



**MEETING MINUTES
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, SEPTEMBER 27, 2022 AT 6:00 PM**

- 1. MEETING CALLED TO ORDER Members Present:** Mayor Olga Gonzalez, Commissioners Olga Castano, Angela Eady, Carlos Alvarez, III, Janette Martinez
Staff Present: City Manager Mike Steigerwald, Deputy City Attorney Kalanit Oded, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell
Members Absent: City Attorney Olga Sanchez de Fuentes

Mayor Gonzalez called the meeting to order at 6:00 PM.

- 2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

After a Moment of Silence, Commissioner Alvarez led the audience in the Pledge of Allegiance.

- 3. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

- 3.A Proclamation- Ashley Ann Cariño

The request is for the Commission to present a Proclamation to Ashley Ann Cariño.

This presentation was rescheduled to the October 4, 2022 meeting.

- 3.B Presentation of Economic Development QTI company Eden Cosmetic & Wellness, Inc.

Introduction of Eden Cosmetic & Wellness, Inc., an Economic Development QTI company.

This item was not heard by the Commission as the presenter was unable to attend. It will be rescheduled to the October 4, 2022 meeting.

- 4. PUBLIC HEARINGS - FIRST AND SECOND READINGS**

None.

- 5. PUBLIC HEARINGS**

- 5.A Public Hearing - Adoption By Resolution of the Final Millage Levy and Final Budget for Fiscal Year 2022-2023

Adoption of the final millage levy of 4.6253 mills and final budget of \$240,953,811 for the fiscal year 2022-2023.

Mayor Gonzalez announced the Public Hearing to adopt the FY2022-2023 Final Millage and Final Budget.

City Manager Steigerwald reviewed the second and final hearing for the adoption of the FY2022-2023 Millage and FY2022-2023 Budget. After holding the Public Hearing, staff recommends approval of both the Millage and Budget.

RESOLUTION OF THE PROPOSED OPERATING MILLAGE

Mayor Gonzalez stated the Proposed Operating Millage is 4.6253 which is 8.90% more than the rolled-back rate of 4.2472.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Deputy City Attorney Kalanit Oded read Resolution # 20-2022 by title.

Commissioner Castano made a motion to adopt Resolution # 20-2022 approving the Fiscal Year 2022-2023 Operating Millage Rate of 4.6253. Commissioner Eady seconded the motion.

Motion carried 5 - 0.

RESOLUTION ADOPTING THE FINAL BUDGET

City Manager Steigerwald reviewed the Final Budget of \$240,953,811, including 804 full and part-time positions. After holding the Public Hearing, staff recommends approval.

Mayor Gonzalez stated the Resolution will adopt the Final Budget of \$240,953,811 and authorizes 804 full and part-time positions. A schedule of positions authorized for each department and summaries of each Fund are attached to the Resolution.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Deputy City Attorney Oded read Resolution # 21-2022 by title.

Commissioner Castano made a motion to adopt Resolution # 21-2022 approving the Fiscal Year 2022-2023 Final Budget of \$240,953,811. Commissioner Eady seconded the motion.

Motion carried 5 - 0.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

City Manager Steigerwald requested item 7.H. be removed from the Consent Agenda and be continued to the October 4, 2022 meeting so it can be heard on the same night as the CRA item for Kissimmee Main Street Funding.

Commissioner Alvarez made a motion to remove Item 7.H from the Consent Agenda. Commissioner Eady seconded the motion.

Motion carried 5 - 0.

Commissioner Castano made a motion to approve the Consent Agenda minus Item 7.H. Commissioner Eady seconded the motion.

Motion carried 5 - 0.

