



**MEETING AGENDA
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, DECEMBER 6, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Proclamation - Damas de Hierro, Inc.

3.B Employee of the Month for December

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - First Reading - Proposed Ordinance 22-14 to Annex 15.50 acres of land - AX-22-0002

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

5. PUBLIC HEARINGS

5.A Public Hearing - Resolution to Vacate Portions of Right-of-Way on Aultman Street and North Beaumont Avenue - ABDN-22-0002

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

7.A Approval of City Commission Minutes from the November 15, 2022 meeting

7.B Approval of Fire Departments 5-year Community Driven Strategic Plan

7.C Approval of the 2023 Event and Festival Series Calendar

7.D Agreement for Traffic Control Jurisdiction between the Stonefield Homeowners Association and the City of Kissimmee

7.E Award of Continuing Services Contract Bid RFP2023-001 for Water Quality Analysis and Testing Services

7.F Magnolia Park Replat 2 Final Plat (DRC# SR-22-0007)

- 7.G Construction Manager at Risk Agreement between the City of Kissimmee and Balfour Beatty Construction, LLC. for the City Hall addition that will house the Building Division of the Development Services Department.
- 7.H Approval of Holiday Incentive Payment
- 7.I Utilize the City's continuing services contract with Baker Barrios Architects, Inc. for the design of the Berlinsky Community House project.

8. DISCUSSION ITEMS

- 8.A Proposed Contract with Freebee to Provide a New Micro-Mobility Transit Service with an Accompanying Resolution
- 8.B Legislative Priorities for 2022-2023
- 8.C Advisory Board Vacancy - Board of Adjustment

9. HEAR CITY OFFICIALS

- 9.A CITY MANAGER
- 9.B CITY ATTORNEY
- 9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Proclamation - Damas de Hierro, Inc.

Request

The request is for the Commission to present a Proclamation for the anniversary of Damas de Hierro, Inc. to Daniela Droz and Dr. Vivian Badillo.

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation-Damas de Hierro, Inc.

ITEM 3.B

Employee of the Month for December

Request

That the City Commission join the City Manager in recognizing Debresha Davis, Parks & Recreation, as December's Employee of the Month

Explanation

The City is honored to announce that the Employee of the Month for December is Debresha Davis, Recreation Leader, for the Parks & Recreation Department. Debresha has been a part-time employee with us since May of 2018.

Debresha has competently filled additional roles during her career, such as various Summer Camp positions, and has assisted with Facility Attendant duties. She is successful due to her versatility and her willingness to be a team player.

One of her current duties is Bright Beginners, where Debresha has exceeded expectations. Bright Beginners is a pre-school enrichment program for 3- and 4-year-old kids. She has adopted a new program and has tailored it to benefit the participants by enriching their education and motor skills. She has helped in the personal growth and development of the children's lives, and the parents are grateful for her hard work and dedication Debresha has to the program. She uses a curriculum that has creative ways to teach kids basic learning skills, and has organized the learning room for them to improve very important development skills.

Debresha's pride in her work shows in her pleasant demeanor and self-starting work ethic. Citizens and employees recognize Debresha's abilities, and the City would also like to.

Department: Human Resources & Risk Management

Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 4.A

Public Hearing - First Reading - Proposed Ordinance 22-14 to Annex 15.50 acres of land - AX-22-0002

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Approval to Annex approximately 15.50 acres of property located east of Bass Road, South of West Vine Street and west of Hoagland Boulevard.

Explanation

This annexation includes three adjacent parcels which include a total area of 15.50 acres of land located on the east of Bass Road, south of West Vine Street and west of Hoagland Boulevard. The property is contiguous, or adjacent, to parcels currently within the city limits along the south and east boundaries meeting the state voluntary annexation and City's Land Development Code criteria to support a staff recommendation of approval.

The applicant will be utilizing the City's land use conversion table in Future Land Use Policy 1.1.10.5 of the Comprehensive Plan (included with attachments) to establish a Single Family Low Density Residential (SF-LDR) designation at the time of annexation. The County's current Future Land Use designation is Low Density Residential (LDR), which is equivalent to the City's SF-LDR designation.

Improvements and conditions to mitigate impacts will be addressed with subsequent development review applications and reviews and are subject to applicable local, state, and federal permitting requirements and standards.

