



**MEETING AGENDA
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, MARCH 19, 2024 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A The Early Learning Coalition of Osceola County is presenting an update on Osceola Reads and their accomplishments during this funding period

3.B Proclamation- Irish American Heritage Month

3.C Proclamation- Women's History Month

3.D Employee of the Month for March

3.E Recognition of local female artists in honor of Women's History Month

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

5. PUBLIC HEARINGS

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

7.A Approval of City Commission Minutes from the March 5, 2024, meeting

7.B Debris Removal contract extension

7.C Debris Monitoring contract extension

7.D Notice of Correction of Scrivener's Error in City of Kissimmee Ordinance No. 3062, Establishing The Knightsbridge Community Development District

7.E Budget Adjustment for Proceeds from the sale of 504 Canterbury Lane

7.F Authorization to submit application for 2024-25 VOCA Grant

7.G Approval of scholarship awards for four (4) Osceola High School seniors through the Celebrating Youth Success Award Program

7.H Resolution to accept grant funding from the Florida Department of Transportation (FDOT) for Taxiway Delta Environmental Assessment at Kissimmee Gateway Airport

7.I Professional Service Agreement with Avcon, Inc., for an Environmental Assessment for Taxiway Delta Extension Project

7.J Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and SyncJet Aviation

8. DISCUSSION ITEMS

CITY COMMISSION RECESSES AND CONVENES AS THE COMMUNITY REDEVELOPMENT AGENCY BOARD

- 8.A (VSCRA) Acceptance of a Florida Department of Transportation Landscape Grant for the Vine Street Community Redevelopment Area
- 8.B Downtown Kissimmee Community Redevelopment Agency (DKCRA) and 100 Honeymoons, LLC Pioneer Project Incentive Program Agreement
- 8.C (DKCRA) Community Redevelopment Agencies Demolition Services Program Policy Amendment
- 8.D (VSCRA) Community Redevelopment Agencies Demolition Services Program Policy Amendment

COMMUNITY REDEVELOPMENT AGENCY BOARD ADJOURNS AND RECONVENES AS THE CITY COMMISSION

- 8.E Discuss Draft Policy for Signage During Voting at the Kissimmee Civic Center

9. HEAR CITY OFFICIALS

- 9.A CITY MANAGER
- 9.B CITY ATTORNEY
- 9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

The Early Learning Coalition of Osceola County is presenting an update on Osceola Reads and their accomplishments during this funding period

Request

Kelly Trace, CEO from Reach is presenting an update on Osceola Reads.

Explanation

NA

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Osceola Reads Update

ITEM 3.B

Proclamation- Irish American Heritage Month

Request

To present the Irish American Heritage Month Proclamation to Greg Sean Canning, Florida State Secretary of the Ancient Order of Hibernians.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation- Irish American Heritage Month 2024

ITEM 3.C

Proclamation- Women's History Month

Request

To present a Proclamation in honor of Women's History Month.

Explanation

N/A

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation-Women's History Month

ITEM 3.D

Employee of the Month for March

Request

Request the City Commission to join the City Manager in recognizing Stacey Legel, Police Sergeant, as March's Employee of the Month.

Explanation

The City is pleased to honor Stacey Legel as the Employee of the Month for March. Stacey has been with the City for over 17 ½ years and currently serves as a Police Sergeant for the Kissimmee Police Department.

Throughout her career, Stacey demonstrated unwavering positivity, inspiring those within her squad to execute their duties with confidence and efficiency. Notably, she played a pivotal role in training multiple supervisors, contributing to the development and growth of leadership within the department. Additionally, Stacey is the current President of the Fraternal Order of Police (FOP). Under her leadership, strides are being made toward improving departmental operations and enhancing the quality of service provided to our citizens.

Overall, Stacey's dedication, positivity, and leadership have significantly impacted both her squad's performance and the department as a whole, setting a standard of excellence for all to follow. For this and more, the City would like to recognize Stacey Legel.

Department: Human Resources & Risk Management

Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 3.E

Recognition of local female artists in honor of Women's History Month

Request

During March 2024, Women's History Month, the City of Kissimmee would like to express our gratitude to the artists who have displayed their art in City Hall.

