



MEETING MINUTES
SESSION OF THE PARKS & RECREATION ADVISORY BOARD
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
WEDNESDAY, FEBRUARY 14, 2024 AT 6:00 PM

- 1. MEETING CALLED TO ORDER** **Members Present:** Board Member Albert Dorsey, Board Chair Edward Kilroy, Board Member Robin Wright, Board Member Linda McCoy, Board Member Vanessa Alvarez, Board Member Manuel Gomez, Board Member Seewdat "David" Anderson, Board Member Hamza Godil
Staff Present: Department Director Steve Lackey, Event Manager Kayla Rogers, Assistant City Attorney Curtis Mcghe and Financial Analyst Andrea Campbell
Members Absent: Board Member M. Hannan Khan

Board Chair Edward Kilroy called the meeting to order at 06:03 PM.

- 1.A** Introduction of New Member - Manny Gomez
 The newest Board Member, Manny Gomez, gave a brief introduction of himself to the Parks and Recreation Advisory Board, then each Board Member introduced themselves.

2. MINUTES

- 2.A** Approval of meeting minutes from December 13, 2023.
 Board Member Vanessa Alvarez made a motion to approve the meeting minutes as presented from the December 13, 2023 meeting. Board Member Albert Dorsey seconded the motion.

AYE: Board Member Albert Dorsey, Board Chair Edward Kilroy, Board Member Robin Wright, Board Member Linda McCoy, Board Member Vanessa Alvarez, Board Member Manuel Gomez, Board Member Seewdat "David" Anderson, Board Member Hamza Godil

NAY: None

Motion to 8 - 0.

- 3. HEAR AUDIENCE** No one present for hear the audience.

4. DISCUSSION

- 4.A** Directors Report
 Parks & Recreation Director Steve Lackey gave an update on department personnel vacant positions, Lancaster Ranch groundbreaking, completed projects (Lakefront Park Playground, Orlando Magic branded upgrades at Chambers Park, Breakwater repairs and Pedestrian Bridge at Emory Canal), and upcoming event dates.

5. NEW BUSINESS

- 5.A** Fee Waiver Grants Period II
 Fee Waiver Grant Scoring Period II - Events from February 1 through May 31, 2024: Parks & Recreation Director Steve Lackey explained the "sunset" policy for the Fee Waiver Request program, as we have two that are at their sunset term. Each Fee Waiver Grant scoring: Each event application was reviewed and scored by each board member (Exhibit A) and they each announced their score which was recorded on a spreadsheet (Exhibit B) to determine the award amounts for the board to make an official vote.

- Dine with the Departed - \$246
- March for Meals 5K - \$900
- Evening of Hope Dinner - \$1,010

- Vietnam Veterans Day - \$776

Total award amount - \$2,932 (for the above events scored today)

Total award for Period II - \$21,702.96 (for the total of Period II)

Board Chair Edward Kilroy made a motion to amend the amount of Period II as presented at \$21,702.96. Member Albert Dorsey seconded the motion.

AYE: Board Member Albert Dorsey, Board Member Edward Kilroy, Board Member Robin Wright, Board Member Linda McCoy, Board Member Vanessa Alvarez, Board Member Manuel Gomez, Board Member Seewdat "David" Anderson, Board Member Hamza Godil

NAY: None

Motion to 8 - 0.

5.B Fee Waiver Grants Period III

Fee Waiver Grant scoring Period III - Events from June 1st through September 30, 2024: Each event application was reviewed and scored by each board member (Exhibit C) and they each announced their score which was recorded on a spreadsheet (Exhibit D) to determine the award amounts for the board to make an official vote.

- Bridal Ball - \$1,600.80
- CAFA Awards Banquet - \$990
- Ingrid Figueroa Boriken Gala - \$1,446.40

Total award amount - \$4,037.20

Board Member Robin Wright made a motion to accept the presented award amount of \$4,037.20 for Period III. Board Member Vanessa Alvarez seconded the motion.

AYE: Board Member Albert Dorsey, Board Member Edward Kilroy, Board Member Robin Wright, Board Member Linda McCoy, Board Member Vanessa Alvarez, Board Member Manuel Gomez, Board Member Seewdat "David" Anderson, Board Member Hamza Godil

NAY: None

Motion to 8 - 0.

5.C Community Benefit Grant

Community Benefit Grant Applications: Each application was reviewed and a suggested amount was announced per board member and recorded on a spreadsheet (Exhibit E) to determine the award amount for the board to make an official vote.

- Orlando Polar Plunge - \$2,412.00
- Team Kareem - \$2,500

Board Member Vanessa Alvarez made a motion to accept the presented Community Benefit Grant award amount of \$4,912.50. Board Member Manny Gomez seconded the motion.

AYE: Board Member Albert Dorsey, Board Member Edward Kilroy, Board Member Robin Wright, Board Member Linda McCoy, Board Member Vanessa Alvarez, Board Member Manuel Gomez, Board Member Seewdat "David" Anderson, Board Member Hamza Godil

NAY: None

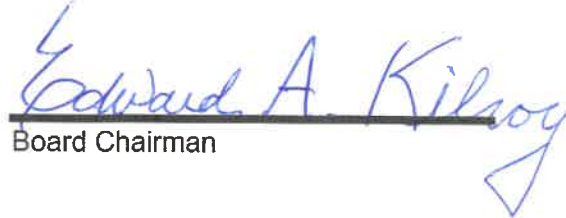
Motion to 8 - 0.

Department Director Steve Lackey outlined a potential policy change that could remove a portion of the policy for Fee Waiver Policy to exclude an event on City Property. Steve will work on some ideas and verbiage to bring back to the next Parks and Recreation Advisory Board meeting on April 10, 2024.

6. **HEAR CHAIRMAN AND BOARD MEMBERS** Board Chair Edward Kilroy invited all to attend an upcoming Master Gardening Event and passed out a flayer (Exhibit F).

7. **ADJOURNMENT**

There being no further business to come before the Parks and Recreation Advisory Board, Board Chair Edward Kilroy adjourned the meeting at 07:12 PM.


Board Chairman

ATTEST:


Board Secretary