



**MEETING AGENDA
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, SEPTEMBER 26, 2023 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Proclamation - Hispanic Heritage Month in honor of Guillermo "Bill" Hansen

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - Second and Final Reading - Proposed Ordinance #23-13 - Amending Chapter 42, Traffic and Vehicles

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE II, PARKING, STANDING, STOPPING, DIVISION 1, GENERALLY, SECTION 42-21, LIABILITY FOR PAYMENT OF PARKING CITATION AND SECTION 42-22, HEARING TO CONTEST PARKING CITATION; AND CHAPTER 1, SECTION 1-22, GENERAL PENALTY; CREATING CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE III, VEHICLES, SECTION 42-72, IMPOUNDMENT OF VEHICLES; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

4.B Public Hearing - Second and Final Reading - Proposed Ordinance # 23-14 Amending the Purchase Order Requirements

AN ORDINANCE AMENDING THE CODE OF ORDINANCE FOR THE CITY OF KISSIMMEE, CHAPTER 2, ADMINISTRATION, ARTICLE VI, FINANCE, AMENDING SECTION 2-810, PURCHASE ORDER AMOUNTS; REQUIREMENTS (B), INCREASING THE CITY MANAGER PURCHASE AMOUNT; REPEALING ALL ORDINANCE IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

4.C Public Hearing - Second and Final Reading - Proposed Ordinance #23-17 - Establishment of a Police and Fire Impact Fee

AN ORDINANCE ADOPTING POLICE AND FIRE IMPACT FEES BY ADOPTING CHAPTER 9, BUILDING AND BUILDING REGULATIONS, ARTICLE X, POLICE AND FIRE IMPACT FEES; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

4.D Public Hearing - First Reading - Proposed Ordinance #23-18 - Amendment to the Parks and Recreation Impact Fee Ordinance (Re-advertised)

AN ORDINANCE AMENDING "THE KISSIMMEE PARKS AND RECREATIONAL IMPACT FEE ORDINANCE," CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; CHAPTER 28, PARKS AND RECREATION, ARTICLE III, IMPACT FEES, DIVISION 2, RECREATIONAL IMPACT FEES; REPEALING ALL

ORDINANCES CONFLICTING HEREWITH AND PROVIDING AN EFFECTIVE DATE

5. PUBLIC HEARINGS

CITY COMMISSION RECESSES AND CONVENES AS THE COMMUNITY REDEVELOPMENT AGENCY BOARD

- 5.A Public Hearing - Resolution to adopt the Downtown Kissimmee Community Redevelopment Agency Budget for Fiscal Year 2023-2024 in accordance with Florida Statute 163.387.
- 5.B Public Hearing - Resolution to adopt the Vine Street Community Redevelopment Agency Budget for Fiscal Year 2023-24

COMMUNITY REDEVELOPMENT AGENCY BOARD ADJOURNS AND RECONVENES AS THE CITY COMMISSION

- 5.C Adoption by Resolution of the Final Millage Levy and Final Budget for Fiscal Year 2023-2024.
- 5.D Public Hearing - Resolution Approving an Inventory List of Municipally Owned Property

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

- 7.A Approval of City Commission Minutes from the September 12, 2023 meeting
- 7.B Authorization to accept funding from the Florida Department of Transportation Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program
- 7.C Toho Grande - Final Plat, Minor Subdivision (DRC# SR-23-0001)
- 7.D Osceola Square Lot 6 Replat - Final Plat (DRC# SR 21-0005)
- 7.E Space/Use Permit Renewal for Terry's Electric
- 7.F Authorization to trade-in shotguns
- 7.G Amendment No. 1 to Federal Aviation Administration Grant Agreement for Airport Project - Design Taxiway Delta Improvements
- 7.H First Amendment to the Community Development Block Grant Subrecipient Agreement between the City of Kissimmee and Osceola Council on Aging, Inc. - Building Strong Families Continuing Education Program - Pathways
- 7.I First Amendment to the Community Development Block Grant Program Contract for Public Improvements between the City of Kissimmee and Metro Consulting Group, LLC
- 7.J Continuing Contract Services for Stormwater Monitoring Data Host

- 7.K Intergovernmental Transfer Agreement for Medicaid Managed Care Organization Payment Program
- 7.L Approval to award bid IFB# 2023-004 to Premier Lawn Maintenance, LLC. for landscape services
- 7.M Transfer Between the Stormwater Fund and the General Fund for a Four-Wheel Drive Vehicle
- 7.N Approval to Accept State Funding Agreement #HL205 with the Florida Department of Commerce for the Haven on Vine Project

8. DISCUSSION ITEMS

- 8.A Kissimmee Main Street Annual Update and approval of the Kissimmee Main Street Services Agreement for Fiscal Year 2023-2024.

CITY COMMISSION RECESSES AND CONVENES AS THE COMMUNITY REDEVELOPMENT AGENCY BOARD

- 8.B Approval of the Kissimmee Main Street Services Agreement for Fiscal Year 2023-2024

COMMUNITY REDEVELOPMENT AGENCY BOARD ADJOURNS AND RECONVENES AS THE CITY COMMISSION

- 8.C Advisory Board Vacancies: Parks and Recreation, Police, and Fire Pension Boards

9. HEAR CITY OFFICIALS

- 9.A CITY MANAGER
- 9.B CITY ATTORNEY
- 9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Proclamation - Hispanic Heritage Month in honor of Guillermo "Bill" Hansen

Request

The request is for the City Commission to present a proclamation to Yolanda and Yanin Hansen in memory of Guillermo "Bill" Hansen.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation- Hispanic Heritage Month 2023

ITEM 4.A

Public Hearing - Second and Final Reading - Proposed Ordinance #23-13 - Amending Chapter 42, Traffic and Vehicles

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE II, PARKING, STANDING, STOPPING, DIVISION 1, GENERALLY, SECTION 42-21, LIABILITY FOR PAYMENT OF PARKING CITATION AND SECTION 42-22, HEARING TO CONTEST PARKING CITATION; AND CHAPTER 1, SECTION 1-22, GENERAL PENALTY; CREATING CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE III, VEHICLES, SECTION 42-72, IMPOUNDMENT OF VEHICLES; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Staff requests approval of the Second and Final Reading of the Proposed Ordinance #23-13, Amending Chapter 42, Traffic and Vehicles.