- 7.A Economic Development QTI Project: Eden Cosmetic & Wellness, LLC Incentive Agreement
City Commission approval of the Economic Development Incentive Agreement with Eden Cosmetic & Wellness, LLC.
- 7.B Clyde Avenue Replat - Final Plat (DRC#21-00042)
City Commission approval of the final plat known as Clyde Avenue Replat.
- 7.C Intergovernmental Transfer Agreement for Medicaid Managed Care Organization Payment Program
Enter into an Intergovernmental Transfer (IGT) agreement with the Agency for Health Care Administration (AHCA) in order to continue receiving supplemental payments for Medicaid patients transported by the Fire Department.
- 7.D Commission Ratification of Contract Reopeners with the Florida State Lodge Fraternal Order of Police (FOP) Representing the Police Officers, Corporals and Detectives Unit and the Contract for Sergeants Unit
This is a request for Commission Ratification of Contract Reopeners with the Florida State Lodge Fraternal Order of Police (FOP) Representing the Police Officers, Corporals and Detectives Unit and the Contract for Sergeants Unit.
- 7.E Citywide Janitorial and Custodial Services for various City facilities
Approval of agreement with Halo Building Services to provide janitorial services for various City facilities.
- 7.F Authorization to execute an agreement with the Lunz Group for the design of the City of Kissimmee Fire Station No. 15
Request Commission authorization to enter into a contract with the Lunz Group for \$701,229.80 for the design of the City of Kissimmee Fire Station No. 15. The funds are budgeted and available in the Sales Tax Fund.
- 7.G Amendment to Federal Aviation Administration Airport Improvement Program Grant Agreement for Electrical Vault Project at Kissimmee Gateway Airport
Request City Commission approval of an Amendment to the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant for Airport Electrical Vault Project in the amount of \$4,740.92

7.H Kissimmee Main Street New Service Agreement for Fiscal Year 2022-2023

Staff requests approval of a new service agreement with Kissimmee Main Street for Fiscal Year 2022-2023, from October 1, 2022 to September 30, 2023.

7.H. Removed from the agenda and rescheduled for October 4, 2022.

7.I Resolution Adopting the First Amendment to the Master Development Agreement between the City of Kissimmee, Downtown Kissimmee Community Redevelopment Agency and Skyview Kissimmee Developer, LLC regarding the Beaumont Redevelopment Site.

Staff requests the City Commission approve the resolution adopting the first amendment to the Master Development Agreement between the City of Kissimmee, Downtown Kissimmee Community Redevelopment Agency and Skyview Kissimmee Developer, LLC regarding the Beaumont Redevelopment Site.

Resolution # 22-2022.

7.J Ministerial Approval - General Pension Board - Janin Butler

Request Commission ministerial approval of Janin Butler as the selected seventh member of the General Pension Board of Trustees. Ms. Butler is a current member whose term expires on September 30, 2022.

7.K Ministerial Approval - Police Pension Board - Camille Alicea

Request Commission approval of the ministerial appointment of Camille Alicea as the fifth member of the Police Pension Board of Trustees

8. DISCUSSION ITEMS

8.A Prospera Fiscal Year End Update and Approval of Services Agreement Renewal for FY2022-2023

Prospera's Vice President, Mrs. Katia Media, will present a summary of their efforts for FY 2021-22 to the City Commission and respectfully request approval of a continued contract for FY 2022-23.

This item was not heard by the Commission as the presenter was unable to attend. This item will be rescheduled to the October 4, 2022 meeting.

8.B Advisory Board Appointments and Vacancies

The Commission is requested to appoint/reappoint multiple vacancies on advisory boards due to a resignation and term expiration dates approaching.

Commissioner Alvarez made a motion to reappoint Lisandra Roman to the Police Pension Board. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

The appointment for Seat # 1 will need an extension if not made by October 4, 2022. Seat # 2 will have until October 18, 2022, to make an appointment/reappointment before requesting an extension.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

City Manager Steigerwald presented a Resolution to the Commission for Ratification of a Declaration of a State of Emergency Relating to Hurricane Ian. The Governor declared an emergency on September 24, 2022, and Osceola County followed. The City seeks Commission approval to ratify a Resolution Declaring the State of Emergency for the City, effective Saturday, September 24, 2022, which will assist in the reimbursement of any expenses allocated in preparation for the storm.

Commissioner Eady made a motion to ratify Resolution #23-2022 (Exhibit "A"). Commissioner Castano seconded the motion.

Motion carried 5 - 0.

City Manager Steigerwald provided the Commission with updates on the City initiatives in preparation for the storm and explained that administration offices will be closed Wednesday, September 28th, and Thursday, September 29th. Staff will be staged at three (3) of the four (4) Fire Stations in different locations preparing to clear a path for the first responders. Public Works and Engineering crews are equipped for debris removal and roadway clearing, as well as Parks & Recreation Staff, assisting at two (2) school shelters and additional staff assigned to the County Emergency Operations Center; they will start 24-hour shifts on Wednesday. He stated that City management is meeting consistently with the County Emergency Management Officials and the City will have its operations center staged at City Hall as well.

