



MEETING MINUTES
SESSION OF THE HISTORIC PRESERVATION BOARD
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
MONDAY, NOVEMBER 14, 2022 AT 5:15 PM

1. **MEETING CALLED TO ORDER** **Members Present:** Scott Brooks, Maria Lebron, Adriana Serrano, Edgar Silva, Kimberly Murray, Scott Grenald
Member Absent: Debra Rosado
Staff Present: Senior Planner Ashley Cornelison, Board Clerk Cathy Finneran

Member Brooks called the meeting to order a 5:15 p.m.

2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE.**
3. **MINUTES**

- 3.A July 21, 2021 Historic Preservation Board meeting minutes.
 Requesting approval of the July 21, 2021 Historic Preservation Board meeting minutes. Member Lebron made a motion for approval. Seconded by Member Serrano.

Upon roll call, the vote was as follows:

Member Scott	AYE
Member Lebron	AYE
Member Serrano	AYE
Member Silva	AYE
Member Murray	AYE
Member Grenald	AYE

Motion carried 6-0

4. **OLD BUSINESS** None.
5. **NEW BUSINESS**

- 5.A 721 Mabbette Street - Change of Use - Exterior property improvements
 Requesting approval of exterior improvements to the property at 721 Mabbette Street.

Planner Ashley Cornelison provided an overview of the request for exterior improvements to the property located at 721 Mabbette Street. The applicant, Fernando Homs, is requesting conditional use approval to change the use of the structure from residential to office and make minor amendments to the exterior of the structure. These minor amendments include adding parking spaces and bringing the property into compliance with accessibility standards. This request will still need to be reviewed and approved by the Development Review Committee (DRC) and the Planning Advisory Board (PAB).

Staff recommends approval of this request subject to 2 conditions.

Fernando Homs, 721 Mabbette Street, applicant for this request addressed the Board and was available for any questions.

Chairman Brooks expressed concern about the trash cans being visible. Mr. Homs stated that a fence is on both sides of the property and he owns the property to the rear. Mr. Homs agreed to place a screen around the trash cans and move them to the rear of the property.

Member Serrano made a motion for approval subject to the staff's 2 conditions and adding a third condition to properly screen, per code, and relocate waste containers to the rear of the property. Motion seconded by Vice Chairman Grenald.

1. Remove the ramp that connects to the sidewalk on Mabbette Street. Like other residential conversions in the area, the ramp should connect to the parking area and have a minimal impact to the integrity of the structure. The ramp should only connect to the parking area and shall not extend in front of the front facade.
2. Slats for the ramp shall match the style of other similar style improvements within the district and be consistent with slat styles appropriate for the bungalow style. Samples have been included in the backup.
3. Properly screen, per code, and relocate waste containers to the rear of the property.

Upon roll call, the vote was as follows:

Chairman Brooks	AYE
Vice Chairman Grenald	AYE
Member Lebron	AYE
Member Serrano	AYE
Member Silva	AYE
Member Murray	AYE

Motion carried 6-0

6. DISCUSSION

Appointment of Chairman and Vice-Chairman.

Member Serrano nominated Member Scott Brooks for Chairman. Seconded by Member LeBron.

Upon roll call, the vote was as follows:

Member Scott	AYE
Member Lebron	AYE
Member Serrano	AYE
Member Silva	AYE
Member Murray	AYE
Member Grenald	AYE

Motion carried 6-0

Member Grenald nominated himself for Vice-Chairman. Seconded by Member LeBron.

Upon roll call, the vote was as follows:

Member Scott	AYE
Member LeBron	AYE
Member Serrano	AYE
Member Silva	AYE
Member Murray	AYE
Member Grenald	AYE

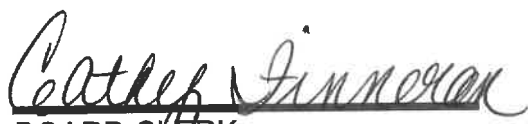
Motion carried 6-0

7. **HEAR CHAIRMAN AND BOARD MEMBERS** Planner Cornelison informed the Board that she has been in discussion with the State Office for additional training for staff, especially since Kissimmee is not an active community. It is anticipated that there will be a HPB meeting in March of 2023.

The Board took a moment to introduce themselves.

8. **ADJOURNMENT**

There being no further business to come before the Board, Chairman Brooks adjourned the meeting at 05:36 PM.


BOARD CLERK


CHAIRMAN