Explanation

The art shown here infused our City Hall with the spirit of creativity, empowerment, and appreciation for the achievements of women throughout our community. This art, displayed on all five of our floors by local female artists from both Osceola and Orange County, is truly inspiring, and you have enriched our City Hall with it. The artists that contributed to this display are:

Patricia Jimenez
Camila Ramos
Yaa Rivera
Sapphire Servellon
Annie Espejo
Jennifer Duque
Diane Stapleton
Panther Brunotte
Vanessa Valleray
Zyll
Juliana Davidson-Ross
Jessica Ross
Mya Ross
Sharon Bolivar
Marsha De Broske
Michelle Davidson
Renee Elizabeth
Michelle Mathis

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Annie Espejo
2. Camila Ramos
3. Diane Stapleton
4. Jennifer Duque
5. Jessica Ross
6. Juliana Davidson-Ross
7. Marsha De Broske
8. Michelle Davidson
9. Mya Ross
10. Panther Brunotte
11. Patricia Jimenez

City of Kissimmee

12. Sapphire Servellon
13. Sharon Bolivar
14. Vanessa Valleray
15. Yaa Rivera
16. Zyll
17. Michelle Mathis
18. Renee Elizabeth

ITEM 7.A**Approval of City Commission Minutes from the March 5, 2024, meeting****Request**

Request Commission approval of the March 5, 2024, Commission Minutes.

Explanation

Minutes of the Commission meeting held on March 5, 2024, are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Commission

Presenter: Mike Steigerwald

Attachment(s):

1. (S) Commission Minutes - March 5, 2024

ITEM 7.B

Debris Removal contract extension

Request

Approval to extend the Disaster Response Services Contract for Debris Removal with Crowder Gulf (Contract# 20230037) and Southern Disaster Recovery (Contract# 20230042).

Explanation

On 3/17/2020, the City Commission approved the selection of Crowder Gulf and Southern Disaster Recovery for the Disaster Response Services Contract for Debris Removal. The original contract was approved as a one-year contract with the option of four one-year extensions. This will be the fourth and final extension of this contract, which will extend the expiration date until 3/23/2025. Under this contract, Crowder Gulf is the City's primary contractor and Southern Disaster Recovery is the secondary contractor.

Recommendation

Approval to extend the Disaster Response Service Contract for Debris Removal with Crowder Gulf and Southern Disaster Recovery for one-year with a new expiration date of 3/23/2025.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) CrowderGulf Contract Renewal
2. (S) Southern Disaster Contract Renewal
3. CrowderGulf Disaster Debris Removal Contract 03.23.2020
4. Southern Disaster Debris Removal Contract 03.23.2020

ITEM 7.C

Debris Monitoring contract extension

Request

Approval to extend the Disaster Response Services Contract for debris monitoring with Thompson Consulting Services (contract# 20230036) for one year.

Explanation

On 3/17/2020, the City Commission approved the selection of Thompson Consulting Services for the Disaster Response Services Contract for Debris Monitoring. This contract was for one year with the option of four one-year extensions. The contract will expire on 3/23/2024. This will be the fourth and final extension of this contract. Under this contract, Thompson Consulting Services will work hand in hand with the debris removal contractor(s) to ensure that all debris is properly accounted for and processed in the correct way so that the City will be eligible for federal/state reimbursement. The City would like to request approval to extend this contract for one-year with a new expiration date of 3/23/2025.

Recommendation

Approval to extend the Disaster Response Service Contract for debris monitoring with Thompson Consulting Services for one-year with a new expiration date of 3/23/2025.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) Thompson Contract Renewal
2. Thompson Disaster Debris Monitoring Contract 03.23.2020

ITEM 7.D

Notice of Correction of Scrivener's Error in City of Kissimmee Ordinance No. 3062, Establishing The Knightsbridge Community Development District

Request

Request approval of the Notice of Correction to City Ordinance No. 3062, Establishing the Knightsbridge Community Development District.

Explanation

Following the execution of City Ordinance 3062 on July 19, 2022, the Knightsbridge Community Development District was officially established. However, a scrivener's error has been identified in Section 9, "Effective Date", of the Ordinance. Section 9, instead, should state that the ordinance would become effective ten (10) days after its passage, in accordance with Section 166.041(5), Florida Statutes. As a result, the Board acknowledges that the Establishment Ordinance became effective on July 29, 2022.

