MINUTES OF THE REGULAR SESSION (CMT) OF THE CITY COMMISSION HELD TUESDAY, NOVEMBER 3, 2020, AT 6:00 PM AT THE CITY OF KISSIMMEE, CITY HALL COMMISSION CHAMBERS LOCATED AT 101 CHURCH STREET, KISSIMMEE, FLORIDA

1. MEETING CALLED TO ORDER

ROLL CALL: Commissioner Olga Gonzalez (Present), Commissioner Felix Ortiz (Present), Commissioner Angela Eady (Present), Commissioner Jim Fisher (Present), Mayor Jose Alvarez (Present)
Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez De Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Fisher led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A SERVICE AWARDS FOR JULY, AUGUST, SEPTEMBER

The request is for the City Commission to join the City Manager in recognizing employees who have reached milestones in their years of service.

City Manager Steigerwald congratulated all employees listed on the agenda receiving service awards.

3.B EMPLOYEE OF THE MONTH FOR NOVEMBER

Request for the City Commission join the City Manager in recognizing Pat Fisher, Development Services Department, as November's Employee of the Month.

City Manager Steigerwald reviewed the accomplishments of Pat Fisher and how he excels as a Code Enforcement Officer. Mr. Fisher brings knowledge and demeanor to the City and through his job every day.

City Manager Steigerwald reminded the Commission that individuals are selected by a committee of peers, and there is no greater honor.

3.C PROCLAMATION - CENTRAL FLORIDA MOBILITY WEEK

The request is for the City Commission to present a Proclamation in honor of "Central Florida Mobility Week."

City Manager Steigerwald read a proclamation in honor of Central Florida Mobility Week as the Mayor and Commissioners presented the proclamation to Melissa Zayas-Moreno, who was in attendance virtually.

Melissa Zayas-Moreno accepted the proclamation on behalf of the City and encouraged individuals to utilize different modes of transportation and to visit the bike trails.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

Commissioner Jim Fisher moved to approve the Consent Agenda in its entirety. Commissioner Olga Gonzalez seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Ortiz	AYE
Commissioner Eady	AYE
Commissioner Fisher	AYE
Commissioner Gonzalez	AYE
Mayor Alvarez	AYE

Motion carried 5 - 0.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the November 14, 2017, Commission Workshop Minutes.

7.B CONTRACT WITH ADVANCED ROOFING INC. FOR ANNUAL ROOF ASSET MANAGEMENT SERVICES CITYWIDE

Approval of contract with Advanced Roofing Inc. for Citywide roof asset management inspection and preventative maintenance in the amount of $29,100 annually.

7.C RATIFICATION OF EXECUTIVE ORDERS 2020-32 AND 2020-33

City Commission ratification of Executive Order 2020-32 issued October 19, 2020 and Executive Order 2020-33 issued October 26, 2020 for the extension of the Local Declaration of Emergency to November 1, 2020.

7.D RFQ2020-006: REQUEST TO NEGOTIATE WITH QUALIFIED RESPONDENT TO ACQUIRE AND REDEVELOP THE BEAUMONT REDEVELOPMENT SITE.

City Commission authorization for the City Manager and staff to negotiate with the most qualified respondent to RFQ2020-006 to Acquire and Redevelop the City-Owned Property known as the Beaumont Redevelopment Site.

7.E REQUEST TO NEGOTIATE WITH QUALIFIED RESPONDENT TO DESIGN AND BUILD A CITY HALL EXPANSION FOR THE BUILDING DIVISION (RFQ 2018-009)

Authorization for the City Manager and staff to negotiate and enter into a contract with the qualified respondents to RFQ 2018-009 to design an expansion to City Hall for the Building division.

7.F PURCHASE AGREEMENT BETWEEN BANK OF AMERICA CORPORATION AND THE CITY OF KISSIMMEE REGARDING WEST OAK STREET PROJECT

Approval of Bank of America Corporation Purchase Agreement.

7.G FIRST AMENDMENT TO THE PROFESSIONAL CONSULTANT SERVICES CONTRACT FOR SM&E

Approval of an amendment to the existing professional consultant services contract with SM&E.

7.H SCOPE OF SERVICES FOR SIGN CODE UPDATE

Approval of a scope of services with S&ME, Inc. to update the Sign Code.

7.I AMENDMENT TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) GRANT AGREEMENT FOR THE DESIGN AND CONSTRUCTION OF THE WOODSIDE DRAINAGE IMPROVEMENT PROJECT

Approval to amend the grant agreement with FDEP for the design and construction of the Woodside Drainage Improvement project.

7.J PROJECTS TO BE CARRIED FORWARD TO FY 2020-2021

Approval to increase the FY 2020/2021 budget in order to continue funding certain projects that were approved in prior years.

7.K FIRST AMENDMENT TO INTERLOCAL AGREEMENT BETWEEN THE CITY OF KISSIMMEE AND THE SCHOOL DISTRICT OF OSCEOLA COUNTY RELATING TO THE BOB MAKINSON AQUATIC CENTER

Approval of the First Amendment to the Interlocal Agreement between the City of Kissimmee and the School District of Osceola County relating to the use of the Bob Makinson Aquatic Center.

