



**MEETING AGENDA  
SESSION OF THE PARKS & RECREATION ADVISORY BOARD  
CITY OF KISSIMMEE  
CITY HALL, COMMISSION CHAMBERS  
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054  
WEDNESDAY, AUGUST 10, 2022 AT 6:00 PM**

- 1. MEETING CALLED TO ORDER**
- 2. MINUTES**
  - 2.A Approval of the meeting minutes from the June 8, 2022 meeting.
- 3. HEAR AUDIENCE**
- 4. DISCUSSION**
- 5. NEW BUSINESS**
  - 5.A Fee Waiver Grant Scoring - Period I - 2022/23
  - 5.B Lancaster Ranch Park GMP
  - 5.C Recreation Impact Fee Study
- 6. HEAR CHAIRMAN AND BOARD MEMBERS**
- 7. ADJOURNMENT**

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the Parks & Recreation Advisory Board with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

**ITEM 2.A**

**Approval of the meeting minutes from the June 8, 2022 meeting.**

**Request**

Approval of the meeting minutes from the June 8, 2022 meeting.

**Explanation**

**Recommendation**

**REQUESTED CITY COMMISSION ACTION:**

Department: Parks & Recreation

Presenter:

**Attachment(s):**

None

## **ITEM 5.A**

### **Fee Waiver Grant Scoring - Period I - 2022/23**

#### **Request**

Two Fee Waiver Grant applications were missed during the previous meeting but met the deadline and will need to be scored.

- Eat to Feed
- Boo! on Broadway
- Bass and Badges

#### **Explanation**

#### **Recommendation**

#### REQUESTED CITY COMMISSION ACTION:

Department: Parks & Recreation

Presenter:

#### **Attachment(s):**

1. Eat to Feed Binder
2. Boo on Broadway Binder
3. Bass and Badges Binder
4. 2022-2023 Fee Grant Spreadsheet - Period I

## FEE WAIVER GRANT RANKING FORM

**Organization Name:** Church and Community Assistance Program **Event Name:** Eat to Feed

**Event Date:** 10/15/2022

**Year of fee waiver award:** 1

|                                                                                                                                                                                   |                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>ORGANIZATION / EXPERIENCE</b>                                                                                                                                                  | <b>50 POINTS</b>       |
| Has the sponsoring organization previously produced events in Kissimmee? (20 points)                                                                                              |                        |
| Has this specific event been produced previously? (10 points)                                                                                                                     |                        |
| What is the uniqueness of the proposed event? (10 points)                                                                                                                         |                        |
| How does the proposed event support the organization's mission and benefit residents? (10 points)                                                                                 |                        |
| <b>EVENT REVENUE / ECONOMIC IMPACT</b>                                                                                                                                            | <b>25 POINTS</b>       |
| Will the proposed event impact local businesses? If so, please describe. (15 points)                                                                                              |                        |
| Evaluation of itemized event budget submitted by sponsoring organization. (10 points)                                                                                             |                        |
| <b>MARKETING</b>                                                                                                                                                                  | <b>15 POINTS</b>       |
| How does the proposed event benefit the image/reputation of the City? (5 points)                                                                                                  |                        |
| Evaluation of the marketing plan, including types of advertisement and a timeline provided? (5 points)                                                                            |                        |
| How much money will the sponsoring organization commit towards advertising? (5 points)                                                                                            |                        |
| <b>COLLABORATION</b>                                                                                                                                                              | <b>10 POINTS</b>       |
| Is the sponsoring organization collaborating with any other non-profit group? (5 points)                                                                                          |                        |
| Has the sponsoring organization solicited local vendors to support the event? (5 points)                                                                                          |                        |
| <b>Sub Total Points (Possible Score 100)</b>                                                                                                                                      |                        |
| <b>POST EVENT EVALUATION</b>                                                                                                                                                      | <b>-5 /0/+5 POINTS</b> |
| For those sponsoring organizations that have previously received a fee waiver, did the organization meet all commitments and complete a Final Grant Report?                       |                        |
| <ul style="list-style-type: none"> <li>Was a final budget submitted?</li> <li>Was a list of vendors submitted?</li> <li>Were samples of marketing materials submitted?</li> </ul> |                        |
|                                                                                                                                                                                   |                        |
| <b>TOTAL POINTS AWARDED</b>                                                                                                                                                       |                        |

| PARAB Score (Points) | Percentage of Maximum of Award |        |        |        |
|----------------------|--------------------------------|--------|--------|--------|
|                      | Year 1                         | Year 2 | Year 3 | Year 4 |
| 90-100               | 100                            | 80     | 60     | 40     |
| 80-89                | 90                             | 70     | 50     | 30     |
| 70-79                | 80                             | 60     | 40     | 20     |
| 60-69                | 70                             | 50     | 30     | 10     |
| 50-59                | 60                             | 40     | 20     |        |
| 40-49                | 50                             | 30     | 10     |        |
| 30-39                | 40                             | 20     |        |        |
| 20-29                | 30                             | 10     |        |        |
| 10-19                | 20                             |        |        |        |
| 0-9                  | 10                             |        |        |        |

**FEE WAIVER GRANT RANKED BY:** \_\_\_\_\_

**Fee Waiver Amount Requested:** \$3,000

**Previous Year's Fee Waiver Award:** \$0

# Fee Waiver Grant Program Request

## Requesting Organization Information

### Organization Information & Contact \*

CHURCH AND COMMUNITY ASISTANCE PROGRAM , INC

Full Legal Name of Organization

YVONNE BOSCH

Name of Chief Officer/President

407-750-6014

Telephone Number

407-924-7738

Mobile Number

### Organization Address \*

12 S. ORLANDO AVE

Street Address

KISSIMMEE

City

FLORIDA

State/Region/Province

34741

Postal / Zip Code

United States

Country

### Eligibility/Type \*

☒ Non-Profit ☐ Government ☐ Agency or Organization in which the City of Kissimmee is a member

*If non-profit, you must attach a copy of your organization's valid IRS tax exempt certificate or IRS affirmation letter..*

Please upload you valid IRS Tax Exempt Certificate or an Internal Revenue Service (IRS) Affirmation Letter

 tax\_exempt\_.pdf

### Event Contact Information

LAURA G. ZAPATA RUSCALLEDA

Name of Event Contact

ADMINASTIVE ASSISTANT

Title of Event Contact

321-512-1862

Telephone

ZAPATALAURA67@GMAIL.COM

Email

## Event Information

## Fee Waiver Grant Program Request

Name of Event \*

EAT TO FEED

Start Date & Time of Event \*

10/15/2022 05:00 PM

MM/dd/yyyy HH:MM AM/PM

End Date & Time of Event \*

10/15/2022 10:00 PM

MM/dd/yyyy HH:MM AM/PM

Estimated Number of Attendees \*

500

Brief Description of Event \*

FUNDRAISER FOR CHURCH AND COMMUNITY ASSISTANCE PROGRAM TO RAISE FUND FOR SERVICES IN KISSIMMEE FOR THE CONSTITUENTS

Grant Request Amount \*

3000.0

USD

*This is the dollar amount of the services you are requesting to be waived by the Fee Grant Waiver Program. The maximum amount you may request is \$3,000.*

### Event Setup & Strike

Please enter the date and times you wish to setup as well as the date and times you anticipate breaking down.

