



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, NOVEMBER 15, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Olga Castano, Angela Eady, Carlos Alvarez, III, Janette Martinez

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell

Members Absent: None

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A First Fair Housing Drawing Contest

To recognize the winners and participants of the Fair Housing Drawing Contest.

Frances DeJesus from Development Services presented the award winners of the Fair Housing Drawing Contest. Twis Lizasuain, Executive Director of Osceola County Realtors, was present to assist with the presentation.

Present at the meeting were Ezequiel Hernandez Rivera (Teacher Donatina Quintana), Alyssa Troche (Teacher Alma Fontaine), Saniya Warden (Teacher Shena Wilkins), and from the Opportunity Center: Clark Bruce, Joseph Humm (Absent), Peter Almodovar (Absent). All individuals who entered artwork will receive a certificate of appreciation.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - Second and Final Reading - Glitch Ordinance LUPA-22-0005 - Proposed Ordinance #22-017

AN ORDINANCE AMENDING THE CODE OF THE CITY OF KISSIMMEE, FLORIDA CODE OF ORDINANCES TITLES; UPDATING LANGUAGE THROUGHOUT THE LAND DEVELOPMENT CODE, CHAPTER 14; MOVING A STATEMENT IN CODE OF ORDINANCES SECTION 42-48 TO SECTION 14-4-6.A.9 IN THE LAND DEVELOPMENT CODE; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Requesting approval for an ordinance to make minor language and formatting amendments to the Land Development Code.

City Attorney Sanchez de Fuentes read Proposed Ordinance # 3067 by title.

Planner Ashley Cornelison reviewed the requested Commission action and stated staff is recommending approval.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Eady moved to adopt Ordinance # 3067. Commissioner Castano seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Alvarez	AYE
Commissioner Martinez	AYE
Commissioner Castano	AYE
Commissioner Eady	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

4.B Public Hearing - Second and Final Reading - Car Washes in the FBC: ZMA-22-0003 - Proposed Ordinance #22-018

AN ORDINANCE AMENDING THE CITY OF KISSIMMEE, FLORIDA CODE OF ORDINANCES PART III, CHAPTER 14-5-8; ADDING SECTION 14-5-8.G. TO ESTABLISH DEVELOPMENT STANDARDS FOR CAR WASHES WITHIN THE FORM-BASED CODE AREA; AMENDING 14-5-6 SITE STANDARDS, TABLE 5-1 PERMITTED USES TO ADD CAR WASH AS A PERMITTED USE IN THE T5-U TRANSECT ZONE; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE

Requesting approval of standards for car washes in the Form-Based Code area.

City Attorney Sanchez de Fuentes read Proposed Ordinance # 3068 by title.

Planner Cornelison reviewed the proposed changes and stated that staff is recommending approval.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Castano moved to adopt Ordinance # 3068. Commissioner Martinez seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Martinez	AYE
Commissioner Castano	AYE
Commissioner Eady	AYE
Commissioner Alvarez	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

5. PUBLIC HEARINGS

5.A Public Hearing - Adoption of Resolution to Amend the City's FY2021-2022 Operating Budget

This request is for Commission approval to adopt a resolution amending the City's operating budget for 2021-2022.

City Manager Steigerwald reviewed the request for approval of changes to the FY 2021-2022 Budget. The total increase in last year's budget resulted in \$35.6 million dollars. Staff recommends approval of the Resolution.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Castano made a motion to adopt Resolution # 25-2022. Commissioner Eady seconded the motion.

AYE: Mayor-Commissioner Gonzalez, Commissioner Alvarez, Commissioner Castano, Commissioner Eady, Commissioner Martinez

NAY: None

Motion carried 5 - 0.

6. HEAR AUDIENCE.

None.

7. CONSENT AGENDA.

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

Commissioner Eady made a motion to approve the consent agenda in its entirety. Commissioner Martinez seconded the motion.

AYE: Mayor-Commissioner Gonzalez, Commissioner Alvarez, Commissioner Castano, Commissioner Eady, Commissioner Martinez

NAY: None

Motion carried 5 - 0.

7.A Approval of City Commission Minutes from the October 18, 2022 and November 1, 2022 meetings

Request Commission approval of the October 18, 2022 and November 1, 2022 Commission Minutes.

7.B Purchase of Archer 1200 Steel Barrier Security Kit Barricades for Roadway Closures

Staff requests approval to purchase an Archer 1200 Steel Barrier Security Kit.

7.C Security Information and Event Monitoring Enterprise Software Agreement

Approval of a three-year Security information and event monitoring (SIEM) Enterprise Software Agreement in the amount of \$113,019.39 (\$37,673.13 annually) from Software

House International utilizing the Sourcewell purchasing contract.

7.D First Amendment to the Community Development Block Grant (CDBG) Contract - Hudson Street Public Improvements

Approve the First Amendment to the CDBG Program Contract with DB Civil Construction, LLC for the Hudson Street Improvement Project.

7.E Approval of Task Work Orders with RS&H, Inc. for Design Services of the Woodside Drainage Improvement Project

Approval of Task Work Order No. 5 & 6 with RS&H, Inc. to provide additional design services for the Woodside Drainage Improvement project.

7.F Approval of Purchase Agreement between Argo Partners and City of Kissimmee to purchase claims against Physicians United Plan, Inc.

Staff requests approval of the Purchase Agreement between Argo Partners and City of Kissimmee which will result in the receipt of \$31,146.63 of the \$50,236.50 owed by Physicians United Plan, Inc.

7.G Recommendation to Award Trinity Electrical Services, Inc. to construct Secondary Weather Sensor

Request Commission approval to award a construction contract and authorize staff to issue Notice to Procure and to Proceed to Trinity Electrical Services, Inc. (Trinity) for a Secondary Weather Sensor (AWOS-1) unit at the Kissimmee Gateway Airport.

