEVELOPMENT CODE CHAPTER 14-3 DEVELOPMENT REVIEW BOARDS AND PROCEDURES SECTION 14-3-19 APPLICATION SUBMITTAL AND REVIEW, BY ADDING A PROCESSING FEE; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

Request approval to amend the Land Development Code by creating a processing fee that will be applied to all credit card and e-check transactions conducted within the Development Services Department.

City Attorney Sanchez de Fuentes read Proposed Ordinance #24-14 by title.

Development Services Director Craig Holland stated the City incurred between \$250-300 thousand dollars in uncovered processing fees last year at the tax payers expense. He's proposing implementation of a 3% processing fee for all credit card transactions and a \$1.99 processing fee for e-checks. Customers who do not wish to pay this fee may come inside and pay by cash or check at the permit counter. A fee study has been conducted and concluded that the proposed fee is consistent with surrounding jurisdictions.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Martinez made a motion to approve the Public Hearing and the First Reading of Proposed Ordinance #24-14. Commissioner Alvarez seconded the motion.

AYE: Mayor-Commissioner Gonzalez, Commissioner Alvarez, Commissioner Castano, Commissioner Eady, Commissioner Martinez

NAY: None

Motion carried 5 - 0.

5. PUBLIC HEARINGS

5.A Public Hearing - Resolution to vacate a portion of the Mill Slough Road right-of-way located adjacent to 1630 Mill Slough Road, 1700 Mill Slough Road, 2402 Oak Mill Drive, & 2418 Quail Hollow Court- ABDN-24-0001

Approval of a resolution to vacate 0.67 acres, more or less, of right-of-way located adjacent to 1630 Mill Slough Road, 1700 Mill Slough Road, 2402 Oak Mill Drive, & 2418 Quail Hollow Court that has a Single Family Residential (RA-1), Community Facilities (CF), Single Family Residential (RA-3), and Mixed Use Planned Unit Development (MUPUD) Zoning designations.

Planning Manager Brenda Ryan reviewed the item and vacation map attached to the agenda. This item was continued from the September 17, 2024, meeting. Since, staff has discovered the original plat from 1993 establishing the right-of-way and the City Attorney has concluded that the vacated portion will revert back to the owners of 2418 Quail Hollow pursuant to Florida law.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Martinez made a motion to approve the Public Hearing and adopt Resolution #29-2024. Commissioner Castano seconded the motion.

AYE: Mayor-Commissioner Gonzalez, Commissioner Alvarez, Commissioner Castano, Commissioner Eady, Commissioner Martinez

NAY: None

Motion carried 5 - 0.

6. HEAR AUDIENCE *Anything requiring a vote will be heard at a later time.*

Jay Wheeler, 1524 Four Winds Blvd, Kissimmee, FL spoke on Nord Engineering training and encouraged the City to take advantage of the business opportunity. He thanked the City's leadership team and looks forward to a continued professional relationship.

Jose Cotto, 2114 Walden Park, Kissimmee, FL addressed the commission as Alberto J. translated on his behalf. He discussed his experience as a boxing coach and the training classes he offers for the youth at Lakefront Park. He's interested in partnering to expand the services he provides, and hopes to access a gym in the Kissimmee area to offer more classes.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the

Consent Agenda for discussion.

Commissioner Castano made a motion to approve the consent agenda in its entirety. Commissioner Alvarez seconded the motion.

Motion carried 5 - 0.