Event Setup Date & Time \*

10/14/2022 08:00 PM

MM/dd/yyyy HH:MM AM/PM

Event Strike Date & Time \*

04/15/2022 10:45 AM

MM/dd/yyyy HH:MM AM/PM

### Event Logistics

Will your event require outdoor staging? \*

☐ Yes ☒ No

Will your event require the rental of the modular stage for Veterans Lawn? \*

☐ Yes ☒ No

## Fee Waiver Grant Program Request

Will your event require tents? \*

☐ Yes ☒ No

Will your event require vehicle access to the park?

☐ Yes ☒ No

Will your event require road closures? \*

☐ Yes ☒ No

Will your event require portable restrooms? \*

☐ Yes ☒ No

Will your event require utilities? \*

☐ No ☒ Power ☒ Water

Will your event hire outside production companies? \*

☒ Yes ☐ No

*This includes lighting, staging, audio, decor, film, broadcast, etc.*

If you are hiring outside production company, provide the name, point of contact, and phone number. \*

GHEIDY DE LA CRUZ  
PG MEDIA PUBLISHING LLC  
787-234-9002  
INFO@PGMEDIAPUBLISHING.COM

Will your event require the use of additional space? \*

|                                                    |                                                    |                                                    |
|----------------------------------------------------|----------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Green/Dressing Room       | <input type="checkbox"/> Locker-Room(s)            | <input checked="" type="checkbox"/> Reception Area |
| <input checked="" type="checkbox"/> Autograph Area | <input checked="" type="checkbox"/> Food Prep Area | <input checked="" type="checkbox"/> Dance Floor    |
| <input type="checkbox"/> Private Meeting Space     | <input type="checkbox"/> Rehearsal Space           | <input type="checkbox"/> None                      |

### Fishing Tournament

Is the event a fishing tournament?

☐ Yes ☒ No

### Entertainment

Will your event require alcoholic beverages to be dispensed or sold?

☐ Yes ☒ No

## Fee Waiver Grant Program Request

Will your event require a DJ?

☒ Yes ☐ No

Does your entertainer have special requirements and/or technical rider?

☒ Yes ☐ No

Will your event have performers?

☒ Yes ☐ No

If you are having performers, please list if they are local, national, or international.

NATIONAL

### Audio / Visual

Is this an indoor event?

☒ Yes ☐ No

Will your event require the rental of audio equipment?

☒ Yes ☐ No

Will your event require the rental of any additional audio equipment?

☒ Podium

☒ Easels

☒ Projector & Screen

☒ TV/VCR/DVD Player

☒ Microphones

☒ Extension Cords/Power Strips

☐ None

### Promotions

Will your event require banners to be hung? \*

☒ Yes ☐ No

At what level will your event be promoted? \*

☐ Local ☐ Regional ☒ National

Will the media be invited? \*

☒ Yes ☐ No

## Fee Waiver Grant Program Request

If the media will be invited, what type of media will be expected? \*

TV, & RADIO

### Organizational Structure

These are mandatory questions, but they hold no point value during the evaluation process.

How long has the sponsoring organization been incorporated? \*

CCAP HAS BEEN INCORPORATED FOR 25 YEARS

How long has the sponsoring organization physically been in operation? \*

25 YEARS

Please provide an organization chart of the Local Organizing Committee and describe how the sponsoring organization recruit volunteers to facilitate the event? \*

PG MEDIA PUBLISHING LLC  
THE VOLUNTEERS ARE ALL FROM CHURCH AND COMMUNITY ASSISTANCE PROGRAM INC ACTIVE  
VOLUNTEERS

### Organization & Experience (50 Points)

Has the sponsoring organization previously produced an event in Kissimmee? \*

☒ Yes ☐ No

If yes, please identify the event(s). \*

WOMAN EMPOWERMENT

Has this specific event been previously produced? \*

☐ Yes ☒ No

What is the uniqueness of the proposed event? \*

TO RAISE FUND FOR THE BETTERMENT T OF THE COMMUNITY

## Fee Waiver Grant Program Request

How does the proposed event support the organization's mission and impact to residents? \*

IT SUPPORT THE ORGANIZATION IN BEING ABLE TO ASSIST THE COMMUNITY FUTHER

### Event Revenue & Economic Impact (25 Points)

Will the proposed event impact local businesses? \*

☒ Yes ☐ No

Is so, please describe the impact:

IT WILL HELP THE ORGANIZATION TO AID AND ASSIST INDIVIDUALS AND THEIR FAMILIES TO ACHIEVE SELF-SUFFICIENCY BY EFFECTIVELY SUPPORTING THEM WITH THE ISSUES THAT ARISE TO KEEP THEM FROM ADVANCING. WE ADDRESS THEIR PHYSICAL, EMOTIONAL AND SPIRITUAL NEED DURING THEIR TRANSITIONAL PROCESS WITH RESPONSIBLE, TIMELY, RELIABLE, AND RELEVANT RESOURCES.

Please attach your itemized event budget.

 EAT\_TO\_FEED.docx

### Marketing

How does the proposed event benefit the image or reputation of the City? \*

IT BENEFITS THE IMAGE AND REPUTATION OF THE CITY, WITH THE FUNDS RAISED IT ASSIST CHURCH AND COMMUNITY ASSISTANCE PROGRAM, INC. TO HELP THE HOMELESS AND WORKING POOR TO TRANSITION TO A BETTER LIVING SITUATION OF LIFE.

Please identify all forms of advertisement to be used and provide a timeline for all promotion and advertising. \*

FLYERS , MEDIA, TELEVISION , AND RADIO.  
TIMELINE OF PROMOTION IS FROM TODAY TILL DAY OF EVENT.

How much money will the sponsoring organization commit towards advertising? \*

\$5000.00

### Collaboration

Is the sponsoring organization collaborating with any other non-profit groups?

☐ Yes ☒ No

## Fee Waiver Grant Program Request

Has the sponsoring organization solicited local vendors to support the event?