FINDINGS AND REASONS:

1. Compliance with Chapter 171 of the Florida Statutes as it meets all the criteria for voluntary annexation as the property is contiguous, or adjacent, to the City Limits along the easterly and southern boundaries of the parcel. Public services, including water, sewer, drainage, and emergency services are already provided to these adjacent City parcels. The subject property is reasonably compact and will not result in the creation of an enclave if annexed.
2. Compliance with Comprehensive Plan Future Land Use Policy 1.1.10.5, Osceola County and City of Kissimmee Land Use Conversions, in that the the existing Osceola County Low Density Residential (LDR) Future Land Use Map designation is equivalent to the City's Single Family Low Density Residential (SF-LDR) Future Land Use designation and will be given this designation with the approval of this annexation.
3. Compliance with Section 14-3-25 annexation regulations outlined in the Land Development Code that refers to Chapter 171, Florida Statutes, and the general annexation procedures in the City's Comprehensive Plan utilizing either the City's land use conversion table in Future Land Use Policy 1.1.10.5, an Annexation Agreement, or a Future Land Use Map amendment. The land use conversion will be utilized to establish the Future Land Use designation on this property.

Recommendation

The Development Review Committee (DRC) recommended approval on April 19, 2022.

The Planning and Advisory Board recommended approval by a vote of 4-0 on June 15, 2022.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Cristian Arias

Attachment(s):

1. AX-22-0002 Vicinity Map
2. AX-22-0002 Aerial Map
3. AX-22-0002 Site Data Tables
4. AX-22-0002 Comp Plan FLU Policy 1.1.10.5
5. AX-22-0002 Proposed Ordinance 22-14
6. AX-22-0002 City Commission Ad
7. AX-22-0002 PAB Actions
8. AX-22-0002 DRC Comments

ITEM 5.A

Public Hearing - Resolution to Vacate Portions of Right-of-Way on Aultman Street and North Beaumont Avenue - ABDN-22-0002

Request

Public Hearing to vacate 9,187 square feet of right of way on the north side of Aultman Street, 1,967 square feet of right of way on the west side of N. Beaumont Ave. near the intersection with Aultman, and 1,257 square feet of right of way on N. Beaumont adjacent to the intersection with Sumner Street.

Explanation

This is a request to vacate portions of rights-of-way directly adjacent to the Beaumont Government Complex, which is owned by the City but currently supports County offices. There are 3 separate segments of right-of way included with this application. There are 2 portions on N. Beaumont Ave. and 1 portion on Aultman St. The rights of way are only adjacent to the Beaumont Government Complex. Therefore, if vacated, the rights-of-way will be included within the parcel boundary of the Beaumont Complex and will not impact any other adjacent properties. The vacated portions are necessary to facilitate the plan approved for the redevelopment of the approximately 20-acre Beaumont Property parcel with a mixed use development consisting of multi-family and commercial uses (SP-22-0011).

The Beaumont Government Complex was rezoned in 2016 from Community Facilities (CF) to Downtown Commercial (B-1) (DRC#16-079, Ord.#2936) and recently rezoned to Mixed-Use Center (T5-M) with the adoption of the Form Based Code with the updated Land Development Code in 2020 (DRC#20-00053, Ord.#3034) to further encourage redevelopment.

FINDINGS AND REASONS:

1. Removal of the rights-of-way does not have an impact or effect on the City roadway network.
2. Consistent with applicant justification; future development; emergency responses; city services; and other Land Development Code documents.
3. Compliance with Land Development Code Sections 14-3-4, Vacation and Abandonment of Rights-of-Way and Easements, procedures, requirements, and criteria for right of way vacation requests.

Recommendation

REQUESTED PLANNING ADVISORY BOARD ACTION:

Approve

The Development Review Committee (DRC) recommended approval on September 20, 2022.

The Planning Advisory Board (PAB) recommended approval by a vote of 4-0 on November 2, 2022.

CONDITIONS:

1. Any additional easement dedication requirements over the vacated portions of rights of way shall be provided and reviewed with the final plat submittal.

