



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, DECEMBER 20, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Olga Castano, Angela Eady, Carlos Alvarez, III, Janette Martinez

Staff Present: City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell

Members Absent: City Manager Mike Steigerwald

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

None.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

- 4.A Public Hearing - Final Reading - An Ordinance amending the Zoning Map from City Planned Mixed Use Development (PMUD) to City Multiple Family Medium Density Residential (RC-1): Ivey Creek, ZMA-22-0006 - Proposed Ordinance 22-21

AN ORDINANCE AMENDING ORDINANCE NO. 3068 KNOWN AS THE CITY OF KISSIMMEE LAND DEVELOPMENT CODE, REZONING THE PROPERTY HEREINAFTER DESCRIBED, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

DUE TO HURRICANE NICOLE AND ADVERTISING/NOTICE REQUIREMENTS, THIS ITEM IS CONTINUED TO THE JANUARY 17, 2023 CITY COMMISSION MEETING

City Attorney Sanchez de Fuentes read Proposed Ordinance # 22-21 by title and announced that the Public Hearing would be continued to the January 17, 2023 meeting due to Hurricane Nicole.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Eady moved to approve the continuance. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

5. PUBLIC HEARINGS

- 5.A Resolution Approving an Inventory List of Municipally Owned Property

Approval of a Resolution adopting an inventory list of municipally owned property that is appropriate for use as affordable housing.

Frances DeJesus, Development Services presented the inventory list of properties attached to the agenda, and requested the Ernest Street property be removed from the Resolution language.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Eady made a motion to adopt Resolution #29-2022 with the proposed change. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

5.B Program Year 2021-2022 Community Development Block Grant Consolidated Annual Performance and Evaluation Report

Approval of the Program Year 2021-2022 Community Development Block Grant (CDBG) Consolidated Annual Performance and Evaluation Report (CAPER).

Frances DeJesus, Development Services discussed the CAPER and funds received by the City for CDBG. She reviewed the accomplishments for FY 2021-2022 as listed on the agenda. No comments were received.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Eady moved to approve the 2021-2022 Program Year CDBG Consolidated Annual Performance and Evaluation Report. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

City Attorney Sanchez de Fuentes announced item 7.O would be pulled from the Consent Agenda and placed on a future agenda.

Commissioner Alvarez made a motion to approve the Consent Agenda in it's entirety minus item 7.O. Commissioner Castano seconded the motion.

Motion carried 5 – 0

7.A Approval of City Commission Minutes from the December 6, 2022 meeting

Request Commission approval of the December 6, 2022 Commission Minutes.

7.B Design Services Agreement with The Lunz Group for the City of Kissimmee Fire Station No. 15 Project

Approval of the design services agreement with The Lunz Group for the City of Kissimmee Fire Station No.15 project in the amount of \$788,129.80. The funds are budgeted and available in the Sales Tax Fund.

7.C Approval of Participation in Law Enforcement Support Office Program

The Police Department (KPD) requests the Commission to authorize KPD to participate in the Law Enforcement Support Office Program (LESO) Program and for the Commission to authorize the Chief of Police to sign and execute the State Plan of Operation (SPO) between the State of Florida and KPD for participation in the LESO Program and the SPO Addendum.

7.D Approval to purchase Rescue Boats from Coastal Rescue Solutions

Fire Department requests permission to purchase a 2 boat/trailer package from Coastal Rescue Solutions.

7.E Approval of the Agreement to select the Training Platform from NEOGOV

Commission approval of the Training Platform Agreement with NEOGOV.

7.F Community Development Block Grant (CDBG) FY 2022 Funding Agreement and related subrecipient agreements for different programs - Dream Builders Summer Camp; Homeless Outreach and Navigation Program; Building Strong Families Continuing Education Program; and CHORE Program.

Acceptance of the CDBG FY 2022-2023 allocation from the Department of Housing and Urban Development (HUD) in the amount of \$732,540, approval to execute the funding agreement and the attached CDBG subrecipient agreements. Any subsequent agreements shall be executed according to the levels of signature authority consistent with the City's Procurement Policy.

7.G JDC Shop Parcel - Final Plat (DRC# SR-22-0003)

Approval of the final plat known as JDC Shop Parcel.

7.H First Amendment to Economic Development Incentive Agreement - FL Coach Inc.

Approval of Florida Coach Inc. Economic Development Incentive Agreement Amendment.

7.I 2022 Affordable Housing Advisory Committee (AHAC) Incentives Strategies Report - Review of Affordable Housing Incentive Strategies and Recommendations

Accept the 2022 AHAC Incentive Strategies Report

7.J HOME Program Agreement Between the City of Kissimmee and Osceola Mental Health, Inc. DBA Park Place Behavioral Health Care (Dillingham Apartments) and Subordination Agreement

Approval and execution of the HOME Agreement between the City of Kissimmee and Osceola Mental Health, Inc. DBA Park Place Behavioral Health Care (Dillingham Apartments) and Subordination Agreement and to amend the budget accordingly.