Recommendation

Approval of the Notice of Correction to City Ordinance No. 3062, Establishing the Knightsbridge Community Development District.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Attorney

Presenter: Kalanit Oded

Attachment(s):

1. Establishment Ordinance -RECORDED 7.25.22
2. (S) Notice of Correction of Scrivener's Error (Ordinance 3062) (v1) (03.05.24) (1)

ITEM 7.E

Budget Adjustment for Proceeds from the sale of 504 Canterbury Lane

Request

Move the proceeds from the sale of 504 Canterbury Lane to a General Fund Capital Account for future use.

Explanation

The City closed on the sale of 504 Canterbury Lane on February 28, 2024. The City's net proceeds were \$149,125. The 504 Canterbury Lane property was acquired approximately 20 years ago due to Code Enforcement action and foreclosure. The property was sold to a private buyer to build a single-family home.

The funds will be placed in a General Fund account to be used at a later date for the construction of a home or duplex for low- or moderate-income families. The market at the time of construction will determine the number of units and if the property will be renter- or owner-occupied. The City has several vacant residential lots that can be built on.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00125106 5806292	TBD	Increase	\$149,125	
00100364 364009		Increase	\$149,125	

Financial Summary:

Recommendation

Move the proceeds of 504 Canterbury Lane to a General Fund Capital account for use with a future project.

REQUESTED CITY COMMISSION ACTION:

Execute

Department: Development Services

Presenter:

Attachment(s):

None

City of Kissimmee

ITEM 7.F

Authorization to submit application for 2024-25 VOCA Grant

Request

The Police Department requests authorization to submit an application to the Office of the Attorney General for the Victim of Crimes Act (VOCA) grant for fiscal year 2024-2025.

Explanation

The Office of the Attorney General has announced the anticipated availability of Victims of Crime Act (VOCA) grant funds from the U.S. Department of Justice. The purpose of VOCA grant funds is to provide support services to victims of crime. Services are defined as those efforts that respond to the emotional and physical needs of crime victims, assist victims of crime to stabilize their lives after victimization, assist victims to understand and participate in the criminal justice system, and provide victims of crime with a measure of safety and security. The Police Department has received this grant for several years.

The funding cycle for the VOCA grant funds under this notice is October 1, 2024, through September 30, 2025.

Recommendation

Approval for the Police Department to submit the required application for the 2024-25 VOCA grant to the Office of the Attorney General.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter: Betty Holland

Attachment(s):

1. 24-25 Notice of Availability VOCA

ITEM 7.G

Approval of scholarship awards for four (4) Osceola High School seniors through the Celebrating Youth Success Award Program

Request

The Police Department is requesting the Commission approve scholarship awards for four (4) Osceola High School seniors through the Celebrating Youth Success Awards (CYSA) program utilizing Law Enforcement Trust Fund (LETf) money.

Explanation

In 2018, the Police Department's CYSA program was created to recognize students within our community who are making a positive difference and conducting themselves in a positive manner. Each elementary, middle, charter and high school that has an assigned School Resource Officer (SRO) selects award winners based on criteria established by the agency's SROs. CYSA helps build a trusting relationship between SROs and students by showing the students that SROs care about them and their future success. This shows students that SROs recognize positive behavior as compared to always recognizing when students are not acting appropriately in school. The ultimate goal of this award is to bridge the gap between students and the SROs in order to encourage crime reporting, which will lead to safer neighborhoods.

Over the past years, we have recognized one (1) male and one (1) female student from each school to receive a CYSA. The exception is Osceola High School where two (2) male and two (2) female students are selected due to the large number of students. For the past two years, this program has grown by adding four (4) \$500 scholarships to the award recipients from Osceola High School to assist them in furthering their education. The \$2,000 in funding would come from LETf money.

KPD hereby certifies that this request complies with the provisions of Florida Statute section 932.7055(5).

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
01330733 505261		Increase	\$2,000.00	
01330730 509275		Decrease	\$2,000.00	

Financial Summary:

Recommendation

Approval of the use of LETf money for the scholarship awards.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Department: Police

Presenter: Betty Holland

Attachment(s):

1. Celebrating Youth Success Award Criteria
2. Trust Fund Certification

ITEM 7.H

Resolution to accept grant funding from the Florida Department of Transportation (FDOT) for Taxiway Delta Environmental Assessment at Kissimmee Gateway Airport

Request

Authorize acceptance of grant funding from the Florida Department of Transportation (FDOT) for Taxiway Delta Environmental Assessment at the Kissimmee Gateway Airport in the amount of \$86,004.00, by execution of the Resolution and the Public Transportation Grant Agreement (PTGA).

