



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, NOVEMBER 21, 2023 AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Angela Eady, Carlos Alvarez

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Assistant City Manager Austin Blake, City Clerk Linda Hansell

Members Absent: Commissioner Janette Martinez, Commissioner Olga Castano

Staff Absent: Deputy City Manager Desiree Matthews

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Swearing in ceremony for three new Police Officers

Swearing in and administering of oath for three new Police Officers

Police Chief Betty Holland administered the Oath of Office to Police Officers Javier A. Suarez Montalvo, Shane L. Rose, and Brannon D. Hills as family members participated in the ceremony.

3.B Promotion ceremony for Police Sergeant and Corporal

Swearing in and administering of oath for newly promoted Police Sergeant Jonathan Padilla, Corporal Emerson Godin-Koehler, Corporal Patrick C. Smith, and Corporal Mario A. Cardenas.

Police Chief Betty Holland administered the Oath of Office to newly promoted Sergeant Jonathon Padilla, and Corporals Emerson Godin-Koehler, Patrick C. Smith, and Mario A. Cardenas as family participated in the ceremony.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

5.A Public Hearing - Adoption of Resolution to Amend the City's FY 2022-2023 Operating Budget

This request is for Commission approval to adopt a resolution amending the City's operating budget for 2022-2023.

City Manager Steigerwald introduced the item and stated it is a requirement of the State of Florida that we hold a Public Hearing when amending the budget for increases above what was initially approved in the budget. Most of the adjustments are grant funds, donations, and interest that has accrued; the FY2022/2023 budget is being amended by \$22,700,000 that was not caused by fees or tax increases. Staff recommended approval after holding the Public Hearing.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Eady made a motion to approve the Public Hearing and adopt Resolution # 18-2023. Commissioner Alvarez seconded the motion.

AYE: Mayor-Commissioner Olga Gonzalez, Commissioner Carlos Alvarez, Commissioner Angela Eady

NAY: None

Motion carried 3 - 0.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

City Manager Steigerwald informed the Commission that Osceola County provides funds for the City to operate the Marydia Community Center for them and this new agreement needs to be brought before the County Commission before the City considers any action. We anticipate we will bring this back to the City Commission by the second meeting in December.

Commissioner Alvarez made a motion to approve the Consent Agenda minus Item 7.I. Commissioner Eady seconded the motion.

AYE: Mayor-Commissioner Gonzalez, Commissioner Alvarez, Commissioner Eady

NAY: None

Motion carried 3 - 0.

7.A Rescue Unit Purchase 2024

The Kissimmee Fire Department is requesting to have Excellance, Inc. manufacture a Rescue Unit utilizing a 2024 Freightliner M2 Chassis.

7.B Change Order No. 1, Amendment to the Contract Price with American Persian Engineering & Construction, LLC (APEC) for the Construction of the Harbin Parking Modification Project.

City Commission approval of Change Order No. 1 to increase the contract in the amount of \$89,980.00 for the cost associated with the re-design of a new drainage system, approximately 120ft of sidewalk reconstruction of existing sidewalk to meet ADA compliance along with Erosion and Sediment Controls required for the construction work.