Explanation

This ordinance clarifies certain parking enforcement procedures in order to allow the City to partner with a third-party vendor to assist with parking enforcement. Additionally, this ordinance allows KPD officers to order a tow of a vehicle on public property in certain situations.

Recommendation

Staff recommends the approval of the Second and Final Reading of the Proposed Ordinance #23-13, Amending Chapter 42, Traffic and Vehicles.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Police

Presenter: Betty Holland

Attachment(s):

1. 2023 parking ordinance update and creating impound ordinance w markup
2. (S) - 2023 parking ordinance update and creating impound ordinance clean
3. Publishing Affidavit from Osceola Gazette (Publication Date 09-07-2023)

ITEM 4.B

Public Hearing - Second and Final Reading - Proposed Ordinance # 23-14 Amending the Purchase Order Requirements

AN ORDINANCE AMENDING THE CODE OF ORDINANCE FOR THE CITY OF KISSIMMEE, CHAPTER 2, ADMINISTRATION, ARTICLE VI, FINANCE, AMENDING SECTION 2-810, PURCHASE ORDER AMOUNTS; REQUIREMENTS (B), INCREASING THE CITY MANAGER PURCHASE AMOUNT; REPEALING ALL ORDINANCE IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE

Request

Requesting approval of the Second Reading of the Proposed Ordinance # 23-14 to increase the City Manager's purchase amount.

Explanation

There have been no changes since the First Reading.

The City Commission last adjusted the City Manager's purchasing approval authority on December 4, 2012. The City Manager's current purchasing approval authority is \$50,000. As the cost of doing business and procurement has gone up significantly over the past decade, Staff feels it is time to increase the purchasing authority again. Staff conducted a survey of area governments and found that the manager's authority in other governments averages between \$50,000 to \$100,000. Therefore, Staff is requesting the City Manager's purchasing authority be increased to \$75,000.

Recommendation

Staff recommends the approval of the Second and Final Reading of the Proposed Ordinance # 23-14 to increase the City Manager's purchase amount.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Finance

Presenter: Tavia Ritchie

Attachment(s):

1. (S) - Proposed Ordinance 23-14 Purchase Order Amount Requirements
2. CP501 Procurement Policy
3. Procurement Authority draft
4. Procurement Survey

ITEM 4.C

Public Hearing - Second and Final Reading - Proposed Ordinance #23-17 - Establishment of a Police and Fire Impact Fee

AN ORDINANCE ADOPTING POLICE AND FIRE IMPACT FEES BY ADOPTING CHAPTER 9, BUILDING AND BUILDING REGULATIONS, ARTICLE X, POLICE AND FIRE IMPACT FEES; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Staff requests the approval of the Second and Final Reading of the Proposed Ordinance #23-17 for the establishment of a Police and Fire Impact Fee.

Explanation

The City retained Raftelis Financial Consultants, Inc. ("Raftelis") to develop police and fire impact fees. The City has not previously enacted police or fire impact fees, so a study is required under state law to implement one. Raftelis produced a 2023 Municipal Impact Fee Study ("Raftelis Study"), which recommended the implementation of police and fire impact fees as proposed.

The Raftelis Study projected that there will be a sizable increase in the city's population over the next decade. In order to maintain the City's existing level of police and fire services, the City will need to add additional police officers and firefighters over the next decade should those projections hold. To support the additional personnel necessary, additional capital costs will also be required to provide vehicles, equipment and facilities to support the additional police and fire personnel. These new fees would ensure that these capital costs are funded at levels necessary to support the additional personnel required to keep pace with population growth.

Maintaining the City's currently existing level of police and fire service is essential to and in the best interests of the public health, safety, and general welfare of the citizens of Kissimmee. This proposed police and fire impact fee ordinance will adopt the police and fire impact fees as recommended in the Raftelis Study. It will also help to ensure that new development pays a portion of the overall costs related to maintaining the existing level of police and fire service to accommodate such new development. Impact fees provide a reasonable and fair method of regulating new development to ensure a portion of capital costs for these necessary services are able to accommodate such new development. These fees are one-time fees that are collected at permit issuance for any new development that is anticipated to generate impacts on police and fire services.

Recommendation

Staff recommends the approval of the Second and Final Reading of the Proposed Ordinance #23-17 for the Police and Fire Impact Fee.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: City Attorney
Presenter: Curtis McGehee

Attachment(s):

1. (S) Police and Fire Impact Fee Ordinance with Exhibit A
City of Kissimmee

2. Proposed ORD 23-17 Advertisement - Police and Fire Impact Fees (Publication Date 08-10-2023)
3. Proposed ORD 23-17 - Police and Fire Impact Fees (Affidavit of Publication)

ITEM 4.D

Public Hearing - First Reading - Proposed Ordinance #23-18 - Amendment to the Parks and Recreation Impact Fee Ordinance (Re-advertised)

AN ORDINANCE AMENDING “THE KISSIMMEE PARKS AND RECREATIONAL IMPACT FEE ORDINANCE,” CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; CHAPTER 28, PARKS AND RECREATION, ARTICLE III, IMPACT FEES, DIVISION 2, RECREATIONAL IMPACT FEES; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Staff requests approval of the first reading of Proposed Ordinance #23-18 which will amend the Parks and Recreation Impact Fee section of the City Code.