Explanation

FDOT is offering a grant in the amount of \$86,004.00 to conduct an environmental assessment study required for the National Environmental Protection Agency (NEPA) compliance for the Taxiway Delta Extension Project. The focused environmental assessment is required to be eligible for future federal and state funding for design and construction. The estimated total cost of the project is \$107,505, and the grant will cover up to 80% of the cost.

The proposed taxiway project will significantly enhance aircraft ground traffic efficiency and increase safety by eliminating runway crossings to access the south end of the airport to/from the western portion of the airport. In addition, the proposed taxiway extension will provide access to future aviation developments in the southwest quadrant of the airport, now that the former golf course area is no longer in use.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
46170106-506393	AP2400	Increase	107,505.00	107,505.00
47003341-334410	AP2400	Increase	107,505.00	107,505.00

Financial Summary:

Florida Department of Transportation (FDOT) (80%), and the Kissimmee Gateway Airport (20%). The total project amount is \$107,505.00 with each agency funding the following amounts:

FDOT – PTGA (FM # 454476-1-94-01)	\$86,004.00
Airport – AP2400	\$21,501.00

Recommendation

Approval to accept grant funding from the Florida Department of Transportation (FDOT) for Taxiway Delta Environmental Assessment at the Kissimmee Gateway Airport in the amount of \$86,004.00 by execution of the Resolution and the Public Transportation Grant Agreement (PTGA).

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Accept

Department: Airport

Presenter:

Attachment(s):

1. (S) Resolution PTGA for Taxiway Delta Environmental Assessment
2. (S) PTGA to Sponsor 454476-1-94-01 Twy Delta EA at ISM

ITEM 7.I

Professional Service Agreement with Avcon, Inc., for an Environmental Assessment for Taxiway Delta Extension Project

Request

Approval of Task Order No. 3 of the professional service agreement, contract No. 20230139 between the City of Kissimmee and AVCON, Inc. that was executed on February 7, 2023, for an Environmental Assessment for Taxiway Delta Extension Project for technical engineering design services in the amount of \$107,505.00.

Explanation

The proposed project will significantly enhance safety for aircraft taxiing on the airfield at ISM. Aircraft currently landing on Runway 15 and departing Runway 33 must cross both runways to get to the west side of the airport property. In some cases, depending on operations, personnel from the airport traffic control tower (ATCT) route aircraft on Runway 6-24 when Runway 15-33 is active.

The proposed project is also needed to provide access to future aviation developments in the southwest quadrant of the airport (in the vicinity of a former golf course which is no longer in use). Therefore, the proposed extension of Taxiway Delta would both help to provide for future aviation growth opportunities at ISM while improving the safety and efficiency of aircraft traffic flows on the airfield.

The professional service agreement between the City of Kissimmee and AVCON, Inc. that was executed on February 7, 2023, for engineering design and permitting services. All hours and expenses are included in Lump Sum Costs as shown in Attachment A of the provided document, which are consistent with the original project agreement.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
46170106-506393	AP2400	Increase	107,505.00	107,505.00
47003341-334410	AP2400	Increase	107,505.00	107,505.00

Financial Summary:

The Environmental Assessment project cost is \$107,505.00 with participation of the Florida Department of Transportation (FDOT) 80% (\$86,004.00) and local match (Airport) of 20% (\$21,501.00).

Recommendation

Approval of Task Order No. 3 of the professional service agreement, contract No. 20230139 between the City of Kissimmee and AVCON, Inc. that was executed on February 7, 2023, for technical City of Kissimmee

engineering design services for an Environmental Assessment project for Taxiway Delta Extension Project in the Amount of \$107,505.00.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport
Presenter:

Attachment(s):

1. (S) AVCON Task Order No. 3 to Service Agreement Twy D EA

ITEM 7.J

Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and SyncJet Aviation

Request

Approval of Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and SyncJet Aviation.

Explanation

Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation, is a full-service fixed base operator (FBO) operating at the Kissimmee Gateway Airport by lease with the City. With City approval, Quantem has the ability to sublease space to other aeronautical and guest transportation service providers, enhancing aviation services for the public.

