



**MEETING MINUTES
SESSION OF THE FIRE PENSION BOARD
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, MAY 7, 2024 AT 1:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Board Member Jeffrey Booher, Board Member Dan Garaguso Jr., Board Member R. LeWayne Johnson, Board Member John McCommon

Staff Present: Pension Administrator Linda Gomez, Human Resources Director Roxane Walton

Members Absent: Board Member Reginald Hardee

John McCommon called the meeting to order at 01:00 PM.

2. HEAR AUDIENCE

Firefighter Spencer Goodwin and Union Representative of the International Association of Firefighters Local 4208 requested from the Board of Trustees that the Union be able to use the Actuary that the City of Kissimmee uses for a study to include benefit improvements. The union would pay for the cost of the study.

Board Member R. LeWayne Johnson made a motion to approve that the union can use the same Actuary that the City of Kissimmee uses to request a study for benefit improvements. The union will pay for the cost of the studies. Board Member Dan Garaguso Jr. seconded the motion.

AYE: Board Member Booher, Board Member Garaguso Jr., Board Member Johnson, Board Member McCommon

NAY: None

Motion to Approve Passed 4–0.

Human Resources Director Roxane Walton, in light of the past request regarding a Cola for Firefighters retirees. I would like to request that the Board authorize a study for an ad hoc Cola with the following options: a flat 3% or 5% for those that are retired by 10/1/2024 for either 2 years or for 5 years.

Board Member R. LeWayne Johnson made a motion to approve the study for an ad hoc Cola for a flat 3% or 5% for those retirees that have been retired by 10/1/2024 for either 2 years or for 5 years. Board Member Jeff Booher seconded the motion.

AYE: Board Member Booher, Board Member Garaguso Jr., Board Member Johnson, Board Member McCommon

NAY: None

Motion to Approve Passed 4–0.

3. FINANCIAL AGENDA

- 3.A Review of the 2nd Quarter BCA Investment Report for FY 2024
 BCA, Burgess Chambers, President, provided a review of the 2nd Quarterly Investment Report for FY 2024. No recommendations were made for this quarter.

4. ADMINISTRATIVE AGENDA

- 4.A Approval of Fire Pension Board Minutes held on February 6, 2024
 Board Member R. LeWayne Johnson made a motion to Approve Fire Pension Board Minutes for the meeting held on February 6, 2024. Board Member Dan Garaguso Jr. seconded the motion.
- AYE: Board Member Booher, Board Member Garaguso Jr., Board Member Johnson, Board Member McCommon.
 NAY: None
- Motion to Approve 4–0.
- 4.B Approval of Quarterly Expenses for the 2nd Quarter of FY 2024
 Board Member Dan Garaguso Jr. made a motion to approve the 2nd Quarterly expenses for FY 2024. Board Member Jeffrey Booher seconded the motion.
- AYE: Board Member Booher, Board Member Garaguso Jr., Board Member Johnson, Board Member McCommon
 NAY: None
- Motion to Approve 4–0.
- 4.C Approval of Quarterly Retirements, Return of Contributions, and Share Allocation for the 2nd Quarter of FY 2024
 Board Member Dan Garaguso Jr. made a motion to approve the 2nd Quarterly Retirements, Return of Contributions and Share Allocation for FY 2024. Board Member R. LeWayne Johnson seconded the motion.
- AYE: Board Member Booher, Board Member Garaguso Jr., Board Member Johnson, Board Member McCommon.
 NAY: None
- Motion to Approve 4–0.
- 4.D Approval of the Financial Audit presented by Chuck Landers with Saltmarsh, Cleaveland & Gund
 Saltmarsh, Cleaveland & Gund, Chuck Landers, CPA, provided a review of the Financial Audit for FY 2023.
 Board Member Dan Garaguso Jr. made a motion to approve the Financial Audit for FY 2023 by Saltmarsh, Cleaveland & Gund. Board Member R. LeWayne Johnson seconded the motion.
- AYE: Board Member Booher, Board Member Garaguso Jr., Board Member Johnson, Board Member McCommon
 NAY: None
- Motion to Approve 4–0.

4.E Approval of Consent to Assignment of Legal Services Agreement transfer from Christiansen & Dehner, P.A. to Klausner, Kaufman Jensen & Levinson

Board Member Dan Garaguso Jr. made a motion to approve the Consent to Assignment of Legal Services Agreement transfer from Christiansen & Dehner, P.A. to Klausner, Kaufman, Jensen & Levinson. Board Member Jeffrey Booher seconded the motion.

AYE: Board Member Booher, Board Member Garaguso Jr., Board Member Johnson, Board Member McCommon

NAY: None

Motion to Approve 4-0.

5. **HEAR THE ATTORNEY**

Scott Christiansen requested that the Board authorize him to update the Operating Rules and Procedures. There are several changes that need to be updated and included within the Operating Rules and Procedures.

Board Member John McCommon made a motion to authorize him to update the Operating Rules and Procedures. Board Member Dan Garaguso Jr. seconded the motion.

AYE: Board Member Booher, Board Member Johnson, Board Member McCommon

NAY: None

Motion to Approve Passed 3-0.

Christiansen & Dehner, Scott Christiansen Pension Attorney, thanked the Board for allowing him to represent the Fire retirement plan since 1991. He also informed the Board that Debbie McCord, his current Office Manager, would be staying on with Klausner, Kaufman, Jensen & Levinson as a full-time employee. Scott will also remain of counsel with Klausner, Kaufman, Jensen & Levinson. KKJL, is providing a new fee schedule with the assignment of legal services, partners will bill at \$500.00/hr. and associates at \$400.00/hr. Sean Sendra, is an associate with the firm and already represents several of my clients.

6. **OLD BUSINESS** Appointment for the ministerial position on the Board.

6.A Appointment for the ministerial position on the Board

Board Member Jeffrey Booher made a motion to re-select Dan Garaguso as the 5th Trustee. Now we will need to have the City Commissioners appoint him as a ministerial member through 10/1/2025. Board Member R. LeWayne Johnson seconded the motion.

AYE: Board Member Booher, Board Member Johnson, Board Member McCommon

NAY: None

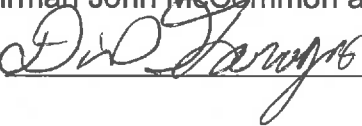
Motion to Approve Passed 3-0.

7. **NEW BUSINESS**

No new business up for discussion.

8. **ADJOURNMENT** There being no further business to come before the Fire Pension Board, Chairman John McCommon adjourned the meeting at 2:10 PM.

CHAIRMAN:

 ATTEST: 