



MEETING MINUTES
SESSION OF THE PARKS & RECREATION ADVISORY BOARD
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
WEDNESDAY, APRIL 10, 2024 AT 6:00 PM

- 1. MEETING CALLED TO ORDER** **Members Present:** Board Member Albert Dorsey, Board Member Robin Wright, Board Chair Edward Kilroy, Board Member M. Hannan Khan, Board Member Seewdat "David" Anderson, Board Member Manuel Gomez
Staff Present: Director Steve Lackey, Assistant City Attorney Curtis McGehee, Financial Analyst Andrea Campbell
Members Absent: Board Member Hamza Godil, Board Member Linda McCoy, Board Member Vanessa Alvarez

Board Chair Edward Kilroy called the meeting to order at 06:04 PM.

2. MINUTES

2.A Approval of Meeting Minutes from February 14, 2024.

Board Member Robin Wright made a motion to accept the February 14, 2024 minutes as presented. Board Member Manuel Gomez seconded the motion.

AYE: Board Member Albert Dorsey, Board Member Robin Wright, Board Chair Edward Kilroy, Board Member M. Hannan Khan, Board Member Seewdat "David" Anderson, Board Member Manuel Gomez
NAY: None
Motion to 6 - 0.

3. HEAR AUDIENCE No one was present for hear the audience.

4. DISCUSSION

4.A Director's Report

Parks and Recreation Director Steve Lackey gave some department updates regarding new Parks and Public Lands Manager, project status and updates and upcoming events.

4.B Potential policy change for Fee Waiver's.

Board discussions on potential policy changes to Fee Waiver Grant policy.

Board Chair Edward Kilroy read the motion as discussed; *Motion to recommend the following changes to City Policy 1403-Event Fee Waiver Grant Program 1) to define events to exclude banquets, galas, and meetings from the definition of event, 2) to remove the requirement that grant funds may not completely offset the cost of city services, 3) to further define expectations for an itemized budget to require detailed anticipated expenses and projected revenues, and 4) to clarify that the city encourages collaboration with regard to these events. Board Member Robin Wright confirmed the motion to move and Board Member Albert Dorsey seconded the motion.*

AYE: Board Member Albert Dorsey, Board Member Robin Wright, Board Chair Edward Kilroy, Board Member M. Hannan Khan, Board Member Seewdat "David" Anderson, Board Member Manuel Gomez
NAY: None
Motion to 6 - 0.

4.C Potential policy change for Community Benefit Grant.

Board discussions on potential policy changes for Community Benefit Fund policy.

Board Chair Edward Kilroy read the motion as discussed; *Motion to recommend that City Policy 1605*

– Charitable Donation & Sponsorship - Community Benefit Funds be modified to delete section 1605.03(b) and to adjust the maximum funding allowed to \$2,500 in the first year, \$2,000 in the second year, \$1,500 in the third year, and \$1,000 in the fourth year to the same entity with no further funding allowed in subsequent years. Board Member Hannan Khan confirmed the motion to move and Board Member David Anderson seconded the motion.

AYE: Board Member Albert Dorsey, Board Member Robin Wright, Board Chair Edward Kilroy, Board Member M. Hannan Khan, Board Member Seewdat "David" Anderson, Board Member Manuel Gomez
NAY: None

Motion to 6 - 0.

5. NEW BUSINESS

5.A Community Benefit Grant

Community Benefit Grant Applications: Each application was reviewed and a suggested amount was announced per board member (Exhibit A) and recorded on a spreadsheet (Exhibit B) to determine the award amount for the board to make an official vote.

- Fostering High Quality Education for All - \$2,383.33
- Kingdom Kids & Families Support Program - \$2,400
- Coming to America Magazine - \$1,775

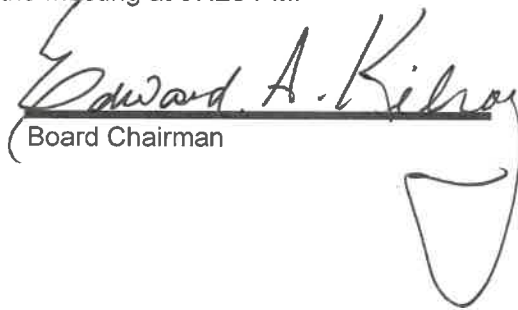
Board Chair Edward Kilroy made a motion to accept the presented Community Benefit Grant award amount as presented in the spreadsheet (Exhibit B) for the three grants presented for a total of \$6,558.33. Board Member David Anderson moved the motion and Board Member Hannan Khan seconded the motion.

AYE: Board Member Albert Dorsey, Board Member Robin Wright, Board Chair Edward Kilroy, Board Member M. Hannan Khan, Board Member Seewdat "David" Anderson, Board Member Manuel Gomez
NAY: None

Motion to 6 - 0.

6. HEAR CHAIRMAN AND BOARD MEMBERS None

7. **ADJOURNMENT** There being no further business to come before the Parks and Recreation Advisory Board, Board Chair Edward Kilroy adjourned the meeting at 07:26 PM.


Board Chairman

ATTEST:


Board Secretary