- 7.A Approval of City Commission Minutes from the September 17, 2024 meeting
Request Commission approval of the September 17, 2024 Commission Minutes.
- 7.B Modification to Lakefront Sovereignty Submerged Lands Fee Waived Lease
Approval of modifications to Sovereignty Submerged Land Lease BOT No 490003974 to allow for mooring of recreational and commercial vessels at the Kissimmee Lakefront Park Marina, contract # 20240529.
- 7.C Supplemental Agreement No. 2 for Connect Kissimmee Project
Approval of Supplemental Agreement No. 2 for design services related to the Connect Kissimmee Complete Streets Project with AECOM (Contract No. 20230049) in the amount of \$150,184. The additional funding required will be provided by MetroPlan Orlando.
- 7.D Consent to Sub-Lease between Signature Aviation and Go Rentals
Approval of Consent to Sub-Lease between Signature Aviation and Go Rentals Contract # 20240466.
- 7.E Purchase of Real Property on Thacker Avenue
Approval to purchase an approximately 8.27 acre parcel at the intersection of N. Thacker Ave and W Carroll Street as part of the City's strategic plan to acquire property to maintain and provide quality services to the community.
- 7.F Intergovernmental Transfer Agreement for Medicaid Managed Care Organization Payment Program
Approval of an Intergovernmental Transfer (IGT) agreement with the Agency for Health Care Administration (AHCA) to continue receiving supplemental payments for Medicaid patients transported by the Fire Department.
- 7.G State Housing Initiatives Partnership Owner-Occupied Rehabilitation Agreement between with the Osceola Council on Aging and Rosemary Holt for the property located at 1703 Smith Street
Approve the execution of the State Housing Initiatives Partnership (SHIP) Owner Occupied Rehabilitation Agreement, Contract #20240039, between the City of Kissimmee, Osceola County Council on Aging, and Rosemary Holt in the amount of \$67,159.20 for the rehabilitation of 1703 Smith Street, Kissimmee 34744.
- 7.H Disposal of City Assets
Approval to dispose of the asset items detailed in the attached report.
- 7.I Change Order to Extend Completion Date for the Rehabilitation of 1124 Lindsay Way
Approve the change order, contract #20240039, extending the completion date of the project to May 30, 2025 and authorize the Mayor to execute the Amendment at a later time.
- 7.J Tyler Software Service Agreement
Approval of the Software as a Service (SaaS) Agreement with Tyler Technologies for the amount of \$587,264.
- 7.K Award Oak Street Backstop renovations to MVB & Associates, Inc.
Award the Oak Street Backstop renovations to MVB & Associates, Inc. in the amount of

\$157,595 through the Construction and Renovation Contract # 20230206 (continued service) and authorize the City Manager to execute any agreements or amendments related to this award.

7.L Change Order No. 1 for Fire Station Mill Run Project

Approval of Change Order No. 1 to amend the current contract price for the Fire Station Mill Run project (Contract # 20240408) from \$91,920 to \$103,420 to include geotechnical services.

7.M Purchase of Solid Waste Garbage Trucks

Approval for the purchase of two (2) garbage trucks in the amount of \$791,721 from Nextran Truck Centers.

7.N Purchase of annual budgeted computer equipment

Approval to purchase Fiscal Year 2024-25 budgeted servers, personal computers, printers, and associated equipment from the State or National purchasing contracts with the option to purchase directly from a certified reseller or the manufacturer if the price is lower than what is available from applicable contracts.

7.O Settlement Agreement and Release Between City of Kissimmee, GB Skyview Kissimmee Phase I Owner, LLC and the heirs holding reversionary interest in three parcels on the Beaumont Property

Approval of the Settlement Agreement and Release Between City of Kissimmee, GB Skyview Kissimmee Phase I Owner, LLC and Carl Rush, Louise Rush Legere, John A. Rush, III, George Rush, Elizabeth White, Elizabeth Rush McCoy, Charles A. Rush, Bryan Simpson, Jr., Nathan Bryan Simpson, Sr., Frank Allen May, Jr., David Bryan May, Elizabeth Leslie Keiffer, Thomas Morgan Simpson, Arthur A. Simpson, Iii, Katie Pierce, and Allen Simpson Murray.

8. DISCUSSION ITEMS

8.A Prospera Annual Presentation and Approval of the FY2024-2025 Agreement

Approve Agreement/Contract #20240483 for FY2024-2025.

CRA Manager Samia Singleton, introduced Vice President Katia Medina to provide the 2024/2025 annual update. She reviewed a PowerPoint presentation attached to the agenda.

Commissioner Eady and Ms. Medina discussed the services provided to the Spanish-speaking and non-Spanish-speaking community. Ms. Medina clarified that Prospera serves all community members, in addition to collaborating with the Small Business Development Center ("SBDC") and the Black Business Investment Fund ("BBIF") on areas such as training and development for clients.

Commissioner Martinez made a motion to approve the \$20,000 agreement. Commissioner Castano seconded the motion.

AYE: Mayor-Commissioner Gonzalez, Commissioner Alvarez, Commissioner Castano, Commissioner Eady, Commissioner Martinez

NAY: None

Motion carried 5 - 0.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

City Manager Steigerwald reminded the audience and Commissioners of upcoming events: Viva Osceola at Lake Front Park on Sunday, October 6th and the Vine Street Master Plan Updates scheduled in the morning and afternoon on October 9th.

9.B CITY ATTORNEY

9.C CITY COMMISSION

Commissioner Eady and the City Manager discussed the new House Bill 1365, "Unauthorized Public Camping and Public Sleeping" and the plans the City has to host roundtables with local service providers to continue combatting the issue. The commissioners additionally discussed attending the upcoming Lip Sync Competition.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:46 PM.



ATTEST:

Tameara Crespo

CITY CLERK

Olga Gonzalez

MAYOR-COMMISSIONER