

**MEETING AGENDA
KISSIMMEE CHARTER SCHOOL BOARD**

**KISSIMMEE CHARTER ACADEMY
2850 BILL BECK BOULEVARD, KISSIMMEE, FL 34744
THURSDAY, MAY 18, 2023 AT 4:30 PM**



- 1. MEETING CALLED TO ORDER**
- 2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
- 3. AGENDA ADDITIONS OR REVISIONS**
- 4. PRESENTATIONS**
 - 4.A Imagine School National Character Essay Contest Winners
- 5. HEAR AUDIENCE**
- 6. CONSENT AGENDA**
 - 6.A Student Character Surveys
 - 6.B Staff Surveys
 - 6.C Family Surveys
 - 6.D Wellness Policy
 - 6.E Annual Enrollment Capacity
 - 6.F 2023-2024 Board Action Calendar
 - 6.G City of Kissimmee Contract Additional Fee Calculation
 - 6.H February 23, 2023 School Advisory Board Minutes Approval
 - 6.I April 20, 2023 School Advisory Board Workshop Meeting Minutes
 - 6.J Audit Engagement Letter
- 7. OLD BUSINESS**
- 8. NEW BUSINESS**
 - 8.A Current Year Budget Amendment
 - 8.B 2023-2024 Preliminary School Budget
 - 8.C Financial Report
- 9. SCHOOL REPORT**
- 10. REGION REPORT**
- 11. HEAR CHAIRMAN AND BOARD MEMBERS**
- 12. ADJOURNMENT**

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the Kissimmee Charter School Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

Kissimmee Charter Academy School Advisory Board – May 18, 2023

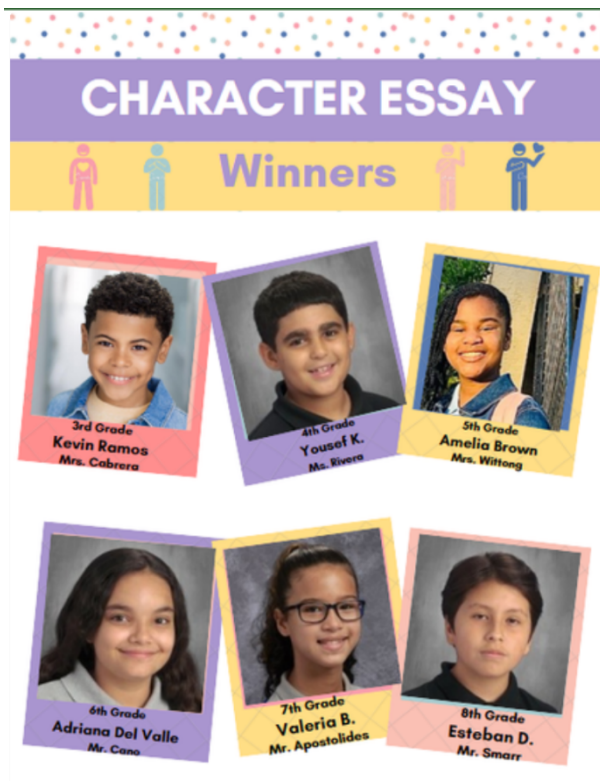
In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 4.A

Imagine School National Character Essay Contest Winners

Explanation

Students in 3rd through 8th grade participated in the Imagine Schools 16th Annual National Character Essay Contest. We were very impressed with the quality of the essays and how students unpacked and responded to maxims related to the theme of Kindness and Compassion. Attached is a listing of the grade level winners for students at Imagine Kissimmee Charter Academy. 3rd Grade - Kevin R.; 4th Grade - Yousef K.; 5th Grade - Amelia B. ; 6th Grade - Adriana D.; 7th Grade - Valeria B. ; 8th Grade - Esteban D.



Requested School Board Action: No Action

Attachment(s):

None

ITEM 6.A

Student Character Surveys

Explanation

Each year stakeholder groups are surveyed to determine program planning and next steps for the following school year.

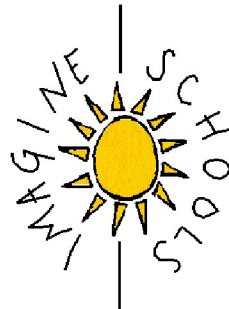
Requested School Board Action: No Action

Attachment(s):

1. 2023_Student_Survey+region - SchoolReport

2023 Student Survey

Custom Report for Imagine Kissimmee Charter Academy



This report was generated on 05/15/23.

Survey invitations sent: 373
Overall surveys completed: 372
Percent of completion: 100 %

The report has been filtered for: All Respondents

2023 Student Survey

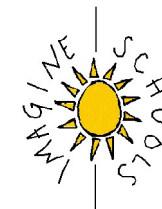


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	11202	84.0%	28.5%	55.6%	12.4%	3.6%
Teachers and other adults in this school expect me to do my best.	357	98.3%	54.3%	44.0%	1.4%	0.3%
Teachers and other adults at this school teach me how I am expected to act in class and throughout the school.	356	97.5%	43.3%	54.2%	1.4%	1.1%
My teachers keep my family informed about my academic and character progress.	347	96.3%	42.4%	53.9%	2.9%	0.9%
I am proud to be part of this school.	333	94.6%	33.6%	61.0%	4.5%	0.9%
I feel welcome at my school.	351	94.6%	30.2%	64.4%	5.1%	0.3%
I understand that cheating is wrong – I don't cheat or allow others to copy my work.	349	94.3%	46.1%	48.1%	4.0%	1.7%
I feel safe at my school.	346	93.9%	36.7%	57.2%	4.3%	1.7%
If I break the rules, I have chances to reflect on my behavior and learn from my mistakes.	357	92.7%	33.6%	59.1%	5.3%	2.0%
I am able to describe my progress in reaching my learning goals.	336	91.7%	24.1%	67.6%	7.4%	0.9%
Even if my schoolwork is challenging, I can learn it through effort.	359	89.7%	29.0%	60.7%	8.6%	1.7%
I am learning to navigate the internet in safe and respectful ways.	341	89.1%	22.0%	67.2%	7.6%	3.2%
If I don't understand something, my teachers take time to explain it in another way.	357	88.5%	35.6%	52.9%	9.0%	2.5%
I am growing in empathy by learning how to understand the feelings of others.	339	88.5%	24.2%	64.3%	9.1%	2.4%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey

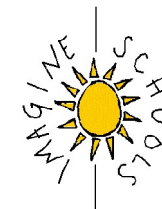


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	11202	84.0%	28.5%	55.6%	12.4%	3.6%
My classmates and I have opportunities to work together and give each other feedback.	353	87.5%	32.3%	55.2%	9.1%	3.4%
I am learning about Imagine Schools' Shared Values of Integrity, Justice, and Fun.	327	86.9%	23.9%	63.0%	11.9%	1.2%
The feedback that I get on my schoolwork helps me understand how to improve.	344	85.5%	27.0%	58.4%	10.8%	3.8%
In my class, I feel like I belong.	320	82.8%	26.6%	56.3%	10.0%	7.2%
My teachers make an effort to get to know me.	331	82.8%	27.8%	55.0%	13.0%	4.2%
I work with my teachers to set my own academic and character goals.	341	82.1%	20.2%	61.9%	16.1%	1.8%
I feel comfortable asking questions in class to help me learn better.	349	79.7%	32.7%	47.0%	15.8%	4.6%
I feel I have grown in character because of our school's attention to character development.	325	79.4%	17.5%	61.8%	18.2%	2.5%
I have at least one teacher or adult at my school who I can talk to and who really understands me.	358	79.1%	46.6%	32.4%	12.0%	8.9%
I am learning to be a caring citizen by getting involved in projects that help my school or community.	325	78.5%	24.0%	54.5%	17.8%	3.7%
I am learning strategies that help me resolve disagreements with others in peaceful ways.	335	78.2%	17.0%	61.2%	18.2%	3.6%
I feel comfortable reporting a bullying incident (extreme teasing or threatening behavior) to a teacher or other st...	324	77.5%	30.9%	46.6%	16.7%	5.9%
I have chances to brainstorm creative ideas and apply them to my work in class.	341	77.4%	23.2%	54.3%	18.8%	3.8%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey

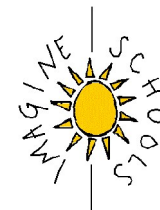


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	11202	84.0%	28.5%	55.6%	12.4%	3.6%
My teachers help me connect what I am learning in class to life outside the classroom.	328	76.5%	19.2%	57.3%	18.6%	4.9%
If someone does something wrong to me, I can forgive them.	299	76.3%	19.7%	56.5%	15.7%	8.0%
I have chances to be a leader and help make decisions in my classroom or school.	328	73.5%	18.9%	54.6%	18.6%	7.9%
Homework and class practice help me grow and master my learning goals.	342	73.4%	18.7%	54.7%	19.0%	7.6%
My teacher's lessons and activities are interesting and spark my curiosity.	337	69.1%	22.8%	46.3%	24.3%	6.5%
In our class, we own up to our mistakes and help each other do better.	337	68.0%	20.2%	47.8%	25.2%	6.8%
At this school, everyone (students and adults) treat each other with respect.	330	63.9%	7.3%	56.7%	32.7%	3.3%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey



Chart of responses for Imagine Kissimmee Charter Academy by questions

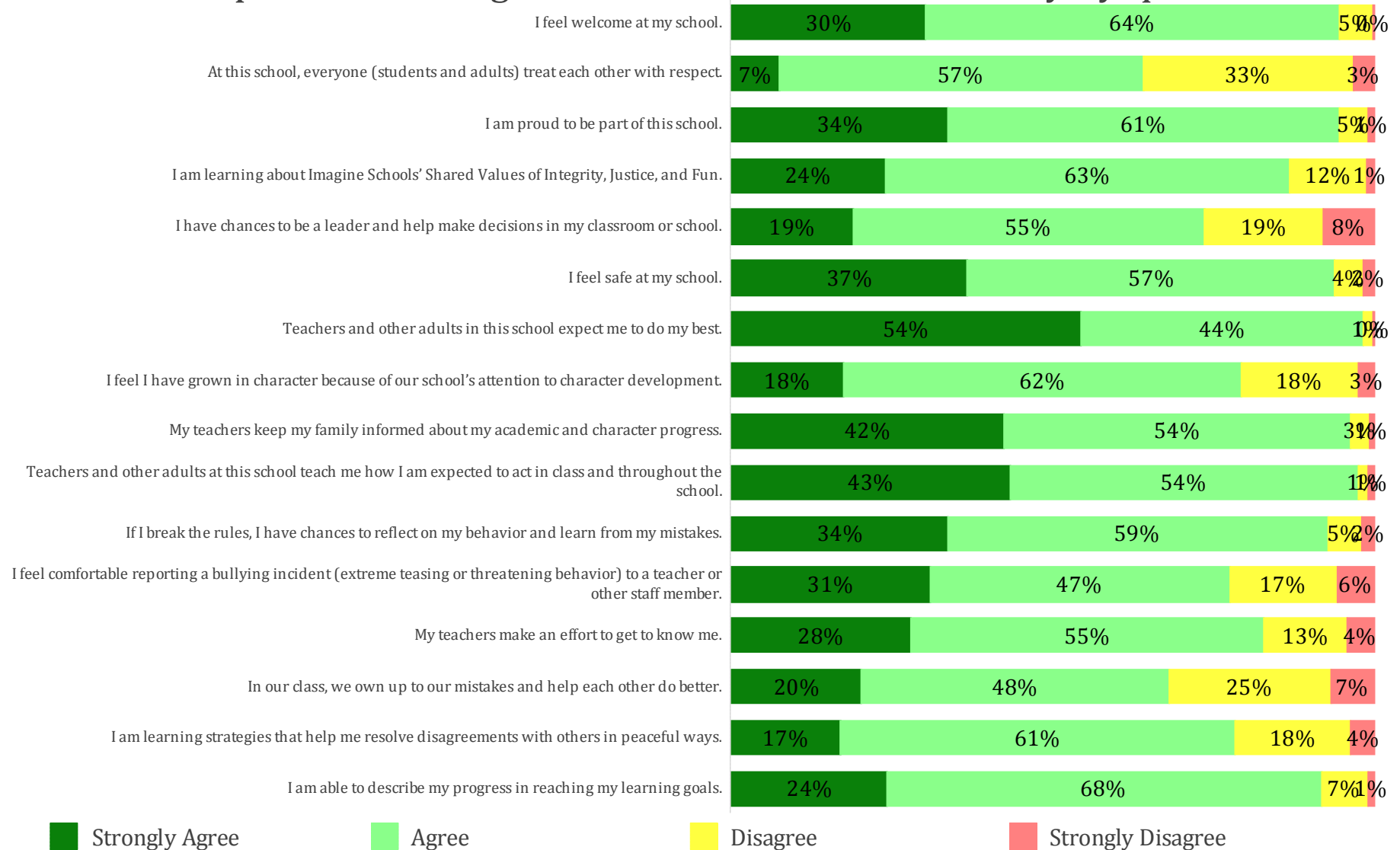
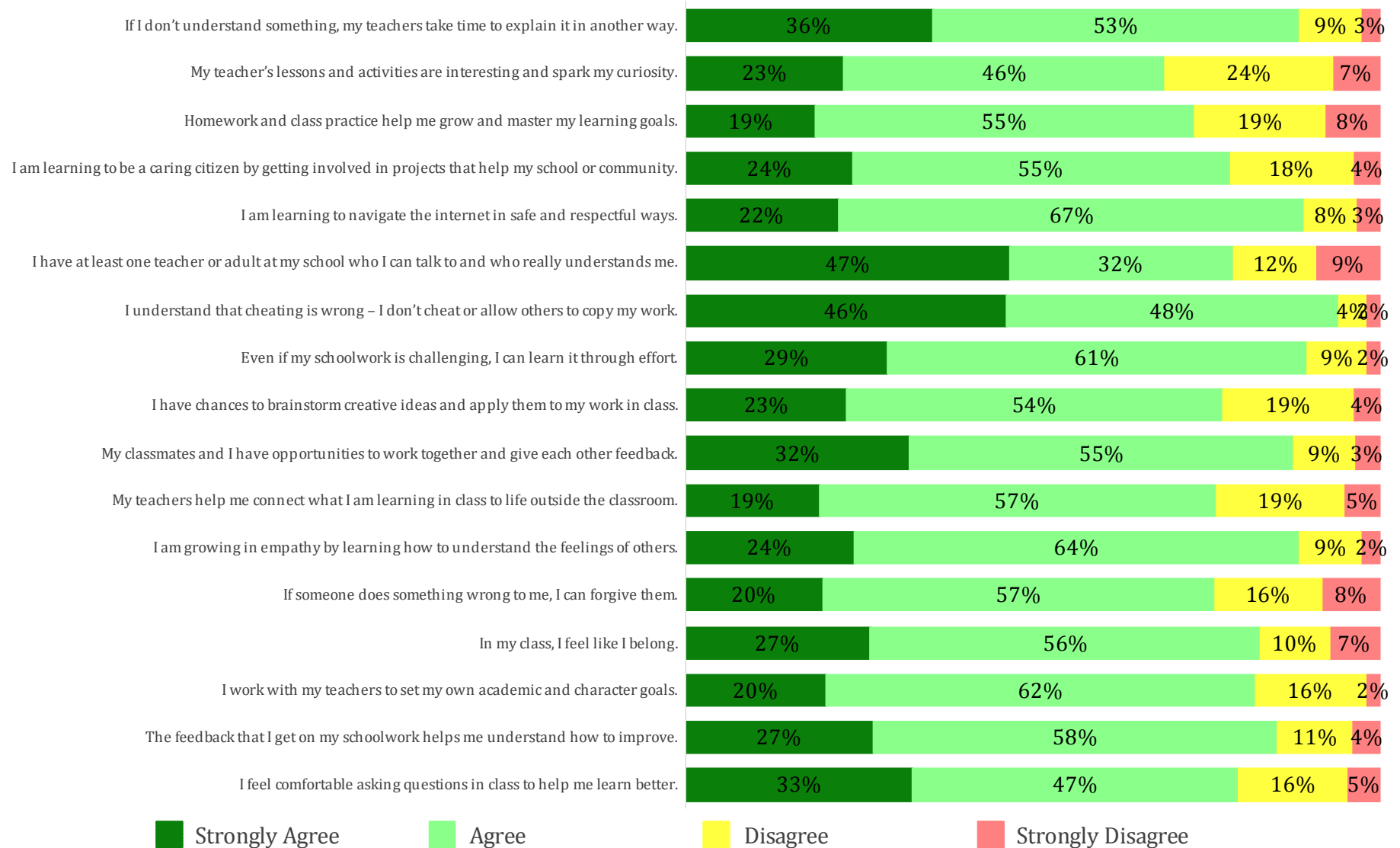




Chart of responses for Imagine Kissimmee Charter Academy by questions



2023 Student Survey



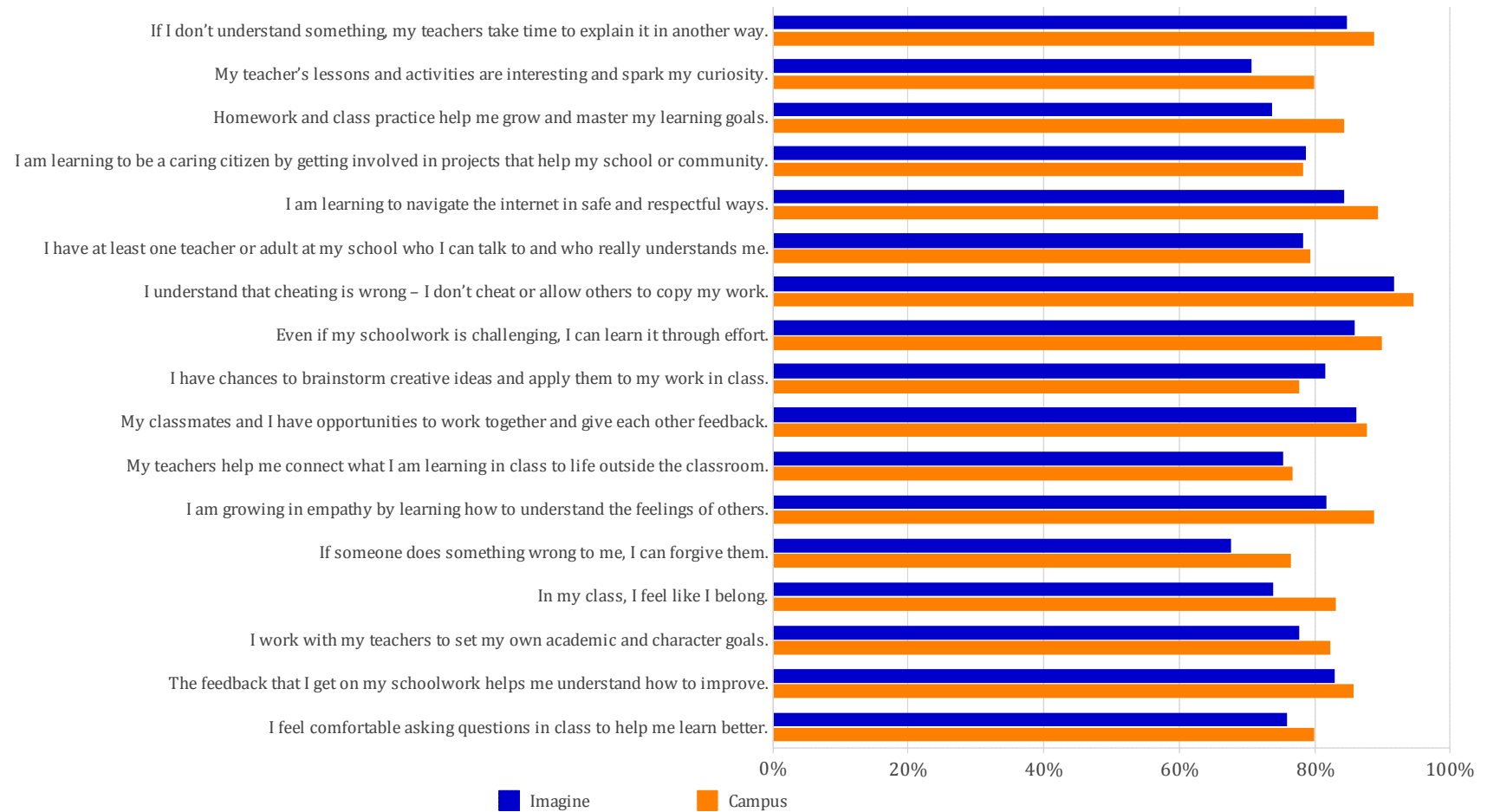
Comparison chart of percent agree for Imagine Kissimmee Charter Academy compared to Imagine Schools overall



