



MEETING MINUTES
SESSION OF THE PARKS & RECREATION ADVISORY BOARD
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
WEDNESDAY, AUGUST 10, 2022 AT 6:00 PM

1. **MEETING CALLED TO ORDER Members Present:** Board Member Sheila Molina, Board Member Roy Oddo, Board Member Robin Wright, Board Member M. Hannan Khan, Board Member Albert Dorsey, Board Member Seewdat "David" Anderson, Board Chair Edward Kilroy, Board Member Guillermo (Bill) Hansen
Staff Present: Director Steve Lackey, Assistant Director Matt Libby, Office Manager Andrea Campbell
Members Absent: Board Member Vanessa Alvarez

Chair Ed Kilroy called the meeting to order at 6:02pm.

2. **MINUTES**

2.A Approval of the meeting minutes from the June 8, 2022 meeting.

Board Member Robin Wright made a motion to accept and approve the meeting minutes from June 8, 2022 as is. Board Member Roy Oddo seconded the motion.

AYE: Board Member Sheila Molina, Board Member Roy Oddo, Board Member Robin Wright, Board Member M. Hannan Khan, Board Member Albert Dorsey, Board Member Seewdat "David" Anderson, Chair Edward Kilroy, Board Member Guillermo (Bill) Hansen

NAY: None

Motion to 8 - 0.

3. **HEAR AUDIENCE** No one was present to hear the audience.

4. **DISCUSSION** Parks and Recreation Director announced the hiring of Events & Venues Manager Kayla Rogers who is slated to start in two weeks. She comes to the City from the Osceola Chamber of Commerce.

He also announced that the Parks and Recreation Department is seeking a 2023/24 FRDAP Grant in the amount of \$50,000 with no City match to assist with improvements to the Lakefront Toho Marina breakwater structures.

Board Member Edward Kilroy made a motion to approve, assist and support the City with the FRDAP Grant application process if needed. Board Member Robin Wright seconded the motion.

AYE: Board Member Sheila Molina, Board Member Roy Oddo, Board Member Robin Wright, Board Member M. Hannan Khan, Board Member Albert Dorsey, Board Member Seewdat "David" Anderson, Board Chair Edward Kilroy, Board Member Guillermo (Bill) Hansen

NAY: None

Motion to 8 - 0.

5. **NEW BUSINESS**

5.A Fee Waiver Grant Scoring - Period I - 2022/23

Board Chair Edward Kilroy explained that these three applications were missed during the last meeting. However, all applications were turned in on time. There was discussion within the board regarding the Need to Feed event and if the event/banquet qualified for the funding. They asked if a member of the group was invited to speak or answer questions at tonight's scoring and Assistant Director Matt Libby explained that he personally called the group with an invite. The board agreed to score the application and move forward. The board proceeded with their scores being recorded on the Period I spreadsheet.

Fee Waiver amounts as approved:

- Need to Feed - \$1,384
- Boo! on Broadway - Signature Event - \$3,000
- Bass and Badges - \$441.35

Board Member Roy Oddo made a motion to the scores and award amounts as presented on the spreadsheet for Period 1 2022/23 Fee Waiver Applications. Board Member Guillermo Hanson seconded the motion.

AYE: Board Member Sheila Molina, Board Member Roy Oddo, Board Member Robin Wright, Board Member M. Hannan Khan, Board Member Albert Dorsey, Board Member Seewdat "David" Anderson, Board CHair Edward Kilroy, Board Member Guillermo (Bill) Hansen

NAY: None

Motion to 8 - 0.

5.B Lancaster Ranch Park GMP

Parks and Recreation Director Steve Lackey gave an update on the Lancaster Ranch Park GMP progress and that it should be finalized in the coming weeks with the 100% plans. Next step would be to present the GMP to the Commission in October.

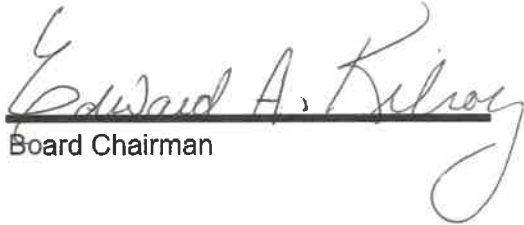
5.C Recreation Impact Fee Study

Parks and Recreation Director Steve Lackey explained that the City is looking for City Commission approval at the August 16th meeting to go to contract with Raftelis for an Impact Fee study. This study would look at increasing the Recreation Impact Fees and possibly implementing a Fire and Police Impact Fee for future new construction.

6. HEAR CHAIRMAN AND BOARD MEMBERS None

7. ADJOURNMENT

There being no further business to come before the Parks and Recreation Board, Chair Edward Kilroy adjourned the meeting at 7:24pm.


Board Chairman

ATTEST:


Board Secretary