☒ Yes ☐ No

If so, please identify all vendors that have committed to the event: \*

WE WORKING ON VENDERS

# EAT TO FEED

## BUDGET

|            |          |
|------------|----------|
| PRODUCTION | \$10,000 |
| FOOD       | \$5,000  |
| VENUE      | \$5,000  |



# Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 01/18

|                    |                |                 |                        |
|--------------------|----------------|-----------------|------------------------|
| 85-8013948070C-7   | 02/28/2018     | 02/28/2023      | 501(C)(3) ORGANIZATION |
| Certificate Number | Effective Date | Expiration Date | Exemption Category     |

This certifies that

CHURCH AND COMMUNITY ASSISTANCE  
PROGRAM INC  
2390 QUEENSWOOD CIR  
KISSIMMEE FL 34743-3410

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



**Organization:** Church and Community Assistance Program **Event:** Fundraiser Dinner **Date:** October 15, 2022

|                                                                          |                    |                                                           |                   |
|--------------------------------------------------------------------------|--------------------|-----------------------------------------------------------|-------------------|
|                                                                          |                    |                                                           |                   |
| <b>Facility Fee:</b>                                                     |                    |                                                           |                   |
| Civic Center Arena                                                       | \$2,130.00 per day | \$2,130.00 per day x 1 day                                | \$2,130.00        |
|                                                                          |                    |                                                           |                   |
| <b>Rental Items:</b>                                                     |                    |                                                           |                   |
| Arena Audio Visual Package                                               | \$488.00           | Includes: Two microphones, screen, projector, house sound | \$488.00          |
|                                                                          |                    |                                                           |                   |
| <b>Taxes:</b>                                                            |                    | 7.5%                                                      | EXEMPT            |
|                                                                          |                    |                                                           |                   |
| <b>Staff:</b>                                                            |                    |                                                           |                   |
| <b>Custodian (5:00pm-10:00pm)</b>                                        | \$15.00 per hour   | 1 Custodian x \$15.00 per hour x 5 hours                  | \$75.00           |
| <b>Event Monitor (5:00pm-10:00pm)</b>                                    | \$15.00 per hour   | 1 Event Monitor x \$15.00 per hour x 5 hours              | \$75.00           |
|                                                                          |                    |                                                           |                   |
| <b>Total Estimate</b>                                                    |                    |                                                           | <b>\$2,768.00</b> |
| <b>Damage Deposit (Amount Paid on Balance to Hold Date - Refundable)</b> |                    |                                                           | \$426.00          |
| <b>Fee Waiver Grant</b>                                                  |                    |                                                           | <b>TBD</b>        |
| <b>Total Due 30 Days Before Event</b>                                    |                    |                                                           | <b>TBD</b>        |

## FEE WAIVER GRANT RANKING FORM

**Organization Name:** Kissimmee Main Street

**Event Name:** Boo! On Broadway

**Event Date:** 10/28/22

**Year of fee waiver award:** 3

|                                                                                                                                                                                   |                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>ORGANIZATION / EXPERIENCE</b>                                                                                                                                                  | <b>50 POINTS</b>       |
| Has the sponsoring organization previously produced events in Kissimmee? (20 points)                                                                                              |                        |
| Has this specific event been produced previously? (10 points)                                                                                                                     |                        |
| What is the uniqueness of the proposed event? (10 points)                                                                                                                         |                        |
| How does the proposed event support the organization's mission and benefit residents? (10 points)                                                                                 |                        |
| <b>EVENT REVENUE / ECONOMIC IMPACT</b>                                                                                                                                            | <b>25 POINTS</b>       |
| Will the proposed event impact local businesses? If so, please describe. (15 points)                                                                                              |                        |
| Evaluation of itemized event budget submitted by sponsoring organization. (10 points)                                                                                             |                        |
| <b>MARKETING</b>                                                                                                                                                                  | <b>15 POINTS</b>       |
| How does the proposed event benefit the image/reputation of the City? (5 points)                                                                                                  |                        |
| Evaluation of the marketing plan, including types of advertisement and a timeline provided? (5 points)                                                                            |                        |
| How much money will the sponsoring organization commit towards advertising? (5 points)                                                                                            |                        |
| <b>COLLABORATION</b>                                                                                                                                                              | <b>10 POINTS</b>       |
| Is the sponsoring organization collaborating with any other non-profit group? (5 points)                                                                                          |                        |
| Has the sponsoring organization solicited local vendors to support the event? (5 points)                                                                                          |                        |
| <b>Sub Total Points (Possible Score 100)</b>                                                                                                                                      |                        |
| <b>POST EVENT EVALUATION</b>                                                                                                                                                      | <b>-5 /0/+5 POINTS</b> |
| For those sponsoring organizations that have previously received a fee waiver, did the organization meet all commitments and complete a Final Grant Report?                       |                        |
| <ul style="list-style-type: none"> <li>Was a final budget submitted?</li> <li>Was a list of vendors submitted?</li> <li>Were samples of marketing materials submitted?</li> </ul> |                        |
|                                                                                                                                                                                   |                        |
| <b>TOTAL POINTS AWARDED</b>                                                                                                                                                       |                        |

| Percentage of Maximum of Award |        |        |        |        |
|--------------------------------|--------|--------|--------|--------|
| PARAB Score (Points)           | Year 1 | Year 2 | Year 3 | Year 4 |
| 90-100                         | 100    | 80     | 60     | 40     |
| 80-89                          | 90     | 70     | 50     | 30     |
| 70-79                          | 80     | 60     | 40     | 20     |
| 60-69                          | 70     | 50     | 30     | 10     |
| 50-59                          | 60     | 40     | 20     |        |
| 40-49                          | 50     | 30     | 10     |        |
| 30-39                          | 40     | 20     |        |        |
| 20-29                          | 30     | 10     |        |        |
| 10-19                          | 20     |        |        |        |
| 0-9                            | 10     |        |        |        |

**FEE WAIVER GRANT RANKED BY:** \_\_\_\_\_

**Fee Waiver Amount Requested:** \$3,000

**Previous Year's Fee Waiver Award:** \$3,000

# Fee Waiver Grant Program Request

## Requesting Organization Information

### Organization Information & Contact \*

Kissimmee Main Street

Full Legal Name of Organization

John Fields

Name of Chief Officer/President

407-361-2710

Telephone Number

407-870-5534

Mobile Number

### Organization Address \*

421 Broadway

Street Address

Kissimmee

City

Florida

State/Region/Province

34741

Postal / Zip Code

United States

Country

### Eligibility/Type \*

- ☒ Non-Profit ☐ Government ☐ Agency or Organization in which the City of Kissimmee is a member

*If non-profit, you must attach a copy of your organization's valid IRS tax exempt certificate or IRS affirmation letter..*

Please upload you valid IRS Tax Exempt Certificate or an Internal Revenue Service (IRS) Affirmation Letter



State\_Nonprofit.pdf

### Event Contact Information

Diana Marrero-Pinto

Name of Event Contact

Executive Director

Title of Event Contact

407-846-4643

Telephone

dmarreropinto@kissimmeemainstreet.org

Email

## Event Information

## Fee Waiver Grant Program Request

Name of Event \*

Boo! on Broadway

Start Date & Time of Event \*

10/28/2022 06:00 PM

MM/dd/yyyy HH:MM AM/PM

End Date & Time of Event \*

10/28/2022 09:00 PM

MM/dd/yyyy HH:MM AM/PM

Estimated Number of Attendees \*

5,000

Brief Description of Event \*

Kissimmee Main Street's largest and most anticipated event, "BOO! of Broadway" has been held annually every last Friday in October for more than ten consecutive years. With live entertainment including, dancers, dj, musicians, and singers this event has all the makings of a night families will remember for years to come. Complimented by trick-or-treating at over 100 vendor booths, it's no surprise the downtown comes alive at BOO!, while providing an economic boost to area restaurants and eateries.