Explanation

The City previously enacted the Parks and Recreational Impact Fee Ordinance, City Code Secs. 28-105 through 28-116 ("the Ordinance"). The ordinance was last updated on March 10, 2009. The City retained Raftelis Financial Consultants, Inc. to review and update the Ordinance. Raftelis created a 2023 Municipal Impact Fee Study, which also serves as a "demonstrated needs study" demonstrating the extraordinary circumstances necessitating the need to exceed the phase-in limitations found in Sec. 163.31801(6), Florida Statutes ("the Raftelis Study"). The City Commission held two public workshops on July 18, 2023 and July 25, 2023 dedicated to public discussion of the extraordinary circumstances leading to the need to exceed the phase-in limitations found in Sec. 163.31801(6), Florida Statutes. This proposed ordinance increases the parks and recreational impact fees to reflect the recommendations in the Raftelis Study, but does so in three equal annual installments in response to public comment. This ordinance must pass by at least a two-thirds Commission vote according to Sec. 163.31801(6)(g)(3) in order to raise parks and recreational impact fees to the amount proposed by the ordinance.

The City currently maintains twenty (20) parks and recreation facilities encompassing approximately 982.80 acres that provide a level of service to existing residents of 11.89 acres of park and recreational lands per 1,000 residents. The Raftelis Study found that the City is anticipated to experience a sizable population increase over the next ten (10) years, which will require additional parks and recreational facilities.

In order to maintain the existing level of service, the increases to the parks and recreational impact fee proposed by this ordinance will help to ensure that new residential development in the City pays a portion of the overall costs related to the additional parks and recreational facilities and capital expenditures needed to accommodate such new development. This increase will also ensure that the fees are in line with increasing construction costs of new facilities that the city has experienced over the past few years. The proposed impact fee increases provide a reasonable and fair method of regulating new development in order to maintain an adequate level of service for parks and recreational facilities which is essential to and in the best interests of the public health, safety, and general welfare of the citizens of Kissimmee. These fees are one-time fees paid prior to permit issuance for any new residential development that will create an impact on the City's parks and recreation system.

Recommendation

City of Kissimmee

Staff recommends approval of the first reading of Proposed Ordinance #23-18 for the Parks and Recreation Impact Fee Amendment.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Attorney

Presenter: Curtis McGehee

Attachment(s):

1. (s) Parks and Recreation Impact Fee Ordinance amended following public comment
2. Publishing Affidavit (Proof of Re-Advertisement)

ITEM 5.A

Public Hearing - Resolution to adopt the Downtown Kissimmee Community Redevelopment Agency Budget for Fiscal Year 2023-2024 in accordance with Florida Statute 163.387.

Request

Request the Downtown Kissimmee Community Redevelopment Agency Board to adopt the fiscal year 2023-24 budget.

Explanation

Per Florida Statute 163.387, moneys in the redevelopment trust fund may be expended for undertakings of a community redevelopment agency as described in the adopted community redevelopment plan pursuant to an annual budget adopted by the board of the community redevelopment agency.

The Tax Increment Funding (TIF) revenues for the Downtown Kissimmee CRA are \$2,883,463. The entire budget for the Downtown Kissimmee CRA is \$5,952,007.

The Downtown Kissimmee CRA is funding debt service on previous development and infrastructure projects. The Downtown Kissimmee CRA sets aside funding for major legacy projects, such as the Beaumont Redevelopment project. Additionally, the CRA provides operating funds for the Downtown Holiday Lighting contract, the Osceola Arts Downtown Mural Program, Kissimmee Main Street, and the Downtown Clean Team. The budget also includes the Commercial Property Improvement Grant (CPIP) and the Pioneer Project Incentive Program (PPIP).

Recommendation

Recommend the Downtown Kissimmee Community Redevelopment Agency Board to adopt the fiscal year 2023-24 budget.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Economic Development

Presenter: Samia Singleton

Attachment(s):

1. (S) - Resolution for Annual DCRA Budget 2024 (FINAL)
2. DKCRA FY23-24 Draft Operating Budget

ITEM 5.B

Public Hearing - Resolution to adopt the Vine Street Community Redevelopment Agency Budget for Fiscal Year 2023-24

Request

Request the Vine Street Community Redevelopment Agency Board to adopt the fiscal year 2023-24 budget.

Explanation

Per Florida Statute 163.387, moneys in the redevelopment trust fund may be expended on the undertakings of a community redevelopment agency as described in the adopted community redevelopment plan pursuant to an annual budget adopted by the board of the community redevelopment agency.

The Tax Increment Funding (TIF) revenues for the Vine Street CRA are \$2,330,677. The entire budget for the Vine Street CRA is \$5,334,780.

In the upcoming fiscal year, the Vine Street CRA will undertake projects, such as the Master Plan Update, upgraded streetlighting, landscaping, demolition of blighted structures and other redevelopment projects along the corridor. The budget includes operating funds, such as the Osceola Arts Vine Street Mural Program, as well as funding for the Commercial Property Improvement Grant (CPIP) and Pioneer Project Incentive Program (PPIP).

Recommendation

Recommend the Vine Street Community Redevelopment Agency Board to adopt the fiscal year 2023-24 budget.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Economic Development

Presenter: Samia Singleton

Attachment(s):

1. (S) Resolution for Annual VCRA Budget 2024 (FINAL)
2. VCRA FY23-24 Draft Operating Budget

ITEM 5.C

Adoption by Resolution of the Final Millage Levy and Final Budget for Fiscal Year 2023-2024.