- 7.C Approval to award the Lakefront Breakwater renovations to Votum Construction LLC
Approval to award the Lakefront Breakwater renovations to Votum Construction LLC.
- 7.D Purchase and Sale Agreement for Kissimmee Charter Academy
Approval of a Purchase and Sale Agreement with Kissimmee Charter Academy, LLC for the sale of Kissimmee Charter Academy, located at 2850 Bill Beck Boulevard, Kissimmee, FL 34744 (Contract #20240092)
- 7.E Approval to submit an Urban and Community Forestry Grant application for Lakefront Park
Approval to submit an Urban and Community Forestry Grant application for the benefit of Lakefront Park
- 7.F Master Agreement for Citywide Mechanical, Electrical, and Plumbing Continuing Services
Approval to authorize staff to negotiate master service agreements for Citywide Mechanical, Electrical, and Plumbing continuing services.
- 7.G Master Agreement for Construction Manager at Risk Continuing Services
Approval to authorize staff to negotiate master service agreements for Construction Manager at Risk continuing services.
- 7.H Master Agreement for Architectural and Engineering Continuing Services
Approval to authorize staff to negotiate master service agreements for Architectural and Engineering continuing services.
- 7.I Second Amendment to the Interlocal Agreement between Osceola County and the City of Kissimmee regarding the provision of recreational programs at the Marydia Community Center
Request approval of the Second Amendment to the Interlocal Agreement between Osceola County and the City of Kissimmee regarding the provision of recreational programs at the Marydia Community Center
- Item 7.I. was removed from the Consent Agenda and will be rescheduled for a future date.*
- 7.J Authorization to Purchase and Trade-In Pistols
The Police Department is requesting Commission authorization to dispose of 166 pistols in exchange for a credit and to purchase, utilizing the credit, new pistols, sights, holsters, and training guns.
- 7.K Approval to Adjust the Fiscal Year 2022-2023 Budget
This request is for Commission approval to adjust the budget for fiscal year 2022-2023 due to line-item variances in certain department budgets.
- 7.L Federal Aviation Administration Grant Application for Air Traffic Control Tower Design
Request City Commission approval to apply for a Federal Aviation Administration Grant to fund the design, permitting and bidding services for a new air traffic control tower at Kissimmee Gateway Airport.
- 7.M Transfer Between the Charter School Fund and the General Fund
Approval of a transfer between the Charter School Fund and the General Fund for unrestricted reserve monies.
- 7.N Budget Approval for Aid to Private Organizations Account for Quality of Life Grant Program for FY23-24
Commission approval to transfer \$50,000 from General Fund Reserves for the Quality of Life Grant Program budget.

7.O Purchase of Property from Osceola Mental Health, Inc. d/b/a/ Park Place Behavioral Health

Purchase of 880 Martin Luther King Boulevard (Parcel # 21-25-29-1690-000C-0020) from Osceola Mental Health, Inc. d/b/a Park Place Behavioral for \$520,000 and authorize a \$55,000 good faith deposit.

8. DISCUSSION ITEMS

8.A Renewal of the Osceola Legislative Effort Agreement

Staff requests Commission direction on whether the City should continue to participate in the joint lobbying with the Osceola Legislative Effort (OLE).

City Manager Steigerwald reviewed the request for a decision on whether the City of Kissimmee will participate in the Osceola Legislative Effort (OLE) as a joint member along with Osceola County, Osceola County School District, and City of St. Cloud. For the upcoming year, the priorities adopted by OLE are the Lake Toho Clean-up and the widening of Thacker Avenue between Flora Boulevard and Osceola Parkway. The agreement is structured so that Osceola County pays \$80,000, the School District pays \$60,000, and the City of Kissimmee and City of St. Cloud would each pay \$40,000. Staff is requesting Commission direction on this issue.

Commission consensus was to request this item be continued, so the Commission has an opportunity to consider the request and allow the two (2) absent Commissioners to have input.

City Manager Steigerwald will move this to a future December meeting.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

City Manager Steigerwald reminded the Commission that City Administrative Offices will be closed on Thursday and Friday for Thanksgiving, and he will be out of the office on Wednesday; Assistant City Manager Blake will be Acting City Manager during his absence.

9.B CITY ATTORNEY

City Attorney Sanchez de Fuentes wished everyone a wonderful Thanksgiving Holiday.

9.C CITY COMMISSION

Commissioner Eady wished everyone a safe and prosperous holiday season.

Commissioner Alvarez reminded everyone of the Tree Lighting Ceremony in front of the Kissimmee Police Department on Saturday, November 25, 2023; be safe.

Mayor Gonzalez wished everyone a Happy Thanksgiving and encouraged everyone to enjoy spending time with your families and please stay safe.

10. ADJOURNMENT

There being no further business to come before the City Commission, Mayor Gonzalez adjourned the meeting at 6:15 PM.



ATTEST:

Linda S. Hansell

City Clerk

Olga L. Castano

Mayor Olga Gonzalez