Grant Request Amount \*

3000.0

USD

*This is the dollar amount of the services you are requesting to be waived by the Fee Grant Waiver Program. The maximum amount you may request is \$3,000.*

### Event Setup & Strike

Please enter the date and times you wish to setup as well as the date and times you anticipate breaking down.

Event Setup Date & Time \*

04/28/2022 03:00 PM

MM/dd/yyyy HH:MM AM/PM

Event Strike Date & Time \*

10/28/2022 09:30 PM

MM/dd/yyyy HH:MM AM/PM

### Event Logistics

Will your event require outdoor staging? \*

☒ Yes ☐ No

## Fee Waiver Grant Program Request

Will your event require the rental of the modular stage for Veterans Lawn? \*

☐ Yes ☒ No

Will your event require tents? \*

☒ Yes ☐ No

Will your event require vehicle access to the park?

☐ Yes ☒ No

Will your event require road closures? \*

☒ Yes ☐ No

If you require road closures, please provide details on your requested closures? \*

Broadway from Neptune to Ruby.

Will your event require portable restrooms? \*

☒ Yes ☐ No

Will your event require utilities? \*

☒ No ☐ Power ☐ Water

Will your event hire outside production companies? \*

☐ Yes ☒ No

*This includes lighting, staging, audio, decor, film, broadcast, etc.*

Will your event require the use of additional space? \*

|                                                |                                          |                                          |
|------------------------------------------------|------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Green/Dressing Room   | <input type="checkbox"/> Locker-Room(s)  | <input type="checkbox"/> Reception Area  |
| <input type="checkbox"/> Autograph Area        | <input type="checkbox"/> Food Prep Area  | <input type="checkbox"/> Dance Floor     |
| <input type="checkbox"/> Private Meeting Space | <input type="checkbox"/> Rehearsal Space | <input checked="" type="checkbox"/> None |

## Fishing Tournament

Is the event a fishing tournament?

☒ Yes ☐ No

Will your event require the boat ramp?

☐ Yes ☒ No

## Fee Waiver Grant Program Request

How many boats are expected to participate?

Will your event require space for a tournament draw?

☐ Yes ☒ No

Will your event require space for a weigh-in?

☐ Yes ☒ No

### Entertainment

---

Will your event require alcoholic beverages to be dispensed or sold?

☐ Yes ☒ No

Will your event require a DJ?

☒ Yes ☐ No

Does your entertainer have special requirements and/or technical rider?

☐ Yes ☒ No

Will your event have performers?

☒ Yes ☐ No

If you are having performers, please list if they are local, national, or international.

Kissimmee Main Street has local performers, including stilt walkers, singers, and dancers throughout the event.

### Audio / Visual

---

Is this an indoor event?

☒ Yes ☐ No

Will your event require the rental of audio equipment?

☐ Yes ☒ No

## Fee Waiver Grant Program Request

Will your event require the rental of any additional audio equipment?

- ☐ Podium ☐ Easels ☐ Projector & Screen  
☐ TV/VCR/DVD Player ☐ Microphones ☐ Extension Cords/Power Strips  
☒ None

### Promotions

Will your event require banners to be hung? \*

- ☐ Yes ☒ No

At what level will your event be promoted? \*

- ☒ Local ☒ Regional ☒ National

Will the media be invited? \*

- ☒ Yes ☐ No

If the media will be invited, what type of media will be expected? \*

Kissimmee Main Street promotes through our social media platforms which reach international followers and has a reach of over 40K.  
We invite and welcome local social networks and newspaper media.

### Organizational Structure

These are mandatory questions, but they hold no point value during the evaluation process.

How long has the sponsoring organization been incorporated? \*

Kissimmee Main Street has been incorporated since August 1997.

How long has the sponsoring organization physically been in operation? \*

Kissimmee Main Street has been in operation since 1996.

## Fee Waiver Grant Program Request

Please provide an organization chart of the Local Organizing Committee and describe how the sponsoring organization recruit volunteers to facilitate the event? \*

Board of Directors  
|  
Diana Marrero-Pinto  
Executive Director  
|| || ||  
Marketing Coordinator Small Business Liaison KVFM Manager

### Organization & Experience (50 Points)

Has the sponsoring organization previously produced an event in Kissimmee? \*

☒ Yes ☐ No

If yes, please identify the event(s). \*

Kissimmee Main Street coordinates several events throughout the city including; the Kissimmee 5K, Hop on Downtown, and Back2School Block Party to name a few. In previous year's Kissimmee Main Street also created and coordinated the Kissimmee Kowtown Festival and the Sunshine Regional Chili Festival.

Has this specific event been previously produced? \*

☒ Yes ☐ No

If so, when and where was the event held? \*

Kissimmee Main Street holds BOO! on Broadway every year on Broadway in Historic Downtown Kissimmee.

What is the uniqueness of the proposed event? \*

BOO! on Broadway is the original Trick or Treat event in Osceola County. It is the only Fall event drawing over 5,000 to Broadway's downtown corridor and bringing record number of sales to the small businesses of Historic Downtown Kissimmee.

How does the proposed event support the organization's mission and impact to residents? \*

At Kissimmee Main Street's mission our mission is, "to preserve and enhance Historic Downtown Kissimmee for the enrichment of present and future generations." There is no better way to preserve and enhance our community than to provide free family entertainment that creates generational nostalgia.

### Event Revenue & Economic Impact (25 Points)

Will the proposed event impact local businesses? \*

☒ Yes ☐ No

## Fee Waiver Grant Program Request

Is so, please describe the impact:

After each event Kissimmee Main Street polls our businesses. Last year business respondents to our survey reported record numbers of daily sales during BOO! on Broadway.

Please attach your itemized event budget.