Request

Adoption by Resolution of the Final Millage Levy of 4.6253 mills and Final Budget of \$267,277,940 for Fiscal Year 2023-2024.

Explanation

Public notice of this hearing was given via an advertisement placed in the newspaper on September 24, 2023. The entire procedure, including the following order of discussion, is specified within State Statutes and should be followed explicitly.

RESOLUTION OF THE PROPOSED OPERATING MILLAGE

1. State that the Proposed Operating Millage is 4.6253 which is 13.22% more than the Rolled Back Rate of 4.0853
2. Call for public comments or questions.
3. Have the attorney read the Resolution title and vote on adoption.

RESOLUTION ADOPTING THE FINAL BUDGET

1. The Resolution will adopt a Final Budget of \$267,277,940 and authorize 857 full and part-time positions. A schedule of positions authorized for each department and summaries of each Fund are attached to the Resolution.
2. Call for public comments or questions.
3. Have the attorney read the Resolution title and vote on adoption.

BACKGROUND:

The Tentative Millage and Tentative Budget were adopted by Resolutions approved at the September 12th Public Hearing.

As indicated above, the proposed millage rate is 4.6253 mills, which is the same millage rate that was levied for the current budget year. The final budget for all funds remained relatively the same as what was presented in July, with the exception of the General Fund. The General Fund experienced an increase of 2.4%. This increase included revenue increase adjustments to the current year's projections and next year's forecast based on current state trends, as well as adjustments to personnel accounts to accommodate for additional salary increases. Once these General Funds estimates were updated, it leads to a positive increase in fund balance.

Recommendation

Staff requests that the Public Hearing be conducted as outlined above. In addition, staff recommends the Commission adopt the two Resolutions.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Adopt

Department: Finance

Presenter: Mike Steigerwald

Attachment(s):

1. (S) Res Final Operating Millage FY 24
2. (S) Res Final Budget FY 24
3. Budget Reports FY24

ITEM 5.D

Public Hearing - Resolution Approving an Inventory List of Municipally Owned Property

Request

Approval of a resolution adopting an updated list of municipally owned property that is appropriate for use as affordable housing.

Explanation

Per Section 166.0451 of the Florida Statutes, municipalities in the State of Florida are required to prepare an inventory list of all municipally owned real property within its jurisdiction that is appropriate for use as affordable housing. During a recent review of all of the municipally owned properties, staff identified the following lots:

- 1) 219 N Randolph Avenue - Parcel ID Number 21-25-29-1690-000T-0029 (previously on the list)
- 2) 1007 Palmway Street - Parcel ID Number 22-25-29-1990-0019-0110 (previously on the list)
- 3) 504 Canterbury Lane - Parcel ID Number 28-25-29-1170-000A0180 (previously on the list)
- 4) Poinciana Circle - Parcel ID Number 15-25-29-1290-000A-0190 (previously on the list)
- 5) Pleasant Street - Parcel ID Number 22-25-29-2257-0001-0020 (new)
- 6) Pleasant Street - Parcel ID Number 22-25-29-2257-0001-00D0 (new)

According to the Statutes, the list must be reviewed and approved by the City Commission at a public hearing.

The Affordable Housing Advisory Committee (AHAC) reviewed the updated list at their meeting on August 17, 2023 and it will be included in their 2023 report to the Florida Housing Finance Corporation.

The AHAC assisted staff in developing internal policies and procedures for disposition of identified properties. A map of the properties will be provided to the Commission at the meeting.

Recommendation

Approval of the resolution updating a list of municipally owned property that is appropriate for use as affordable housing.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Development Services

Presenter: Frances DeJesus

Attachment(s):

1. (S) Resolution - Inventory List of Municipally Owned Property (Affordable Housing)

ITEM 7.A**Approval of City Commission Minutes from the September 12, 2023 meeting****Request**

Request Commission approval of the September 12, 2023 Commission Minutes.

Explanation

Minutes of the Commission meeting held on September 12, 2023 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Commission

Presenter: Mike Steigerwald

Attachment(s):

1. (S) - City Commission Meeting Minutes - September 12, 2023

ITEM 7.B

Authorization to accept funding from the Florida Department of Transportation Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program

Request

Authorize the Chief of Police to execute the Letter of Agreement and Contract with the Institute of Police Technology and Management in order to accept grant funding from the Florida Department of Transportation (FDOT) Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program

Explanation

The Kissimmee Police Department has been identified as a priority agency within Osceola County, which has the highest representation of traffic crashes resulting in serious or fatal injuries to pedestrians and bicyclists. As a result, the Florida Department of Transportation (FDOT) has allocated overtime reimbursement funding to the City in the amount of \$12,967.33 to assist with High Visibility Enforcement efforts. These funds will be under agreement with the University of North Florida - Institute of Police Technology and Management.

This initiative is designed to educate the public about safe driving, walking and biking behaviors and to increase compliance with traffic statutes. The goal of this data-driven initiative is to reduce traffic crashes that result in serious and fatal injuries to both pedestrians and bicyclists.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
15130601 501414		Increase	12,967	
15100334 334200		Increase	12,967	

Financial Summary:

Monthly invoicing will be done for overtime expenses to be reimbursed during the grant period up to \$12,967.33. This grant is offered to the City of Kissimmee. No application process is completed, only acceptance.

Recommendation

Staff recommends approval of this Agreement to accept funding from FDOT, through the University of North Florida - Institute of Police Technology and Management, in the amount of \$12,967.33 and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

City of Kissimmee

Department: Police

Presenter:

Attachment(s):

1. City of Kissimmee Contract Approval Aug 2023 433144-1-8404 G2M61
2. FDOT Letter and list of Roadway Segments

ITEM 7.C

Toho Grande - Final Plat, Minor Subdivision (DRC# SR-23-0001)

Request

Requesting City Commission approval of the final plat known as Toho Grande.