2023 Student Survey



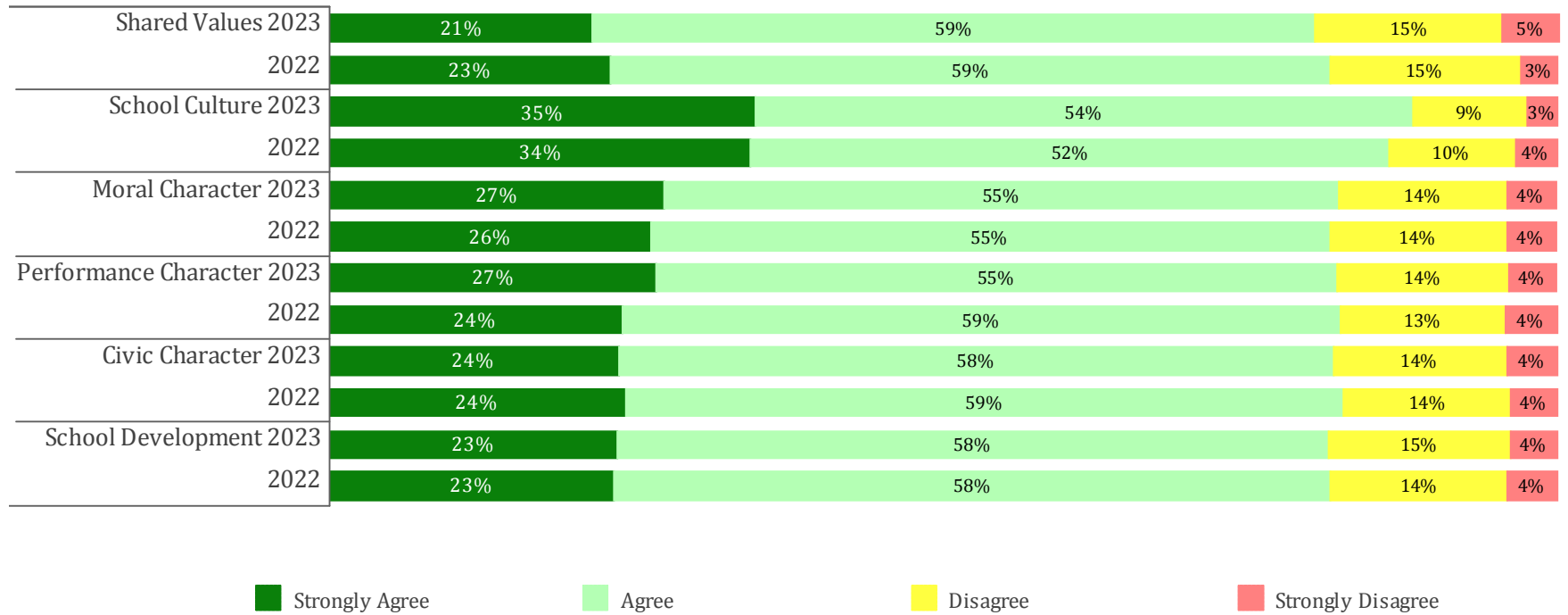
Comparison chart of percent agree for Imagine Kissimmee Charter Academy compared to Imagine Schools overall



2023 Student Survey



Responses by Category for Imagine Kissimmee Charter Academy



2023 Student Survey



Table of Shared Values for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	655	80.2%	21.4%	58.8%	15.3%	4.6%
I am learning about Imagine Schools' Shared Values of Integrity, Justice, and Fun.	327	86.9%	23.9%	63.0%	11.9%	1.2%
I have chances to be a leader and help make decisions in my classroom or school.	328	73.5%	18.9%	54.6%	18.6%	7.9%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey

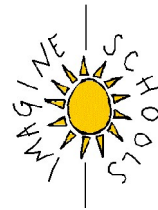


Table of School Culture for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	3784	88.2%	34.6%	53.6%	9.3%	2.5%
Teachers and other adults in this school expect me to do my best.	357	98.3%	54.3%	44.0%	1.4%	0.3%
Teachers and other adults at this school teach me how I am expected to act in class and throughout the school.	356	97.5%	43.3%	54.2%	1.4%	1.1%
My teachers keep my family informed about my academic and character progress.	347	96.3%	42.4%	53.9%	2.9%	0.9%
I am proud to be part of this school.	333	94.6%	33.6%	61.0%	4.5%	0.9%
I feel welcome at my school.	351	94.6%	30.2%	64.4%	5.1%	0.3%
I feel safe at my school.	346	93.9%	36.7%	57.2%	4.3%	1.7%
If I break the rules, I have chances to reflect on my behavior and learn from my mistakes.	357	92.7%	33.6%	59.1%	5.3%	2.0%
I feel I have grown in character because of our school's attention to character development.	325	79.4%	17.5%	61.8%	18.2%	2.5%
I have at least one teacher or adult at my school who I can talk to and who really understands me.	358	79.1%	46.6%	32.4%	12.0%	8.9%
I feel comfortable reporting a bullying incident (extreme teasing or threatening behavior) to a teacher or other st...	324	77.5%	30.9%	46.6%	16.7%	5.9%
At this school, everyone (students and adults) treat each other with respect.	330	63.9%	7.3%	56.7%	32.7%	3.3%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey



Table of Moral Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	3014	82.1%	27.2%	54.9%	13.7%	4.1%
Teachers and other adults at this school teach me how I am expected to act in class and throughout the school.	356	97.5%	43.3%	54.2%	1.4%	1.1%
I understand that cheating is wrong – I don't cheat or allow others to copy my work.	349	94.3%	46.1%	48.1%	4.0%	1.7%
If I break the rules, I have chances to reflect on my behavior and learn from my mistakes.	357	92.7%	33.6%	59.1%	5.3%	2.0%
In my class, I feel like I belong.	320	82.8%	26.6%	56.3%	10.0%	7.2%
My teachers make an effort to get to know me.	331	82.8%	27.8%	55.0%	13.0%	4.2%
I am learning strategies that help me resolve disagreements with others in peaceful ways.	335	78.2%	17.0%	61.2%	18.2%	3.6%
If someone does something wrong to me, I can forgive them.	299	76.3%	19.7%	56.5%	15.7%	8.0%
In our class, we own up to our mistakes and help each other do better.	337	68.0%	20.2%	47.8%	25.2%	6.8%
At this school, everyone (students and adults) treat each other with respect.	330	63.9%	7.3%	56.7%	32.7%	3.3%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey

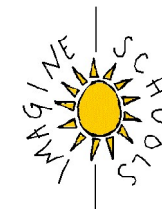


Table of Performance Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	3446	82.0%	26.6%	55.4%	14.0%	3.9%
I am able to describe my progress in reaching my learning goals.	336	91.7%	24.1%	67.6%	7.4%	0.9%
Even if my schoolwork is challenging, I can learn it through effort.	359	89.7%	29.0%	60.7%	8.6%	1.7%
If I don't understand something, my teachers take time to explain it in another way.	357	88.5%	35.6%	52.9%	9.0%	2.5%
My classmates and I have opportunities to work together and give each other feedback.	353	87.5%	32.3%	55.2%	9.1%	3.4%
The feedback that I get on my schoolwork helps me understand how to improve.	344	85.5%	27.0%	58.4%	10.8%	3.8%
I feel comfortable asking questions in class to help me learn better.	349	79.7%	32.7%	47.0%	15.8%	4.6%
I have chances to brainstorm creative ideas and apply them to my work in class.	341	77.4%	23.2%	54.3%	18.8%	3.8%
My teachers help me connect what I am learning in class to life outside the classroom.	328	76.5%	19.2%	57.3%	18.6%	4.9%
Homework and class practice help me grow and master my learning goals.	342	73.4%	18.7%	54.7%	19.0%	7.6%
My teacher's lessons and activities are interesting and spark my curiosity.	337	69.1%	22.8%	46.3%	24.3%	6.5%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey



Table of Civic Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2355	81.7%	23.5%	58.2%	14.1%	4.2%
I am learning to navigate the internet in safe and respectful ways.	341	89.1%	22.0%	67.2%	7.6%	3.2%
I am growing in empathy by learning how to understand the feelings of others.	339	88.5%	24.2%	64.3%	9.1%	2.4%
My classmates and I have opportunities to work together and give each other feedback.	353	87.5%	32.3%	55.2%	9.1%	3.4%
I am learning to be a caring citizen by getting involved in projects that help my school or community.	325	78.5%	24.0%	54.5%	17.8%	3.7%
I have chances to brainstorm creative ideas and apply them to my work in class.	341	77.4%	23.2%	54.3%	18.8%	3.8%
My teachers help me connect what I am learning in class to life outside the classroom.	328	76.5%	19.2%	57.3%	18.6%	4.9%
I have chances to be a leader and help make decisions in my classroom or school.	328	73.5%	18.9%	54.6%	18.6%	7.9%

*Grade 4 and above

**% agree=strongly agree+agree

2023 Student Survey

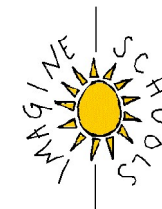


Table of School Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	3383	81.3%	23.4%	57.9%	14.8%	3.9%
I am able to describe my progress in reaching my learning goals.	336	91.7%	24.1%	67.6%	7.4%	0.9%
Even if my schoolwork is challenging, I can learn it through effort.	359	89.7%	29.0%	60.7%	8.6%	1.7%
I am learning to navigate the internet in safe and respectful ways.	341	89.1%	22.0%	67.2%	7.6%	3.2%
My classmates and I have opportunities to work together and give each other feedback.	353	87.5%	32.3%	55.2%	9.1%	3.4%
I am learning to be a caring citizen by getting involved in projects that help my school or community.	325	78.5%	24.0%	54.5%	17.8%	3.7%
I am learning strategies that help me resolve disagreements with others in peaceful ways.	335	78.2%	17.0%	61.2%	18.2%	3.6%
I have chances to brainstorm creative ideas and apply them to my work in class.	341	77.4%	23.2%	54.3%	18.8%	3.8%
My teachers help me connect what I am learning in class to life outside the classroom.	328	76.5%	19.2%	57.3%	18.6%	4.9%
I have chances to be a leader and help make decisions in my classroom or school.	328	73.5%	18.9%	54.6%	18.6%	7.9%
My teacher's lessons and activities are interesting and spark my curiosity.	337	69.1%	22.8%	46.3%	24.3%	6.5%

*Grade 4 and above

**% agree=strongly agree+agree

ITEM 6.B

Staff Surveys

Explanation

Each year stakeholder groups are surveyed to determine program planning and next steps for the following school year.

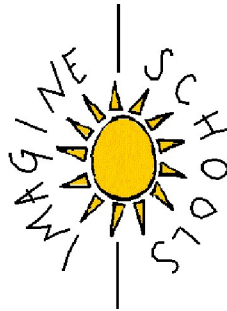
Requested School Board Action: No Action

Attachment(s):

1. 2023_Shared_Values_and_Staff_Survey_(School_Site) - SchoolReport

2023 Staff Survey (School Site)

Custom Report for Imagine Kissimmee Charter Academy



This report was generated on 05/15/23.

Survey invitations sent: 64
Overall surveys completed: 64
Percent of completion: 100 %

The report has been filtered for: All Respondents

2023 Staff Survey (School Site)

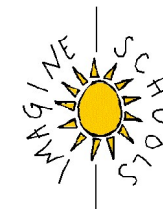


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2425	96.2%	54.2%	42.0%	3.3%	0.5%
This school provides a welcoming and supportive environment for students, families, and staff.	64	100.0%	81.3%	18.8%	0.0%	0.0%
This school inspires me to do the very best at my job.	64	100.0%	70.3%	29.7%	0.0%	0.0%
Our staff attempts to live out Imagine Schools' Shared Values of Integrity, Justice, and Fun.	63	100.0%	60.3%	39.7%	0.0%	0.0%
I have opportunities to participate in school decisions, give and receive advice, take action, and be accountable for the results.	64	100.0%	68.8%	31.3%	0.0%	0.0%
When students break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.	64	100.0%	56.3%	43.8%	0.0%	0.0%
Teachers at this school help students set personalized academic and character goals and provide them with opportunities to describe their progress towards reaching their own goals.	61	100.0%	45.9%	54.1%	0.0%	0.0%
Students at this school are expected to have academic integrity and refrain from cheating.	64	100.0%	60.9%	39.1%	0.0%	0.0%
Teachers at this school help students develop a growth-mindset by providing specific feedback and recognizing students' efforts towards mastery of goals.	63	100.0%	52.4%	47.6%	0.0%	0.0%
Students are provided with opportunities to apply creativity skills while learning across all content areas (applying new and original ideas, problem solving new solutions, etc.).	58	100.0%	41.4%	58.6%	0.0%	0.0%
Students have opportunities to work in small groups and learn the skills required for effective teamwork and collaboration.	64	100.0%	59.4%	40.6%	0.0%	0.0%
Our school promotes family involvement in school events and activities.	63	100.0%	76.2%	23.8%	0.0%	0.0%
The principal celebrates our staff recognizing individual and collective achievements.	64	100.0%	82.8%	17.2%	0.0%	0.0%
At this school, families are kept informed of their children's academic and character progress, including accomplishments and growth areas.	64	98.4%	53.1%	45.3%	1.6%	0.0%

*% agree= strongly agree + agree

2023 Staff Survey (School Site)

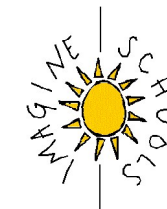


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2425	96.2%	54.2%	42.0%	3.3%	0.5%
Teachers at this school take time to get to know their students and learn their individual interests and passions.	64	98.4%	59.4%	39.1%	1.6%	0.0%
Teachers at this school take intentional steps to create a classroom community where students feel they belong and hold each other accountable for maintaining a safe and effective learning environment.	64	98.4%	57.8%	40.6%	1.6%	0.0%
Our school leaders and staff work collaboratively to improve all students' learning gains.	64	98.4%	67.2%	31.3%	1.6%	0.0%
At this school, students are encouraged to report bullying (extreme teasing or threatening behavior) when they see it, and immediate actions are taken to stop it.	63	98.4%	58.7%	39.7%	1.6%	0.0%
Students at this school are taught explicit strategies that help them resolve disagreements with others in peaceful ways.	63	98.4%	55.6%	42.9%	1.6%	0.0%
I am given opportunities to make contributions beyond my area of primary responsibility.	63	98.4%	63.5%	34.9%	1.6%	0.0%
Teachers at this school provide opportunities for students to grow in empathy by taking different perspectives and understanding the feelings of others.	62	98.4%	51.6%	46.8%	1.6%	0.0%
Students are assigned homework and practice that aligns with the school's homework policy and addresses students' mastery of learning goals.	60	98.3%	43.3%	55.0%	1.7%	0.0%
Teachers at this school foster curiosity in students by planning lessons and activities that are interesting and keep students engaged.	59	98.3%	37.3%	61.0%	1.7%	0.0%
Teachers at this school help students connect what they are learning in class to life outside the classroom.	59	98.3%	44.1%	54.2%	1.7%	0.0%
Students and adults are physically and emotionally safe in this school.	64	96.9%	59.4%	37.5%	1.6%	1.6%
Teachers and staff work collaboratively to establish a culture of high academic and character expectations for all students.	64	96.9%	54.7%	42.2%	3.1%	0.0%
I see myself working with Imagine Schools for many years to come.	57	96.5%	66.7%	29.8%	3.5%	0.0%

*% agree= strongly agree + agree

2023 Staff Survey (School Site)

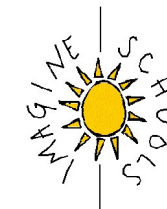


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2425	96.2%	54.2%	42.0%	3.3%	0.5%
This school ensures that every student has at least one adult mentor or advocate who they trust.	54	96.3%	48.1%	48.1%	3.7%	0.0%
I see myself as a vital part of the success of this school.	61	95.1%	60.7%	34.4%	4.9%	0.0%
Students have opportunities to grow in character by getting involved in service learning projects that benefit the school or the wider community.	59	94.9%	44.1%	50.8%	5.1%	0.0%
Teachers and staff clearly communicate school-wide behavior expectations to students and families.	64	93.8%	53.1%	40.6%	4.7%	1.6%
My school leader or direct supervisor works with me to evaluate my performance and helps me identify areas of growth to target my professional learning opportunities.	64	93.8%	56.3%	37.5%	4.7%	1.6%
Before moving on to a new topic, teachers provide multiple opportunities for students to demonstrate mastery and offer additional help to those that need it.	59	93.2%	35.6%	57.6%	6.8%	0.0%
At this school, everyone (students, teachers and administrators) treat each other with respect.	64	90.6%	32.8%	57.8%	9.4%	0.0%
I see positive changes in our students' behavior as a result of our school's emphasis on character development.	64	90.6%	37.5%	53.1%	7.8%	1.6%
Instructional leaders at this school visit classrooms regularly and provide teachers with targeted and timely feedback to improve instruction.	63	88.9%	52.4%	36.5%	9.5%	1.6%
Students at this school are learning to navigate the internet in safe and respectful ways.	62	88.7%	41.9%	46.8%	9.7%	1.6%
Once we start a new program at this school, we follow up to make sure it's working as intended.	59	86.4%	39.0%	47.5%	8.5%	5.1%
I have been given an opportunity to become familiar with our school's budget and financial standing.	64	82.8%	35.9%	46.9%	14.1%	3.1%
The programs and resources at this school are adequate to support students' learning.	62	82.3%	40.3%	41.9%	14.5%	3.2%

*% agree= strongly agree + agree

2023 Staff Survey (School Site)



Chart of responses for Imagine Kissimmee Charter Academy by question

This school provides a welcoming and supportive environment for students, families, and staff.

At this school, everyone (students, teachers and administrators) treat each other with respect.

This school inspires me to do the very best at my job.

Our staff attempts to live out Imagine Schools' Shared Values of Integrity, Justice, and Fun.

I have opportunities to participate in school decisions, give and receive advice, take action, and be accountable for the results.

Students and adults are physically and emotionally safe in this school.

Teachers and staff work collaboratively to establish a culture of high academic and character expectations for all students.

I see positive changes in our students' behavior as a result of our school's emphasis on character development.

At this school, families are kept informed of their children's academic and character progress, including accomplishments and growth areas.

Teachers and staff clearly communicate school-wide behavior expectations to students and families.

When students break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.

At this school, students are encouraged to report bullying (extreme teasing or threatening behavior) when they see it, and immediate actions are taken to stop it.