 20220422162542277.pdf

### Marketing

How does the proposed event benefit the image or reputation of the City? \*

Kissimmee Main Street is a proud partner of the City of Kissimmee on several events that spotlight our beautiful downtown, bring families together, and showcase the best our city has to offer in the area entertainment, food, and nightlife.

Please identify all forms of advertisement to be used and provide a timeline for all promotion and advertising. \*

Kissimmee Main Street advertising through social media, television through segment on Prime TV, print and radio.

How much money will the sponsoring organization commit towards advertising? \*

Kissimmee Main Street will be seeking a grant from Experience Kissimmee for \$3,000 to be used for BOO! on Broadway promotions.

### Collaboration

Is the sponsoring organization collaborating with any other non-profit groups?

☐ Yes ☒ No

Has the sponsoring organization solicited local vendors to support the event?

☒ Yes ☐ No

If so, please identify all vendors that have committed to the event: \*

Kissimmee Main Street has a list of over 100 vendors including local government offices like The Osceola County Tax Collector, nonprofits like the Osceola Historical Society, and businesses like ReMax Realty.

# BOO! On Broadway

## Event Budget for Boo! On Broadway: EXPENSES

| Operational       | Estimated          | Actual |
|-------------------|--------------------|--------|
| Entertainment     | \$1,000.00         |        |
| Street Closure    | \$8,500.00         |        |
| Equipment (Stage) | \$300.00           |        |
| DJ                | \$300.00           |        |
| <b>Total</b>      | <b>\$10,100.00</b> |        |

Notes

| Decorations       | Estimated       | Actual |
|-------------------|-----------------|--------|
| Theme-Photo Booth | \$250.00        |        |
|                   |                 |        |
|                   |                 |        |
|                   |                 |        |
| <b>Total</b>      | <b>\$250.00</b> |        |

| Design/Print  | Estimated       | Actual |
|---------------|-----------------|--------|
| Graphics/Logo | \$200.00        |        |
| Printing      | \$200.00        |        |
|               |                 |        |
| <b>Total</b>  | <b>\$400.00</b> |        |

| Marketing    | Estimated       | Actual |
|--------------|-----------------|--------|
| Print        | \$350.00        |        |
| Radio        | \$400.00        |        |
| Television   |                 |        |
| Social Media | \$100.00        |        |
| <b>Total</b> | <b>\$850.00</b> |        |

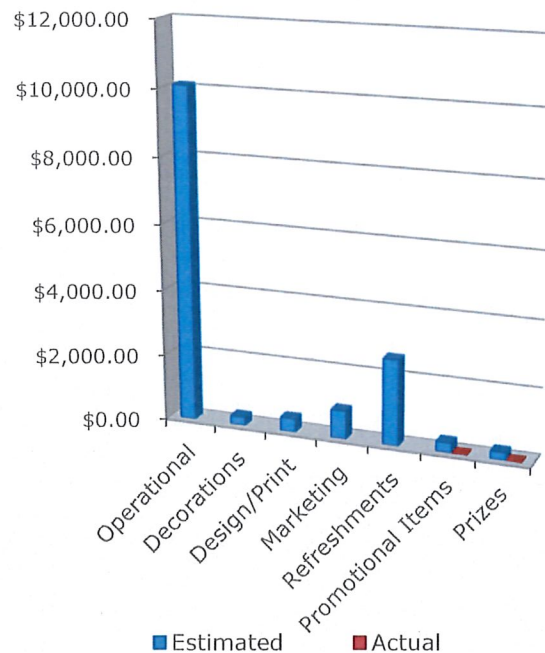
| Refreshments | Estimated         | Actual |
|--------------|-------------------|--------|
| Candy*       | \$2,500.00        |        |
| Drinks       | \$100.00          |        |
|              |                   |        |
| <b>Total</b> | <b>\$2,600.00</b> |        |

| Promotional Items | Estimated       | Actual        |
|-------------------|-----------------|---------------|
| Bags              | \$300.00        |               |
|                   |                 |               |
|                   |                 |               |
|                   |                 |               |
| <b>Total</b>      | <b>\$300.00</b> | <b>\$0.00</b> |

| Prizes                | Estimated       | Actual        |
|-----------------------|-----------------|---------------|
| Ribbons/Plaques/Troph | \$225.00        | \$0.00        |
| Gifts                 |                 |               |
| <b>Total</b>          | <b>\$225.00</b> | <b>\$0.00</b> |

| Total Expenses | Estimated          | Actual        |
|----------------|--------------------|---------------|
|                | <b>\$14,725.00</b> | <b>\$0.00</b> |

Estimated vs. Actual



Made in Office 2007 for office2007.com



## Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14  
R. 01/18

|                    |                |                 |                        |
|--------------------|----------------|-----------------|------------------------|
| 85-8013677049C-4   | 09/30/2021     | 09/30/2026      | 501(C)(3) ORGANIZATION |
| Certificate Number | Effective Date | Expiration Date | Exemption Category     |

This certifies that

KISSIMMEE MAIN STREET PROGRAM  
INCORPORATED  
421 BROADWAY  
KISSIMMEE FL 34741-5719

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 01/18

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions about your exemption certificate, please call Taxpayer Services at 850-488-6800. The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