Attachment(s):

1. (S) ABDN-22-0002- ROW Abandonment Resolution
2. ABDN-22-0002 Vicinity Map
3. ABDN-22-0002 Aerial Map
4. ABDN-22-0002 City Commission Ad
5. ABDN-22-0002 Nov. 2, 2022 PAB Actions
6. ABDN-22-0002 DRC Comments
7. ABDN-22-0002 DRC Application

ITEM 7.A**Approval of City Commission Minutes from the November 15, 2022 meeting****Request****Explanation**

Minutes of the Commission meeting held on November 15, 2022 are attached for approval.

Recommendation**REQUESTED CITY COMMISSION ACTION:**

Approve

Department: City Commission

Presenter:

Attachment(s):

1. (S) Commission Minutes - November 15, 2022

ITEM 7.B

Approval of Fire Departments 5-year Community Driven Strategic Plan

Request

The Fire Department requests Commission approval of the Department's 5-year Community Driven Strategic Plan and is requesting approval to publish this document on the City's website.

Explanation

The Fire Department is working with the Center for Public Safety Excellence (CPSE) to obtain international accreditation. The Community Driven Strategic Plan is one of the foundational documents of the international accreditation process. It is a roadmap for change and future success. It is based on feedback from many stakeholders, including members of the community that we serve. The Community-Driven Strategic Plan, along with the Fire Chief's direction, will guide the Department over the next 3 - 5 years. It also builds a shared vision between our department and the community to set clear strategic goals.

Through the Department's strategic planning process, the plan will be a living document and will be published on the City's website to encourage continued collaboration with all stakeholders.

Recommendation

Staff recommends approval of the Fire Department's 5-year Community Driven Strategic Plan and approval to publish it on the City's website.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

1. Community Driven Strategic Plan - Final (11-09-2022)

ITEM 7.C

Approval of the 2023 Event and Festival Series Calendar

Request

City Commission approval of the 2023 Event and Festival Calendar Series.

Explanation

The 2023 Event & Festival Calendar represents a vibrant and diverse series of cultural and historical celebrations held at the Kissimmee Lakefront Park, Kissimmee Civic Center and Downtown Kissimmee. The series is comprised of:

- Seven (7) Festivals provided by the Parks and Recreation Events & Venues Division, including: Martin Luther King Unity Festival, Kowtown, Pridefest Kissimmee, Juneteenth, Monumental Fourth of July, Fandom and Festival of Lights.
- Four (4) events produced by third party organizations that have qualified as Signature Events including: Carribean Fusion, Viva Osceola, Boo on Broadway and Kissimmee/Orlando Japan Festival.
- Two (2) additional festivals which were selected through the annual Request for Information News Release: Cuban Sandwich Festival and Puerto Rican Parade.
- In addition to the Festival of Lights Parade and the Puerto Rican Parade, the bi-annual Veteran's Day Parade will also be held in Kissimmee in 2023.

The complete Event and Festival Series Calendar, with a brief description of each, is found in the attachment. Also attached is the City News Release announcing the third party festival opportunity.

Recommendation

City Commission to approve the 2023 Event and Festival Series Calendar.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation

Presenter:

Attachment(s):

1. COK Festival Calendar - ALL
2. 2023 Event News Release

ITEM 7.D

Agreement for Traffic Control Jurisdiction between the Stonefield Homeowners Association and the City of Kissimmee

Request

The Police Department requests approval of the Agreement for Traffic Control Jurisdiction between the Stonefield Homeowners Association and the City of Kissimmee and for the Mayor to sign the agreement accordingly.

Explanation

The proposed agreement implements the Stonefield Homeowners Association's desire to grant Traffic Control Jurisdiction to the City of Kissimmee. Stonefield, a gated community, has requested that the Kissimmee Police Department exercise traffic control jurisdiction on private roads within the neighborhood. Florida Statute section 316.006(2)(b) allows the Police Department to exercise such jurisdiction upon written agreement approved by the Commission.

Recommendation

Staff recommends that the Mayor sign the Traffic Control Jurisdiction between the Stonefield Homeowners Association and the City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. (S) Agreement for Traffic Control Jurisdiction

ITEM 7.E

Award of Continuing Services Contract Bid RFP2023-001 for Water Quality Analysis and Testing Services

Request

Approval to award the Bid RFP2023-001 for Water Quality Analysis and Testing Services contract to Advanced Environmental Laboratories, Inc. and Eurofins Environment Testing America.

