



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, DECEMBER 6, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Olga Castano, Angela Eady, Carlos Alvarez, III, Janette Martinez

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell

Members Absent: None

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Proclamation - Damas de Hierro, Inc.

The request is for the Commission to present a Proclamation for the anniversary of Damas de Hierro, Inc. to Daniela Droz and Dr. Vivian Badillo.

City Manager Steigerwald read a proclamation in honor of Damas de Hierro as the Mayor and Commissioners presented the proclamation to Daniela Droz and Dr. Vivian Badillo.

3.B Employee of the Month for December

That the City Commission join the City Manager in recognizing Debresha Davis, Parks & Recreation, as December's Employee of the Month

City Manager Steigerwald was unable to introduce Debresha Davis as she was unable to attend the meeting tonight. Ms. Davis will be recognized with the remaining eleven (11) employees who have been selected as the employees of the month during 2022. The selection of the Employee of the Year will be announced at the annual City employee luncheon on Thursday, December 8th.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - First Reading - Proposed Ordinance 22-14 to Annex 15.50 acres of land - AX-22-0002

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND

PROVIDING AN EFFECTIVE DATE

Approval to Annex approximately 15.50 acres of property located east of Bass Road, South of West Vine Street and west of Hoagland Boulevard

City Attorney Sanchez de Fuentes read Proposed Ordinance # 22-14 by title.

Brenda Ryan, Senior Planner, reviewed the First Reading of a proposed ordinance and request for annexation of 15.50 acres of Give Kids the World overflow parking. This property meets the criteria for annexation and there are no planned developments at this time. The future land-use conversion will be heard at the Second Reading; County designation of Low Density Residential (LDR) is equivalent to the City's designation of SF-LDR (Single-Family Low Density Residential). At this time, if there are no questions, staff recommends approval.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Eady made a motion to approve the First Reading of Proposed Ordinance # 22-14. Commissioner Castano seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Castano	AYE
Commissioner Eady	AYE
Commissioner Alvarez	AYE
Commissioner Martinez	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

5. PUBLIC HEARINGS

5.A Public Hearing - Resolution to Vacate Portions of Right-of-Way on Aultman Street and North Beaumont Avenue - ABDN-22-0002

Public Hearing to vacate 9,187 square feet of right of way on the north side of Aultman Street, 1,967 square feet of right of way on the west side of N. Beaumont Ave. near the intersection with Aultman, and 1,257 square feet of right of way on N. Beaumont adjacent to the intersection with Sumner Street.

Senior Planner Ryan reviewed the request to vacate portions of rights-of-way on Aultman and Beaumont streets; all three pieces are directly adjacent to the Beaumont Government Complex. The vacation of right-of-way is needed for the Beaumont site to move forward with the development on the property. Staff is recommending approval subject to any additional dedications being brought back with the Final Plat after review at the staff level. Staff is available to answer any questions you may have.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Eady moved to approve the Public Hearing and adopt Resolution # 27-2022. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

Commissioner Eady made a motion to remove Consent Item 7.B. and 7.H. and place them for discussion.

Motion carried 5 - 0.

Commissioner Eady made a motion to approve the Consent Agenda minus items 7.B. and 7.H. Commissioner Alvarez seconded the motion.

Motion carried 5 - 0.

- 7.A Approval of City Commission Minutes from the November 15, 2022 meeting
Request Commission approval of the November 15, 2022 Commission Minutes.

- 7.B Approval of Fire Departments 5-year Community Driven Strategic Plan
The Fire Department requests Commission approval of the Department's 5-year Community Driven Strategic Plan and is requesting approval to publish this document on the City's website.

Item removed from Consent and added to Discussion.

- 7.C Approval of the 2023 Event and Festival Series Calendar
City Commission approval of the 2023 Event and Festival Calendar Series.

- 7.D Agreement for Traffic Control Jurisdiction between the Stonefield Homeowners Association and the City of Kissimmee
The Police Department requests approval of the Agreement for Traffic Control Jurisdiction between the Stonefield Homeowners Association and the City of Kissimmee and for the Mayor to sign the agreement accordingly.

- 7.E Award of Continuing Services Contract Bid RFP2023-001 for Water Quality Analysis and Testing Services
Approval to award the Bid RFP2023-001 for Water Quality Analysis and Testing Services contract to Advanced Environmental Laboratories, Inc. and Eurofins Environment Testing America.

- 7.F Magnolia Park Replat 2 Final Plat (DRC# SR-22-0007)
Approval of the final plat known as Magnolia Park Replat 2.

- 7.G Construction Manager at Risk Agreement between the City of Kissimmee and Balfour

Beatty Construction, LLC. for the City Hall addition that will house the Building Division of the Development Services Department. Approval of the Construction Manager at Risk Agreement between the City of Kissimmee and Balfour Beatty Construction, LLC. for the City Hall addition that will house the Building Division of the Development Services Department.

7.H Approval of Holiday Incentive Payment

Item removed from Consent and added to Discussion.

7.I Utilize the City's continuing services contract with Baker Barrios Architects, Inc. for the design of the Berlinsky Community House project.

Approval to utilize the City's continuing services contract with Baker Barrios Architects, Inc. for the design of the Berlinsky Community House project in the amount of \$415,700.00.

