



**MEETING MINUTES
SESSION OF THE COMMISSION MEETING
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JULY 5, 2022 AT 6:00 PM**

1. **MEETING CALLED TO ORDER Members Present:** Mayor Olga Gonzalez, Commissioners Olga Castano, Felix Ortiz, Carlos Alvarez, III, Jim Fisher
Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell
Members Absent: None

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

After a Moment of Silence, Commissioner Fisher led the audience in the Pledge of Allegiance.

3. **PROCLAMATIONS AND SPECIAL PRESENTATIONS**

- 3.A Employee of the Month for July

That the City Commission join the City Manager in recognizing Maritza Mercado, Parks & Recreation, as July's Employee of the Month.

City Manager Steigerwald reviewed the nomination for Maritza Mercado and stated she is one of only a very small number of part-time employees ever selected for this honor. Maritza started as a School Crossing Guard and eventually moved to Parks & Recreation where she assists all divisions; she is known to go above and beyond for citizens and her fellow co-workers. The City Manager reminded the audience that the Employee of the Month is not selected by the Commission or Department Heads but is selected by a group of peers from all departments in the City and there is no greater honor.

4. **PUBLIC HEARINGS - FIRST AND SECOND READINGS**

None.

5. **PUBLIC HEARINGS**

None.

6. **HEAR AUDIENCE**

None.

7. **CONSENT AGENDA**

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

Commissioner Fisher made a motion to approve the Consent Agenda in its entirety. Commissioner Alvarez seconded the motion.

Motion to Approve Passed 5 - 0.

- 7.A Approval of City Commission Minutes from the June 21, 2022 meeting
Request Commission approval of the June 21, 2022, Commission Minutes.
- 7.B Award of Bid (RFP 2022-007) for Security Guard Services
KPD requests that Commission award the Security Guard Services Agreement advertised in RFP 2022-007 to Eagle Globe Protective Services, authorize the Mayor sign and execute any related agreement between the City of Kissimmee and Eagle Globe Protective Services, Inc., and authorize the City Manager to sign and execute any option to renew the agreement.
- 7.C Temporary Construction Easement between the Osceola County School Board and the City of Kissimmee at Lancaster Ranch Park.
Approval of the Temporary Construction Easement between the Osceola County School Board and the City of Kissimmee for ingress and egress to Lancaster Ranch Park and construction of park entrance road.
- 7.D Second Amended and Restated Interlocal Agreement Regarding the Discretionary Local Government Infrastructure Sale Surtax
Approval and authorization for the Mayor to sign the Second Amended and Restated Interlocal Agreement Regarding the Discretionary Local Government Infrastructure Sales Surtax with Osceola County, the City of St.Cloud and the School Board of Osceola County to maintain the current distribution of the Infrastructure Sales Surtax.
- 7.E Second Amendment to the Continuing Services Contract with RS&H, Inc. for Architectural and Engineering Services for the Building Division Expansion Project
Approve the second amendment to the continuing services contract with RS&H, Inc. for architectural and engineering services for the building division expansion project in the amount of \$39,745.67 for additional design services.
- 7.F First Amendment to Ground Lease for land parcel located at the Airport's Business Airpark with Mach1 Aviation, LLC
City Commission approval to amend ground lease for land parcel located at the Airport's Business Airpark to construct an aircraft hangar.
- 7.G Quitclaim Deed by the City of Kissimmee to vacate any hold on the north 30 feet of Parcel 21-25-29-1420-0001-0600
Approve the quitclaim deed by the City of Kissimmee to vacate any hold on the north 30 feet of Parcel 21-25-29-1420-0001-0600
- 7.H Sixth Amendment to FBO Ground Lease with Sheltair Kissimmee, LLC
Commission approval and execution of the Sixth Amendment to the Fixed Base Operator Lease Agreement with Sheltair Kissimmee LLC, for hangar development located at the Airport's southeast general aviation area near Patrick Street.
- 7.I Approval of a Space Use Permit for Toho Water Authority
City Commission approval of a Space Use Permit for Toho Water Authority to use airport property for their employee commercial drivers' training.