Explanation

The City has seventeen (17) stormwater monitoring stations located throughout six (6) watershed basins. Monthly water analysis samples are needed to comply with the Nutrient Reduction Plan (NRP) and the Basin Management Action Plan (BMAP) requirements. The current water quality analysis and testing services contract has expired and a new contract will be awarded.

The Streets & Stormwater division advertised the Request for Proposals (RFP) on October 16, 2022 with the Orlando Sentinel, Demand Star, and Vendor Link. Demand Star notified 205 vendors of which 9 vendors downloaded the bid package. Vendor Link notified 449 vendors of which 24 vendors downloaded the package. All bid package submittals were due to the City by November 8, 2022 at 2:30pm. The Streets & Stormwater division received three (3) laboratory vendors:

1. Advanced Environmental Laboratories, Inc.
2. Eurofins Environment Testing America
3. M&D Industrial Services, LLC.

The review of all bids was conducted and finalized on November 15, 2022. Based on the bid package price quote, staff recommends the top two labs for award of a continuing services contract with the City. The continuing services contract will be for an initial period of three (3) years with two (2) optional one-year extensions.

Each task assigned shall be prepared as a work order and submitted for approval as required.

Recommendation

Staff recommends City Commission approval to award the Bid RFP2023-001 for Water Quality Analysis and Testing Services contract to Advanced Environmental Laboratories, Inc. and Eurofins Environment Testing America.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) Advanced Environmental Laboratories, Inc.- WQ Analysis & Testing Services Contract
2. (S) Eurofins Environment Testing America- WQ Analysis & Testing Services Contract

ITEM 7.F**Magnolia Park Replat 2 Final Plat (DRC# SR-22-0007)****Request**

Approval of the final plat known as Magnolia Park Replat 2.

Explanation

The owners of the property, Cesar Enrique Romero Anciani and Duliana D. Paz Montiel, are requesting final plat approval without a guarantee, since no public improvements are required. This property is located south of Cherry Street, and east of North Palm Avenue.

This property is being platted into two lots for development purposes.

Recommendation

Staff recommends City Commission approval of the final plat known as Magnolia Park Replat 2.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Magnolia Park Replat 2 Plat
2. Vicinity Map

ITEM 7.G

Construction Manager at Risk Agreement between the City of Kissimmee and Balfour Beatty Construction, LLC. for the City Hall addition that will house the Building Division of the Development Services Department.

Request

Approval of the Construction Manager at Risk Agreement between the City of Kissimmee and Balfour Beatty Construction, LLC. for the City Hall addition that will house the Building Division of the Development Services Department.

Explanation

The City issued a Request for Proposals (RFP) 2022-008 for a Construction Manager at Risk Agreement with Balfour Beatty Construction LLC, for the addition to City Hall for the Building Division of the City's Development Services Department. The City received five submittals. The selection committee, made up of project related City staff, chose Balfour Beatty Construction LLC. of Orlando, Florida. Balfour Beatty has a long history of civic projects and an approach to projects that ensures the City's project will be successful and meet the budget.

Balfour Beatty will first provide pre-construction services for the project, including coordination of all architectural, landscaping and engineering design and other pre-construction services. Once the pre-construction services are complete, the City and Balfour Beatty will negotiate the Construction Manager's Guaranteed Maximum Price (GMP). The GMP will cover all construction and material costs associated with the construction of the addition, and will be brought back to the Commission for approval once negotiated.

The Development Review and the Building Permits have been reviewed, approved and ready to be issued.

The cost of said agreement is \$20,000, to be paid out of the current project budget for the City Hall Addition. The project was originally approved with the Fiscal Year 2021 budget by the City Commission and will be funded exclusively from the Building Fund.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10140106-506292	DS2109		\$1,918,142	\$20,000

Financial Summary:

This project is paid for completely by the Building Fund. No General Fund monies will be used for this project.