Explanation

The owner of the property, Abiding Apartments, LLC., is requesting final plat approval without a guarantee, in accordance with the City's Land Development Code (LDC) requirements. This is a Minor Subdivision, as defined in LDC §14-3, and was reviewed using the City's final plat procedures.

The property is located east of South John Young Parkway and north of Hacienda Circle and is zoned MUPUD (Mixed Use Planned Development). The 30.95 +/- acre parcel is being subdivided into two lots for development purposes, including the development of the multifamily project known as Kissimmee Residential – John Young Parkway (DRC# SP-22-0001). Several public easements are also being dedicated with this plat.

As this is a Minor Subdivision with no required subdivision improvements, no performance guarantee is required.

Recommendation

Staff recommends approval of the Toho Grande final plat.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) Final Plat
2. Vicinity Map

ITEM 7.D**Osceola Square Lot 6 Replat - Final Plat (DRC# SR 21-0005)****Request**

Approval of the final plat known as Osceola Square Lot 6 Replat.

Explanation

The owner of the property, Saibaba of Orlando Inc., is requesting final plat approval without a guarantee. The property is located north of West Vine Street and east of Armstrong Boulevard and is split into two lots for development purposes.

Recommendation

Staff recommends approval of the final plat for the Osceola Square Lot 6 Replat.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S)Plat
2. Vicinity Map

ITEM 7.E

Space/Use Permit Renewal for Terry's Electric

Request

Commission approval to renew a Space/Use Permit at the airport for Terry's Electric, Inc.

Explanation

The current Space/Use Permit (SUP) with Terry's Electric expires on September 30, 2023. They have requested to renew their Space/Use Permit for a period of two years at the current fair market rate.

The new Space/Use Permit will be effective October 1, 2023, through September 30th, 2025. The monthly rent for the SUP will be \$1,488.30 plus sales tax.

Recommendation

Staff recommends Commission approval to renew a Space/Use Permit at the airport for Terry's Electric, Inc. for storage.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. (S) SpaceUsePermit 2023-2025
2. Terrys Elect SUP Exhibit A

ITEM 7.F

Authorization to trade-in shotguns

Request

The Police Department is requesting Commission authorization to dispose of 96 shotguns purchased with federal forfeiture funds in exchange for a credit to be used for new equipment.

Explanation

KPD seeks to dispose of 96 shotguns and shotgun accessories that were purchased with U.S. Department of Treasury forfeiture funds in 2017 by transferring these items to Dana Safety Supply, Inc. in exchange for a \$16,800.00 credit. KPD seeks to purchase 115 rifle sights at \$124.50 each (\$14,317.50 total) and 18 gun lights at \$135.73 each (\$2,443.14 total) with the credit from Dana Safety Supply.

The Department of Treasury has advised that this transaction is permissible, as long as it is consistent with the City's procurement and disposal policies. KPD will follow all City of Kissimmee policies and procedures with regard to disposal of property prior to entering into this transaction. KPD officers will have the ability to purchase these shotguns from Dana Safety Supply, Inc. if they decide to do so.

Recommendation

Staff recommends approval of the disposal of the 96 shotguns in exchange for a credit to be used for the purchase of new equipment.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

None

ITEM 7.G

Amendment No. 1 to Federal Aviation Administration Grant Agreement for Airport Project - Design Taxiway Delta Improvements

Request

Request City Commission approval of Amendment No. 1 to the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant for Design of Taxiway Delta Improvements in the amount \$3,420.00 and Airport matching funds of \$380.00 for a total amount of \$3,800.00 for the Independent Fee Estimate (IFE).

Explanation

The Airport was awarded an FAA grant for the above referenced project which included a contract for AVCON, Inc. to provide the engineering services. Projects funded by the FAA in excess of \$100,000 require such services be reviewed by a qualified, independent engineering company and perform a price or cost analysis (IFE). RS&H, Inc. was hired to perform this task and reviewed AVCON, Inc.'s proposed contract prior to the FAA awarding the Airport grant funding. The work provided by RS&H was approved by the FAA and determined to be eligible for project reimbursement.

This project work is funded 90% by the FAA and 10% Airport as allocated in AP2305 Taxiway Delta project account. The original grant was previously approved by the Commission on July 18, 2023, Item 7.H "Acceptance of a Federal Aviation Administration Grant for Design Taxiway Delta Improvements." Item# 2023-4332. AIP Grant-3-12-0038-044-2023.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
47070106-506393	Taxiway D	Increase	3,420	
47000334-334410		Increase	3,420	
46170109-509171		Increase	380	
46170106-506393	AP2305	Decrease	380	
47000381-381008	Taxiway D	Increase	380	
47070106-506393		Increase	380	

Financial Summary:

The FAA will pay 90% of the additional costs, totaling \$3,420.00 and the Airport will pay 10% of the costs, totaling \$380 for the Independent Fee Estimate in the amount of \$3,800.

Recommendation

Staff recommends Commission approval of Amendment No. 1 to the Federal Aviation Administration AIP Grant for Design Taxiway Delta Improvements in the amount \$3,420.00 and Airport matching funds of \$380.00 for a total amount of \$3,800.00.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. ISM AIP 4423 IFE
2. ISM-SOG-3-12-0038-044-2023-Grant Agreement (part 1) - signed
3. CC 07-18-2023 Explanation 7.H 30
4. CC 07-18-2023 - Action Summary 7.H

ITEM 7.H

First Amendment to the Community Development Block Grant Subrecipient Agreement between the City of Kissimmee and Osceola Council on Aging, Inc. - Building Strong Families Continuing Education Program - Pathways

Request

Approve and execute the First Amendment to the Community Development Block Grant (CDBG) Subrecipient Agreement Between the City of Kissimmee and Osceola Council on Aging, Inc. - Building Strong Families Continuing Education Program - Pathways.