9.B CITY ATTORNEY

Deputy City Attorney Oded complimented City staff and what a great group of employees we have supporting the City Manager and Commission efforts.

9.C CITY COMMISSION

Commissioner Castano asked what information we could provide to the public.

Assistant City Manager Blake responded to Commissioner Castano's concerns, that in addition to the other resources we have available, citizens can find more information by going to the City's website using [Kissimmee.gov/prepare](https://kissimmee.gov/prepare).

Commissioner Alvarez reminded everyone to check on their elderly neighbors and offer assistance.

Commissioner Martinez reiterated Commissioner Alvarez's comments about assisting neighbors and reminded the audience that not all individuals are tech-savvy and some may need additional assistance.

Mayor Gonzalez wished everyone to stay safe during the storm and commented on the work of our staff and the great working environment with our fellow governments. She highlighted the tremendous effort and work being put in at Osceola Heritage Park is amazing.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:15 PM.



ATTEST:

Linda S. Hansell

CITY CLERK

Olga Gonzalez

MAYOR-COMMISSIONER

Exhibit "A"
Resolution # 23-2022
Declaring State of Emergency Relating to Hurricane Ian
Item 9.A.

RESOLUTION NO. 23-2022**A RESOLUTION OF THE CITY COMMISSION OF THE CITY
OF KISSIMMEE, FLORIDA, DECLARING A
STATE OF EMERGENCY RELATING TO HURRICANE IAN**

WHEREAS, Governor Desantis issued Executive Order 22-219 on September 24, 2022, ratifying and extending the terms of Executive Order 22-218 to encompass all Counties in the State of Florida; and

WHEREAS, the Osceola County Board of County Commissioners by enacting Executive Order 22-258 on September 25, declared a county-wide State of Emergency for Osceola County; and

WHEREAS, there remains a possibility to inclement weather resulting in hurricane force winds and heavy rainfall which may lead to damage or loss to property, including private homes, businesses and critical public and private infrastructure, and may pose imminent threats to general health, safety and welfare to the residents of Kissimmee, FL; and

WHEREAS, pursuant to Section 252.38, Florida Statutes, the City of Kissimmee, FL has the authority to declare a state of emergency within its municipal boundaries and has been delegated the authority to invoke or adopt any and all emergency regulations, policies and programs as may be authorized by the State of Florida, State Statutes and Osceola County, or the City of Kissimmee ordinances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KISSIMMEE, FLORIDA, AS FOLLOWS:

SECTION 1. The City Commission of the City of Kissimmee hereby declares a State of Emergency as it pertains to State of Florida Executive Order 22-219, and as that Order may be amended and extended from time to time.

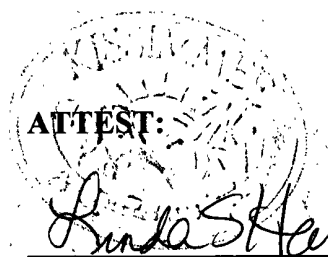
SECTION 2. The Governor of the State of Florida is hereby requested to provide and/or coordinate to help provide any recovery and response activities as may be necessary to aid the residents, businessowners and other stakeholders within the City of Kissimmee.

SECTION 3. The City Commission of the City of Kissimmee, FL hereby authorizes the City Manager and/or his designee to approve any contractual expenditures that may be necessary as a result of imminent or actual danger or damage to the City of Kissimmee, up to and including the amount of \$100,000 per expenditure without ratification of same by the City Commission throughout the course of this Emergency Declaration.

SECTION 4. The City Manager or his designee is hereby authorized and empowered to administer Title XV Emergency Management of the City of Kissimmee Code.

SECTION 5. The City Commission of the City of Kissimmee, FL hereby authorizes the City Manager to terminate the State of Emergency as may be required or it will automatically terminate upon the termination of Executive Order 22-219 or any Federal, State or County official directive extending same.

ADOPTED this day September 27, 2022, *nunc pro tunc*, to September 24, 2022 by the City Commission of the City of Kissimmee, FL.



ATTEST:

Linda S. Hansell

Linda Hansell, City Clerk

Olga Gonzalez

Olga Gonzalez, Mayor