CITY OF  
**KISSIMMEE**  
1 8 8 3

**Event Name:** Boo! on Broadway **Event Date:** October 28, 2022

|                                                        |                                                                           |                                                                                           |                   |
|--------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-------------------|
| <b>Administrative Fee:</b>                             |                                                                           |                                                                                           | \$100.00          |
|                                                        |                                                                           |                                                                                           |                   |
| <b>Rental Items:</b>                                   |                                                                           |                                                                                           |                   |
| <b>Traffic Barricades</b>                              | .40 - \$1.00 per unit                                                     | 31 Type II x .40 and 15 Type III x 1.00                                                   | \$27.40           |
| <b>Crowd management barricades</b>                     | \$10.00 each                                                              | 30 barriers x \$10.00                                                                     | \$300.00          |
| <b>Portalets</b>                                       | \$100.00 -200.00 per unit;<br>environmental & COVID19<br>fees \$7.75 each | 4 Regular x \$100, 2 ADA x \$135, 2 Sinks x \$200, 8 units x<br>\$7.75, delivery fee \$50 | \$1,182.00        |
| <b>EZ systems</b>                                      | \$80.00 each                                                              | 1 Trash and 1 Recycling x \$80.00                                                         | \$160.00          |
|                                                        |                                                                           |                                                                                           |                   |
| <b>Taxes:</b>                                          |                                                                           | 7.5%                                                                                      | EXEMPT            |
|                                                        |                                                                           |                                                                                           |                   |
| <b>Staff:</b>                                          |                                                                           |                                                                                           |                   |
| <b>Traffic/Road closing staff (4:00pm - 10:00pm)</b>   | \$31.00 per hour                                                          | 3 Traffic Staff x \$31.00 per hour                                                        | \$558.00          |
| <b>KPD Officers (4:00pm-10:30pm)</b>                   | \$47.00 per hour                                                          | 15 Officers x 6.5 hours x \$47.00 per hour                                                | \$4,582.50        |
| <b>KPD Supervisors (4:00pm - 10:30pm)</b>              | \$51.00 per hour                                                          | 2 Supervisors x 6.5 hours x \$51.00 per hour                                              | \$663.00          |
| <b>Lieutenant ( 4:00pm - 10:30pm)</b>                  | \$51.00 per hour                                                          | 1 Lieutenant x 6.5 hours x \$51.00                                                        | \$331.50          |
| <b>EMT (6:00pm-10:00pm)</b>                            | \$30.00 per hour                                                          | 2 EMT x 4 hours x \$30.00 per hour                                                        | \$240.00          |
| <b>Street Sweeper (9:30pm-10:30pm)</b>                 | \$15.00 per hour                                                          | 1 Staff x 1 hour x \$15.00 per hour                                                       | \$15.00           |
|                                                        |                                                                           |                                                                                           |                   |
| <b>Total Estimate</b>                                  |                                                                           |                                                                                           | <b>\$8,159.40</b> |
| <b>Damage Deposit (Refundable)</b>                     |                                                                           |                                                                                           | \$333.88          |
| <b>Fee Waiver (Will Add Once Amount is Determined)</b> |                                                                           |                                                                                           | TBD               |
| <b>Total Due 30 Days Prior to Event</b>                |                                                                           |                                                                                           | TBD               |

## FEE WAIVER GRANT RANKING FORM

**Organization Name:** Osceola County Sheriff's Office

**Event Name:** Bass and Badges

**Event Date:** 10/28/22

**Year of fee waiver award:** 2

|                                                                                                                                                                                   |                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>ORGANIZATION / EXPERIENCE</b>                                                                                                                                                  | <b>50 POINTS</b>       |
| Has the sponsoring organization previously produced events in Kissimmee? (20 points)                                                                                              |                        |
| Has this specific event been produced previously? (10 points)                                                                                                                     |                        |
| What is the uniqueness of the proposed event? (10 points)                                                                                                                         |                        |
| How does the proposed event support the organization's mission and benefit residents? (10 points)                                                                                 |                        |
| <b>EVENT REVENUE / ECONOMIC IMPACT</b>                                                                                                                                            | <b>25 POINTS</b>       |
| Will the proposed event impact local businesses? If so, please describe. (15 points)                                                                                              |                        |
| Evaluation of itemized event budget submitted by sponsoring organization. (10 points)                                                                                             |                        |
| <b>MARKETING</b>                                                                                                                                                                  | <b>15 POINTS</b>       |
| How does the proposed event benefit the image/reputation of the City? (5 points)                                                                                                  |                        |
| Evaluation of the marketing plan, including types of advertisement and a timeline provided? (5 points)                                                                            |                        |
| How much money will the sponsoring organization commit towards advertising? (5 points)                                                                                            |                        |
| <b>COLLABORATION</b>                                                                                                                                                              | <b>10 POINTS</b>       |
| Is the sponsoring organization collaborating with any other non-profit group? (5 points)                                                                                          |                        |
| Has the sponsoring organization solicited local vendors to support the event? (5 points)                                                                                          |                        |
| <b>Sub Total Points (Possible Score 100)</b>                                                                                                                                      |                        |
| <b>POST EVENT EVALUATION</b>                                                                                                                                                      | <b>-5 /0/+5 POINTS</b> |
| For those sponsoring organizations that have previously received a fee waiver, did the organization meet all commitments and complete a Final Grant Report?                       |                        |
| <ul style="list-style-type: none"> <li>Was a final budget submitted?</li> <li>Was a list of vendors submitted?</li> <li>Were samples of marketing materials submitted?</li> </ul> |                        |
|                                                                                                                                                                                   |                        |
| <b>TOTAL POINTS AWARDED</b>                                                                                                                                                       |                        |

| Percentage of Maximum of Award |        |        |        |        |
|--------------------------------|--------|--------|--------|--------|
| PARAB Score (Points)           | Year 1 | Year 2 | Year 3 | Year 4 |
| 90-100                         | 100    | 80     | 60     | 40     |
| 80-89                          | 90     | 70     | 50     | 30     |
| 70-79                          | 80     | 60     | 40     | 20     |
| 60-69                          | 70     | 50     | 30     | 10     |
| 50-59                          | 60     | 40     | 20     |        |
| 40-49                          | 50     | 30     | 10     |        |
| 30-39                          | 40     | 20     |        |        |
| 20-29                          | 30     | 10     |        |        |
| 10-19                          | 20     |        |        |        |
| 0-9                            | 10     |        |        |        |

**FEE WAIVER GRANT RANKED BY:** \_\_\_\_\_

**Fee Waiver Amount Requested:** \$3,000

**Previous Year's Fee Waiver Award:** \$985.50

# Fee Waiver Grant Program Request

## Requesting Organization Information

### Organization Information & Contact \*

Osceola County Sheriff's Office

Full Legal Name of Organization

Sheriff Marcos Lopez

Name of Chief Officer/President

407 348-1190

Telephone Number

407 348-2222

Mobile Number

### Organization Address \*

2601 E Irlo Bronson Memorial Hwy

Street Address

Kissimmee

City

Florida

State/Region/Province

34747

Postal / Zip Code

United States

Country

### Eligibility/Type \*

☐ Non-Profit ☒ Government ☐ Agency or Organization in which the City of Kissimmee is a member

*If non-profit, you must attach a copy of your organization's valid IRS tax exempt certificate or IRS affirmation letter..*

### Event Contact Information

Ron Cole

Name of Event Contact

Deputy

Title of Event Contact

407 348-1190

Telephone

ron.cole@osceolasheriff.org

Email

## Event Information

### Name of Event \*

2nd Annual Bass and Badges Fishing Tournament

## Fee Waiver Grant Program Request

Start Date & Time of Event \*

01/07/2023 06:00 AM

MM/dd/yyyy HH:MM AM/PM

End Date & Time of Event \*

01/07/2023 06:00 PM

MM/dd/yyyy HH:MM AM/PM

Estimated Number of Attendees \*

200

Brief Description of Event \*

Osceola Teen Anglers is partnering with Law Enforcement agencies thru out the County to raise money for various youth programs that serve the youth of Osceola County

Grant Request Amount \*

3000.0

USD

*This is the dollar amount of the services you are requesting to be waived by the Fee Grant Waiver Program. The maximum amount you may request is \$3,000.*

### Event Setup & Strike

Please enter the date and times you wish to setup as well as the date and times you anticipate breaking down.