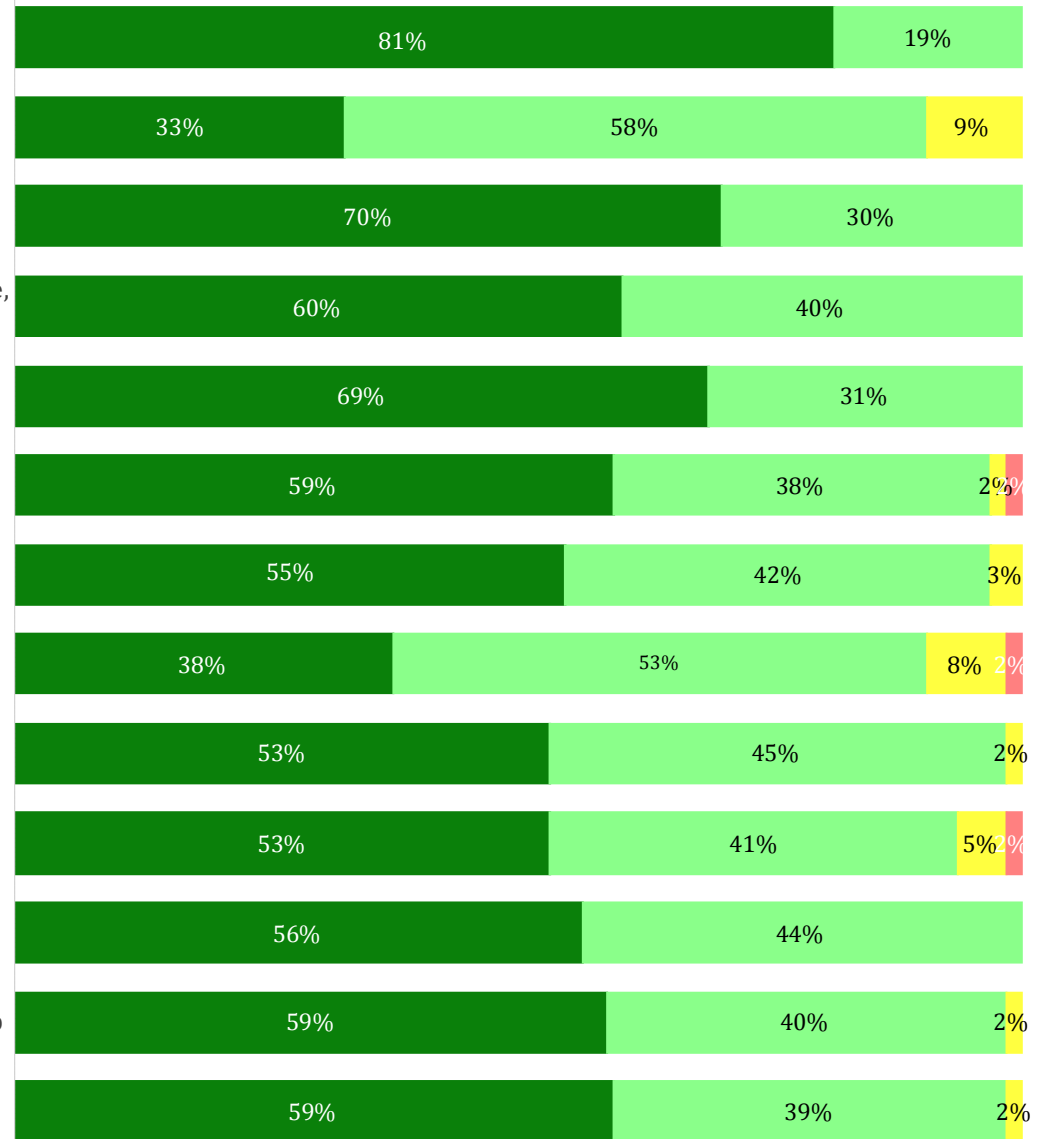
Teachers at this school take time to get to know their students and learn their individual interests and passions.

Strongly Agree

Agree

Disagree

Strongly Disagree



2023 Staff Survey (School Site)



Chart of responses for Imagine Kissimmee Charter Academy by question

Teachers at this school take intentional steps to create a classroom community where students feel they belong and hold each other accountable for maintaining a safe and effective learning environment.



Students at this school are taught explicit strategies that help them resolve disagreements with others in peaceful ways.



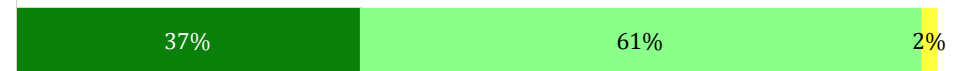
Teachers at this school help students set personalized academic and character goals and provide them with opportunities to describe their progress towards reaching their own goals.



Before moving on to a new topic, teachers provide multiple opportunities for students to demonstrate mastery and offer additional help to those that need it.



Teachers at this school foster curiosity in students by planning lessons and activities that are interesting and keep students engaged.



Students are assigned homework and practice that aligns with the school's homework policy and addresses students' mastery of learning goals.



Students have opportunities to grow in character by getting involved in service learning projects that benefit the school or the wider community.



Students at this school are learning to navigate the internet in safe and respectful ways.



This school ensures that every student has at least one adult mentor or advocate who they trust.



Students at this school are expected to have academic integrity and refrain from cheating.



Teachers at this school help students develop a growth-mindset by providing specific feedback and recognizing students' efforts towards mastery of goals.



Students are provided with opportunities to apply creativity skills while learning across all content areas (applying new and original ideas, problem solving new solutions, etc.).



Strongly Agree
 Agree
 Disagree
 Strongly Disagree

2023 Staff Survey (School Site)



Chart of responses for Imagine Kissimmee Charter Academy by question

Students have opportunities to work in small groups and learn the skills required for effective teamwork and collaboration.

Teachers at this school help students connect what they are learning in class to life outside the classroom.

Teachers at this school provide opportunities for students to grow in empathy by taking different perspectives and understanding the feelings of others.

Our school promotes family involvement in school events and activities.

The principal celebrates our staff recognizing individual and collective achievements.

Our school leaders and staff work collaboratively to improve all students' learning gains.

I am given opportunities to make contributions beyond my area of primary responsibility.

Instructional leaders at this school visit classrooms regularly and provide teachers with targeted and timely feedback to improve instruction.

My school leader or direct supervisor works with me to evaluate my performance and helps me identify areas of growth to target my professional learning opportunities.

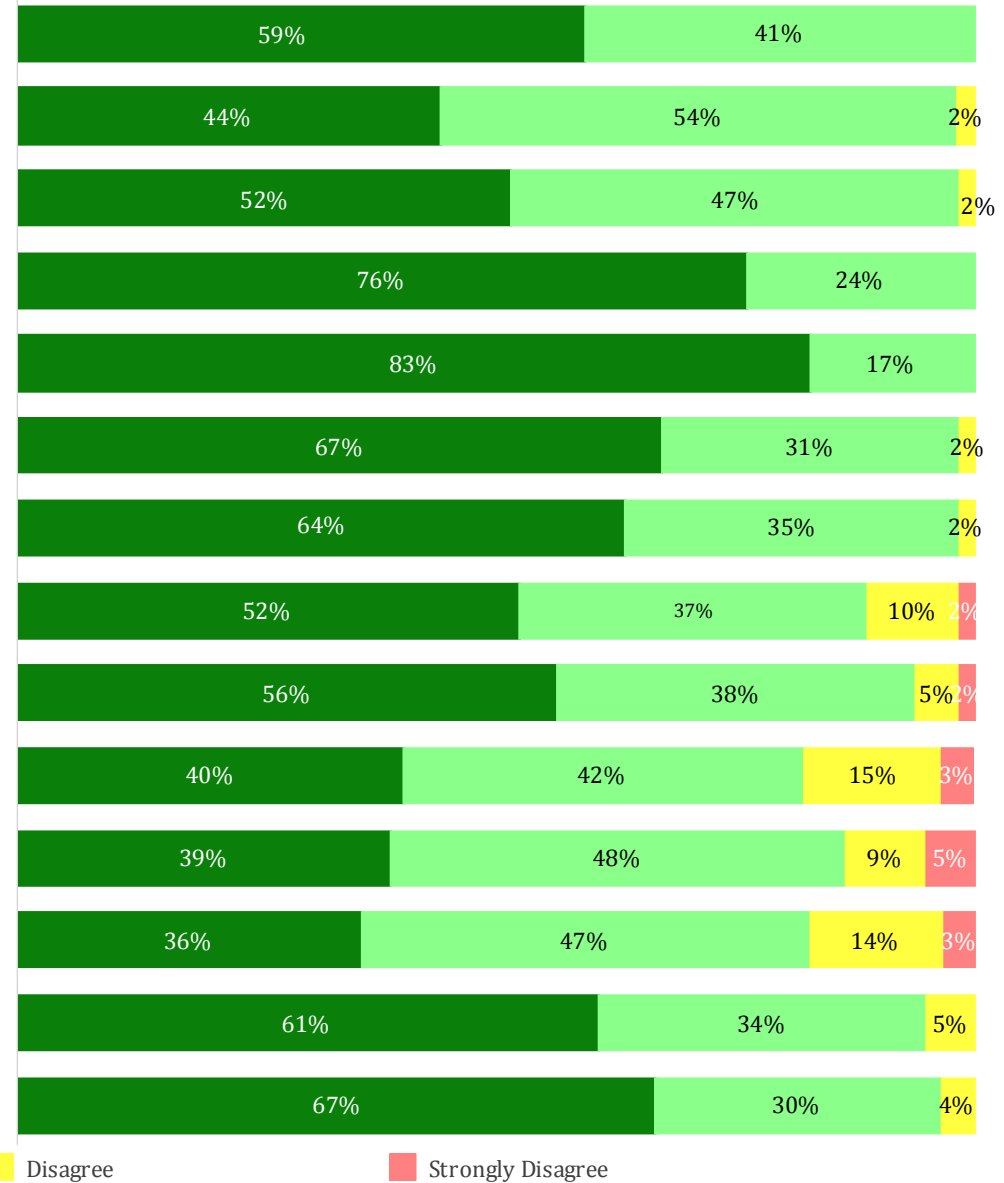
The programs and resources at this school are adequate to support students' learning.

Once we start a new program at this school, we follow up to make sure it's working as intended.

I have been given an opportunity to become familiar with our school's budget and financial standing.

I see myself as a vital part of the success of this school.

I see myself working with Imagine Schools for many years to come.



Strongly Agree

Agree

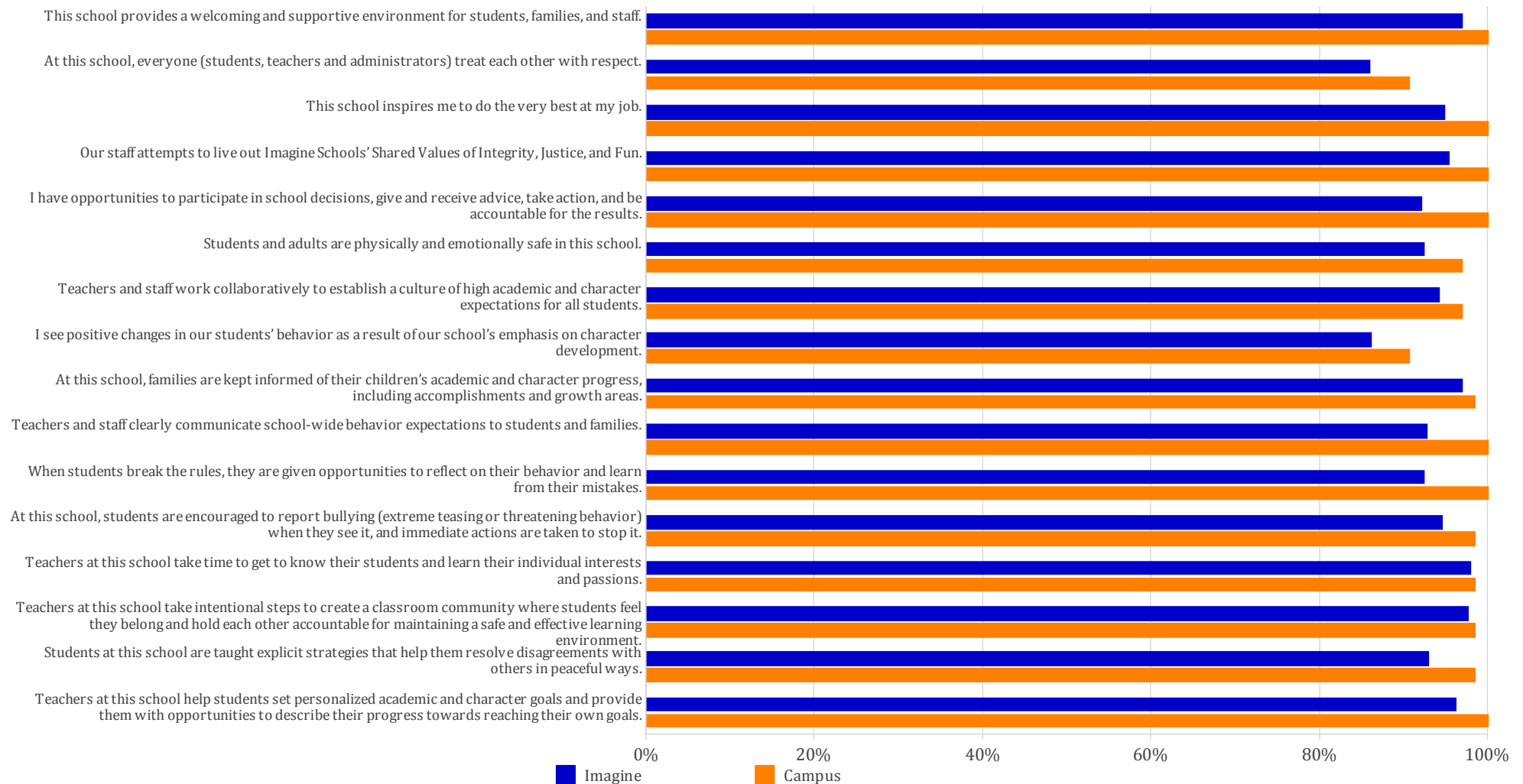
Disagree

Strongly Disagree

2023 Staff Survey (School Site)



Comparison chart of percent agree for Imagine Kissimmee Charter Academy compared to Imagine Schools overall



2023 Staff Survey (School Site)



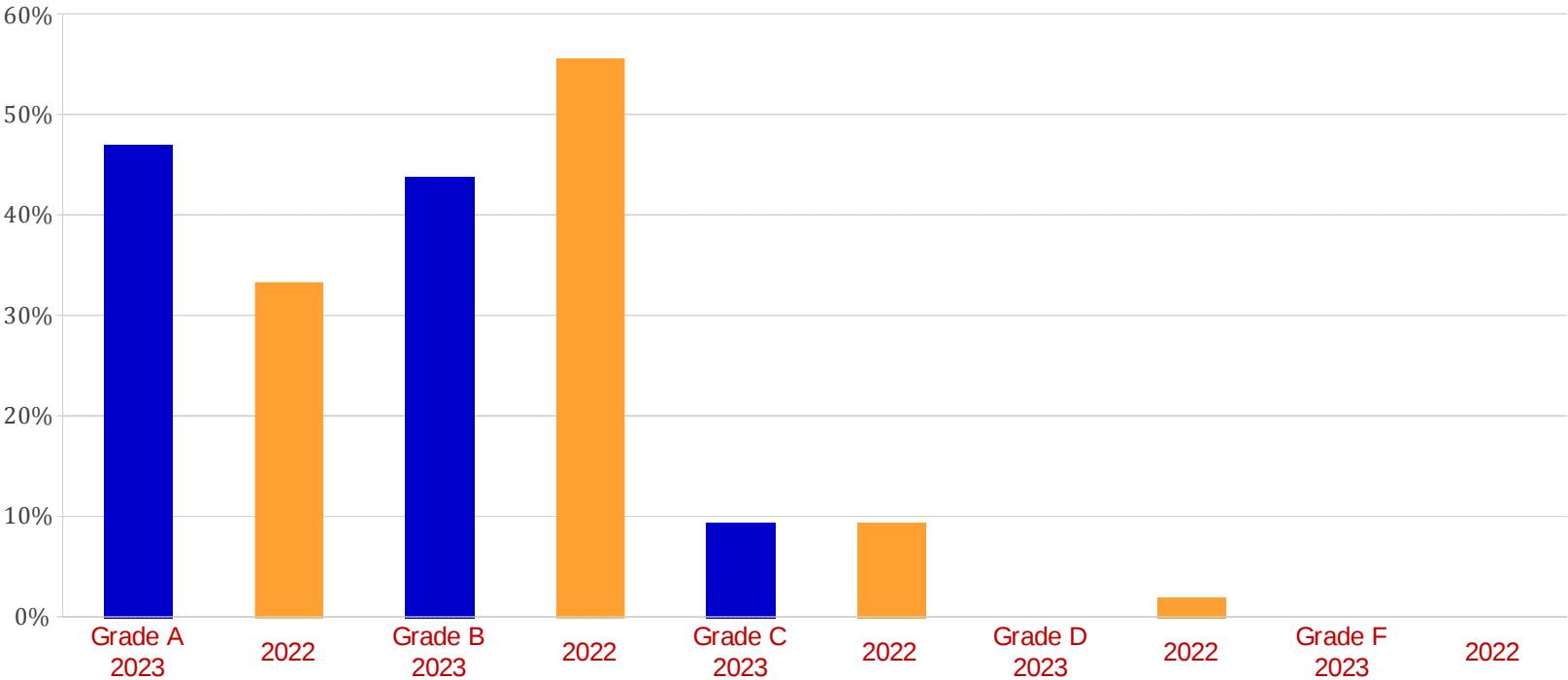
Comparison chart of percent agree for Imagine Kissimmee Charter Academy compared to Imagine Schools overall



2023 Staff Survey (School Site)



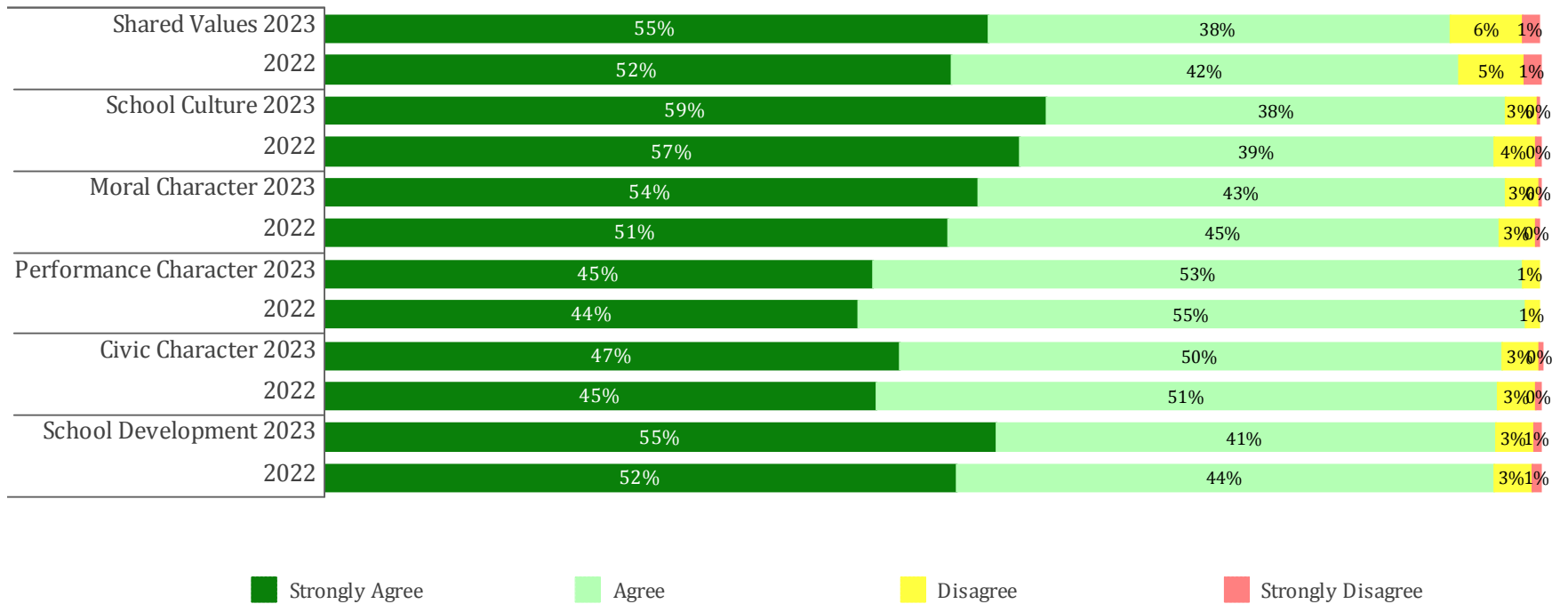
If I could grade our school overall, I would grade it:



2023 Staff Survey (School Site)



Responses by Category for Imagine Kissimmee Charter Academy



2023 Staff Survey (School Site)



Table of Shared Values for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	627	92.7%	54.5%	38.1%	5.9%	1.4%
Our staff attempts to live out Imagine Schools' Shared Values of Integrity, Justice, and Fun.	63	100.0%	60.3%	39.7%	0.0%	0.0%
I have opportunities to participate in school decisions, give and receive advice, take action, and be accountable for the results.	64	100.0%	68.8%	31.3%	0.0%	0.0%
Our school leaders and staff work collaboratively to improve all students' learning gains.	64	98.4%	67.2%	31.3%	1.6%	0.0%
I am given opportunities to make contributions beyond my area of primary responsibility.	63	98.4%	63.5%	34.9%	1.6%	0.0%
I see myself as a vital part of the success of this school.	61	95.1%	60.7%	34.4%	4.9%	0.0%
My school leader or direct supervisor works with me to evaluate my performance and helps me identify areas of growth to target my professional learning opportunities.	64	93.8%	56.3%	37.5%	4.7%	1.6%
Instructional leaders at this school visit classrooms regularly and provide teachers with targeted and timely feedback to improve instruction.	63	88.9%	52.4%	36.5%	9.5%	1.6%
Once we start a new program at this school, we follow up to make sure it's working as intended.	59	86.4%	39.0%	47.5%	8.5%	5.1%
I have been given an opportunity to become familiar with our school's budget and financial standing.	64	82.8%	35.9%	46.9%	14.1%	3.1%
The programs and resources at this school are adequate to support students' learning.	62	82.3%	40.3%	41.9%	14.5%	3.2%

2023 Staff Survey (School Site)

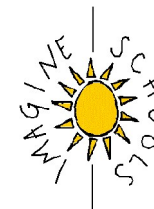


Table of School Culture for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	877	97.0%	59.4%	37.6%	2.6%	0.3%
This school provides a welcoming and supportive environment for students, families, and staff.	64	100.0%	81.3%	18.8%	0.0%	0.0%
This school inspires me to do the very best at my job.	64	100.0%	70.3%	29.7%	0.0%	0.0%
When students break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.	64	100.0%	56.3%	43.8%	0.0%	0.0%
Our school promotes family involvement in school events and activities.	63	100.0%	76.2%	23.8%	0.0%	0.0%
The principal celebrates our staff recognizing individual and collective achievements.	64	100.0%	82.8%	17.2%	0.0%	0.0%
At this school, families are kept informed of their children's academic and character progress, including accomplishments and growth areas.	64	98.4%	53.1%	45.3%	1.6%	0.0%
At this school, students are encouraged to report bullying (extreme teasing or threatening behavior) when they see it, and immediate actions are taken to stop it.	63	98.4%	58.7%	39.7%	1.6%	0.0%
Students and adults are physically and emotionally safe in this school.	64	96.9%	59.4%	37.5%	1.6%	1.6%
Teachers and staff work collaboratively to establish a culture of high academic and character expectations for all students.	64	96.9%	54.7%	42.2%	3.1%	0.0%
I see myself working with Imagine Schools for many years to come.	57	96.5%	66.7%	29.8%	3.5%	0.0%
This school ensures that every student has at least one adult mentor or advocate who they trust.	54	96.3%	48.1%	48.1%	3.7%	0.0%
Teachers and staff clearly communicate school-wide behavior expectations to students and families.	64	93.8%	53.1%	40.6%	4.7%	1.6%
At this school, everyone (students, teachers and administrators) treat each other with respect.	64	90.6%	32.8%	57.8%	9.4%	0.0%
I see positive changes in our students' behavior as a result of our school's emphasis on character development.	64	90.6%	37.5%	53.1%	7.8%	1.6%

2023 Staff Survey (School Site)



Table of Moral Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

	Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses		447	97.1%	53.7%	43.4%	2.7%	0.2%
When students break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.		64	100.0%	56.3%	43.8%	0.0%	0.0%
Students at this school are expected to have academic integrity and refrain from cheating.		64	100.0%	60.9%	39.1%	0.0%	0.0%
Teachers at this school take time to get to know their students and learn their individual interests and passions.		64	98.4%	59.4%	39.1%	1.6%	0.0%
Teachers at this school take intentional steps to create a classroom community where students feel they belong and hold each other accountable for maintaining a safe and effective learning environ...		64	98.4%	57.8%	40.6%	1.6%	0.0%
Students at this school are taught explicit strategies that help them resolve disagreements with others in peaceful ways.		63	98.4%	55.6%	42.9%	1.6%	0.0%
Teachers and staff clearly communicate school-wide behavior expectations to students and families.		64	93.8%	53.1%	40.6%	4.7%	1.6%
At this school, everyone (students, teachers and administrators) treat each other with respect.		64	90.6%	32.8%	57.8%	9.4%	0.0%

2023 Staff Survey (School Site)



Table of Performance Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	483	98.6%	45.1%	53.4%	1.4%	0.0%
Teachers at this school help students set personalized academic and character goals and provide them with opportunities to describe their progress towards reaching their own go...	61	100.0%	45.9%	54.1%	0.0%	0.0%
Teachers at this school help students develop a growth-mindset by providing specific feedback and recognizing students' efforts towards mastery of goals.	63	100.0%	52.4%	47.6%	0.0%	0.0%
Students are provided with opportunities to apply creativity skills while learning across all content areas (applying new and original ideas, problem solving new solutions, etc.).	58	100.0%	41.4%	58.6%	0.0%	0.0%
Students have opportunities to work in small groups and learn the skills required for effective teamwork and collaboration.	64	100.0%	59.4%	40.6%	0.0%	0.0%
Students are assigned homework and practice that aligns with the school's homework policy and addresses students' mastery of learning goals.	60	98.3%	43.3%	55.0%	1.7%	0.0%
Teachers at this school foster curiosity in students by planning lessons and activities that are interesting and keep students engaged.	59	98.3%	37.3%	61.0%	1.7%	0.0%
Teachers at this school help students connect what they are learning in class to life outside the classroom.	59	98.3%	44.1%	54.2%	1.7%	0.0%
Before moving on to a new topic, teachers provide multiple opportunities for students to demonstrate mastery and offer additional help to those that need it.	59	93.2%	35.6%	57.6%	6.8%	0.0%

2023 Staff Survey (School Site)



Table of Civic Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	364	96.7%	47.3%	49.5%	3.0%	0.3%
Students are provided with opportunities to apply creativity skills while learning across all content areas (applying new and original ideas, problem solving new solutions, etc.).	58	100.0%	41.4%	58.6%	0.0%	0.0%
Students have opportunities to work in small groups and learn the skills required for effective teamwork and collaboration.	64	100.0%	59.4%	40.6%	0.0%	0.0%
Teachers at this school provide opportunities for students to grow in empathy by taking different perspectives and understanding the feelings of others.	62	98.4%	51.6%	46.8%	1.6%	0.0%
Teachers at this school help students connect what they are learning in class to life outside the classroom.	59	98.3%	44.1%	54.2%	1.7%	0.0%
Students have opportunities to grow in character by getting involved in service learning projects that benefit the school or the wider community.	59	94.9%	44.1%	50.8%	5.1%	0.0%
Students at this school are learning to navigate the internet in safe and respectful ways.	62	88.7%	41.9%	46.8%	9.7%	1.6%

2023 Staff Survey (School Site)



Table of School Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	1432	96.3%	55.2%	41.1%	3.1%	0.6%
This school provides a welcoming and supportive environment for students, families, and staff.	64	100.0%	81.3%	18.8%	0.0%	0.0%
I have opportunities to participate in school decisions, give and receive advice, take action, and be accountable for the results.	64	100.0%	68.8%	31.3%	0.0%	0.0%
Teachers at this school help students set personalized academic and character goals and provide them with opportunities to describe their progress towards reaching their own goals.	61	100.0%	45.9%	54.1%	0.0%	0.0%
Teachers at this school help students develop a growth-mindset by providing specific feedback and recognizing students' efforts towards mastery of goals.	63	100.0%	52.4%	47.6%	0.0%	0.0%
Students are provided with opportunities to apply creativity skills while learning across all content areas (applying new and original ideas, problem solving new solutions, etc.).	58	100.0%	41.4%	58.6%	0.0%	0.0%
Students have opportunities to work in small groups and learn the skills required for effective teamwork and collaboration.	64	100.0%	59.4%	40.6%	0.0%	0.0%
Our school promotes family involvement in school events and activities.	63	100.0%	76.2%	23.8%	0.0%	0.0%
The principal celebrates our staff recognizing individual and collective achievements.	64	100.0%	82.8%	17.2%	0.0%	0.0%
At this school, families are kept informed of their children's academic and character progress, including accomplishments and growth areas.	64	98.4%	53.1%	45.3%	1.6%	0.0%
Our school leaders and staff work collaboratively to improve all students' learning gains.	64	98.4%	67.2%	31.3%	1.6%	0.0%
Students at this school are taught explicit strategies that help them resolve disagreements with others in peaceful ways.	63	98.4%	55.6%	42.9%	1.6%	0.0%
I am given opportunities to make contributions beyond my area of primary responsibility.	63	98.4%	63.5%	34.9%	1.6%	0.0%
Teachers at this school provide opportunities for students to grow in empathy by taking different perspectives and understanding the feelings of others.	62	98.4%	51.6%	46.8%	1.6%	0.0%
Teachers at this school foster curiosity in students by planning lessons and activities that are interesting and keep students engaged.	59	98.3%	37.3%	61.0%	1.7%	0.0%

2023 Staff Survey (School Site)



Table of School Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	1432	96.3%	55.2%	41.1%	3.1%	0.6%
Teachers at this school help students connect what they are learning in class to life outside the classroom.	59	98.3%	44.1%	54.2%	1.7%	0.0%
Teachers and staff work collaboratively to establish a culture of high academic and character expectations for all students.	64	96.9%	54.7%	42.2%	3.1%	0.0%
Students have opportunities to grow in character by getting involved in service learning projects that benefit the school or the wider community.	59	94.9%	44.1%	50.8%	5.1%	0.0%
Teachers and staff clearly communicate school-wide behavior expectations to students and families.	64	93.8%	53.1%	40.6%	4.7%	1.6%
My school leader or direct supervisor works with me to evaluate my performance and helps me identify areas of growth to target my professional learning opportunities.	64	93.8%	56.3%	37.5%	4.7%	1.6%
Instructional leaders at this school visit classrooms regularly and provide teachers with targeted and timely feedback to improve instruction.	63	88.9%	52.4%	36.5%	9.5%	1.6%
Students at this school are learning to navigate the internet in safe and respectful ways.	62	88.7%	41.9%	46.8%	9.7%	1.6%
Once we start a new program at this school, we follow up to make sure it's working as intended.	59	86.4%	39.0%	47.5%	8.5%	5.1%
The programs and resources at this school are adequate to support students' learning.	62	82.3%	40.3%	41.9%	14.5%	3.2%

ITEM 6.C

Family Surveys

Explanation

Each year stakeholder groups are surveyed to determine program planning and next steps for the following school year.

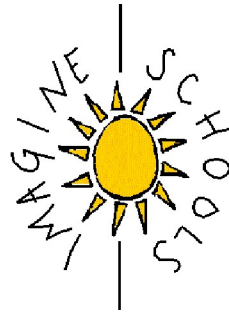
Requested School Board Action: No Action

Attachment(s):

1. 2023_Family_Survey - SchoolReport

2023 Family Survey

Custom Report for Imagine Kissimmee Charter Academy



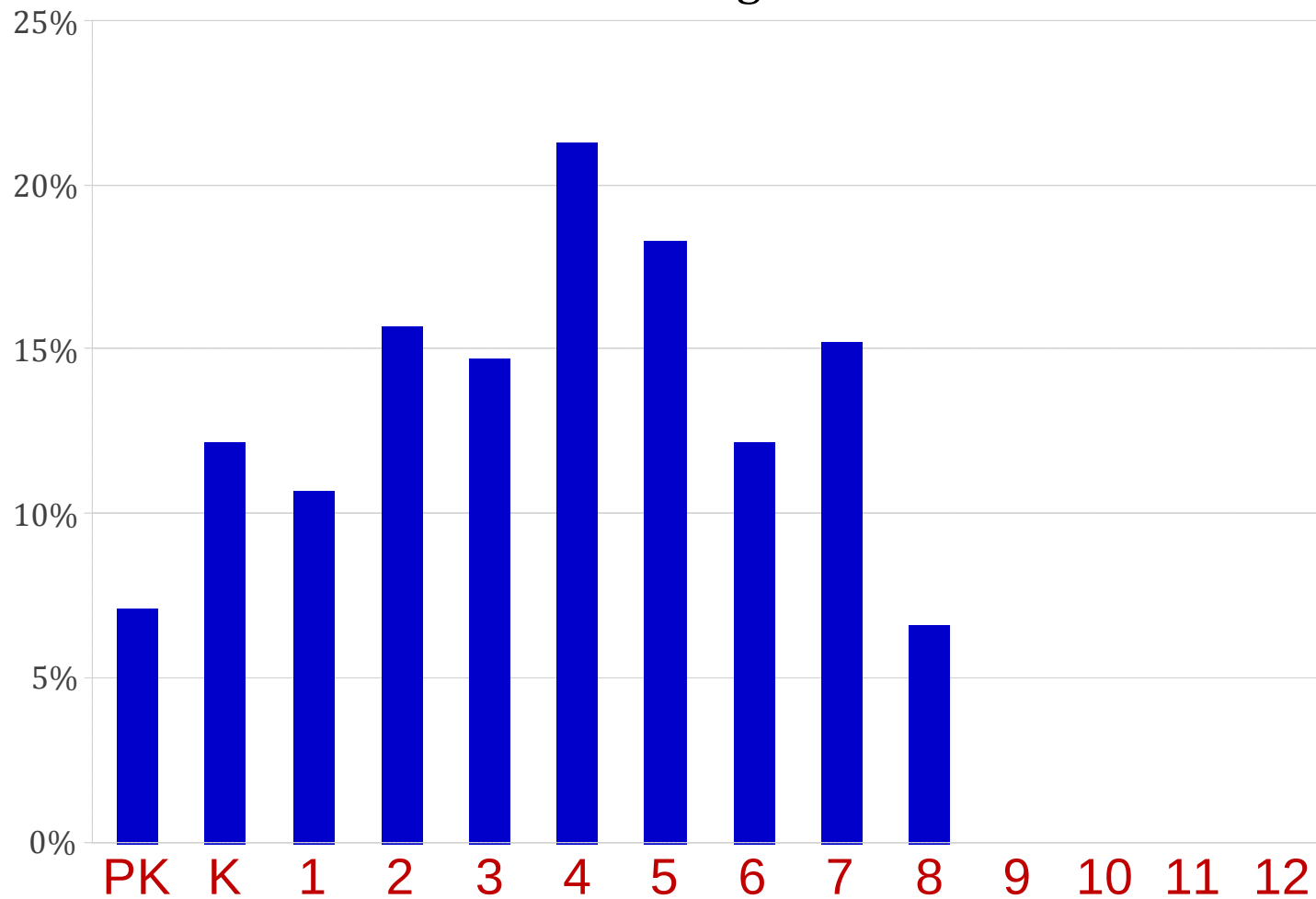
This report was generated on 05/15/23.

Survey invitations sent: 300
Overall surveys completed: 197
Percent of completion: 66 %

The report has been filtered for: All Respondents



Responses for Imagine Kissimmee Charter Academy I have children in grades:





Responses for Imagine Kissimmee Charter Academy I have been a parent/guardian of a student in Imagine for __ years:

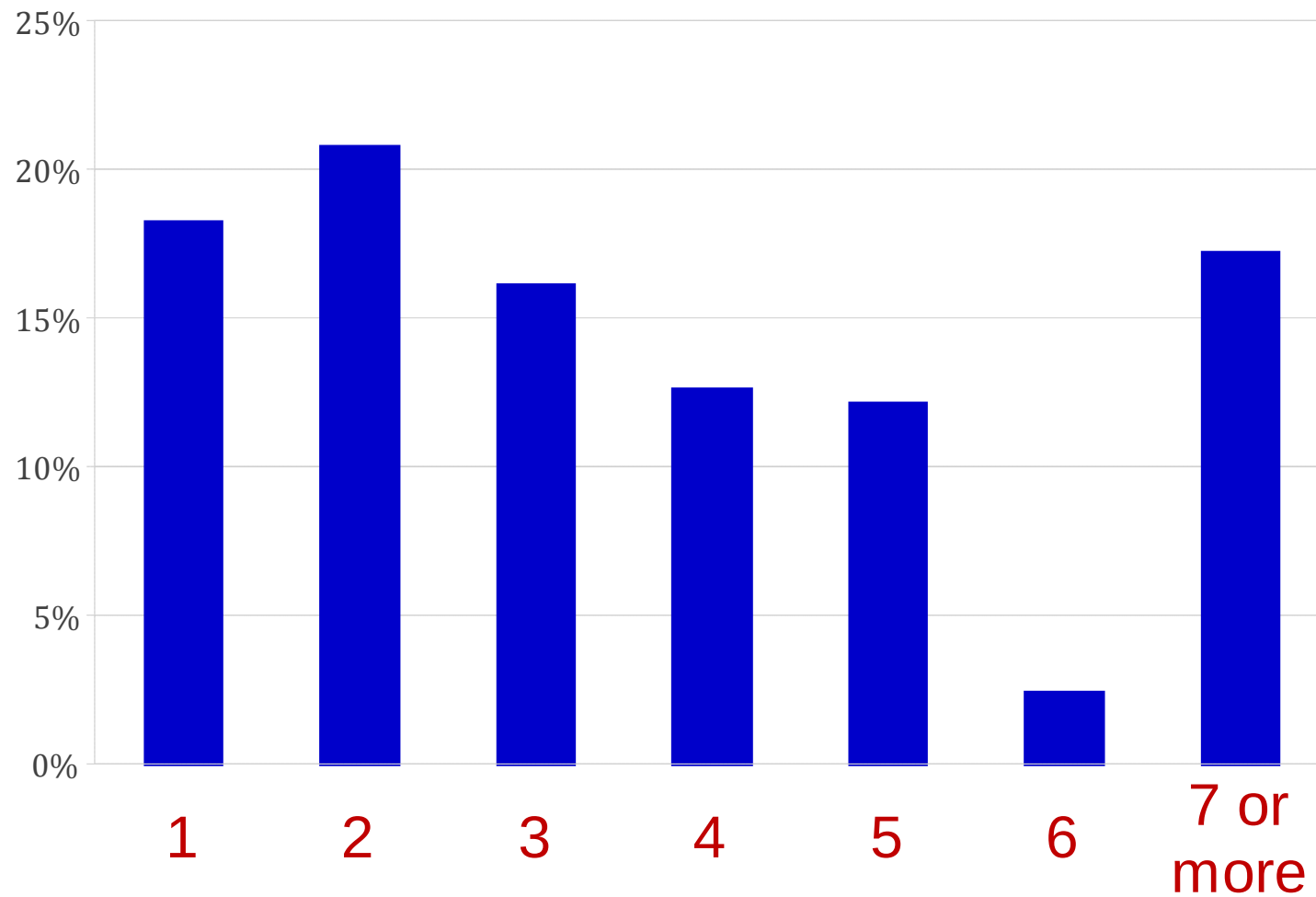




Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	4985	94.2%	58.0%	36.2%	4.6%	1.2%
This school communicates opportunities for parents to become involved in school events and activities.	197	99.5%	70.6%	28.9%	0.0%	0.5%
This school provides a welcoming environment for all students and their families.	197	99.0%	68.0%	31.0%	0.5%	0.5%
As an active partner in my children's education, I read all school communications sent home and I am comfortable communicating any concerns I may have.	196	98.5%	67.3%	31.1%	1.0%	0.5%
At this school, my children are learning to navigate the internet in safe and respectful ways.	181	97.8%	58.6%	39.2%	1.7%	0.6%
Our school building and grounds are well maintained.	195	97.4%	65.1%	32.3%	1.5%	1.0%
I am likely to recommend this school to others.	189	96.8%	67.7%	29.1%	2.1%	1.1%
I am aware that our school staff is attempting to live out Imagine Schools' Shared Values of Integrity, Justice, and Fun.	197	96.4%	59.4%	37.1%	3.0%	0.5%
The principal is accessible to parents and guardians.	190	96.3%	61.6%	34.7%	1.6%	2.1%
Teachers and staff in this school have high academic and character expectations for my children.	196	95.9%	56.1%	39.8%	3.1%	1.0%
At this school, my children are learning how to be caring and responsible citizens of their school and community.	192	95.8%	56.8%	39.1%	3.6%	0.5%
The school clearly communicates school-wide behavior expectations to me and my children.	196	95.4%	55.6%	39.8%	3.1%	1.5%
If my children break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.	187	94.7%	56.7%	38.0%	4.3%	1.1%



Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	4985	94.2%	58.0%	36.2%	4.6%	1.2%
My children are learning strategies that help them resolve disagreements with others in peaceful ways.	179	94.4%	53.1%	41.3%	5.0%	0.6%
At this school, my children are learning the social, emotional, and character skills that will help them succeed in school and in life.	189	94.2%	53.4%	40.7%	5.3%	0.5%
Overall, I am satisfied with the quality of education my children are receiving at this school.	196	93.9%	58.2%	35.7%	5.1%	1.0%
At this school, everyone (students, teachers, and administrators) treat each other with respect.	194	93.8%	55.7%	38.1%	5.7%	0.5%
The curriculum and activities at this school keep my children interested and motivated.	194	92.3%	49.0%	43.3%	5.2%	2.6%
My children are able to describe their progress towards reaching their own academic and character goals.	191	92.1%	51.3%	40.8%	7.3%	0.5%
My children's homework is relevant to what they are learning in class and is in line with the school's homework policy.	190	92.1%	51.6%	40.5%	6.8%	1.1%
My children are physically and emotionally safe at school.	196	91.8%	55.1%	36.7%	7.1%	1.0%
At this school, students are encouraged to report bullying (extreme teasing or threatening behavior) when they see it, and actions are taken immediately to stop it.	180	91.7%	58.3%	33.3%	6.1%	2.2%
I see positive changes in my children's behavior as a result of our school's emphasis on character development.	195	91.3%	55.4%	35.9%	7.2%	1.5%
Teachers provide my children with specific feedback that helps them understand how to improve.	193	91.2%	53.4%	37.8%	5.7%	3.1%
Teachers know my children and focus on them as individuals.	190	91.1%	57.4%	33.7%	6.8%	2.1%



Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	4985	94.2%	58.0%	36.2%	4.6%	1.2%
Teachers are willing to provide extra help to my children, if they need it.	189	91.0%	58.7%	32.3%	6.9%	2.1%
Teachers communicate with me about my children's academic and character progress, including accomplishments and growth areas.	196	85.2%	52.6%	32.7%	13.3%	1.5%

2023 Family Survey



Chart of responses for Imagine Kissimmee Charter Academy by questions

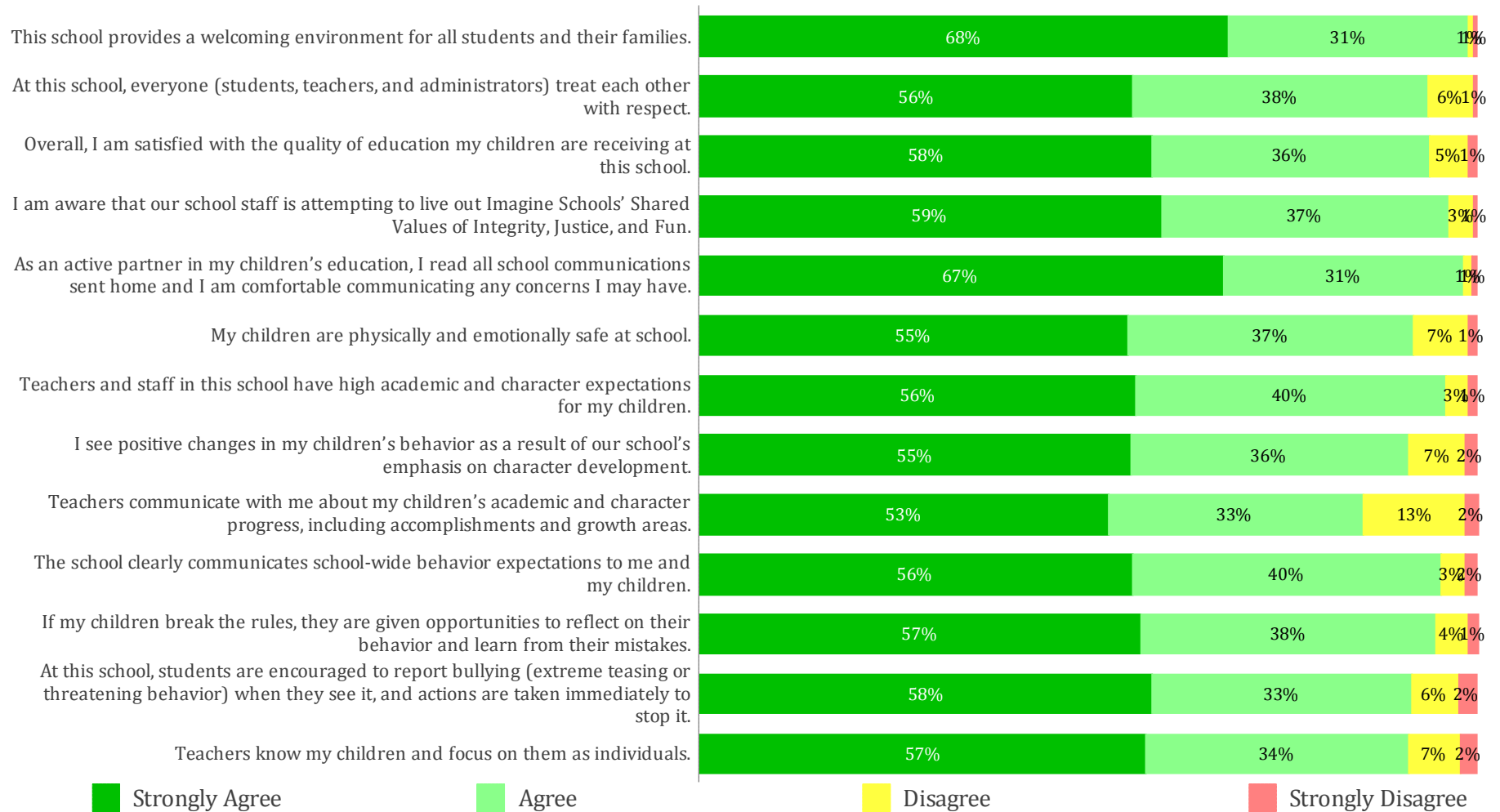
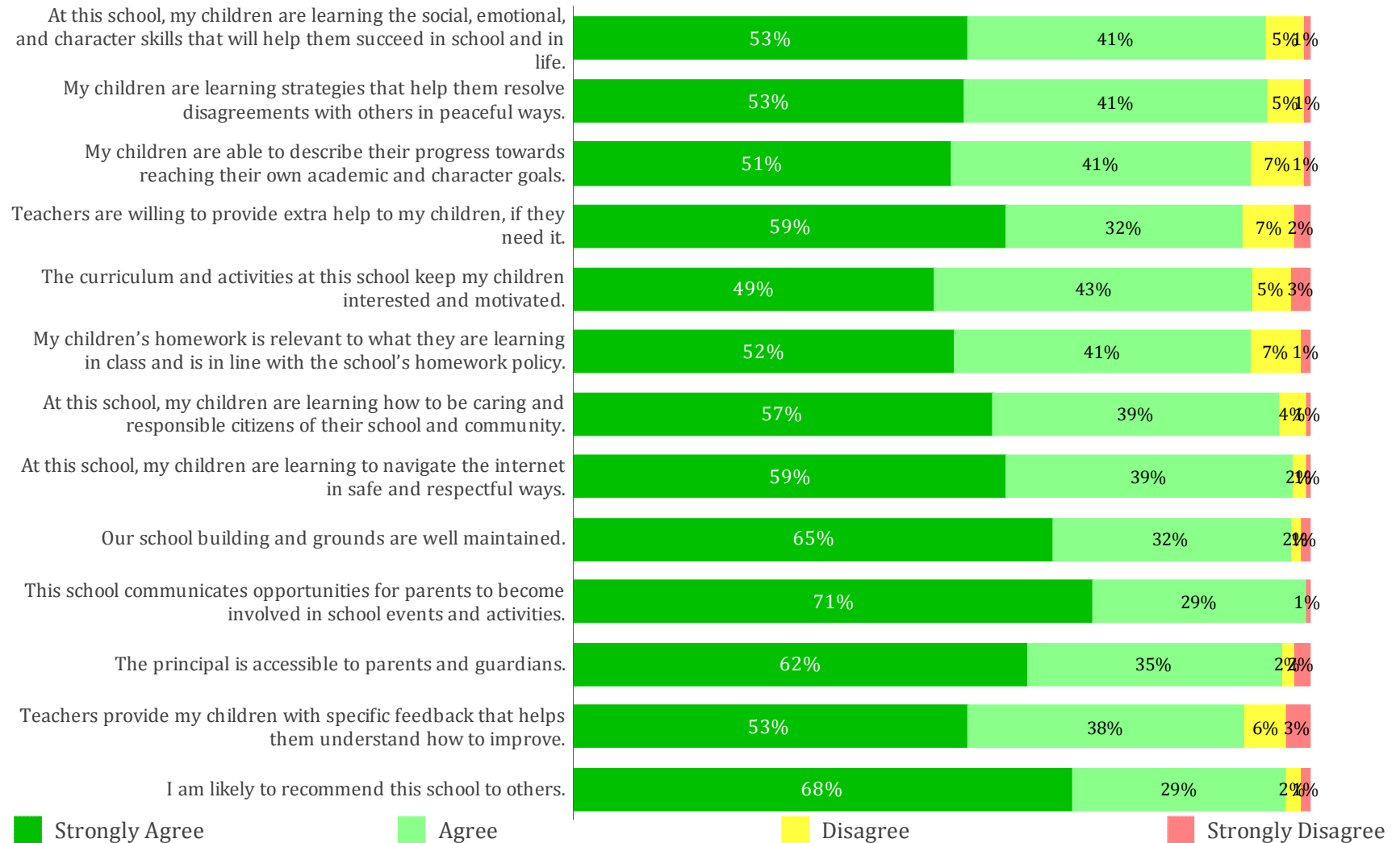


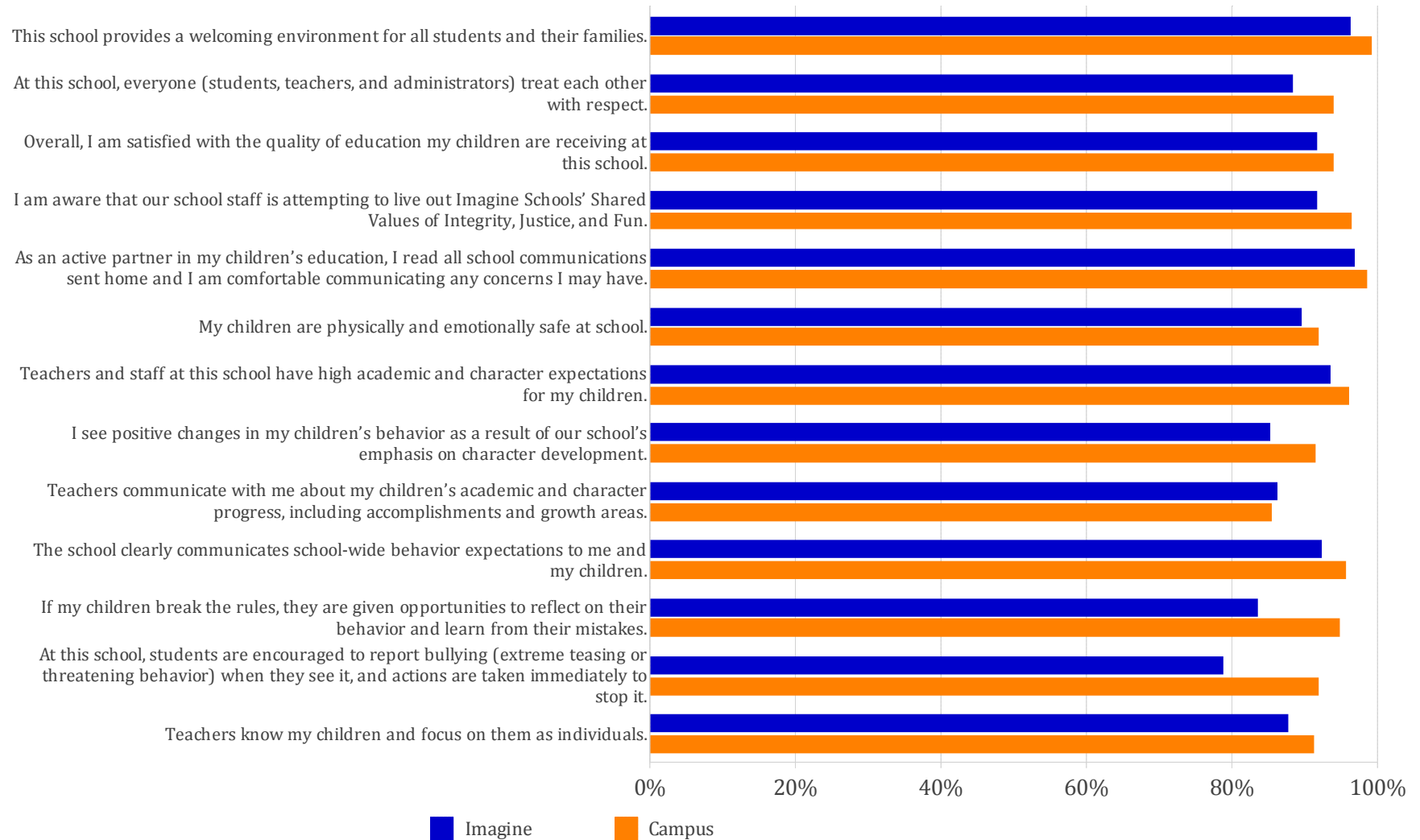


Chart of responses for Imagine Kissimmee Charter Academy by questions



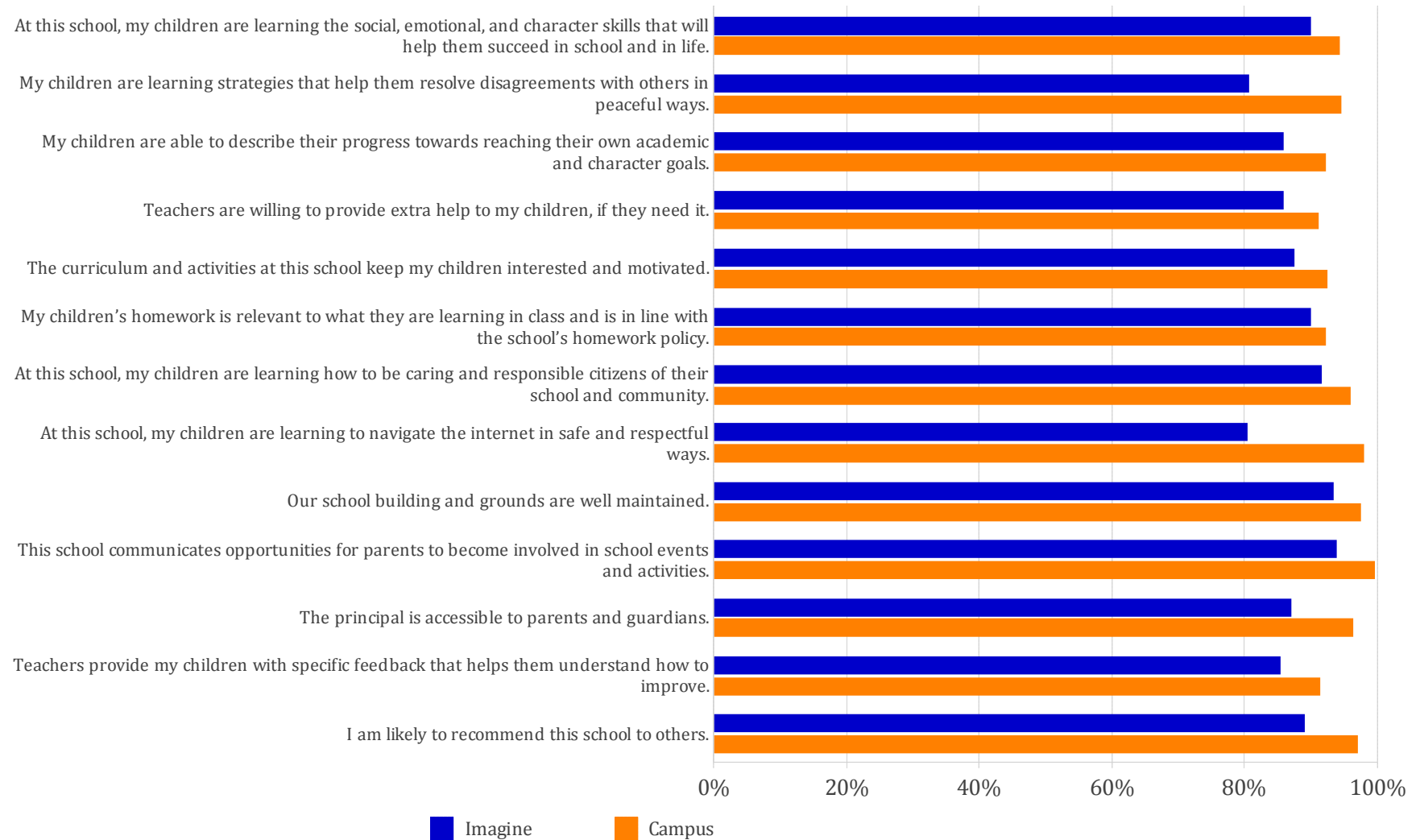


Comparison chart of percent agree for Imagine Kissimmee Charter Academy compared to Imagine Schools overall





Comparison chart of percent agree for Imagine Kissimmee Charter Academy compared to Imagine Schools overall



2023 Family Survey



Responses by Category for Imagine Kissimmee Charter Academy

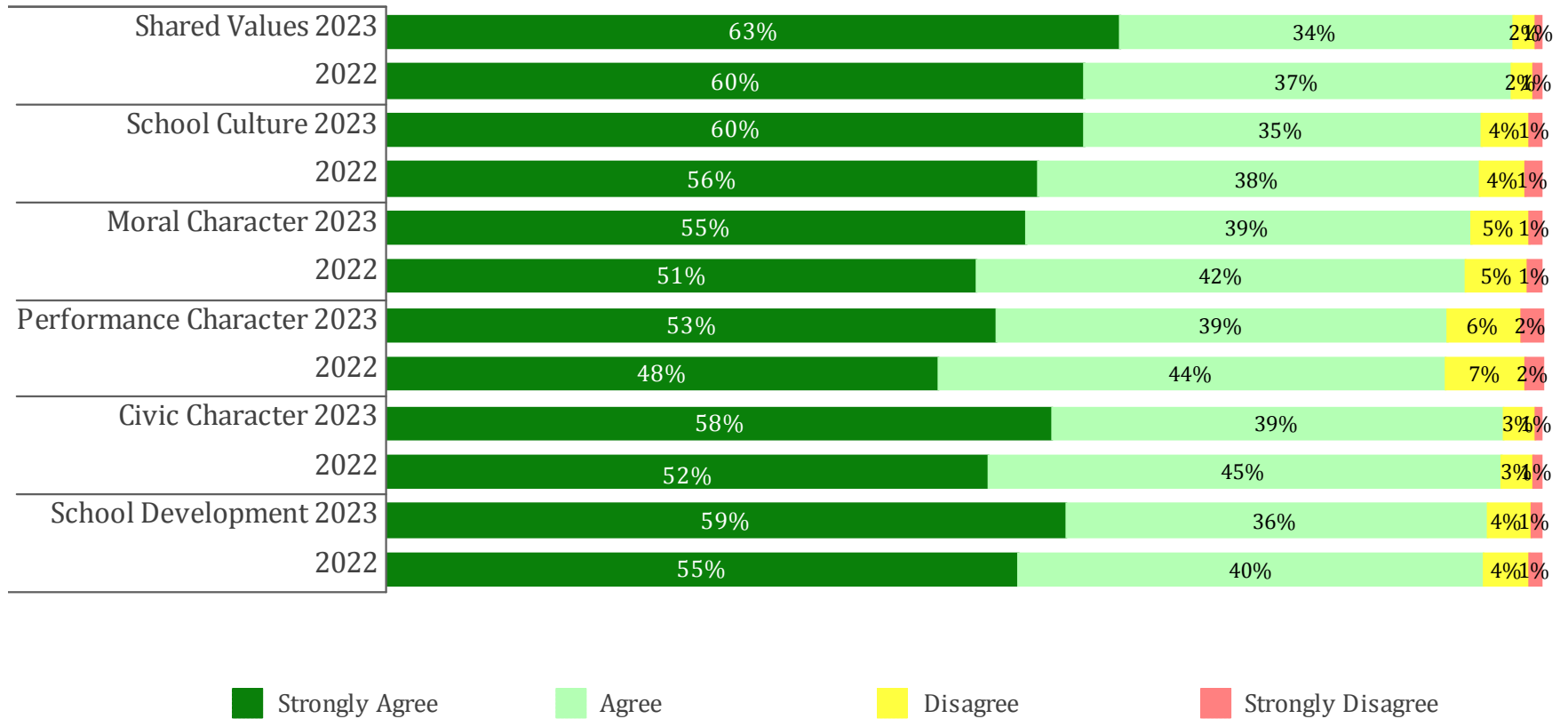




Table of Shared Values for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	393	97.5%	63.4%	34.1%	2.0%	0.5%
As an active partner in my children's education, I read all school communications sent home and I am comfortable communicating any concerns I may have.	196	98.5%	67.3%	31.1%	1.0%	0.5%
I am aware that our school staff is attempting to live out Imagine Schools' Shared Values of Integrity, Justice, and Fun.	197	96.4%	59.4%	37.1%	3.0%	0.5%



