



**MEETING MINUTES
SESSION OF THE COMMISSION MEETING
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, AUGUST 2, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Olga Castano, Felix Ortiz, Carlos Alvarez, III, Jim Fisher

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, City Clerk Linda Hansell

Members Absent: Assistant City Manager Austin Blake

Mayor Gonzalez called the meeting to order at 06:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Fisher led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Employee of the Month for August

That the City Commission join the City Manager in recognizing Michael (JR) McClung, Parks and Recreation, as August's Employee of the Month.

City Manager Steigerwald introduced Michael McClung, Parks & Recreation, who has been with the City for 12 years. Mr. Steigerwald reviewed the attributes of Mr. McClung and thanked him for his service and the leadership he has shown.

Mr. McClung stated he is happy to work for the City, and that it's one of the greatest places he's ever worked.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - Second and Final Reading - Ordinance amending the Future Land Use designation from MF-MDR, MF-HDR, CONS, & CG to CONS and IB: Constellation (Formerly Ramona), LUPA-22-0001 - Proposed Ordinance #22-09

AN ORDINANCE AMENDING ORDINANCE NO. 3050 KNOWN AS THE ORDINANCE ADOPTING THE COMPREHENSIVE DEVELOPMENT PLAN FOR THE CITY OF KISSIMMEE, FLORIDA, UNDER THE AUTHORITY OF FLORIDA STATUTE 163.3184; DIRECTING THE CITY MANAGER TO AMEND THE COMPREHENSIVE LAND USE PLAN AS HEREIN PROVIDED AFTER THE PASSAGE OF THIS ORDINANCE; PROVIDING FOR A PUBLIC HEARING AS REQUIRED BY LAW; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE.

Approval of a Land Use Plan Amendment to change the Future Land Use Map designation from Multi Family Medium Density Residential (MF-MDR), Multi-Family High

Density Residential (MF-HDR), Conservation (CONS), and Commercial General (CG) to Conservation (CONS) and Industrial Business (IB) on 114.25 acres of land west of Florida's Turnpike, east of Bill Beck Blvd., along the north and south sides of E. Osceola Parkway.

City Attorney Sanchez de Fuentes read the Proposed Ordinance for the record.

City Manager Steigerwald informed the Commission that the applicant has asked for a continuance to the August 16, 2022 meeting.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Fisher made a motion to continue the Public Hearing to August 16, 2022. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

5. PUBLIC HEARINGS

5.A Public Hearing - Constellation (Formerly Ramona) Planned Unit Development (PUD) Amendment: PUD-22-0001

Approval of a Planned Unit Development (PUD) Amendment to establish industrial warehouse uses on approximately 114.25 acres of land west of Florida's Turnpike, east of Bill Beck Blvd., along the north and south sides of E. Osceola Parkway.

City Manager Steigerwald explained the applicant requested this item also be continued to the August 16, 2022 Meeting.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Fisher made a motion to continue the Public Hearing to August 16, 2022. Commissioner Olga Castano seconded the motion.

Motion carried 5 - 0.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

Commissioner Castano made a motion to approve the Consent Agenda in its entirety. Commissioner Fisher seconded the motion.

Motion carried 5 – 0.

7.A Approval of City Commission Minutes from the July 19, 2022 meeting and the July 26,

2022 Budget Workshop

Request Commission approval of the July 19, 2022 Commission Minutes and July 26, 2022 Budget Workshop Minutes.

7.B Helping Emergency Responders Obtain Support (HEROS) Program at the Florida Department of Health (DOH) for FY2022

Commission approval to allow the Kissimmee Police Department to apply for the Helping Emergency Responders Obtain Support (HEROS) Program at the Florida Department of Health (DOH).

7.C Consent to Sub-Lease between Stallion 51 Maintenance Operations, Inc. and ASAP Aerospace Group, Inc.

Request Commission approval of Consent to Sub-Lease between Stallion 51 Maintenance Operations, Inc. and ASAP Aerospace Group, Inc.

7.D Renewal of Space/Use Permit for Jed Suhl d.b.a. Horse-Riding Orlando, LLC

Commission approval of a Space/Use Permit for Jed Suhl d.b.a. Horse Riding Orlando, LLC for a one-year period at the current rate and terms.