Event Setup Date & Time \*

01/06/2023 08:00 AM

MM/dd/yyyy HH:MM AM/PM

Event Strike Date & Time \*

01/07/2023 06:00 PM

MM/dd/yyyy HH:MM AM/PM

### Event Logistics

Will your event require outdoor staging? \*

☒ Yes ☐ No

Will your event require the rental of the modular stage for Veterans Lawn? \*

☐ Yes ☒ No

Will your event require tents? \*

☒ Yes ☐ No

## Fee Waiver Grant Program Request

Will your event require vehicle access to the park?

☒ Yes ☐ No

Will your event require road closures? \*

☐ Yes ☒ No

Will your event require portable restrooms? \*

☒ Yes ☐ No

Will your event require utilities? \*

☒ No ☐ Power ☐ Water

Will your event hire outside production companies? \*

☐ Yes ☒ No

*This includes lighting, staging, audio, decor, film, broadcast, etc.*

Will your event require the use of additional space? \*

|                                                |                                          |                                          |
|------------------------------------------------|------------------------------------------|------------------------------------------|
| <input type="checkbox"/> Green/Dressing Room   | <input type="checkbox"/> Locker-Room(s)  | <input type="checkbox"/> Reception Area  |
| <input type="checkbox"/> Autograph Area        | <input type="checkbox"/> Food Prep Area  | <input type="checkbox"/> Dance Floor     |
| <input type="checkbox"/> Private Meeting Space | <input type="checkbox"/> Rehearsal Space | <input checked="" type="checkbox"/> None |

## Fishing Tournament

Is the event a fishing tournament?

☒ Yes ☐ No

Will your event require the boat ramp?

☒ Yes ☐ No

How many boats are expected to participate?

70

Will your event require space for a tournament draw?

☐ Yes ☒ No

Will your event require space for a weigh-in?

☒ Yes ☐ No

## Entertainment

## Fee Waiver Grant Program Request

Will your event require alcoholic beverages to be dispensed or sold?

☐ Yes ☒ No

Will your event require a DJ?

☐ Yes ☒ No

Does your entertainer have special requirements and/or technical rider?

☐ Yes ☒ No

Will your event have performers?

☐ Yes ☒ No

### Audio / Visual

---

Is this an indoor event?

☐ Yes ☒ No

### Promotions

---

Will your event require banners to be hung? \*

☐ Yes ☒ No

At what level will your event be promoted? \*

☒ Local ☐ Regional ☐ National

Will the media be invited? \*

☒ Yes ☐ No

If the media will be invited, what type of media will be expected? \*

Access Osceola

### Organizational Structure

---

These are mandatory questions, but they hold no point value during the evaluation process.

How long has the sponsoring organization been incorporated? \*

Sheriff's Office

## Fee Waiver Grant Program Request

How long has the sponsoring organization physically been in operation? \*

Sheriff's Office

Please provide an organization chart of the Local Organizing Committee and describe how the sponsoring organization recruit volunteers to facilitate the event? \*

Sheriff's Office is partnering with Osceola Teen Anglers. Osceola Anglers will handle volunteers for the event, weigh in and awards. The Sheriff's office will provide logistical support and event workers.

### Organization & Experience (50 Points)

Has the sponsoring organization previously produced an event in Kissimmee? \*

☒ Yes ☐ No

If yes, please identify the event(s). \*

1st Annual Bass and Badges event January 8th 2022

Has this specific event been previously produced? \*

☒ Yes ☐ No

If so, when and where was the event held? \*

1st Annual Bass and Badges event January 8th 2022 held at the Kissimmee Lakefront Marina

What is the uniqueness of the proposed event? \*

It is to promote youth and Law Enforcement partnerships while raising money for various youth programs in the County.

How does the proposed event support the organization's mission and impact to residents? \*

It is to promote youth and Law Enforcement partnerships while raising money for various youth programs in the County.

### Event Revenue & Economic Impact (25 Points)

## Fee Waiver Grant Program Request

Will the proposed event impact local businesses? \*

☐ Yes ☒ No

Please attach your itemized event budget.

 Bass\_and\_Badges\_2022\_Cost\_Analysis.pdf

### Marketing

How does the proposed event benefit the image or reputation of the City? \*

It is to promote youth and Law Enforcement partnerships while raising money for various youth programs in the County.

Please identify all forms of advertisement to be used and provide a timeline for all promotion and advertising. \*

Social Media advertising to begin in August 2022

How much money will the sponsoring organization commit towards advertising? \*

None it will be done thru social media and inter agency advertisement

### Collaboration

Is the sponsoring organization collaborating with any other non-profit groups?

☒ Yes ☐ No

If so, please state the commitment of all other groups: \*

Osceola Teen Anglers, Osceola County Corrections, Osceola County Fire Rescue, Kissimmee Police, St Cloud Police, St Cloud Fire Rescue, Kissimmee Fire Department, Florida Highway Patrol

Has the sponsoring organization solicited local vendors to support the event?

☒ Yes ☐ No

If so, please identify all vendors that have committed to the event: \*

Sunrise Printing (Event Shirts), Rocking Johns (food), Publix (breakfast pastries), Dunkin Doughnuts (coffee)

## BUDGET (Last Years Cost)



**Organization:** Osceola Anglers and Osceola County Sheriff Office **Event Date:** January 8, 2022

|                                               |                  |                                                                                                       |                  |
|-----------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------|------------------|
|                                               |                  |                                                                                                       |                  |
| <b>Facility Fee:</b>                          |                  |                                                                                                       |                  |
| <b>Fishing Area</b>                           | \$350.00 per day | \$350.00 per day x 1 day                                                                              | \$350.00         |
|                                               |                  |                                                                                                       |                  |
| <b>Rental Items:</b>                          |                  |                                                                                                       |                  |
| <b>EZ-System Dumpster Unit</b>                | \$80.00 per unit | 1 EZ-System Dumpster Unit x \$80.00                                                                   | \$80.00          |
| <b>Portalet Service</b>                       | Market Rate      | 1 Single- \$100.00, 1 ADA \$135.00, 2 Hand Sanitizer Dispensers<br>\$10.00/unit, Service Fees \$50.50 | \$305.50         |
|                                               |                  |                                                                                                       |                  |
| <b>Taxes:</b>                                 |                  | 7.5%                                                                                                  | EXEMPT           |
|                                               |                  |                                                                                                       |                  |
| <b>Staff:</b>                                 |                  |                                                                                                       |                  |
| <b>Event Coordinator Load-in 01/07/2022</b>   | \$25.00 per hour | 1 Event Coordinator x \$25.00 per hour x 2 hour                                                       | \$50.00          |
| <b>Event Coordinator Event Day 01/08/2022</b> | \$25.00 per hour | 1 Event Coordinator x \$25.00 per hour x 8 hours                                                      | \$200.00         |
|                                               |                  |                                                                                                       |                  |
| <b>Total Estimate Before Damage Deposit</b>   |                  |                                                                                                       | <b>\$985.50</b>  |
| <b>Fee Waiver Grant</b>                       |                  |                                                                                                       | <b>-\$985.50</b> |
| <b>Damage Deposit (Refundable)</b>            |                  |                                                                                                       | <b>\$70.00</b>   |
| <b>Total Due 30 Days Prior to Event</b>       |                  |                                                                                                       | <b>\$70.00</b>   |