7.J Disposal of City Assets

Approval to dispose of the asset items detailed in the attached report.

7.K Authorization to submit application for the FY 2023 Homeland Security Grant through the Urban Areas Security Initiative Program (UASI)

The Police Department requests authorization to submit an application for the FY 2023 Homeland Security Grant through the Urban Areas Security Initiative Program (UASI).

7.L Authorization to submit application for the FY 2022 Grant from the United States Department of Justice, Office of Justice Programs

The Police Department requests authorization to submit an application for the 2022 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs.

7.M Purchase of a dump truck for the Public Works Department's Streets and Stormwater Division from the Florida Sheriffs Association Contract, FSA20-VEH18.0

Approval to purchase a dump truck from SBL Freightliner with listed options in the amount of \$113,268.00 using the Florida Sheriffs Association Contract, FSA20-VEH18.0.

7.N Construction Services Agreement with Arnco Construction Inc. for the Kissimmee Lancaster Ranch Park Phase 1 Project

Approval of the agreement with Arnco Construction, Inc. to provide Construction Manager (CM) at risk services for the new Kissimmee Lancaster Ranch Park Phase 1 and approval of the First Addendum for re-construction services.

8. DISCUSSION ITEMS

8.A Downtown Residential Parking Program

Request Commission review and approval on the proposed policy for a downtown residential parking permit program.

Development Services Director Craig Holland provided a PowerPoint Presentation which was attached to the agenda. Staff circulated the policy to businesses and organizations downtown but we received only one comment from a resident downtown.

The Commission expressed concern about the number of parking spaces available to downtown residents and the one per household tag limit. Staff responded by stating hang tags would be provided, which would make them mobile if a resident leaves the downtown area. Parking tags are not good for the Sunrail, Hansel Plant Apartments, or Civic Center parking areas. Residents of the approved downtown buildings can apply online at a cost of \$15 per year with the tag expiring on December 31st each year. Staff further clarified that parking tags are not available to visitors, and they do not anticipate more than two dozen requests for residential tags per year since this parking permit only seeks to assist the residents that live downtown, which are mostly studio and one bedroom apartment style homes.

Commissioner Alvarez made a motion to move forward with the Residential Parking Program. Commissioner Castano seconded the motion.

Motion to Approve Passed 5 - 0.

8.B Annual Advisory Board Appointments and Vacancies

The Commission is requested to replace a Historic Preservation Board member whose term expires May 31, 2022, and also make an appointment to fill a vacancy due to the death of a member of the same Board.

Commissioner Alvarez made a motion for a 30-day extension for the Seat # 3 vacancy. Commissioner Fisher seconded the motion.

Motion to Approve Passed 5 - 0.

Mayor Gonzalez inquired about her appointment and staff informed her she had until July 19, 2022 to make an appointment before requesting an extension.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

City Manager Steigerwald reminded the Commission of the Budget Workshop which is being held on Tuesday, July 26, 2022 at 2:00 p.m. in the Commission Chambers.

9.B CITY ATTORNEY

Nothing.

9.C CITY COMMISSION

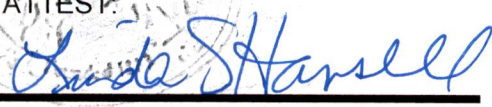
Commissioner Castano, Commissioner Alvarez, Commissioner Fisher, and Mayor Gonzalez commented on the City's 4th of July event and thanked the staff for their extraordinary work and planning of the event. The Commission expressed their appreciation specifically to Police, Fire, and Parks & Recreation, as well as the bands who participated in the event; everyone was thankful for no rain to dampen the festivities.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:13 PM.


MAYOR-COMMISSIONER


ATTEST:


CITY CLERK