7.E Amendment to Purchase Order for legal services associated with right-of-way acquisition for the West Oak Street Widening and Intersection Improvements at John Young Parkway Project

Approval to increase the purchase order with Gray Robinson P.A. (Purchase Order #19-000692) in the amount of \$266,500 for legal fees associated with right-of-way acquisition for the West Oak Street Widening at John Young Parkway Project.

8. DISCUSSION ITEMS

8.A UCF Downtown Kissimmee Business Incubator Annual Update and Contract Renewal

City Commission approval of the agreement for the continued operation of the UCF Downtown Kissimmee Business Incubator.

Economic Development Director, Belinda Kirkegard introduced Esther Vargas, Incubator Site Manager who reviewed a status report for FY 2022. Ms. Vargas presented a PowerPoint presentation (Exhibit "A") detailing various small businesses and growth statistics within the City and Central Florida region.

Ms. Vargas thanked the Commission for their continued support and invited them to attend an upcoming Life Skills Institute Graduation Ceremony on Thursday, August 4, 2022, from 10:30 a.m. to 1:30 p.m.

Commissioner Fisher made a motion to approve the FY 2023 UCF Downtown Kissimmee Incubator contract renewal. Commissioner Ortiz seconded the motion.

Motion carried 5 - 0.

8.B Annual Advisory Board Appointments and Vacancies

The Commission is requested to replace a Historic Preservation Board member whose term expires May 31, 2025.

Commissioner Alvarez made a motion to appoint Scott Grenald to the Historic

Preservation Board. Commissioner Fisher seconded the motion.

Motion carried 5 - 0.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER
None.

9.B CITY ATTORNEY
None.

9.C CITY COMMISSION
Commissioner Castano and Mayor Gonzalez wished everyone a good night.

Commissioner Fisher commented on how proud he was to have attended an American Legion event with the Consulate General of France, Vincent Floreani, where Legion Member WWII Veteran Seaman Stephen Nemeth was awarded the "Legion of Honor" for his bravery and distinguished service while risking his life to save others.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:17 PM.



ATTEST:

James C. Cusack for
CITY CLERK

Olga Gonzalez
MAYOR-COMMISSIONER

Exhibit "A"
UCF Incubator PowerPoint Presentation
Item 8.A.



Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

UCF Business Incubator—Kissimmee
3-Year Funding Status Report
October 1, 2019 – June 30, 2022

**City of Kissimmee Board of Commissioners Update
August 2, 2022**

Carol Ann Logue, Director, carolann.dykeslogue@ucf.edu

Rob Panepinto, Director, rob.panepinto@ucf.edu

Esther Vargas, Site Manager, esther.vargas@ucf.edu



UNIVERSITY OF CENTRAL FLORIDA
BUSINESS INCUBATION PROGRAM

UCF Business Incubator – Kissimmee

Programs Designed to Stimulate Economic Development, Business Resiliency, and Sustainability



Traction – helps create and launch scalable business models

Growth – helps scale businesses that have proven their concept

Innovation Districts – innovation cluster-specific networking & resources

Soft Landing – helps companies headquartered elsewhere to expand to Central Florida



Business Incubation Program

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Kissimmee Incubator - Graduate Companies

TRIACINTER
INTELLIGENT SECURITY AND ENERGY MANAGEMENT SOLUTIONS

AVIONICA
AVIATION SOFTWARE FOR THE FUTURE

UNDERGROUND
REFUSE SYSTEMS

VOXtell
giving vision to business

MARCO FEDERAL
SBA

REACH

LCS, INC.

m.y.o.b.
CONSULTING
Don't Just Manage. Grow The Business.

stax
by fattmerchant

Otero Consulting Group
Empowering Industry One Head at a Time

NORTH STAR
COUNSELING

CogniTutor

COMMUNITY
BENEFITS GROUP, INC.

DRW
LIFE SKILLS INSTITUTE

VERTISA
www.MedicalWasteTechnology.com

UNITED STATES
COUNSELING

Empire Marketing Agency

Guard Dog Valves
Preventing your future leaks

WOMAN

PayKoncept
Merchant Solutions

POSITIVELY
OSCEOLA

sofriendly

CALVERT
CLEANING SERVICES, INC.

STRATEGIC
ARTIFEX



Business Incubation Program

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Kissimmee Incubator - Current Companies





Business Incubation Program

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Kissimmee Incubator Companies Technologies & Services

"Arkmeds e-Health Metaverse" Solution.