Table of School Culture for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2900	94.8%	60.3%	34.5%	4.1%	1.1%
This school communicates opportunities for parents to become involved in school events and activities.	197	99.5%	70.6%	28.9%	0.0%	0.5%
This school provides a welcoming environment for all students and their families.	197	99.0%	68.0%	31.0%	0.5%	0.5%
As an active partner in my children's education, I read all school communications sent home and I am comfortable communicating any concerns I may have.	196	98.5%	67.3%	31.1%	1.0%	0.5%
Our school building and grounds are well maintained.	195	97.4%	65.1%	32.3%	1.5%	1.0%
I am likely to recommend this school to others.	189	96.8%	67.7%	29.1%	2.1%	1.1%
The principal is accessible to parents and guardians.	190	96.3%	61.6%	34.7%	1.6%	2.1%
Teachers and staff in this school have high academic and character expectations for my children.	196	95.9%	56.1%	39.8%	3.1%	1.0%
The school clearly communicates school-wide behavior expectations to me and my children.	196	95.4%	55.6%	39.8%	3.1%	1.5%
If my children break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.	187	94.7%	56.7%	38.0%	4.3%	1.1%
Overall, I am satisfied with the quality of education my children are receiving at this school.	196	93.9%	58.2%	35.7%	5.1%	1.0%
At this school, everyone (students, teachers, and administrators) treat each other with respect.	194	93.8%	55.7%	38.1%	5.7%	0.5%
My children are physically and emotionally safe at school.	196	91.8%	55.1%	36.7%	7.1%	1.0%



Table of School Culture for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2900	94.8%	60.3%	34.5%	4.1%	1.1%
At this school, students are encouraged to report bullying (extreme teasing or threatening behavior) when they see it, and actions are taken immediately to stop it.	180	91.7%	58.3%	33.3%	6.1%	2.2%
I see positive changes in my children's behavior as a result of our school's emphasis on character development.	195	91.3%	55.4%	35.9%	7.2%	1.5%
Teachers communicate with me about my children's academic and character progress, including accomplishments and growth areas.	196	85.2%	52.6%	32.7%	13.3%	1.5%



Table of Moral Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	1135	93.9%	55.3%	38.6%	5.0%	1.1%
The school clearly communicates school-wide behavior expectations to me and my children.	196	95.4%	55.6%	39.8%	3.1%	1.5%
If my children break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.	187	94.7%	56.7%	38.0%	4.3%	1.1%
My children are learning strategies that help them resolve disagreements with others in peaceful ways.	179	94.4%	53.1%	41.3%	5.0%	0.6%
At this school, my children are learning the social, emotional, and character skills that will help them succeed in school and in life.	189	94.2%	53.4%	40.7%	5.3%	0.5%
At this school, everyone (students, teachers, and administrators) treat each other with respect.	194	93.8%	55.7%	38.1%	5.7%	0.5%
Teachers know my children and focus on them as individuals.	190	91.1%	57.4%	33.7%	6.8%	2.1%



Table of Performance Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	957	91.7%	52.8%	39.0%	6.4%	1.9%
The curriculum and activities at this school keep my children interested and motivated.	194	92.3%	49.0%	43.3%	5.2%	2.6%
My children are able to describe their progress towards reaching their own academic and character goals.	191	92.1%	51.3%	40.8%	7.3%	0.5%
My children's homework is relevant to what they are learning in class and is in line with the school's homework policy.	190	92.1%	51.6%	40.5%	6.8%	1.1%
Teachers provide my children with specific feedback that helps them understand how to improve.	193	91.2%	53.4%	37.8%	5.7%	3.1%
Teachers are willing to provide extra help to my children, if they need it.	189	91.0%	58.7%	32.3%	6.9%	2.1%



Table of Civic Character Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	373	96.8%	57.6%	39.1%	2.7%	0.5%
At this school, my children are learning to navigate the internet in safe and respectful ways.	181	97.8%	58.6%	39.2%	1.7%	0.6%
At this school, my children are learning how to be caring and responsible citizens of their school and community.	192	95.8%	56.8%	39.1%	3.6%	0.5%



Table of School Development for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2130	95.2%	58.8%	36.4%	3.8%	1.0%
This school communicates opportunities for parents to become involved in school events and activities.	197	99.5%	70.6%	28.9%	0.0%	0.5%
This school provides a welcoming environment for all students and their families.	197	99.0%	68.0%	31.0%	0.5%	0.5%
As an active partner in my children's education, I read all school communications sent home and I am comfortable communicating any concerns I may have.	196	98.5%	67.3%	31.1%	1.0%	0.5%
At this school, my children are learning to navigate the internet in safe and respectful ways.	181	97.8%	58.6%	39.2%	1.7%	0.6%
Teachers and staff in this school have high academic and character expectations for my children.	196	95.9%	56.1%	39.8%	3.1%	1.0%
At this school, my children are learning how to be caring and responsible citizens of their school and community.	192	95.8%	56.8%	39.1%	3.6%	0.5%
The school clearly communicates school-wide behavior expectations to me and my children.	196	95.4%	55.6%	39.8%	3.1%	1.5%
At this school, my children are learning the social, emotional, and character skills that will help them succeed in school and in life.	189	94.2%	53.4%	40.7%	5.3%	0.5%
Overall, I am satisfied with the quality of education my children are receiving at this school.	196	93.9%	58.2%	35.7%	5.1%	1.0%
The curriculum and activities at this school keep my children interested and motivated.	194	92.3%	49.0%	43.3%	5.2%	2.6%
Teachers communicate with me about my children's academic and character progress, including accomplishments and growth areas.	196	85.2%	52.6%	32.7%	13.3%	1.5%

ITEM 6.D

Wellness Policy

Explanation

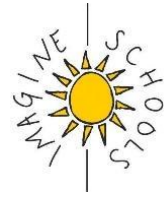
Each year the school has to approve the Wellness Policy as part of the National School Lunch Program.

Requested School Board Action: Approve

Staff recommends Commission approval.

Attachment(s):

1. Wellness Plan 2023-2024 Updated



2023-2024 Local School Wellness Policy

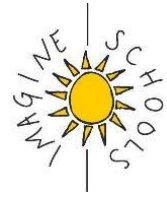
The following is a Wellness Policy that complies with requirements of the Child Nutrition and WIC Reauthorization Act of 2004 and the Florida State Statute Chapter 1003.453 School Wellness And Physical Education Policies; Nutrition Guidelines.

Wellness Policy Committee: This committee has assessed the school's nutrition and physical activity needs and developed this Policy based on those needs.

Area Represented	Committee Member Name
School Administrator	Dr. Jennifer Fornes
NSLP Program Support	Patricia Robinet
NSLP Program Support	Erick Estrada
School Nurse	Gibsy Alba
Student Representative	Zaynab Bejouie
Parent Representative	Elizabeth Ballard
Teacher Representative	Patrick North

- 1. Local School Wellness Policy Leadership:** Kissimmee Charter Academy will establish an ongoing Healthy School Team that will meet bi-annually to ensure compliance and to facilitate the implementation of (the LEA's) wellness policy.
 - ☐ The school principal and local school staff shall have the responsibility to comply with federal and state regulations as they relate to Kissimmee Charter's wellness policy.
 - ☐ In each school, the Food Services Director will be responsible for establishing the Healthy School Team that will ensure compliance with the policy.
 - ☐ The Healthy School Team should include, but not be limited to, the following stakeholders: parents, students, school food service program representatives, school administrators, school health professionals, physical education teachers and the public.
 - ☐ The Healthy School Team is responsible for:
 - Ensuring compliance with federal and state regulations for competitive food and beverage items sold on the school campus (7 CFR 210.11 and FAC 5P-2.002);
 - Maintaining a school calendar identifying the dates when exempted competitive food fundraisers will occur in accordance with the frequency specified in paragraph (c) of FAC 5P-2.002;
 - And reporting its school's compliance of the regulations to the Food Services Director, the person responsible for ensuring overall compliance with Kissimmee Charter Academy's wellness policy.

Kissimmee Charter Academy will review and consider evidence-based strategies and techniques in establishing goals for nutrition promotion and education, physical activity and other school-based activities that promote student wellness to include, at a minimum, a review of Smarter Lunchroom tools and techniques.



- 2. Nutrition Promotion:** Nutrition promotion can positively influence lifelong eating behaviors by creating food environments that encourage healthy choices and encourage participation in the school meal programs.
- ☐ Increase the number of on campus locations that students can access useful nutrition information by 10%.
 - ☐ Increase student awareness of useful nutrition information from brochures, worksheets, handouts and digital content by 10%.
 - ☐ Increase the variety of opportunities that allow parents to engage in support of school wellness initiatives by 10%.

3. Nutrition Education: Nutrition education is provided in a classroom setting.

Goal	Implementation	Evaluation
Students receive nutrition education that is interactive and teaches skills they need to adopt healthy eating behaviors.	Classroom lectures, activities, and student participation provided in a nutrition/health class	Classroom written tests (such as multiple choice, essay, fill in the blank) in the areas of nutrition
Students will understand how food reaches the table and the implications that has for their health and future.	The STEM teachers will integrate hands-on experiences at least once per semester.	Teacher lesson plans and administrative walkthrough.
Students will be able to practice behaviors that enhance good nutrition and healthy choices.	Provide a variety of healthy meal choices during meal service	Review menus, production records, and nutrient analysis

4. Physical Activity: Physical Activities occur in different learning environments such as, but not limited to outdoor play, indoor activities, and community-sponsored events. The program shall consist of physical activities that are sufficient to provide a significant health benefit to students.

Goal	Implementation	Evaluation
Students in grades K-5 receive 150 minutes per week of instructional relevant physical education.	All students will participate in a physical education class. Instruction may be provided for grades 6-8 through formal physical education courses, integration into other courses, regularly scheduled intramural activities, and/or regularly scheduled school-wide activities.	Review class schedule and interview school personnel
Students will have 30 minutes of physical activity each day.	Instruction may be provided through formal physical education courses, integration into other courses, regularly scheduled intramural activities, and/or regularly scheduled school-wide activities.	Review class schedule and interview school personnel



5. Other School-Based Activities:

Goal	Implementation	Evaluation
Students will be provided an adequate amount of time to consume a meal.	Schedule a minimum of 20 minutes for each class to consume their meals.	Review the school schedule to confirm that each class is provided no less than 20 minutes to consume meals.
Food will not be used as a reward or punishment.	Establish rules in the Code of Student Conduct and School Employee Handbook that food cannot be used for rewards or punishment.	Review the Code of Student Conduct and School Employee Handbook to verify the rule has been established. Interview teachers by asking them if they use food as a reward or punishment.
Students will be provided access to school facilities for physical activity after school hours.	The school gym/basketball court and team equipment will be available for students' use after school hours.	Interview the students and school faculty to inquire about the availability and use of the school's gym or equipment.

6. Guidelines for All Foods and Beverages Available During the School Day: Kissimmee Charter Academy shall operate and provide food service in accordance with USDA's National School Lunch Program (NSLP) standards and applicable laws and regulations of the state of Florida. The guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by USDA.

General Guidelines

- ☐ All reimbursable meals will meet nutrition standards mandated by USDA, as well as any additional state nutrition standards that go beyond USDA requirements.
- ☐ School meals will include a variety of nutrient-dense foods, including whole grains and fiber-rich fruits and vegetables while accommodating special dietary needs and ethnic and cultural food preferences.
- ☐ To the maximum extent possible, Kissimmee Charter Academy will participate in available federal school meal programs, including the SBP, NSLP, ASSP, AMP, and SFSP.
- ☐ Free, potable water will be made available to all children during each meal service.
- ☐ Kissimmee Charter Academy will source 5-10% of all fresh fruits and vegetables from local farmers when practicable.
- ☐ Schools are encouraged to offer fresh, seasonal, locally grown food at every location on the school site where food is sold and at all school-sponsored events and activities.

Competitive Foods

- ☐ All foods and beverages sold on the school campus to students outside of reimbursable school meals are considered "competitive foods," and must comply with the nutrition standards for competitive food as defined and required in 7 CFR 210.11.



- *School campus means, for the purpose of competitive food standards implementation, all areas of the property under the jurisdiction of the school that are accessible to students during the school day.*
- *School day means, for the purpose of competitive food standards implementation, the period from midnight before, to 30 minutes after the end of the official school day.*
- ☐ Competitive foods include items sold a la carte in the cafeteria, from vending machines, school stores, snack bars and for in-school fundraisers.
- ☐ Unless being sold by (the LEA's) food service program, it is impermissible for any competitive food item sold to students during the school day to consist of ready-to-eat combination foods of meat or meat alternate and grain products, as defined in 7 CFR 210.10 and 210.11. (FAC 5P-2.002)
- ☐ To be allowable, all competitive food items sold to students must meet general nutrition requirements and nutrient standards.

General nutrition requirements for competitive foods:

- ☐ Be a grain product that contains 50 percent or more whole grains by weight or have a whole grain as the first ingredient; or
- ☐ Have as the first ingredient one of the non-grain major food groups: fruits, vegetables, dairy or protein foods (meat, beans, poultry, seafood, eggs, nuts, seeds, etc.); or
- ☐ Be a combination food that contains 1/4 cup of fruit and/or vegetable.
- ☐ If water is the first ingredient; the second ingredient must be one of the above

Nutrient standards for competitive foods:

Nutrient Standard	Snack Items and Side Dishes (including any added accompaniments)	Entrée Items (including any added accompaniments)
Calories	200 calories or less	350 calories or less
Sodium Limits	200 mg or less	480 mg or less
Total Fat Limits	35% or less of total calories	35% or less of total calories
Saturated fat	Less than 10% of total calories	Less than 10% of total calories
Trans fat	0 g of trans fat as served (less than or equal to 0.5 g per portion)	0 g of trans fat as served (less than or equal to 0.5 g per portion)
Sugar	35% of weight from total sugar as served or less	35% of weight from total sugar as served or less

Exemptions:

- ☐ Any entrée item offered as part of the breakfast or lunch program is exempt if it is served as a competitive food on the day of service or the day after service in the breakfast or lunch program.
- ☐ Fresh or frozen fruits and vegetables with no added ingredients, except water.
- ☐ Canned fruits with no added ingredients except water, which are packed in 100 percent juice, extra light syrup, or light syrup.
- ☐ Low sodium/No salt added canned vegetables with no added fats.
- ☐ Reduced-fat cheese, nuts, seeds, and nut/seed butter, as well as seafood and whole eggs with no added fat are exempt from the total fat and saturated fat standards.



Nutrition standards for beverages: *(Portion sizes listed are the maximum that can be offered.)*

Beverages	Elementary	Middle
Plain water	unlimited	unlimited
Unflavored low-fat milk	8 fl. oz.	12 fl. oz.
Unflavored or flavored fat-free milk	8 fl. oz.	12 fl. oz.
100% fruit or vegetable juice	8 fl. oz.	12 fl. oz.
100% fruit or vegetable juice diluted with water but no added sweeteners	8 fl. oz.	12 fl. oz.
Other flavored and/or carbonated beverages that are labeled to contain 5 calories or less per 8 fl. oz., or 10 calories or less per 20 fl. oz.	Not allowed	Not allowed
Other flavored and/or carbonated beverages that are labeled to contain 40 calories or less per 8 fl. oz. or 60 calories or less per 12 fl. oz.)	Not allowed	Not allowed

For elementary and middle school students: foods and beverages must be caffeine-free except for trace amounts of naturally occurring caffeine substances.

Standards for food and beverages available during the school day that are not sold to students:

- ☐ The school will provide parents and teachers a list of ideas for healthy celebrations/parties, rewards and fundraising activities.
- ☐ Class parties or celebrations shall be held after the lunch period and only foods that meet the Smart Snacks in School nutrition standards can be served.
- ☐ Schools will limit celebrations that involve food during the school day to no more than one party per class per month.

Fundraising:

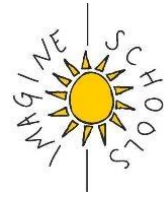
- ☐ Fundraising efforts will be supportive of healthy eating by complying with all applicable regulations and nutrition standards for competitive foods while also emphasizing the sale of non-food items.
- ☐ No fundraisers that include the sale of food items will occur until thirty (30) minutes after the conclusion of the last designated meal service period.
- ☐ The school board is permitted to grant a special exemption from the standards for competitive foods as specified above for the purpose of conducting infrequent school-sponsored fundraisers, not to exceed the following maximum number of school days per school campus each school year:

School Type	Maximum Number of School Days to Conduct Exempted Fundraisers
Elementary School	5 days
Middle School School	10 days

- ☐ Kissimmee Charter's Healthy School Team will maintain a school calendar identifying the dates when exempted competitive food fundraisers will occur. (FAC 5P-2.002)

7. Policy for Food and Beverage Marketing: School-based marketing will be consistent with policies for nutrition education and health promotion. As such, the following guidelines apply:

- ☐ Schools will only be allowed to market and advertise those foods and beverages that meet or exceed USDA's Smart Snacks in School nutrition standards.

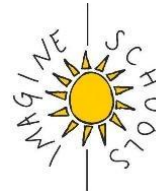


- ☐ Marketing activities that promote healthful behaviors are encouraged. Examples may include vending machine covers promoting water, pricing structures that promote healthy options in a la carte lines or vending machines, sales of fruit for fundraisers, and coupons for discounted gym memberships.
 - ☐ Kissimmee Charter Academy will foster a cafeteria environment that promotes healthy eating, including the incorporation of fresh, locally grown foods into student meals.
 - ☐ Kissimmee Charter Academy's nutrition department's replacement and purchasing decisions will reflect the marketing guidelines mentioned above.
- 8. Evaluation and Measurement of the Implementation of the Wellness Policy:** The Kissimmee Charter Academy's wellness committee will update and make modifications to the wellness policy based on the results of the annual review and triennial assessments and/or as local priorities change, community needs change, wellness goals are met, new health information and technology emerges and new federal or state guidance or standards are issued. The wellness policy will be assessed as indicated at least every three years following the triennial assessment.