7.H Amendment No. 14 to the Professional Service Agreement with AVCON, Inc. for bidding and engineering services to oversee the construction of a Weather Station at Kissimmee Gateway Airport

Request Commission approval of Amendment No. 14 to the professional service agreement between the City of Kissimmee and AVCON, Inc. dated December 19, 2017, for the design, bidding, and construction engineering services for the construction of a Weather Station.

7.I Request to use funds from airport reserves for Auxiliary Weather Station to support the Air Traffic Control Tower

Request Commission approval to transfer funds from Airport Reserves to complete financial requirements for an Automated Weather Observation System an FAA requirement to support the air traffic control tower.

7.J Knightsbridge Phase 1 Major Subdivision, Final Plat (DRC# SR-22-0009)

Approval of the final plat known as Knightsbridge Phase 1, with performance guarantee/agreement.

7.K Approval to Adjust the Fiscal Year 2021-2022 Budget

This request is for Commission approval to adjust the budget for fiscal year 2021-2022 due to line-item variances in certain department budgets.

7.L Osceola Village Center Phase 2 Major Subdivision, Final Acceptance with Condition (DRC# 19-00100)

Acceptance of the required subdivision improvements with conditions for Phase 2 of the subdivision known as Osceola Village Center.

7.M Resolution 26-2022 - Ratification of City Manager Declaration of Local State of Emergency and Extension of State of Emergency

City Commission ratification of Executive Order 2022-02 issued November 07, 2022 for the Local Declaration of Emergency to November 14, 2022, and approval to extend the Declaration to November 21, 2022.

8. DISCUSSION ITEMS

8.A 2023 City Commission Meeting Calendar

Request City Commission approval to establish the Commission meeting calendar for 2023.

City Manager Steigerwald reviewed the revised Commission Annual Calendar (Exhibit "A") and requested Commission approval.

Commissioner Eady made a motion to approve the 2023 Commission Annual Calendar. Commissioner Castano seconded the motion.

AYE: Mayor-Commissioner Gonzalez, Commissioner Alvarez, Commissioner Castano, Commissioner Eady, Commissioner Martinez

NAY: None

Motion carried 5 - 0.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

City Manager Steigerwald thanked Wing House of Kissimmee for providing food at tonight's meeting.

9.B CITY ATTORNEY

Nothing.

9.C CITY COMMISSION

Commissioner Castano stated she recently received statistics regarding the benefits of working with Osceola Legislative Effort ("OLE") and wanted the Commission to reconsider their participation along with the agreement that was previously presented to the Commission. City Attorney Sanchez de Fuentes recommended a motion be made to open the floor for discussion and possible consideration of the agreement.

Commissioner Castano made a motion to reconsider the OLE agreement for \$40,000. Commissioner Martinez seconded the motion.

The Commissioners engaged in discussion regarding the previous decision to deny the \$40,000 OLE Agreement at the November 1, 2022 Commission Meeting and their opinions on that decision. After discussion amongst the board, Commissioner Castano made a motion to approve the OLE Agreement for FY2023 for \$40,000 that was previously denied. Commissioner Martinez seconded the motion.

AYE: Commissioner Castano, Commissioner Eady, Commissioner Martinez

NAY: Mayor-Commissioner Gonzalez, Commissioner Alvarez

Motion carried 3 - 2.

Commissioner Eady expressed her gratitude for all that the City has been through and encouraged the community to continue working together.

Commissioner Alvarez wished everyone a happy Thanksgiving and reminded us all to reflect on all we have been through.

Commissioner Martinez thanked Wing House for the refreshments provided tonight and briefly discussed the OLE item and the basis for her vote. She ended her comments with asking the City Manager for more information on the CRA map areas and funding sources. City Manager Steigerwald clarified that advertisement and marketing for the CRA are overseen by Kissimmee Main Street.

Commissioner Martinez thanked the City of St. Cloud for sponsoring the Annual Veteran's Day Parade this year and stated she is thankful to be a Commissioner.

Mayor Gonzalez wished everyone a happy Thanksgiving.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:23 PM.



ATTEST:

Linda S. Hansell

CITY CLERK

Olga Gonzalez

MAYOR-COMMISSIONER

Exhibit "A"
Revised: 2023 City Commission Meeting Calendar
Item 8.A.



CITY OF KISSIMMEE

Office of the City Clerk

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**** Revised 11/14/2022 ****

2023 City of Kissimmee Commission Meeting Dates

Tentative Commission Dates (Agenda for Approval 11/15/2022)

January 3, 2023 **Cancelled**

January 17, 2023

January 20, 2023 (Commission Retreat)**

July 4, 2023 **Cancelled**

July 18, 2023

July 25, 2023 (Budget Workshop)** 2:00pm

February 7, 2023

February 21, 2023

August 1, 2023

August 15, 2023

March 7, 2023

March 21, 2023

Tentative Budget Hearings / 1st & 2nd Hearings

September 5, 2023 CM & CA Evaluations

September 5, 2023 (1st Budget Hearing)

September 19, 2023 (2nd Budget Hearing)

April 4, 2023

April 18, 2023

October 3, 2023

October 17, 2023

May 2, 2023

May 16, 2023

November 7, 2023

November 21, 2023

June 6, 2023

June 20, 2023

December 5, 2023

December 19, 2023

The City Commission meets on the 1st and 3rd Tuesday each month. Dates are subject to change and/or meetings may be added with Commission approval.

All meetings are at 6:00 p.m. unless otherwise noted. ** Meetings start at 8:30 a.m., 2:00 p.m., or 5:30 p.m. or as noted.