8. DISCUSSION ITEMS

Item 7.B. "Approval of Fire Departments 5-year Community Driven Strategic Plan"

Commissioner Eady asked for more information on the benefits to the City and our community for the accreditation process, and does this open any grants or other funding to the City.

City Manager Steigerwald explained this is similar to the Police Accreditation, which is an international accreditation process that provides for a standard of measuring our services, staffing, equipment, and response times. This is used to compare our level of service to other agencies all over the world.

Fire Chief Jim Walls stated we are not given any additional opportunity for funds but it does give us statistics for staffing and other information on our processes for future planning.

Commissioner Eady made a motion to approve Item 7.B. Commissioner Martinez seconded the motion.

Motion carried 5 - 0.

Item 7.H. "Approval of Holiday Incentive Payment"

Commissioner Eady directed questions to the City Manager relating to the Holiday Incentive Program; her questions were related to qualifications.

City Manager Steigerwald explained that all full-time employees with more than one-year of service receive \$215 (approximately \$150 after taxes) and all part-time employees with one year of service receive \$107.50 (approximately \$75 after taxes). Employees with less than one-year of service would receive half, with full-time employees receiving \$107.50 before taxes and part-time employees receiving \$53.75 before taxes.

Commissioner Martinez inquired if the Holiday Incentive was available to the Commission as employees of the City. City Manager Steigerwald and City Attorney Sanchez de Fuentes both individually agreed that the Commission salaries are set by the Charter and they did not feel the holiday incentive would be included in their salaries. Their compensation is based on population.

Commissioner Eady made a motion to approve the funds for the Holiday Incentive. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

8.A Proposed Contract with Freebee to Provide a New Micro-Mobility Transit Service with an Accompanying Resolution

Request consideration of a proposed micro-mobility solution for downtown and surrounding areas to be provided by Freebee, and approval of the service contract and accompanying resolution.

Ashley Cornelison, Development Services, discussed FreeBee and the initial contract approved by the Commission in September of this year. Due to the situation with the hurricane, we need transportation to local grocery stores. FreeBee operates similar to Uber or Lyft. The map of the covered area was displayed during the discussion and information was provided on access to grocery stores after some of the local stores are trying to reopen after flooding during the recent hurricane. Staff requested the Commission adopt a resolution that would give the City Manager the authority to amend the boundaries to accommodate the necessary routes for service and extend the time period the contract per the master agreement. Staff recommends approval.

Commissioner Martinez and Commissioner Castano questioned access for those citizens or senior citizens who do not have smart phones or the necessary technology to make contact for service. Planner Cornelison will inquire about alternate contact methods or call in services and can bring that information back to the Commission.

Commissioner Eady asked for an update on the transportation to grocery stores. Planner Cornelison explained that the routes could be modified if the Commission desires, but we need 60-90 days to get the service started. City Manager Steigerwald added that staff is recommending approval of the current map to get the services started and the resolution would give the City Manager the authority to amend the map based on the Commission's desires.

Commissioner Martinez made a motion to adopt Resolution # 28-2022 and the FreeBee service contract. Commissioner Castano second the motion.

Motion carried 5 - 0.

8.B Legislative Priorities for 2022-2023

Commission review and consideration of the 2023 Legislative Priorities

City Manager Steigerwald reviewed in detail the legislative issues as listed in the

Agenda. Staff met with our lobbyist and have confirmed our list is in line with the Legislative intents and can be included in the Osceola Legislative Efforts agenda as well. The Shingle Creek Trail Security was proposed last year and made it to the Governor, where it was vetoed. We do not want to spend time working on this request when it is fresh in the mind of the Governor.

The Commission did not express any concerns with the list provided as our Legislative Priorities.

Commissioner Castano made a motion to approve the Legislative Priorities as proposed. Commissioner Eady seconded the motion.

Motion carried 5 - 0.

8.C Advisory Board Vacancy - Board of Adjustment

The Commission is requested to make an appointment to fill a vacancy on the Board of Adjustment.

City Manager Steigerwald explained the previous appointment does not meet the qualifications.

Commissioner Castano does not have a candidate yet but she is working on.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

City Manager Steigerwald reminded the Commission of the Festival of Lights events on Saturday, December 10, 2022. The event starts at 3:30 p.m. and includes Kid's Zone, Festival activities, Santa, and ends with the Festival of Lights Parade at 7:30 p.m.

9.B CITY ATTORNEY

Nothing.

9.C CITY COMMISSION

Commissioner Castano invited all our citizens to visit the festival and enjoy the parade.

Commissioner Eady announced the 1st Christmas for Seniors that will be held at Oak Street Park on December 22, 2022.

Commissioner Martinez thanked the police and fire staff for their outstanding service and work hard keeping our citizens safe. She personally witnessed an incident with a person who passed out and the police and fire heroes arrived and brought her back. She reminded the residents to plan for traffic if you attend the Festival of Lights activities. Parking will be an issue but look for the County Parking Garage as well as the SunRail Parking Garage to be open.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:40 PM.



ATTEST:

Linda S. Hansell

CITY CLERK

Olga Gonzalez

MAYOR-COMMISSIONER