Explanation

The City and Council on Aging entered into a CDBG agreement to use \$34,941 to provide low-income households who are at risk for homelessness an opportunity to train for a higher-salaried job outside of the existing service industry structure prevalent in Osceola County. The agreement was executed on December 21, 2022 and it is set to expire on September 30, 2023. The Council has not assisted the target number of families as expected within the timeframe set in the agreement and requested an extension in order to have them completed.

The amendment extends the new completion deadline to September 30, 2024.

Recommendation

Approval and execution of the First Amendment to the CDBG Subrecipient Agreement Between the City of Kissimmee and Osceola Council on Aging, Inc. - Building Strong Families Continuing Education Program - Pathways.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter:

Attachment(s):

1. (S) - First Amended Agreement - Pathways

ITEM 7.I

First Amendment to the Community Development Block Grant Program Contract for Public Improvements between the City of Kissimmee and Metro Consulting Group, LLC

Request

Approve and execute the amendment to the CDBG contract for the design of the Hill Street Sidewalk Design project.

Explanation

The City and Metro Consulting Group entered into a CDBG agreement to use \$130,000 to pay for the design and surveying for the Hills Street Sidewalk Extension Project. The agreement was executed on June 9, 2022 and it is set to expire on September 30, 2023. Metro Group was unable to complete the project within the timeframe set in the agreement due to delays in the utilities coordination and requested an extension in order to have it completed.

The amendment extends the new completion deadline to January 30, 2024.

Recommendation

Approval and execution of the amendment to the CDBG contract for the design of the Hill Street Sidewalk Design project.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter:

Attachment(s):

1. (S) First Amended Contract Agreement - Hill Street Sidewalk

ITEM 7.J

Continuing Contract Services for Stormwater Monitoring Data Host

Request

Approval to award the Bid RFQ2023-004 Continuing Contract Services for Stormwater Monitoring Data Host to Woolpert, Inc.

Explanation

The City has seventeen (17) stormwater monitoring stations located throughout six (6) watershed basins. Monthly water analysis samples are collected to comply with the Nutrient Reduction Plan (NRP) and the Basin Management Action Plan (BMAP) requirements. In addition, the monitoring stations are set up to report continuous data every 15 minutes. The current data hosting contract has expired and a new contract will need to be awarded.

The Streets & Stormwater division advertised on July 16, 2023 with the Orlando Sentinel, Demand Star and Vendor Link. All bid package submittals were due to the City by August 29, 2023 at 2:30pm. The Streets & Stormwater division received a submittal from one vendor, Woolpert, Inc.

After the review of the bid package submitted, the City staff recommends moving forward with awarding of a continuing services contract to Woolpert. The continuing services contract will be for an initial period of three (3) years with two (2) optional one-year extensions. Each task assigned shall be prepared as a work order and submitted to the City Commission for approval as required.

Recommendation

Staff recommends City Commission to award the Bid RFQ2023-004 Continuing Contract Services for Stormwater Monitoring Data Host to Woolpert, Inc.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) SW Monitoring Data Hosting Service Contract - Woolpert, Inc.

ITEM 7.K

Intergovernmental Transfer Agreement for Medicaid Managed Care Organization Payment Program

Request

Approval to enter into an Intergovernmental Transfer (IGT) agreement with the Agency for Health Care Administration (AHCA) in order to continue receiving supplemental payments for Medicaid patients transported by the Fire Department.

Explanation

Since 2016, a program has been in place for Public Emergency Medical Services (EMS) providers in the state of Florida to receive Public Emergency Medical Transportation (PEMT) Medicaid Fees for Service (FFS) Supplemental Payment reimbursements. To date, the City has received \$2,180,699.89 through the PEMT FFS program. In June 2020, the Commission approved the City to enter into agreements with the seven Medicaid Managed Care Organizations (MCOs) in our region in order to receive additional supplemental payments for Medicaid patients transported by the Fire Department. The PEMT program provides supplemental payments to eligible public entities that meet specific requirements and provides emergency medical transportation to Medicaid recipients.

In order to continue to receive these funds, the City needs to execute a Letter of Agreement (LOA) with AHCA for IGTs not to exceed \$685,731.47 for FY23-24. These funds are included in the City's FY23-24 Budget. Once executed, the City can expect to receive an estimated net total of approximately \$945,409.04 in reimbursements from the MCOs.

Recommendation

Staff recommends approval of the IGT agreement with AHCA.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

1. (S)2023-24 PEMT LOA - Kissimmee Fire Department
2. Year 5 MCO SFY 2023-23 Model-Draft

ITEM 7.L

Approval to award bid IFB# 2023-004 to Premier Lawn Maintenance, LLC. for landscape services

Request

Approval to award bid IFB# 2023-004 to Premier Lawn Maintenance, LLC. for landscape services at the Kissimmee Civic Center, Rose Hill Cemetery, and Fire Station 12.

Explanation

The Parks and Recreation Department recently advertised a bid for landscape services on July 16, 2023 to include but not limited to mowing, trimming, edging, trash pick up, weed control and blowing for the Kissimmee Civic Center, Rose Hill Cemetery and Fire Station 12. The submitted bids were opened on August 29, 2023 and a review of the bids showed that the lowest bidder was Trimac Outdoors. After following up on the submitted bid documents, the references provided were nonresponsive and their past experiences listed were not in the State of Florida or with a government entity. Due to these circumstances and the difference of \$116 per cycle in cost, staff recommended awarding the bid to the qualified second lowest bidder, Premier Lawn Maintenance, LLC.