SOFTWARE



HARDWARE



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Kissimmee Incubator Companies Technologies & Services





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Kissimmee Incubator Companies Technologies & Services



Property
Management



Hotel
Solutions



Mobile
Development



WEB
Development



Software
Development



Real
Estate



Business Incubation Program

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WADR™
Healthy Lakes for Healthy Communities

Kissimmee Incubator Companies Technologies & Services

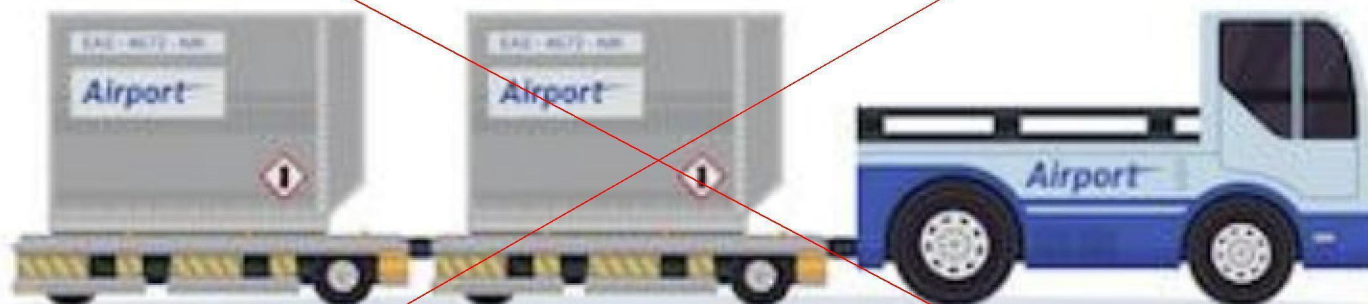




Business Incubation Program

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Kissimmee Incubator Companies
Technologies & Services





Business Incubation Program

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Kissimmee Incubator Companies Technologies & Services



Photon Bio Device



Photon Sticks



Photon Cloth





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Kissimmee Incubator Companies Technologies & Services



CITY OF SAN ANTONIO



SBA WOSB
Woman Owned Small Business



Technology

Project Managers
Program Managers
Cybersecurity Professionals
iOS & Android Developers
Business Analysts
System Administrators
Help Desk Representatives



Human Resources

Chief HR Officers
HR Directors
HR Managers
HR Generalists
Benefits Administrators
Recruiters
Corporate Trainers
HRIS Analysts
MSP/VMS Managers



Administrative

Operations Managers
Executive Assistants
Office Managers
Office Assistants
Data Entry Clerks
Call Center Representatives
Image Review Clerks



Business Incubation Program

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Kissimmee Incubator Companies Technologies & Services

SmartX HUB



**Asset Tracking and
Management**



**Smart Maintenance
Management**



**Supply Chain
Automation and
Tracking**



**Workforce Safety
Management**



**Smart Environment
Monitoring**



Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

Facilities & Programming

- **1500+ hours of training and conference space use**
- **~700 coaching hours provided during the reporting period**
- **24 workshops/trainings held during the reporting period**





Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

City of Kissimmee 2021 6-Month GrowthWheel™ Coaching Program



- Increased revenues
- **Added staff**
- Revamped marketing strategy
- **Implemented new business ideas**
- Expanded/moved into new location



Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

City of Kissimmee 2022 6-Month GrowthWheel™ Coaching Program





Business Incubation Program

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Kissimmee Biannual Incubator Impact Study June 2018 thru July 2020

1. Sustained a total of 665 jobs in the Orlando-Kissimmee-Sanford MSA at the end of study period
2. A total impact on regional GDP of over \$77.20 million
3. A total impact on regional sales of over \$150.85 million
4. A total impact on State and Local taxes of over \$6.665 million
5. For every \$1 invested in the Kissimmee Incubator, it is estimated
 - i. Over \$58 is generated in direct regional GDP between 2018-2020
 - ii. Over \$121 is generated in direct regional sales between 2018-2020
 - iii. \$10.6 is generated in total State and Local taxes between 2018-2020



UCF

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Business Incubation Program



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Thank You

For your continued support!

Please join us in celebrating the
10th year anniversary of
incubator client graduate:
DRW Life Skills Institute
August 4, 2022 1030am-130pm

City of Kissimmee Board of Commissioners Update
August 2, 2022

Carol Ann Logue, Director, carolann.dykeslogue@ucf.edu

Rob Panepinto, Director, rob.panepinto@ucf.edu

Esther Vargas, Site Manager, esther.vargas@ucf.edu