SyncJet offers aircraft sales, aircraft management and charter services. The company is interested in expanding future services and facilities at Kissimmee Gateway Airport.

Recommendation

Approval of Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and SyncJet Aviation.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. (S) Consent to Sublease Quantem + Syncjet
2. QUANTEM LEASE AGREEMENT 09-24-15 Back Up
3. Quantem Syncjet Lease Back Up

ITEM 8.A

(VSCRA) Acceptance of a Florida Department of Transportation Landscape Grant for the Vine Street Community Redevelopment Area

Request

Acceptance of the Florida Department of Transportation (FDOT) District Five Landscape Program Grant in the amount of \$1,775,366, approval to execute the funding agreement and approval for the City Manager or Economic Development Director to execute any grant related documents according to the levels of signature authority consistent with the City's Procurement Policy after its review by the City Attorney.

Explanation

In 2022, the Vine Street Community Redevelopment Agency (VSCRA) approved the Vine Street Landscape Master Plan. In 2023, the VSCRA approved an application for a Florida Department of Transportation (FDOT) District Five Landscape Program Grant, specifically for funding for landscape improvements along FDOT roads. FDOT approved the grant in the amount of \$1,775,366 for landscape improvements on Vine Street, from Ten Pin Drive to Denn John Lane.

FDOT will program funding for the project in conjunction with the FDOT US 192 Resurfacing Project, which is estimated to be completed in Spring 2027. Funding for the project will be programmed in the FDOT Five-Year Work Program in Fiscal Year 2027 (FY27) which begins July 1, 2026, and ends June 30, 2027. This grant will be in the form of a Joint Participation Agreement (JPA) between FDOT and the VSCRA, which will be executed within the fiscal year programmed.

The total amount awarded of \$1,775,366 consists of:

- \$1,543,797 for plant and plant materials:
 - Phase 1 & 3 Medians \$595,993;
 - Phase 2 Vegetated Swales \$101,725;
 - Phase 4 Remaining Roadside \$846,079.
- \$231,569 for 15% of eligible ancillary costs

All landscape funding is based on the Governor approving the FDOT budget each year. These funds are susceptible to change or cancellation each year.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
15100334 334490		Increase	\$1,775,366	
10625506 506393		Increase	\$1,775,366	

Financial Summary:

The project will begin in Fiscal Year 2027 (FY27), which begins July 1, 2026. The VSCRA will design, contract, oversee construction and maintain the landscape project. FDOT will reimburse VSCRA in the amount of \$1,775,366 when the project is complete. VSCRA has sufficient funds for this project.

Recommendation

Approval of the Florida Department of Transportation (FDOT) District Five Landscape Program Grant in the amount of \$1,775,366, and to execute the funding agreement and approval for the City Manager or Economic Development Director to execute any grant related documents according to the levels of signature authority consistent with the City's Procurement Policy after its review by the City Attorney.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Economic Development
Presenter: Samia Singleton

Attachment(s):

1. FDOT Landscape Program Application
2. Approval FDOT Landscape Funds - JPA City of Kissimmee - US 192 (Vine Street) Ten Pin Drive to John Denn Lane
3. Sample LANDSCAPING JPA - Plants & Ancillary Template

ITEM 8.B

Downtown Kissimmee Community Redevelopment Agency (DKCRA) and 100 Honeymoons, LLC Pioneer Project Incentive Program Agreement

Request

Approval of a Downtown Kissimmee Community Redevelopment Agency (DKCRA) and 100 Honeymoons, LLC Pioneer Project Incentive Program Agreement for the property located at 14 Neptune Road.

Explanation

One of the goals of the Downtown Kissimmee Community Redevelopment Agency (DKCRA) is to use developer incentives to encourage private sector investment in downtown Kissimmee, in turn increasing property values and economic opportunity.

In October 2021, the City Commission approved Kissimmee Operation Business Boost, which included the Pioneer Project Incentive Program (PPIP). PPIP assists with mixed-used, residential or commercial projects based on factors such as significant capital investment, job creation and construction of residential units. Staff evaluates each application and recommends approval of awards on a case-by-case basis using a TIF (Tax Increment Financing) analysis to ensure grant awards do not exceed anticipated investment returns.