Premier Lawn Maintenance is the second lowest bid and has submitted strong local government references with local area experience. The submitted bid is \$750 per cycle at the Kissimmee Civic Center, \$1,900 per cycle at the Rose Hill Cemetery and \$125 per cycle at Fire Station 12, for a total of \$2,775 per cycle for 39 cycles. This will be a total annual amount of \$108,225. This contract will be for 36 months with the option of two (2) twelve-month renewals.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00150203-504646				\$34,125
00150503-504646				\$74,100

Financial Summary:

The funds will be available in the Parks division budget as well as the Cemetery division budget.

Recommendation

Approval to award bid IFB# 2023-004 to Premier Lawn Maintenance, LLC. for landscape services at the Kissimmee Civic Center, Rose Hill Cemetery, and Fire Station 12.

REQUESTED CITY COMMISSION ACTION:

Approve

City of Kissimmee

Department: Parks & Recreation

Presenter:

Attachment(s):

1. IFB2023-004 Landscape Services abstract form
2. (S) Landscape Service Contract with Premier Lawn Maintenance 2023

ITEM 7.M

Transfer Between the Stormwater Fund and the General Fund for a Four-Wheel Drive Vehicle

Request

Request approval to transfer \$25,000 from the Stormwater Fund into the General Fund for contributions towards a four-wheel drive vehicle.

Explanation

The City is working to secure a high-water rescue vehicle to be better prepared for natural, heavy-rain disasters. A recent After-Action Report from Hurricane Ian recommended a high-water rescue vehicle.

While the stormwater system was found to be working correctly in a review following Hurricane Ian, heavy rain events that have rainfall exceeding the design of typical stormwater systems can cause potentially dangerous flooding, leaving no option but to perform rescue operations in flood waters. Given some flooding is caused by unmanageable rainfall and runoff, the request is to have the Stormwater Fund contribute towards the purchase of a four-wheel drive, high-water rescue vehicle.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
40945203-503434	CM2303	Decrease		\$25,000
00110106-506393		Increase		\$25,000

Financial Summary:

The requested funds are unused monies out of the 2022-23 fiscal year in the Stormwater Fund. They would be transferred into an account in the General Fund that temporarily served as the funding source for a four-wheel drive vehicle project.

Recommendation

Approval to transfer \$25,000 from the Stormwater Fund to the General Fund as contribution for a large four-wheel drive vehicle.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter:

Attachment(s):

City of Kissimmee

None

ITEM 7.N

Approval to Accept State Funding Agreement #HL205 with the Florida Department of Commerce for the Haven on Vine Project

Request

Staff requests Commission approval to accept Funding Agreement #HL205 in the amount of \$500,000 and authorization for the City Manager to execute any subsequent documents for the funding to be issued for the project.

Explanation

The Florida 2023-2024 General Appropriations Act, line item #2341A, appropriated Five Hundred Thousand Dollars and Zero Cents (\$500,000.00) to the City of Kissimmee for the City of Kissimmee Affordable Housing and Homeless Services Project.

This reimbursable grant award is the result of the Legislative Funding Request from the 2022-23 Legislative Priorities. Funding will be used to complete Phase I of renovations to convert (43) motel rooms to studio apartments and to complete required renovations for (40) 2-bedroom apartments for permanent affordable housing units. Built in the mid-1970's, the rooms will require improvements to meet the Florida Building Code and ensure sustainable living. Renovations will include the following: Add new kitchenettes, complete required upgrades to plumbing, electrical, fire protection, building envelope, HVAC systems, and necessary unit improvements to meet the code for 43 motel rooms and 40 apartments as required to get the units leased to eligible program participants.

All work must be completed on or before June 30, 2025 to ensure compliance with the funding agreement.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
15100334-334100	TBD	Increase	\$500,000	
15110106-506292	TBD	Increase	\$500,000	

Financial Summary:

N/A

Recommendation

Commission approval to accept Funding Agreement #HL205 in the amount of \$500,000 and authorization for the City Manager to execute any subsequent documents for the funding to be issued for the project.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Department: City Manager

Presenter:

Attachment(s):

1. Agreement_HL205_-_City_of_Kissimmee

ITEM 8.A

Kissimmee Main Street Annual Update and approval of the Kissimmee Main Street Services Agreement for Fiscal Year 2023-2024.

Request

Annual update from Kissimmee Main Street's Executive Director and approval of a new service agreement with Kissimmee Main Street for Fiscal Year 2023-2024.

Explanation

The City of Kissimmee has been a longtime supporter of the Kissimmee Main Street Program, a 501(c)(3) organization, and its contributions to the vitality of Downtown Kissimmee. Since 2008, through a Service Agreement with the City of Kissimmee and the Downtown Kissimmee Community Redevelopment Agency (DKCRA), Kissimmee Main Street has provided business development and retention services supporting and furthering small business development in Downtown Kissimmee. Kissimmee Main Street has been a vital business resource partner by:

- Promoting Downtown Kissimmee and attracting new businesses to available properties.
- Assisting new businesses with navigating local and state ordinances and regulations.
- Contributing to business growth and retention by assisting with business plans and finance.

In addition to the above services, Kissimmee Main Street attracts significant attention to Downtown Kissimmee throughout the year with its annual signature events, such as Boo on Broadway and Hop on Downtown.

Kissimmee Main Street has demonstrated its position as a valuable resource partner to the City. Therefore, staff is requesting approval of the Service Agreement for FY 2023-2024 to allow Kissimmee Main Street to continue to provide business recruitment and retention services in Downtown Kissimmee.