**Organization:** Osceola Anglers and Osceola County Sheriff Office **Event Date:** January 7, 2023

|                                             |                  |  |                                                                                                    |                 |
|---------------------------------------------|------------------|--|----------------------------------------------------------------------------------------------------|-----------------|
| <b>Facility Fee:</b>                        |                  |  |                                                                                                    |                 |
| <b>Fishing Area</b>                         | \$245.00 per day |  | \$245.00 per day x 1 day                                                                           | \$245.00        |
| <b>Rental Items:</b>                        |                  |  |                                                                                                    |                 |
| <b>EZ-System Dumpster Unit</b>              | \$80.00 per unit |  | 1 EZ-System Dumpster Unit x \$80.00                                                                | \$80.00         |
| <b>Portalet Service</b>                     | Market Rate      |  | 1 Single- \$100.00, 1 ADA \$135.00, 2 Hand Sanitizer Dispensers \$10.00/unit, Service Fees \$50.50 | \$305.50        |
| <b>Taxes:</b>                               |                  |  | 7.5%                                                                                               | EXEMPT          |
| <b>Total Estimate Before Damage Deposit</b> |                  |  |                                                                                                    | <b>\$630.50</b> |
| <b>Damage Deposit (Refundable)</b>          |                  |  |                                                                                                    | <b>\$100.00</b> |
| <b>Fee Waiver Grant</b>                     |                  |  |                                                                                                    | <b>TBD</b>      |
| <b>Total Due 30 Days Prior to Event</b>     |                  |  |                                                                                                    | <b>TBD</b>      |

2022/2023 Fee Grant Request  
Period I, Events occurring October 1, 2022 - January 31, 2023

| <i>EVENT</i>                | <i>Requested Date</i> | <i>21/22 Amount</i> | <i>Requested Amount</i> | <i>Year of award / Sunset year</i> | <i>Est. City Expenses</i> | <i>AWARDED</i> | <i>Scored</i> | <i>Ed</i> | <i>AL</i> | <i>Robin</i> | <i>Hannan</i> | <i>Guillermo</i> | <i>Roy</i> | <i>David</i> | <i>Sheila</i> | <i>Vanessa</i> | <i>Total</i> |
|-----------------------------|-----------------------|---------------------|-------------------------|------------------------------------|---------------------------|----------------|---------------|-----------|-----------|--------------|---------------|------------------|------------|--------------|---------------|----------------|--------------|
| VIVA Osceola                | 10/8/2022             | \$3,000             | \$3,000                 | Signature                          | \$6,840.00                | \$3,000        | 97.5          | 95        | 100       | 95           | 100           | 95               | 100        | 95           | X             | 100            | 780          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Ride to Defeat ALS          | 10/15 & 10/16/22      | N?A                 | \$3,000                 | 1                                  | \$1,420.00                | \$1,278.00     | 88.75         | 80        | 90        | 90           | 85            | 70               | 100        | 95           | X             | 100            | 710          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Back the Blue BB Tournament | 10/23/2022            | N/A                 | \$2,347                 | 1                                  | \$2,025.00                | \$1,620        | 78            | 80        | 80        | 64           | 90            | 55               | 85         | 90           | X             | 80             | 624          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Masquerade Ball             | 10/29/2022            | \$2,000             | \$3,000                 | 2                                  | \$2,560.00                |                | 83.125        | 85        | 90        | 80           | 95            | 60               | 90         | 80           | X             | 85             | 665          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| The Runaway Bride 5K        | 11/5/2022             | N/A                 | \$3,000                 | 1                                  | \$3,580.00                | \$2,700        | 83.125        | 80        | 85        | 85           | 90            | 65               | 85         | 75           | X             | 100            | 665          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Orlando Japan Festival      | 11/6/2022             | \$2,400             | \$3,000                 | Signature                          | \$8,058.50                | \$3,000        | 95.625        | 95        | 100       | 90           | 95            | 90               | 100        | 95           | X             | 100            | 765          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| NCCAA DII Womens Volleyball | 11/16-11/19/22        | \$2,700             | \$3,000                 | 2                                  | \$8,246.00                | \$2,400        | 91.875        | 90        | 90        | 90           | 95            | 80               | 100        | 90           | X             | 100            | 735          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Keep Kids off the Streets!  | 10/1/2022             | \$2,030             | \$3,000                 | 2                                  | \$1,570.75                | \$1,099.53     | 89.375        | 85        | 90        | 90           | 90            | 70               | 100        | 90           | X             | 100            | 715          |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Eat to Feed                 | 10/15/2022            | \$0                 | \$3,000                 | 1                                  | \$2,768.00                |                |               |           |           |              |               |                  |            |              |               |                |              |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Boo! On Broadway            | 10/28/2022            | \$3,000             | \$3,000                 | Signature                          | \$8,159.40                |                |               |           |           |              |               |                  |            |              |               |                |              |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |
| Bass and Badges             | 1/7/2023              | \$985.50            | 3000                    | 2                                  | \$630.50                  |                |               |           |           |              |               |                  |            |              |               |                |              |
|                             |                       |                     |                         |                                    |                           |                |               |           |           |              |               |                  |            |              |               |                |              |

\*Backed out

**\$32,347**

**\$45,858.15**

**\$15,097.53**

Total amount awarded for Period 1 October 2022-January 2023

**\$15,097.53**

**ITEM 5.B****Lancaster Ranch Park GMP****Request**

Parks and Recreation Director will give an update on the Guaranteed Maximum Price for Lancaster Ranch Park Phase 1A. Bids are due to Arnco Construction on July 28, 2022.

**Explanation****Recommendation****REQUESTED CITY COMMISSION ACTION:**

Department: Parks & Recreation

Presenter:

**Attachment(s):**

None

**ITEM 5.C****Recreation Impact Fee Study****Request**

Director will inform Parks and Recreation Board of the Impact Fee Study through Raftelis in an effort to update the City's Recreation Impact Fees as well as the possibility of Fire, Police and Development Services Impact Fees.

**Explanation****Recommendation****REQUESTED CITY COMMISSION ACTION:**

Department: Parks & Recreation

Presenter:

**Attachment(s):**

None