7.K Purchase of equipment from Stryker Medical for New Rescue 16

Approval to purchase equipment from Stryker Medical to equip our new Rescue.

7.L Disposal of City Assets

Approval to dispose of the asset items detailed in the attached report.

7.M Amendment No. 13 to the Professional Service Agreement with AVCON, Inc.

Staff requests Commission approval of Amendment No. 13 to the professional service agreement between the City of Kissimmee and AVCON, Inc. dated December 19, 2017,

for engineering and construction services in connection with Taxiway E Extension and Install Taxiway E Lighting.

7.N Recommendation to Award Construction Contract, Notice to Procure and Notice to Proceed to Hubbard Construction for Taxiway E Extension and Install Taxiway E Lighting

Request Commission approval to Award Construction Contract, Notice to Procure and Notice to Proceed to Hubbard Construction for Taxiway E Extension and Install Taxiway "E" Lighting project at Kissimmee Gateway Airport.

7.O Interlocal Agreement with Osceola County and Tohopekaliga Water Authority Pertaining to the Acquisition of Retail Water, Wastewater, and Reclaimed Water Retail Services of the Sunbridge Stewardship District.

Staff requests approval of an interlocal agreement with Osceola County and Tohopekaliga Water Authority related to the acquisition of retail water, wastewater, and reclaimed water retail services for the Sunbridge Stewardship District.

8. DISCUSSION ITEMS

CITY COMMISSION RECESSES AND CONVENES AS CRA BOARD

8.A Approval of the first renewal of the Agreement with Artistic Holiday Designs for the design and installation of downtown holiday decorations.

Approval of the first one-year renewal of the Agreement between the Downtown Kissimmee Community Redevelopment Agency and Artistic Holiday Designs for the design and installation of downtown holiday decorations.

CRA Manager Samia Singleton reviewed the City's positive experience with Artistic Holiday Designs, LLC and is seeking CRA Board approval for the first renewal of the contract.

Deputy City Manager Matthews clarified for the CRA Board that approval of the first renewal is only a technicality for funding allocation purposes and that the term of the original contract remains for three (3) years.

Commissioner Alvarez made a motion to approve the contract renewal. Commissioner Eady seconded the motion.

Motion carried 5-0.

CRA BOARD ADJOURNS AND RECONVENES AS THE CITY COMMISSION

8.B Advisory Board Vacancy - Board of Adjustment

The Commission is requested to make an appointment to fill a vacancy on the Board of Adjustment.

Commission Castano does not yet have a viable candidate for the vacancy.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

Deputy City Manager Matthews reviewed the emergency management initiatives for the upcoming cold weather anticipated in Central Florida. She informed the Commission and audience that the First United Methodist Church in St. Cloud will be open during

this time as a shelter. She additionally highlighted the Senior Brunch to be hosted on December 22nd at Oak Street Park Community Center. She encouraged the support and celebration of the seniors in our community and commended the Parks and Recreation Department on their efforts to provide transportation to the event.

9.B CITY ATTORNEY

City Attorney Sanchez de Fuentes wished everyone a Happy Holiday.

9.C CITY COMMISSION

Commissioner Castano wished everyone a Merry Christmas and Happy New Year.

Commissioner Eady commended City staff on the Festival of Lights Parade. She spoke with the residents directly, who all provided positive remarks about their experience.

Commissioner Alvarez wished everyone a Happy Holiday and to be mindful of holiday anxiety by reaching out to those in need. He will be serving pancakes on December 25th at the Salvation Army located at 700 Union Street.

Commissioner Martinez announced an event scheduled for December 24th at Mill Creek Mall to promote the new food trucks and toys will also be given out. She is still taking donations until December 23rd. She expressed her excitement about her daughter's return home from the Navy and commended City staff on the Festival of Lights Parade. Deputy City Manager Matthews and Commissioner Martinez engaged in discussion regarding the non-profits Social Services funding allocations that took place a few weeks prior and specifically reviewed the diverse funding for the larger organizations in Osceola County and the challenges non-profits face in our area.

Mayor Gonzalez and Commissioner Martinez continued the discussion regarding funding as it related to organizations outside of the recipients of City funds. Attorney Sanchez de Fuentes simplified that any discussions regarding City business or funding can and should only be discussed on the dais and that all Commissioners must comply with the Sunshine Law.

Mayor Gonzalez ended that she will continue to do her job and accomplish the goals she has set out to accomplish. She expressed her appreciation for an event this past Sunday where she partnered with the Sheriff's Office for a cookout and gift giveaway. She wished everyone a Merry Christmas and Happy New Year.

10. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:24 PM.

Olga L. Castaño for

MAYOR-COMMISSIONER

ATTEST:



Linda S. Hansell

CITY CLERK