100 Honeymoons, LLC, submitted a PPIP application for the redevelopment of a .49-acre property that once featured the Broadway House, a cobbler, a stable, a lumberyard and housed a portion of Kissimmee's Coca-Cola Bottling Plant. The project comprises Violet's Garage, a 10,360 square foot commercial project, which includes 2,300 square feet of restaurant/brewery/bar space, 2,060 square feet of art studio space, 1,500 square feet of retail space, and 4,500 square feet of outdoor awning space with permanent, built-in kiosks for retail, food vendors and events. In addition, the project includes 10,940 square feet of outdoor green space reserved for an interactive sculpture garden, picnic tables and lawn area. The total project cost is approximately \$1,059,000.

Violet's Garage meets the PPIP Policy's definition of an innovative commercial project, that will:

1. Bring "edutainment" to downtown Kissimmee by offering a blend of STEAM related activities, such as art events, robotics festivals, and technology events. Violet's Venom Brewery, an on-site nanotechnology brewery, will showcase the power of practical chemistry.
2. Attract significant attention to the CRA district through the redevelopment of one of the City's oldest and most historic properties;
3. Create the opportunity for new jobs downtown through the addition of more than 10,000 square feet of commercial space.

100 Honeymoons, LLC's application requested a grant in the amount \$100,000. Staff performed a TIF analysis to calculate the new annual tax increment generated from the proposed commercial space projected out to 2035, using the square footage and current taxable value per square foot based on comparable properties in downtown Kissimmee. The current tax increment generated from the subject property is \$34,118 annually. The TIF analysis resulted in an estimated total of \$125,062 to be generated from the property post-development during that time-period. The net difference

between the new tax increment generated, and the current tax increment is \$90,945.

<i>County Millage</i>	0.006700
<i>City Millage</i>	0.004625
<i>Square Feet</i>	10,360
<i>Current taxable value per sq. ft</i>	19.661969

2023	2035	
Current Annual Tax Increment	New Annual Tax Increment	Difference
\$34,118	\$125,062	\$90,945

Therefore, staff recommends approving the award of a PPIP grant to 100 Honeymoons, LLC in the amount of \$90,945.

The attached agreement memorializes the grant award, responsibilities and commitments of the DKCRA and 100 Honeymoons, LLC. The grant will be awarded on a reimbursement basis upon completion of the Violet's Garage redevelopment project.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10622208-508282		Decrease		\$90,945

Financial Summary:

The DKCRA has funds available in the Aids to Private Organizations account to support this grant.

Recommendation

Approval of a DKCRA and 100 Honeymoons, LLC Pioneer Project Incentive Program Agreement, for the property located at 14 Neptune Road.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Economic Development
Presenter: Samia Singleton

Attachment(s):

1. (S) DKCRA and 100 Honeymoons, LLC PPIP Agreement

ITEM 8.C

(DKCRA) Community Redevelopment Agencies Demolition Services Program Policy Amendment

Request

Adoption of the amended Community Redevelopment Agency (CRA) Incentives Policy-Demolition Services and approval of a transfer from reserves to increase the program budget.

Explanation

In 2021, the City of Kissimmee Community Redevelopment Agencies adopted the Demolition Services Program Policy and a subsequent amendment to the original policy to remove eligibility criteria that may discourage participation. The Program serves as a redevelopment tool to support the demolition of commercial structures hindering redevelopment or reinvestment within the CRA districts.

To continue to encourage the usage of the program and allow it to operate in a more consistent manner with other CRA programs, the current policy necessitates an amendment. Specifically, allowing applicants overall flexibility in the management of their project, with regard to timeline and selection of project contractors.

Therefore, staff revised two key steps in the policy's procedure. Under the revised procedure, the CRA will relinquish the selection of contractors for demolition services to the applicant and reimburse grant funds upon completion of the demolition project.

The current budget for the program is \$50,000. In expectation of increased interest in the program, Staff is requesting approval of a transfer from Reserves to increase the Program budget from \$50,000 to \$100,000.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10625508-508282		Increase	\$50,000	\$100,000
10610500-509276		Decrease	\$50,000	\$50,000

Financial Summary:

Currently, the CRA has sufficient funds to cover program expenses. However, Staff anticipates increased interest in the program, necessitating an increase in the program's budget from \$50,000 to \$100,000.

