



MEETING MINUTES
SESSION OF THE HISTORIC PRESERVATION BOARD
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
MONDAY, MAY 8, 2023 AT 5:15 PM

1. MEETING CALLED TO ORDER

Members Present: Vice-Chairman Scott Grenald, Member Adriana Serrano, Member Maria Lebron, Member Edgar Silva, Member Kimberly Murray

Staff Present: Senior Planner Ashley Cornelison

Members Absent: Chairman Scott Brooks, Member Debra Rosado

Vice-Chairman Grenald called the meeting to order at 05:15 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. MINUTES Planner Cornelison requested to continue the review and approval of the November 14, 2022 minutes until the next Historic Preservation Board meeting.

Vice-Chairman Grenald made a motion to continue . Member Serrano seconded the motion.

AYE: Vice-Chairman Grenald, Member Serrano, Member Lebron, Member Silva, Member Murray

Motion to Approve Passed 5 - 0.

4. OLD BUSINESS

5. NEW BUSINESS

5.A Small Matching Grant for Historic Survey

Planner Cornelison requested Board approval to apply for a \$50,000 small matching grant to conduct a historical survey thru the Division of Historical Resources. The recommendation is for these types of surveys to be conducted every 5-10 years. However, due to lack of staff and funding, the last historical survey was completed in 2004. The City of Kissimmee has committed \$10,000 towards this grant, even though not required as the City of Kissimmee is considered a certified local government. The intention of this survey is to capture the condition of structures over 50 years old primarily in the Downtown CRA area . This survey would also give insight on possible new historic districts or local designations to be established. If approved by this Board, this request will need City Commission approval to apply for the grant. The grant application would be submitted at the beginning of June 2023 with work beginning in June or July of 2024. If it is accepted, this Board will receive periodic updates on the grant and the survey.

Member Lebron questioned the purpose and use of the survey. Planner Cornelison stated this is a way of taking inventory and to identify structures in need of repair. The survey would provide a viable opportunity to perhaps look into some local grants from the CRA or CDBG Housing Assistance to make the necessary repairs.

In response to Member Murray, Planner Cornelison stated typically a grant application would include a list of stakeholders. However, this grant is more of a research survey. The City intends to hire a consultant to conduct the actual survey and an approved scope of services will be provided with the grant application.

Planner Cornelison added that if the grant is not approved, the \$10,000 the City of Kissimmee intends to contribute will be allocated elsewhere.

Vice-Chairman Grenald made a motion to Approve . Member Serrano seconded the motion.

AYE: Vice-Chairman Grenald, Member Lebron, Member Silva, Member Serrano, Member Murray
NAY: None

Motion to Approve Passed 5 - 0.

6. DISCUSSION

7. HEAR CHAIRMAN AND BOARD MEMBERS Member Serrano and Member Lebron both expressed their approval of this grant and the positive impact this grant will provide to the community.

Member Lebron suggested also setting up an event for the community to tour these properties.

Planner Cornelison informed the Board that she has had discussions with the state office to gather ideas to be more active in the community. Some possible options are off-location meetings to visit some historical areas and talking with homeowners about grant opportunities. Staff would like to invite members of the Osceola Historical Society to come speak about some of their activities in the community; potential tax incentives; reviewing the process of the survey and establishing local or national designations; signage for designations and to establish a better social media presence.

Member Murray asked if there is a connection with Historic Preservation and Kissimmee Main Street. Kissimmee Main Street is a private /public organization. However, Planner Cornelison stated that she could reach out to their Director to discuss possible grant opportunities. Member Murray stated that she is working on finding a satellite location downtown for the Osceola Historical Society and staff to run that office. Member Murray will refer Staff inquiries about the history of the community to Planner Cornelison.

Planner Cornelison gave a brief report on the Freebee system that has recently been established in the downtown area.

Member Serrano mentioned the brand new homes in the Parade of Homes of Orlando and suggested a parade of historical homes to draw attention to the area.

Member Lebron suggested having a booth at a local City event to distribute flyers or maps once the survey is completed to generate interest and get the community excited about the

history. Planner Cornelison stated that a consultant generated a wonderful interactive map for another community and hopes to be able to do that for Kissimmee as well.

8. ADJOURNMENT

There being no further business to come before the Historic Preservation Board, Vice-Chairman Grenald adjourned the meeting at 05:34 PM.



Board Chairman

ATTEST:



Board Clerk