Recommendation

City of Kissimmee

Approval of the Construction Manager at Risk Agreement between the City of Kissimmee and Balfour Beatty Construction, LLC. for the City Hall addition that will house the Building Division of the Development Services Department.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services
Presenter:

Attachment(s):

1. (S) COK City Hall Addition Construction Manager at Risk Contract Executed
2. COK Precon Proposal Balfour Beatty - City Hall Expansion
3. Balfour Beatty RFP 2022 008 Construction Manager at Risk Kissimmee City Hall Addition

ITEM 7.H

Approval of Holiday Incentive Payment

Request

This request is for Commission approval to utilize approximately \$137,200 from reserves for a one-time holiday incentive payment to all full-time and part-time employees.

Explanation

The year-end results for FY 2022 are approximately 6% better than anticipated. This can be attributed to conservative spending by the General Fund departments as well as slightly better revenue performance. The Commission has annually rewarded employees with a holiday incentive when revenue performance has been determined to exceed budget projections. Therefore, staff is requesting Commission consideration of a holiday incentive payment to reward employees for their efforts to contain costs and enhance revenues.

Staff recommends that all full-time employees with more than one year of service receive \$215 while all part-time employees with one year of service receive \$107.50. All employees with less than one year of service as of the date of the incentive payment will receive one-half of the above amounts depending upon whether the employee is a full-time or part-time employee. Within the General Fund, this is estimated to cost approximately \$109,000. The cost to the other funds would be approximately \$28,200 for a total cost to the City of \$137,200.

Recommendation

Based upon the projected fiscal year end results, staff requests Commission approval of a holiday incentive payment of \$215 for each full-time employee with more than one year of service (\$107.50 for less than one year) and \$107.50 for each part-time employee with more than one year of service (\$53.75 for less than one year) utilizing General Fund reserves of approximately \$109,000 and reserves from other operating funds of approximately \$28,200.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Finance

Presenter:

Attachment(s):

None

ITEM 7.I

Utilize the City's continuing services contract with Baker Barrios Architects, Inc. for the design of the Berlinsky Community House project.

Request

Approval to utilize the City's continuing services contract with Baker Barrios Architects, Inc. for the design of the Berlinsky Community House project in the amount of \$415,700.00.

Explanation

The Facilities Management division of the Public Works and Engineering Department received a proposal from Baker Barrios Architects, Inc. for design services for the Berlinsky Community House project.

The proposal consists of a 7,500 square foot tilt-wall single story community center with a warming kitchen and simple stage. Baker Barrios will provide complete schematic design, design development, construction documents, and construction phase services. The structural, civil, mechanical, electrical, plumbing, and fire protection engineering services are included in this proposal.

The total amount of the proposal for design services is \$415,700.00 to include \$225,000 for basic design and construction phase services plus \$190,700 for costs associated with sub-consultant services.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10445606-506393	ST2117		\$2,178,289.00	\$415,700.00

Financial Summary:

The funds for this design services contract are readily available in the project account.

Recommendation

Staff recommends City Commission approval to utilize the City's continuing services contract with Baker Barrios Architects, Inc. for the design of the Berlinsky Community House project in the amount of \$415,700.00.

REQUESTED CITY COMMISSION ACTION:

Approve

City of Kissimmee

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. (S) Berlinsky Community House - Task Work Order Form
2. Berlinsky Community House - Design Services Proposal
3. Continuing Contract for Professional Services - Baker Barrios Architects Inc.

ITEM 8.A

Proposed Contract with Freebee to Provide a New Micro-Mobility Transit Service with an Accompanying Resolution

Request

Request consideration of a proposed micro-mobility solution for downtown and surrounding areas to be provided by Freebee, and approval of the service contract and accompanying resolution.

Explanation

As a result of direction from the Commission, staff negotiated a contract with Freebee, a micro-mobility point-to-point transportation provider who submitted a proposal earlier this year following a procurement process. A Request for Letters of Interest (RFLOI) was published and of the responses received, Freebee was the only respondent that met the criteria requested by the RFLOI. Freebee is not a fixed route service, but instead provides free on-demand point to point service using an all-electric vehicle fleet, providing flexibility in service and lower cost of operation. If the contract is approved, the Freebee service is expected to begin mid-January 2023.

The contract is for \$402,390 and includes 12 months of the microtransit service using four Teslas, one van compliant with the American's with Disabilities Act (ADA), and access to Freebee's online app. A map of the service area is included at the end of the contract.