Per the new Service Agreement, the City and DKCRA will continue to provide resources and training to Kissimmee Main Street staff in support of business assistance efforts. Kissimmee Main Street will continue its responsibilities of business development and retention.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00125103-503434		Decrease	\$119,734	\$119,734

Financial Summary:

The funding amount will remain the same as the previous year. The City will provide Kissimmee Main Street with a total of \$119,734 for salaries and benefits. In addition, the DKCRA will provide Kissimmee Main Street with a total of \$50,000 (\$30,000 provided for salaries and benefits and

City of Kissimmee

\$20,000 for administrative expenses). Funding for administrative expenses will be distributed quarterly in \$5,000 increments, contingent on the DKCRA receiving the quarterly report from Kissimmee Main Street.

Recommendation

Staff recommends approval of the Service Agreement with Kissimmee Main Street for Fiscal Year 2023-2024, from October 1, 2023 to September 30, 2024.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Economic Development
Presenter: Samia Singleton

Attachment(s):

1. (S) Main Street Funding Agreement (2023-24)
2. 2022-2023 Annual Report

ITEM 8.B

Approval of the Kissimmee Main Street Services Agreement for Fiscal Year 2023-2024

Request

Approval of a new service agreement with Kissimmee Main Street for Fiscal Year 2023-2024.

Explanation

The Downtown Kissimmee Community Redevelopment Agency (DKCRA) has been a longtime proponent of the Kissimmee Main Street Program, a 501(c)(3) organization, and its contributions to the vitality of Downtown Kissimmee. Since 2008, through a Service Agreement with the City of Kissimmee and DKCRA, Kissimmee Main Street has provided business development and retention services supporting and furthering small business development in Downtown Kissimmee. Kissimmee Main Street has been a vital business resource partner by:

- Promoting Downtown Kissimmee and attracting new businesses to available properties.
- Assisting new businesses with navigating local and state ordinances and regulations.
- Contributing to business growth and retention by assisting with business plans and finance.

In addition to the above services, Kissimmee Main Street attracts significant attention to Downtown Kissimmee throughout the year with its annual signature events, such as Boo on Broadway.

Kissimmee Main Street has demonstrated its position as a valuable resource partner to the DKCRA. Therefore, staff is requesting approval of the Service Agreement for FY 2023-2024 to allow Kissimmee Main Street to continue to provide business development and retention services in Downtown Kissimmee.

Per the new Service Agreement, the DKCRA and City will continue to provide resources and training to Kissimmee Main Street staff in support of business assistance efforts. Main Street will continue its responsibilities of business development and retention.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10625508-508282		Decrease	\$50,000	\$50,000

Financial Summary:

The funding amount will remain the same as the previous year. The DKCRA will provide Kissimmee Main Street with a total of \$50,000 for the following:

1. \$30,000 provided for salaries and benefits;
2. \$20,000 for administrative expenses.

City of Kissimmee

Funding for administrative expenses will be distributed quarterly in \$5,000 increments, contingent on the DKCRA receiving the quarterly report from Kissimmee Main Street. In addition, the City will provide Kissimmee Main Street with a total of \$119,734 for salaries and benefits. The Kissimmee Main Street Board has approved and signed the new Service Agreement.

Recommendation

Approval of a new service agreement with Kissimmee Main Street for Fiscal Year 2023-2024.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Economic Development

Presenter: Samia Singleton

Attachment(s):

1. (S) Main Street Funding Agreement (2023-24)
2. 2022-2023 Annual Report

ITEM 8.C

Advisory Board Vacancies: Parks and Recreation, Police, and Fire Pension Boards

Request

The Commission is requested to make an appointment to fill a vacancy due to the death of a member of the Parks and Recreation Advisory Board and a recent resignation on the Police Pension Board. The Commission is also asked to appoint/reappoint a member to the Fire Pension Board.

Explanation

In July 2023, the City was notified of the passing of Board Member Guillermo Hansen, leaving a vacancy on the Parks and Recreation Advisory Board. The remaining term for that vacancy will expire on May 31, 2025. Seat # 5 will be assigned to the vacancy.

The City was notified of the resignation of Mr. Stephen Kartje from the Police Pension Board, creating an open vacancy. The remaining term for the vacancy will expire on September 30, 2025. Seat # 1 will be assigned to the vacancy.

Annual appointments for the Fire Pension board expire on September 30, 2023. Seat # 2 is assigned the Fire Pension Board appointment/reappointment. The current board member, Reginald Hardee respectfully requests reappointment.

The Commission will have 30-days to make the appointment or an extension will be necessary. If no extension is requested, the appointment will automatically rollover to the next Commissioner in the rotation.

Commissioner Rotation:	Commissioner Appointment Expires:	Advisory Board:	Board Term Expires:	Requirements:
Seat # 5: Mayor Gonzalez <i>*One application on file</i>	09/12/2023 10/03/2023	Parks & Recreation Advisory Board	05/31/2025	Member must be a City Resident.
Seat # 1: Commissioner Castano <i>*One application on file</i>	10/03/2023	Police Pension Board	09/30/2025	Member must be a City Resident.
Seat # 2: Commissioner Eady <i>*Current member Reginald Hardee wishes to be reappointed</i>	10/17/2023	Fire Pension Board	09/30/2023	Member must be a City Resident.

Recommendation

Staff recommends the Commission make an appointment to fill the open vacancies on the Parks and Recreation Advisory, Police and Fire Pension Boards.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

City of Kissimmee

Presenter: Mike Steigerwald

Attachment(s):

1. Linda McCoy Application - PARAB
2. Carlynn Rothery Application - PPB
3. Reginald Hardee (Reappointment Request) - FPB