Triennial Progress Assessments

Kissimmee Charter will assess the local school wellness policy to measure wellness policy compliance at least once every three years. This assessment will measure the implementation of the local school wellness policy and include:

- ☐ The extent to which Kissimmee Charter Academy is in compliance with the local school wellness policy;
 - ☐ The extent to which the local school wellness policy compares to model local school wellness policies; and
 - ☐ A description of the progress made in attaining the goals of the local school wellness policy.
- 9. Informing the Public:** Kissimmee Charter Academy will ensure that the wellness policy and most recent triennial assessment are always available to the public. Kissimmee Charter will also actively notify households on an annual basis about any updates made to the wellness policy and the availability of the triennial assessment results, as well as provide information to the community about the school nutrition environment.
- ☐ Kissimmee Charter Academy will ensure the most updated version of the wellness policy and triennial assessments are always available on the school website for the public to view.
 - ☐ Kissimmee Charter Academy will present wellness policy updates, as applicable, during meetings with the school advisory board, health, and wellness committee, and other interested groups or stakeholders.
- 10. Community Involvement:** Kissimmee Charter Academy is committed to being responsive to community input, which begins with awareness of the wellness policy. Kissimmee Charter will actively communicate ways in which all stakeholders can participate in the development, implementation, and annual review of the local school wellness policy through a variety of means, including



- ☐ Kissimmee Charter Academy will consider student needs in planning for a healthy nutrition environment. Students will be asked for input and feedback using surveys and attention will be given to their comments.
- ☐ Kissimmee Charter Academy will use email or displaying notices on the school's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of any updates to the wellness policy, as well as how to get involved and support the policy.
- ☐ At the final public school advisory board meeting of each year, the local school wellness policy will be discussed, and all stakeholders will be asked to provide feedback on the policy. All comments and recommendations will be reviewed and considered.
- ☐ A team of district and community representatives will be established to support the food service director and teachers in implementing local purchasing and other farm-to-school activities on an ongoing basis.

Designee: Erick Estrada is the person charged with operational responsibility for ensuring that the school is complying with the local wellness policy.

Assurance: We assure that the guidelines for reimbursable school meals shall not be less restrictive than regulations and guidance issued by USDA.

Website Address for the Wellness Policy: imaginekca.org

Signatures of Approval: The following signatures represent the approval of this Wellness Policy. When a change or revision is made to this Policy, an updated Board-approved signed copy will be provided to Food and Nutrition Management along with a copy of the Board Agenda and Board Minutes.

School Officials' Signatures

Dr. Jennifer Fornes, Principal

Date

School Board Chair Signature:

Kelly Trace, Board Chair

Date

Policy Adoption Date: _____

ITEM 6.E

Annual Enrollment Capacity

Explanation

Annual Enrollment Capacity: The Annual Enrollment Capacity shall be annually determined by the Governing Board in conjunction with the Sponsor based on the factors set forth in section 1002.33(10), Florida Statutes. The School shall provide to the Sponsor by March 1 of each year of this Charter, or a date otherwise agreed to by the Sponsor and School, the proposed Annual Enrollment Capacity for the subsequent school year.

Requested School Board Action: Approve

Staff recommends approval.

Attachment(s):

None

ITEM 6.F

2023-2024 Board Action Calendar

Explanation

Board dates and action items are developed to align agendas for the next school year.

Requested School Board Action: Approve

Staff recommends approval.

Attachment(s):

1. 2023-2024 IKCA Board calendar and action items

Imagine Kissimmee Charter Academy
We educate and inspire every child to succeed!
2850 Bill Beck Boulevard
Kissimmee, FL 34744
(407) 847-1400
Imaginekca.org



2023-2024 SCHOOL ADVISORY BOARD MEETING DATES

August 24, 2023 4:30pm
September 28, 2023 4:30pm
November 16, 2023 4:30pm
January 25, 2024 4:30pm
April 18, 2024 4:30pm
May 16, 2024 4:30pm

All board meetings are open to the public.
Parents are welcome to attend.
Any parent can request to speak to an agenda item.
There is a 3 minute time limit per person.





2023-2024 SCHOOL ADVISORY BOARD MEETING DATES AND ACTION ITEMS

Kissimmee Charter Academy School Advisory Board meetings are held at 4:30pm in the school library on the dates listed below.

August 24, 2023	September 28, 2023
Annual Wellness Policy Mental Health Policy Year-End Final Budget Teacher Representative Appointment	Out of Field Report (if needed) Audit School Excellence Plan
November 16, 2023	January 25, 2024
Incentive Allocation Revised Budget	Out of Field Report (if needed) Teacher of the Year Recognition Rookie Teacher of the Year Recognition Support Staff Person of the Year
April 18, 2024	May 23, 2024
Character Essay Student Recognition Student Surveys Staff Surveys Audit Engagment Board Calendar and Action Items Preliminary Budget	Family Surveys Advanced Reading Challenge Student Recognition Board Member Election of Officers Parent Liaison Appointment



School Advisory Board Meeting Sign In Sheet

*All board meetings are open to the public.

Parents are welcome to attend.

Any parent can request to speak to an agenda items.

There is a 3 minute time limit per person.

Parent Name	Student Name	Teacher	Speaking Y or N Topic

ITEM 6.G

City of Kissimmee Contract Additional Fee Calculation

Explanation

As per the contract between the City of Kissimmee and Imagine Schools, an additional 3% fee can be assessed for the prior year's performance. These percentages are as follows: 1% for receiving the letter grade of a B, 1% for achieving at least 80% of students demonstrating a proportion of growth equal to or greater than the expected growth, and 1% based on at least 75% positively responding to parent surveys, student surveys, and staff surveys. Based on this information, a 1% additional fee was earned and is detailed on the attached document.

Requested School Board Action: Approve

Staff recommends Board approval.

Attachment(s):

1. KCA 2022-2023 Incentive Allocation

FY23 Incentive Allocation

1	FEFP Funding	\$4,764,292
2	Capital Outlay Funding	\$428,825
3	Voluntary Pre-K (4C only)	\$19,363
4	NSLP	\$493,199
5	Title I	\$171,453
6		<u>\$5,877,132</u>

7		
8	Potential Incentive Allocation:	\$176,314
9		

"FTE Revenues" Means all moneys provided by the State and the School Board for the current operation of the Charter School

(Management Agreement dated July 1st, 2017) Results Meet Criteria?
 Administrator shall be entitled to an additional 1% of FTE Payments received by City in the event all of the following criteria have been met:

13	#30.a. (1%) School attains at least a grade of "B"	C	No	0%
14	#30b. (1%) 80% of the students attending the Charter School demonstrate at least one year academic growth as measured by STAR Assessment		No	0%
15	#30c. (1%) On an overall basis, at least 75% of parent, student, and staff surveys meets or exceeds expectations (Agree or Strongly agree)	91%	Yes	1%
16		Total %	Strongly Agree	Agree
17	Staff Survey	95.6%	49%	47%
18	Student Survey	83.9%	28%	56%
19	Family Survey	93.9%		
20	Average	91%		

21				
22	Total Allocation Earned	\$	58,771	1%

accrued with the approval of the City Manager, not to be unreasonably withheld, and provided that Total Revenues are estimated by the City in good faith to be sufficient to permit such payment in addition to the payment of the Facilities Use Fee, Operating Expenses, Capital Expenses, and City Expenses during the Fiscal Year. In consideration of the City's negotiation with Imagine on an exclusive basis to extend this Agreement as provided herein and notwithstanding anything to the contrary herein, if at the end of the Fiscal Year there are not sufficient funds in the School Fund to pay to Administrator all deferred Base Fee attributable to such Fiscal Year, Administrator shall forgive the amount of outstanding Base Fee that will enable the Defined Fund Balance to reflect a net surplus as of the end of such Fiscal Year equal to One and No/100 Dollars (\$1.00).

30. **Additional Fee.** Administrator shall be entitled to an Additional Fee in the amounts and to be paid in the manner set forth below.

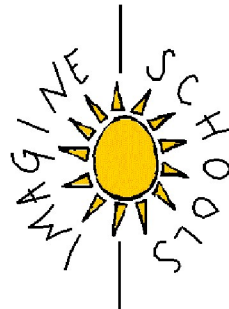
- a. Administrator shall be entitled to an additional one percent (1%) of FTE payments received by City in the event the Charter School attains at least a grade of "B" from participating in the Florida's School Grading System. This amount shall be payable as soon as possible after the announcement of the grades and not later than the end of the Fiscal Year to which the grade applies if amounts in the Additional Fee Account are available, provided, however, that in the event the School Grades are announced during the Fiscal Year following the Fiscal Year to which the grade applies, this amount shall be payable during such following Fiscal Year as soon as possible after the announcement of the School Grades.
- b. Administrator shall be entitled to an additional one percent (1%) of FTE payments received by City in the event at least eighty percent (80%) of the students attending the Charter School demonstrate at least a one year academic growth as indicated by the proportion with growth greater or equal ($\geq$) than expected during the Fiscal Year, as measured by the Renaissance STAR Assessment, or such other test as may be recommended by Administrator and acceptable to the School Board. This amount shall be payable as soon as possible after the determination of student progress based on the Post-Test if amounts in the Additional Fee Account are available therefor.
- c. Administrator shall be entitled to an additional one percent (1%) of FTE payments received by City in the event that at least seventy-five percent (75%) of parent surveys, student surveys, and staff surveys during the Fiscal Year indicate, on an overall basis, that the Charter School meets or exceeds their expectations or otherwise respond positively (agree, strongly agree, etc.) on such surveys.

This amount shall be payable as soon as possible after the beginning of the Fiscal Year if amounts in the Additional Fee Account are available therefor.

- d. The calculation of FTE dollars paid to the City for purposes of this Paragraph 30 shall be subject to the same adjustments as are provided for in Paragraph 28.b.2.

2022 Student Survey

Custom Report for Imagine Kissimmee Charter Academy



This report was generated on 02/28/22.

Survey invitations sent: 383
Overall surveys completed: 368
Percent of completion: 96 %

The report has been filtered for: All Respondents

2022 Student Survey

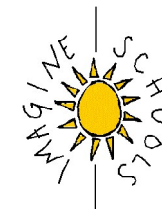


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	10630	83.9%	27.5%	56.4%	12.2%	3.9%
Teachers and other adults in this school expect me to do my best.	358	98.6%	52.0%	46.6%	1.1%	0.3%
Teachers and other adults at this school teach me how I am expected to act in class and throughout the school.	350	97.1%	45.4%	51.7%	2.6%	0.3%
I feel welcome at my school.	339	96.8%	24.2%	72.6%	2.7%	0.6%
I understand that cheating is wrong – I don't cheat or allow others to copy my work.	342	96.5%	43.3%	53.2%	2.6%	0.9%
My teachers keep my family informed about my academic and character progress.	334	95.5%	45.2%	50.3%	3.6%	0.9%
If I don't understand something, my teachers take time to explain it in another way.	332	91.3%	31.0%	60.2%	6.3%	2.4%
I am proud to be part of this school.	306	91.2%	36.6%	54.6%	5.9%	2.9%
I feel safe at my school.	317	88.3%	32.2%	56.2%	8.2%	3.5%
If I break the rules, I have chances to reflect on my behavior and learn from my mistakes.	342	88.3%	33.0%	55.3%	9.4%	2.3%
I am able to describe my progress in reaching my learning goals.	320	88.1%	25.6%	62.5%	10.0%	1.9%
My teachers make an effort to get to know me.	324	88.0%	28.7%	59.3%	9.9%	2.2%
The feedback that I get on my schoolwork helps me understand how to improve.	331	87.6%	22.7%	65.0%	8.8%	3.6%
I am growing in empathy by learning how to understand the feelings of others.	329	87.5%	27.1%	60.5%	10.6%	1.8%

*Grade 4 and above

**% agree=strongly agree+agree

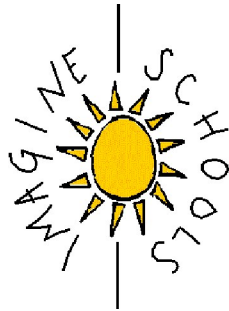
Family Survey Questions:

	2022
1 This school provides a welcoming environment for all students and their families.	98
2 At this school, everyone (students, teachers, and administrators) treat each other with respect.	93
3 Overall, I am satisfied with the quality of education my children are receiving at this school.	93
4 I am aware that our school staff is attempting to live out Imagine Schools' Shared Values of Integrity, Justice, and Fun	96
5 As an active partner in my children's education, I read all school communications sent home and I am comfortable communicating any concerns I may have.	99
6 My children are physically and emotionally safe at school.	93
7 Teachers and staff in this school have high academic and character expectations for my children.	96
8 I see positive changes in my children's behavior as a result of our school's emphasis on character development.	91
9 Teachers communicate with me about my children's academic and character progress, including accomplishments and growth areas	90
10 The school clearly communicates school-wide behavior expectations to me and my children.	93
11 If my children break the rules, they are given opportunities to reflect on their behavior and learn from their mistakes.	95
12 At this school, students are encouraged to report bullying (extreme teasing or threatening behavior) when they see it, and actions are taken immediately to stop it.	92
13 Teachers know my children and focus on them as individuals.	92
14 At this school, my children are learning the social, emotional, and character skills that will help them succeed in school and in life	94
15 My children are learning strategies that help them resolve disagreements with others in peaceful ways.	91
16 My children are able to describe their progress towards reaching their own academic and character goals.	91
17 Teachers are willing to provide extra help to my children, if they need it.	89
18 The curriculum and activities at this school keep my children interested and motivated.	92
19 My children's homework is relevant to what they are learning in class and is in line with the school's homework policy.	94
20 At this school, my children are learning how to be caring and responsible citizens of their school and community.	95
21 At this school, my children are learning to navigate the internet in safe and respectful ways.	98
22 Our school building and grounds are well maintained.	97
23 This school communicates opportunities for parents to become involved in school events and activities.	98
24 The principal is accessible to parents and guardians.	96
25 Teachers provide my children with specific feedback that helps them understand how to improve.	90
26 I am likely to recommend this school to others.	95

Total Pts. Av.	2,600
Total Earned	2,441
% Earned	93.9%

2022 Staff Survey (School Site)

Custom Report for Imagine Kissimmee Charter Academy



This report was generated on 04/05/22.

Survey invitations sent: 54
Overall surveys completed: 54
Percent of completion: 100 %

The report has been filtered for: All Respondents

2022 Staff Survey (School Site)

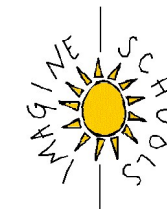


Table of responses for Imagine Kissimmee Charter Academy sorted by Percent Agree

Analysis % Respondents	Total	% Agree	Strongly Agree	Agree	Disagree	Strongly Disagree
Overall Responses	2044	95.5%	48.7%	46.9%	3.7%	0.7%
This school inspires me to do the very best at my job.	53	100.0%	50.9%	49.1%	0.0%	0.0%
At this school, families are kept informed of their children's academic and character progress, including accomplishments and growth areas.	54	100.0%	55.6%	44.4%	0.0%	0.0%
Teachers at this school take intentional steps to create a classroom community where students feel they belong and hold each other accountable for maintaining a safe and effective learning environment.	54	100.0%	46.3%	53.7%	0.0%	0.0%
Teachers at this school help students set personalized academic and character goals and provide them with opportunities to describe their progress towards reaching their own goals.	53	100.0%	49.1%	50.9%	0.0%	0.0%
Before moving on to a new topic, teachers provide multiple opportunities for students to demonstrate mastery and offer additional help to those that need it.	51	100.0%	33.3%	66.7%	0.0%	0.0%
Teachers at this school foster curiosity in students by planning lessons and activities that are interesting and keep students engaged.	52	100.0%	28.8%	71.2%	0.0%	0.0%
Students at this school are expected to have academic integrity and refrain from cheating.	53	100.0%	62.3%	37.7%	0.0%	0.0%
Teachers at this school help students develop a growth-mindset by providing specific feedback and recognizing students' efforts towards mastery of goals.	52	100.0%	50.0%	50.0%	0.0%	0.0%
Students are provided with opportunities to apply creativity skills while learning across all content areas (applying new and original ideas, problem solving new solutions, etc.).	52	100.0%	38.5%	61.5%	0.0%	0.0%
Teachers at this school take time to get to know their students and learn their individual interests and passions.	54	98.1%	51.9%	46.3%	1.9%	0.0%
Students have opportunities to work in small groups and learn the skills required for effective teamwork and collaboration.	54	98.1%	57.4%	40.7%	1.9%	0.0%
The principal celebrates our staff recognizing individual and collective achievements.	54	98.1%	59.3%	38.9%	1.9%	0.0%
Teachers at this school provide opportunities for students to grow in empathy by taking different perspectives and understanding the feelings of others.	53	98.1%	43.4%	54.7%	1.9%	0.0%

*% agree= strongly agree + agree

ITEM 6.H

February 23, 2023 School Advisory Board Minutes Approval

Explanation

Requested School Board Action: Approve

Staff recommends Board approval.

Attachment(s):

1. 2.23.23 Minutes

**MEETING MINUTES
KISSIMMEE CHARTER SCHOOL BOARD**

**KISSIMMEE CHARTER ACADEMY
2850 BILL BECK BOULEVARD, KISSIMMEE, FL 34744
THURSDAY, FEBRUARY 23, 2023 AT 4:30 PM**



1. **MEETING CALLED TO ORDER** The meeting was called to order at 4:34 pm by Kelly Trace.
2. **ROLL CALL** Board Members: Kelly Trace, Rodney Denson, Joshua Pies, Brenda Ryan (Via Phone), Patrick North
Kissimmee Charter Academy and Imagine Schools Representatives: Dr. Jennifer Fornes, Erick Estrada, Patricia Robinet, Diane Beatty, Greg Young
City of Kissimmee Representative: Austin Blake
Osceola County School District Representative: Debra Bele
3. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE** Rodney Denson opened the meeting with a Moment of Silence and the Pledge of Allegiance.
4. **AGENDA ADDITIONS OR REVISIONS** No additions or revisions needed.
Brenda Ryan made a motion to approve the agenda as presented. Joshua Pies seconded. All in favor. Motion carries.
5. **PRESENTATIONS**
 - 5.A National School Choice Week Participation Certificate
Dr. Fornes shared that the school participated in National School Choice Week which is a not-for-profit, charitable effort to raise awareness of effective K–12 education options for children. The organization's goal is to focus equally on traditional public schools, public charter schools, public magnet schools, private schools, online schools, and homeschools. By researching and developing comprehensive and unbiased web-based resources, they work year-round to help parents better understand their school choice options and navigate the process of finding schools or learning environments that best meet their children's needs. They also partner with tens of thousands of schools, homeschool groups, and organizations to raise broad public awareness of school choice and of the importance of opportunity in K–12 education. These efforts take place in January of each year during the annual celebration. The next annual celebration will take place from January 21 – 27, 2024. Kissimmee Charter Academy has already signed up to participate in next year's event.
6. **HEAR AUDIENCE** None
7. **CONSENT AGENDA** Joshua Pies made a motion to approve the Consent Agenda for 2.23.23. Rodney Denson seconded. All in favor. Motion carried.
 - 7.A Minutes Approval from January 19, 2023
8. **OLD BUSINESS**
 - 8.A Instructional Materials Policy

Dr. Fornes presented the Instructional Materials Policy approved at the January 19, 2023 board meeting. This item is added to show the final policy with approved changes. No board action is needed.

9. NEW BUSINESS

9.A Financial Report

Greg Young reviewed financials through January 31, 2023, and February through June projected.

He went over the changes to the budget and revisions made based on the prior month's revenues and expenses. Joshua Pies made a motion to approve the financial report as presented. Rodney Denson seconded. All in favor. Motion carried.

10. SCHOOL REPORT Dr. Fornes shared that the school continues to host afterschool tutoring sessions and more opportunities will be occurring following the spring boreal to include a weekend prep Saturday academy.

11. REGION REPORT The Imagine Schools Region Celebration of Excellence for the Teacher of the Year, Rookie Teacher of the Year, and Staff Member of the Year will occur on February 24, 2023.

12. HEAR CHAIRMAN AND BOARD MEMBERS Kelly Trace shared that the last meeting date of the school year would be her last year serving on the board. She expressed how much she had learned and enjoyed serving on the School Advisory Board.

13. ADJOURNMENT Kelly Trace adjourned the meeting at 5:11pm.

ITEM 6.I

April 20, 2023 School Advisory Board Workshop Meeting Minutes

Explanation

Requested School Board Action: Approve

Staff recommends Board approval.