Due to hurricane Ian, the North Kissimmee neighborhood is currently without a grocery store due to damage to the local Save-a-Lot. Staff is requesting approval of a Resolution delegating authority to the City Manager to amend the service area map and extend the time period of the contract per the master agreement. This will allow staff the opportunity to work with Freebee on getting the service started while exploring the best solutions to mitigate the situation in the North Kissimmee neighborhood. In the future, it will also allow for minor amendments to the service area map, as necessary, to accommodate special events or other emergency situations.

It should be noted,

- The grocery store located in the North Kissimmee Neighborhood is being renovated and will reopen. As of this time, staff does not have a concrete estimate of Sav-a-Lot's expected reopening, but work to repair the store is progressing swiftly.
- Both Lynx and the Osceola Council on Aging provide transportation services that can assist residents of North Kissimmee get to shopping opportunities in the meantime.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00125103-503434		Decrease	\$540,000	\$402,390

Financial Summary:

There is adequate funding budgeted for the Freebee contract. This proposed solution is approximately \$137,000 lower in cost than the fixed-route Kissimmee Connector service.

Recommendation

Recommending approval of the contract and resolution.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Ashley Cornelison

Attachment(s):

1. Proposed Microtransit Service Area
2. (S) - Resolution City Manager Authorization
3. (S) Kissimmee Complete Freebee Contract (Piggyback)_FREEBEE Signed

ITEM 8.B

Legislative Priorities for 2022-2023

Request

Commission review and consideration of the 2023 Legislative Priorities

Explanation

Each year, the City establishes legislative priorities featuring requests to be considered for funding and/or legislative support at the state and federal level. These priorities will serve as the work program for our lobbying teams for the upcoming 2023 Legislative Session and are based on the City's Strategic Plan and Commission Goals. The details of the items below are being finalized and will be provided prior to the meeting for Commission review.

As the Commission is aware, the City joined OLE (Osceola Legislative Effort) and can select one or more of the priorities for inclusion on their list.

The list will include the following priorities and may be amended to support the Commission's goals:

LEGISLATIVE FUNDING REQUESTS (State):

1. Affordable Housing Initiative: Homeless Shelter and Affordable Housing Project
2. Shingle Creek Trail Security and Protection Project
3. Citywide Master Stormwater Study and Flood Mitigation Plan
4. Water Quality and Drainage Improvement Projects:
 - Hill Street Drainage Improvement Project, Phase 3
 - Lake Toho Capacity and Water Quality Improvements Initiative

LEGISLATIVE SUPPORT (State):

1. Vine Street CRA: Local Bill for Liquor Licenses for Small Restaurants
2. FDOT Aviation Funding

LEGISLATIVE SUPPORT (Federal):

1. Kissimmee Gateway Airport Tower
2. Funding for Affordable Housing

Recommendation

Staff recommends Commission direction on the Legislative Priorities for 2022-23

REQUESTED CITY COMMISSION ACTION:

Commission Direction

City of Kissimmee

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):
None

ITEM 8.C

Advisory Board Vacancy - Board of Adjustment

Request

The Commission is requested to make an appointment to fill a vacancy on the Board of Adjustment.

Explanation

Commissioner Castano appointed Jeniffer Salas to the Board of Adjustment on October 18, 2022, pending review of an application that was to be filed. Ms. Salas' application was received, but upon review she did not qualify for the position. She was notified and submitted a second application with changes but she still did not qualify for the position on the grounds she is not a City resident and does not own or operate a business in the City.

Seat #1 was originally assigned the Board of Adjustment vacancy, but it is being reassigned to Seat #1 due to the applicant not qualifying for appointment.

The Commissioner will have 30 days to make the appointment or an extension will be necessary. If no extension is requested, the appointment will automatically roll over to the next Commissioner in the rotation.

Commissioner Rotation:	Date Assigned:	Advisory Board:	Appointment Expires:	Requirements:
Seat #1 - Castano <i>*No applications currently on file*</i>	09/13/2022 12/06/2022 (reassigned) Assignment Expires: 1/17/2023	Board of Adjustment	05/31/2023	City Resident and must have a Florida License as an Engineer, Architect, Surveyor or Contractor. Members may be a resident or non-City resident; non-residents must either own real property or maintain a business office within the City.

Recommendation

Staff recommends the Commission make an appointment to fill a vacancy on the Board of Adjustment.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

None

City of Kissimmee