Recommendation

Adoption of the amended Community Redevelopment Agency (CRA) Incentives Policy-Demolition Services and approval of a transfer from reserves to increase the program budget.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Economic Development

Presenter: Samia Singleton

Attachment(s):

1. 2024 Amended CRA Incentives Policy

ITEM 8.D

(VSCRA) Community Redevelopment Agencies Demolition Services Program Policy Amendment

Request

Adoption of the amended Community Redevelopment Agency (CRA) Incentives Policy-Demolition Services and approval of a transfer from Reserves to increase the Program budget.

Explanation

In 2021, the City of Kissimmee Community Redevelopment Agencies adopted the Demolition Services Program Policy and a subsequent amendment to the original policy to remove eligibility criteria that may discourage participation. The Program serves as a redevelopment tool to support the demolition of commercial structures hindering redevelopment or reinvestment within the CRA districts.

To continue to encourage the usage of the Program and allow it to operate in more consistent manner with other CRA programs, the current Policy necessitates an amendment. Specifically, allowing applicants overall flexibility in the management of their project, with regard to timeline and selection of project contractors.

Therefore, staff revised two key steps in the Policy's procedure. Under the revised procedure, the CRA will relinquish the selection of contractors for demolition services to the applicant and reimburse grant funds upon completion of the demolition project.

The current budget for the Program is \$50,000. In expectation of increased interest in the Program, Staff is requesting approval of a transfer from Reserves to increase the Program budget from \$50,000 to \$100,000.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10725508-508282		Increase	\$50,000	\$100,000
10725500-509276		Decrease	\$50,000	\$50,000

Financial Summary:

Currently, the CRA has sufficient funds to cover Program expenses. However, Staff anticipates increased interest in the program, necessitating an increase in the Program's budget from \$50,000 to \$100,000.

Recommendation

Adoption of the amended Community Redevelopment Agency (CRA) Incentives Policy-Demolition Services and approval of a transfer from Reserves to increase the Program budget.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Economic Development

Presenter: Samia Singleton

Attachment(s):

1. 2024 Amended CRA Incentives Policy

ITEM 8.E

Discuss Draft Policy for Signage During Voting at the Kissimmee Civic Center

Request

Commission direction on signage at the Kissimmee Civic Center during voting.

Explanation

The Osceola County Supervisors of Elections holds early and regular voting at the Kissimmee Civic Center. Voting happens every two years. Candidates and supporters of ballot initiatives place signs on the Civic Center property. This property is owned and maintained by the City of Kissimmee.

In previous years, candidates and ballot initiative supporters have typically placed large numbers of signs and the following problem occurred:

- 1) Large signs supported by 4" x 4" posts, break landscaping irrigation and destroy landscaping.
- 2) Vehicles with candidate and initiative signs blocking multiple parking spaces, taking parking away from voters and Civic Center users.
- 3) Signs are placed in the City's rights-of-way and in locations that are a hazard to traffic.
- 4) Once a candidate has been removed from a race or the election is over, the signs are left for City employees to collect and discard at taxpayer expense.
- 5) Candidates and their staffs file complaints against competitions for perceived infractions resulting in valuable staff time and mistreatment by candidates and their staffs.

To address these issues, City staff has developed a draft policy for signage during early and regular voting at the Kissimmee Civic Center. The First Amendment cannot manage or restrict language or information on the signs. However, the City can regulate time, size, location and method of display on City property.

The draft policy is part of the backup to this agenda item.

The following are highlights from the policy.

- 1) Signs cannot be larger than 2' x 2' or four square feet.
- 2) Signs can only be placed in the area designated on the map in the policy. (Map #1).
- 3) Signs must be mounted on the ground and freestanding on a wire frame.
- 4) Signs may only be placed once the Osceola County Supervisor of Elections polling location becomes active.
- 5) All signs must be removed within 24 hours of the end of voting.
- 6) Sing may be attached to vehicles that are parked in a normal manner as outlined in the policy.
- 7) Signs may not be mounted, tied, or affixed to landscaping, street and parking signs, or other structures.
- 8) Signs may not be held upright using concrete blocks or similar items.
- 9) Any sign not meeting the standards in the policy can be removed and disposed of immediately by City Staff.

This policy was not intended to restrict signage erected by the Supervisor of Elections. Once the City Commission approves the policy, staff will format it as other City policies are and distribute it to the candidates.

Recommendation

The Commission accept the policy as presented by Staff.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Commission Direction

Department: Development Services

Presenter: Craig Holland

Attachment(s):

1. City of Kissimmee Policy civic center signs final draft