Attachment(s):

1. 4.20.23 minutes

**MEETING MINUTES
KISSIMMEE CHARTER SCHOOL BOARD**

**KISSIMMEE CHARTER ACADEMY
2850 BILL BECK BOULEVARD, KISSIMMEE, FL 34744
THURSDAY, APRIL 20, 2023 AT 4:30 PM**



1. **MEETING CALLED TO ORDER** The School Advisory Board workshop was called to order at 4:34pm.
2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE** Rodney Denson led the Pledge of Allegiance and moment of silence.
3. **ROLL CALL** School Advisory Board Members: Kelly Trace (virtual), Rodney Denson, Brenda Ryan, and Joshua Pies.
School and Regional Team: Dr. Jennifer Fornes, Greg Young, Patricia Robinet
City of Kissimmee: Austin Blake
4. **ADDITIONS/CHANGES TO AGENDA** None
5. **HEAR AUDIENCE** None
6. **NEW BUSINESS**
 - 6.A Charter Assignment Discussion
Discussion on the history of the charter school with the Osceola County School District, City of Kissimmee, and Imagine Schools was shared with the board. Austin Blake shared the next steps for the school and the need to have a charter assignment in mutual agreement between the City of Kissimmee and the Osceola County School District.
7. **ADJOURNMENT** Meeting adjourned at 5:04pm.

ITEM 6.J

Audit Engagement Letter

Explanation

Each year the School Advisory Board reviews the Audit Engagement Letter. This letter confirms your understanding of the services King & Walker will provide for Kissimmee Charter Academy for the year ending June 30, 2023.

Requested School Board Action: Approve

Staff recommends Board approval.

Attachment(s):

1. Engagement Letter - Kissimmee Charter Academy 2023

Members:
Florida Institute of CPAs
American Institute of CPAs
Government Audit Quality Center

2803 W. Busch Blvd Ste 106
Tampa, FL 33618
office (813) 892-4274 fax (813) 932-1913
www.KingandWalker.com

March 31, 2023

Board of Directors
Kissimmee Charter Academy
2850 Bill Beck Blvd
Kissimmee, FL 34744

We are pleased to confirm our understanding of the services we are to provide for Kissimmee Charter Academy, for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, the aggregate remaining fund information, and the related notes to the financial statements, which collectively comprise the basic financial statements of Kissimmee Charter Academy, as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), to supplement the Kissimmee Charter Academy's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Kissimmee Charter Academy's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedule – General Fund and major Special Revenue Fund, if applicable.
- 3) Notes to Required Supplementary Information

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Organization's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party

service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the Organization and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinion. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to you and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Kissimmee Charter Academy's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will assist in preparing the financial statements and related notes, and proposing conversion and correcting journal entries of Kissimmee Charter Academy, in conformity with U.S. generally accepted accounting principles based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, related notes, and any other non-audit services we provide. You will be required to acknowledge in the management representation letter, our assistance with the preparation of the financial statements and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the Organization from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

You are responsible for the preparation of the required supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America. You agree to include our report on the required supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the required supplementary information that includes our report thereon.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies.

The Organization is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to Kissimmee Charter Academy; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of King & Walker, CPAs and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Florida Auditor General or its designee, the Florida Department of Education, your School Board or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of King & Walker, CPAs' personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Organization. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Robert Walker, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit approximately July 2023.

Our fee for these services will be **\$10,000** which will be billed upon delivery of the audit report. This agreement can be renewed upon mutual agreement of both parties. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue a written report upon completion of our audit of Kissimmee Charter Academy's financial statements. Our report will be addressed to the Board of Directors of Kissimmee Charter Academy. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant

agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that Kissimmee Charter Academy is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Best regards,



King & Walker, CPAs

RESPONSE:

This letter correctly sets forth the understanding of Kissimmee Charter Academy.

Management signature: _____

Title: _____ Principal _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

ITEM 8.A
Current Year Budget Amendment

Explanation

Requested School Board Action: Approve

Staff recommends approval.

Attachment(s):

1. Imagine Kissimmee Charter March 2023 Budget Amendment

Kissimmee Charter Academy
2022-2023 Budget Amendment

	622	623	662		
	YTD	Amended Budget	Prelim	Variance	Comments
GENERAL FUND					
REVENUES					
Fed, State & Local Revenue					
1 FEFP Funding	4,835,567	4,851,111	4,993,556	(15,544)	Updated Allocation
2 Capital Outlay Funding	418,773	417,715	446,850	1,058	
3 Miscellaneous State Revenue	128	128	-	-	
4 Fed, State & Local Revenue	5,254,468	5,268,954	5,440,406	(14,486)	
5					
6 Supplemental Fee Revenue					
7 VPK - State	60,440	60,440	52,000	0	Increase in collections
8 VPK - Local	49,956	38,763	30,000	11,193	
9 School Aged Child Care	49,776	50,222	46,000	(446)	
10 Local-Other School, Courses	4,031	6,031	9,000	(2,000)	Gradventure
11 Summer Program	20,444	20,444	42,500	(0)	
12 Field Trips	47,887	39,669	36,000	8,218	
13 Fund Raising Activities	57,996	51,715	42,000	6,281	Thespians
14 Other Local	65,647	65,647	-	-	
15 Supplemental Fee Revenue	356,178	332,931	257,500	23,247	
16					
17 TOTAL REVENUES	5,610,646	5,601,885	5,697,906	8,761	
18					
19 EXPENSES					
20 Salaries	2,446,788	2,519,564	2,575,177	(72,776)	FT Subs
21 Benefits	766,050	758,802	884,315	7,248	
22 Total Salaries & Benefits	3,212,838	3,278,366	3,459,492	(65,528)	
23					
24 Lease Payment	661,272	661,272	661,272	-	
25					
26 Direct Educational Expenses					
27 Kto6--Supplies	30,351	30,352	30,000	(1)	
28 VPK - Supplies	3,000	3,000	3,000	-	
29 Health--Supplies	1,500	1,500	1,500	0	

**Kissimmee Charter Academy
2022-2023 Budget Amendment**

		622	623	662		
GENERAL FUND		YTD	Amended Budget	Prelim	Variance	Comments
30	Principal--Supplies	1,573	2,008	2,500	(435)	Security Cameras
31	Principal--Noncap FF&E	21,285	10,279	-	11,006	
32	Principal--Software	2,692	2,692	-	-	
33	Summer Program	14,409	14,409	14,409	0	
34	Supplies/Books-Bef/After--Supplies	1,135	980	500	155	
35	Direct Educational Expenses	75,946	65,220	51,909	10,726	
36						
37	Facility Operating Expenses					
38	Plant Ops--Electricity	94,513	91,877	86,973	2,636	Under-estimated
39	Plant Ops--Water & Sewer	26,948	25,402	17,925	1,546	Under-estimated
40	Plant Ops--Waste	13,436	12,811	10,656	625	
41	Principal--Copier Maint Supplies	18,369	18,369	18,364	(0)	
42	Principal--Printing/Duplication	763	763	500	0	
43	Plant Ops--Landscaping Exp	19,282	17,162	16,000	2,120	
44	School Ops--Repairs & Maint	62,717	58,704	45,000	4,013	Door Locks
45	Technology - Repairs and Maintenance	10,755	4,679	5,000	6,076	
46	Plant Ops--Telecommunications	5,284	5,284	3,682	(0)	
47	Facility Operating Expenses	252,067	235,051	204,100	17,016	
48						
49	Imagine Fees	546,827	547,702	568,455	(875)	
50						
51	Marketing & Enrollment Expenses					
52	Principal--Advertising	14,952	14,952	14,952	0	
53	Principal--Internet	1,753	1,753	11,000	-	
54	Marketing & Enrollment Exp	16,705	16,705	25,952	0	
55						
56	General & Administrative					
57	Capital Additions	41,765	41,765	-	-	
58	Workers Compa & Liability Insurance	31,928	31,928	30,179	-	
59	Plant Ops--Gen. Liab. Ins	146,511	146,511	126,568	(0)	
60	Board--Audit Fees	14,000	14,000	12,000	-	

**Kissimmee Charter Academy
2022-2023 Budget Amendment**

		622	623	662		
		YTD	Amended Budget	Prelim	Variance	Comments
61	GENERAL FUND					
62	Principal--District Fees	48,667	48,667	47,145	(0)	UDT/Promethian Boards
63	Principal--Dues & Fees	73,862	65,401	65,000	8,461	
64	Principal--Postage	1,206	1,407	1,500	(202)	
65	Principal--Misc. Exp	8,971	8,971	9,000	(0)	
66	Cent Support--Drug Testing	801	801	575	-	
67	Cent Supt.-Fingerp/Enrichment	1,756	1,756	350	0	Thespians
68	Fundraising--Misc. Exp	55,702	46,988	42,000	8,714	
69	General & Administrative	425,168	408,195	334,317	16,973	
70	Operating Reserves	52,678	29,995	88,908	22,683	
71						
72	Other School Services					
73	Kto8-Travel	1,000	1,000	1,000	-	Gradventure
74	Kto8-Field Trips	47,631	39,925	36,000	7,706	
75	Principal--Travel	5,102	5,102	2,500	(0)	
76	Bus Fuel	32,373	33,452	32,000	(1,079)	
77	Bus Material & Supplies	576	576	-	0	
78	Other Bus Expenses	117,903	116,059	57,000	1,844	
79	Bus Dues/Fees/Tags	7,150	5,970	5,000	1,180	
80	Prof & Tech - Contr Services - PT & OT	4,425	4,425	2,500	-	
81	Sch Outside Svc-Speech--Prof & Tech	41,050	42,935	50,000	(1,885)	
82	Inst Staff Trng--Prof & Tech Contracted	3,000	3,000	3,000	-	
83	Plant Ops--Guard/Security Svcs	70,512	70,512	70,000	-	
84	Plant Ops--Janitorial Exp	31,707	31,707	40,000	(0)	
85	Plant Ops--Exterminating	4,716	4,716	4,500	-	
86	Other School Services	367,145	359,379	303,500	7,766	
87						
88	TOTAL EXPENSES	5,610,646	5,601,885	5,697,906	8,761	
89						
90	CHANGE IN FUND BALANCE (NEGATIVE)	(0)	-	0	(0)	
91						

**Kissimmee Charter Academy
2022-2023 Budget Amendment**

		622	623	662		
		YTD	Amended Budget	Prelim	Variance	Comments
92	ESSER II-III					
93	REVENUES					
94	ESSER II	123,284	123,284	703,441	(0)	Reading/Tutoring Grant
95	ESSER III/ARP IDEA/MathSTEM/Reading Grant	634,202	614,270	-	19,932	
96		757,485	737,554	703,441	19,931	
97					-	BLS/Zearn/Sophos Reading/Tutoring Grant
98	EXPENSES				-	
99	Salaries/Benefits	604,211	602,062	531,169	2,149	
100	Academics	110,116	105,389	68,774	4,727	
101	Contracted Services	(300)	(300)	-	(0)	
102	Custodial	11,952	11,952	-	1	
103	NonCap FF&E	16,443	16,830	-	(387)	
104	Misc Grants	15,062	1,622	40,000	13,440	Reading/Tutoring Grant
105	Capital Additions	-	-	63,498	-	
106	TOTAL EXPENSES	757,485	737,554	703,441	19,931	

**Kissimmee Charter Academy
2022-2023 Budget Amendment**

	622	623	662		
107	FOOD SERVICE	YTD	Amended Budget	Prelim	Variance
108	REVENUES				
109	Food - Federal Reimbursement	586,658	585,220	491,733	1,438
110	Food - Local Sales	2,980	2,822	12,708	158
111	TOTAL REVENUES	589,638	588,042	504,441	1,596
112	EXPENSES				
113	Salaries/Benefits	74,408	60,362	50,023	14,046
114	Food Service--Purchased Services	980	980	-	-
115	Food Service--Food	425,646	421,397	362,384	4,249
116	Food Service-Materials and Supplies	23,755	23,755	43,304	(0)
117	TOTAL EXPENSES	524,789	506,494	455,711	18,295
118					
119	CHANGE IN FUND BALANCE (NEGATIVE)	64,849	81,548	48,730	(16,699)
120					
121	Beginning Fund Balance	91,309	91,310	91,309	
122	Ending Fund Balance	156,158	172,858	140,039	
123					
124					
125	Title Funds	YTD	Amended Budget	Prelim	Variance
126	REVENUES				
127	Title I	188,810	186,701	145,756	2,109
128	Title II/IV	10,452	10,452	12,097	0
129		199,263	197,153	157,853	2,110
130					
131	EXPENSES				
132	Salaries/Benefits	176,309	175,661	145,756	648
133	Contracted Services/Supplies	22,954	21,492	12,097	1,462
134	TOTAL EXPENSES	199,263	197,153	157,853	2,110

ITEM 8.B

2023-2024 Preliminary School Budget

Explanation

Requested School Board Action: Approve

Staff recommends approval.

Attachment(s):

1. Imagine Kissimmee Charter 2023-2024 Preliminary Budget

**Kissimmee Charter Academy
2023-2024 Preliminary Budget**

	728	623		
	2023-2024	2022-2023 Amended	Variance	Comments
GENERAL FUND				
REVENUES				
Fed, State & Local Revenue				
1 FEFP Funding	5,573,926	4,835,567	738,359	Funded 713
2 Capital Outlay Funding	477,741	418,773	58,968	Enrollment
3 Miscellaneous State Revenue	128	128	-	
4 Fed, State & Local Revenue	6,051,795	5,254,468	797,327	
5				
6 Supplemental Fee Revenue				
7 VPK - State	60,000	60,440	(440)	
8 VPK - Local	50,000	49,956	44	
9 School Aged Child Care	50,000	49,776	224	
10 Local-Other School, Courses	4,000	4,031	(31)	
11 Summer Program	22,500	20,444	2,056	
12 Field Trips	47,000	47,887	(887)	Gradventure
13 Fund Raising Activities	57,000	57,996	(996)	Thespians
14 Other Local	-	65,647	(65,647)	Buses/EE Comp
15 Supplemental Fee Revenue	290,500	356,178	(65,678)	
16				
17 TOTAL REVENUES	6,342,295	5,610,646	731,649	
18				
19 EXPENSES				
20				
21 Salaries/Benefits	2,826,141	2,446,788	379,353	Fully Staffed,Subs,EE Comp
22 Benefits	869,242	766,050	103,192	Increased Cost
23 Total Salaries & Benefits	3,695,383	3,212,838	482,545	
24				
25 Lease Payment	763,964	661,272	102,692	
26				
27 Direct Educational Expenses				
28 Kto6-.-Supplies	30,000	30,351	(351)	
31 VPK - Supplies	3,000	3,000	-	
32 Health-.-Supplies	1,500	1,500	(0)	
34 Principal-.-Supplies	2,500	1,573	927	
35 Principal-.-Noncap FF&E	11,000	21,285	(10,285)	Security Cameras
36 Principal-.-Software	-	2,692	(2,692)	
37 Summer Program	14,000	14,409	(409)	
38 Supplies/Books-Bef/After-.-Supplies	1,000	1,135	(135)	
39 Direct Educational Expenses	63,000	75,946	(12,946)	

**Kissimmee Charter Academy
2023-2024 Preliminary Budget**

	728	623		
	2023-2024	2022-2023 Amended	Variance	Comments
GENERAL FUND				
Facility Operating Expenses				
Plant Ops--Electricity	92,796	94,513	(1,717)	
Plant Ops--Water & Sewer	25,656	26,948	(1,292)	
Plant Ops--Waste	12,939	13,436	(497)	
Principal--Copier Maint Supplies	18,553	18,369	184	
Principal--Printing/Duplication	500	763	(263)	
Plant Ops--Landscaping Exp	17,334	19,282	(1,948)	
School Ops--Repairs & Maint	55,000	62,717	(7,717)	Door Locks
Technology - Repairs and Maintenance	5,000	10,755	(5,755)	
Plant Ops--Telecommunications	5,390	5,284	106	
Facility Operating Expenses	233,168	252,067	(18,899)	
Imagine Fees	733,400	546,827	186,573	New Agreement
Marketing & Enrollment Expenses				
Principal--Advertising	45,251	14,952	30,299	
Principal--Internet	2,500	1,753	747	
Marketing & Enrollment Exp	47,751	16,705	31,046	
General & Administrative				
Capital Additions	-	41,765	(41,765)	
Workers Compa & Liability Insurance	32,567	31,928	639	
Plant Ops--Gen. Liab. Ins	150,906	146,511	4,395	
Board--Audit Fees	14,000	14,000	-	
Principal--District Fees	48,700	48,667	33	
Principal--Dues & Fees	66,709	73,862	(7,153)	UDT/Promethian Boards
Principal--Postage	1,500	1,206	295	
Principal--Misc. Exp	10,000	8,971	1,029	
Cent Support--Drug Testing	750	801	(51)	
Cent Supt--Fingerp/Enrichment	1,000	1,756	(756)	
Fundraising--Misc. Exp	52,500	55,702	(3,202)	Thespians
General & Administrative	378,632	425,168	(46,536)	
Operating Reserves	99,687	52,678	47,009	

**Kissimmee Charter Academy
2023-2024 Preliminary Budget**

728

623

GENERAL FUND		2023-2024	2022-2023 Amended	Variance	Comments
75					
76	Other School Services				
77	Kto8-Travel	1,000	1,000	-	
78	Kto8-Field Trips	42,500	47,631	(5,131)	Gradventure
79	Principal--Travel	2,500	5,102	(2,602)	
80	Bus Fuel	34,000	32,373	1,627	
81	Bus Material & Supplies	500	576	(76)	
82	Other Bus Expenses	75,000	117,903	(42,903)	
83	Bus Dues/Fees/Tags	5,500	7,150	(1,650)	
84	Prof & Tech - Contr Services - PT & OT	3,500	4,425	(925)	
85	Sch Outside Svc-Speech--Prof & Tech	45,000	41,050	3,950	
86	Inst Staff Trng--Prof & Tech Contracted	3,000	3,000	-	
87	Plant Ops--Guard/Security Svcs	70,000	70,512	(512)	
88	Plant Ops--Janitorial Exp	40,000	31,707	8,293	
89	Plant Ops--Exterminating	4,810	4,716	94	
90	Other School Services	327,310	367,145	(39,835)	
91					
92	TOTAL EXPENSES	6,342,295	5,610,646	731,649	
93					
94	CHANGE IN FUND BALANCE (NEGATIVE)	-	(0)	0	

ESSER II-III		2023-2024	2022-2023 Amended	Variance	Comments
96					
97	REVENUES				
98	ESSER II	-	123,284	(123,284)	Expired
99	ESSER III	707,013	634,202	72,811	Remaining Balance
100		707,013	757,485	(50,472)	
101					
102	EXPENSES				
103	Salaries/Benefits	485,935	604,211	(118,276)	
104	Academics	148,358	110,116	38,242	
105	Contracted Services	-	(300)	300	
106	Custodial	12,000	11,952	48	
107	NonCap FF&E	60,720	16,443	44,277	
108	Misc Grants	-	15,062	(15,062)	
109	TOTAL EXPENSES	707,013	757,485	(50,472)	

**Kissimmee Charter Academy
2023-2024 Preliminary Budget**

728

623

		2023-2024	2022-2023 Amended	Variance	Comments
110	FOOD SERVICE				
111	REVENUES				
112	Food - Federal Reimbursement	588,005	586,658	1,348	VPK
113	Food - Local Sales	3,643	2,980	663	
114	TOTAL REVENUES	591,648	589,638	2,011	
115					
116	EXPENSES				
117	Salaries/Benefits	91,145	74,408	16,737	
118	Food Service--Purchased Services	-	980	(980)	
119	Food Service--Food	434,489	425,646	8,843	
120	Food Service-Materials and Supplies	22,000	23,755	(1,755)	
121	TOTAL EXPENSES	547,634	524,789	22,845	
122					
123	CHANGE IN FUND BALANCE (NEGATIVE)	44,014	64,849	(20,835)	
124					
125	Beginning Fund Balance	91,309	91,310		
126	Ending Fund Balance	135,323	156,159		

		2023-2024	2022-2023 Amended	Variance	Comments
129	Title Funds				
130	REVENUES				
131	Title I	188,810	188,810	(0)	Para Prof Tutoring Supplies
132	Title II/IV	10,452	10,452	(0)	
133		199,262	199,263	-	
134					
135	EXPENSES				
136	Salaries	170,325	142,197	28,128	
137	Tutoring/Para	-	34,112	(34,112)	
138	Contracted Services/Supplies	5,000	22,954	(17,954)	
139	Textbooks	23,937	-	23,937	
140	TOTAL EXPENSES	199,262	199,263	-	

ITEM 8.C
Financial Report

Explanation

Requested School Board Action: Approve

Staff recommends Commission approval.

Attachment(s):
None