7.L INTERLOCAL AGREEMENT BETWEEN THE CITY OF KISSIMMEE AND THE SCHOOL DISTRICT OF OSCEOLA COUNTY RELATING TO THE BOB MAKINSON AQUATIC CENTER

Approval of the Interlocal Agreement between the City of Kissimmee and the School District of Osceola County relating to the Bob Makinson Aquatic Center.

7.M APPROVAL OF THE FY 2020-21 EVENT FEE WAIVER GRANT PROGRAM BASED ON FY 2019-20 AWARDED AMOUNTS

Approval of the FY 2020-21 City of Kissimmee events, parades and other 3rd party events that were previously awarded funding in FY 2019-20 through the Parks and Recreation Department's operational budgets or from the City's Fee Waiver Grant Program.

7.N FIRST AMENDMENT TO OSCEOLA HOME CONSORTIUM PROJECT AGREEMENT BETWEEN OSCEOLA COUNTY AND THE CITY OF KISSIMMEE - OAK LEAF LANDINGS APARTMENTS

Approval of the First Amendment to the Osceola HOME Consortium Project Agreement between Osceola County and the City of Kissimmee - Oak Leaf Landings Apartments.

7.O SECOND AMENDMENT TO HOME PROGRAM AGREEMENT BETWEEN THE CITY OF KISSIMMEE, OSCEOLA COUNCIL ON AGING, INC. AND KISSIMMEE OAKS HOUSING I, INC., DBA OAK LEAF LANDINGS - OAK LEAF LANDINGS APARTMENTS

Approval to execute the Second Amendment to the HOME Program Agreement between the City of Kissimmee, Osceola Council on Aging, Inc. and Kissimmee Oaks Housing I, Inc. DBA Oak Leaf Landings.

7.P EXECUTION OF THE OSCEOLA HOME CONSORTIUM DISBURSEMENT AGREEMENT BETWEEN OSCEOLA COUNTY AND THE CITY OF KISSIMMEE FOR FY 2020-2021

Approval to execute the Osceola HOME Consortium Disbursement Agreement between Osceola County and the City of Kissimmee for FY 2020-2021.

7.Q BUILDING PERMIT FEE WAIVER IN THE AMOUNT OF $20,000 FOR AFFORDABLE HOUSING PROJECT - ROSEWOOD POINTE APARTMENTS

Approval to waive building fees in the amount of $20,000 for the construction of an affordable housing project to be known as Rosewood Pointe Apartments and to execute the Local Government Verification of Contribution Form.

7.R GRANT APPLICATION FOR REPLACEMENT OF GENERATORS LOCATED AT CITY HALL, POLICE DEPARTMENT AND 911 COMMUNICATION CENTER

Approval to apply for $848,000 in federal grant funding to replace generators at City Hall, Police Department and 911 Communication Center.

7.S REQUEST TO DECLARE CITY PROPERTY AS SURPLUS AND QUIT CLAIM DEED IT TO THE ADJACENT PROPERTY OWNER.

Approval of declaring City property as surplus and deeding the property to the adjacent property owner

7.T PURCHASE OF A DELL DATA CENTER HARDWARE APPLIANCE WITH STORAGE AND SERVERS

Request approval to purchase a Dell EMC VxRail Hyperconverged Infrastructure appliance from the State of Florida Dell Contract in the amount of $449,178.40.

7.U LEASE NAME CHANGE FROM SANDPIPER TURBINE, LLC TO SANDPIPER FLORIDA REAL ESTATE HOLDINGS, LLC

Approval of a lease name change for Sandpiper Turbine, LLC to Florida Real Estate Holdings, LLC.

7.V APPROVAL TO ADJUST THE FISCAL YEAR 2019-2020 BUDGET

Approval to adjust the budget for fiscal year 2019-2020 due to line item variances in certain department budgets.

8. DISCUSSION ITEMS

8.A ANNUAL ADVISORY BOARD APPOINTMENTS

Commission appointment to fill a vacancy on the Board of Adjustment.

City Commissioner Felix Ortiz moved to approve a 30-day extension on the Board of Adjustment vacancy. Commissioner Angela Eady seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Eady	AYE
Commissioner Fisher	AYE
Commissioner Gonzalez	AYE
Commissioner Ortiz	AYE
Mayor Alvarez	AYE

Motion carried 5 – 0

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

CITY MANAGER STEIGERWALD

City Manager Steigerwald announced to the Commission that the City's own Glenn Huckeba was awarded Air Traffic Control Manager of the Year.

County Manager approached the County Commission concerning the spending of the Cares Act Funding. To keep the funding in the County, they got approval to reimburse the Sherriff's Office and their own Public Safety and Emergency Management Departments for expenses. Then they will take those funds, placing them back into the pot utilized for Public and Non-Profit Assistance.

City Manager Steigerwald informed the Commission he received an email from Jeff Hawk, stating St. Cloud is having their Christmas Parade, along with Winter Park. City Manager Steigerwald told the Commission they were the only two cities participating in such an event. The City Manager looked to see if the Commission was interested in reconsidering their previous direction of not holding the Holiday Parade. The Commission engaged in a conversation about this request and provided consensus to maintain their current view and not hold a parade this year.

Lastly, he informed the Commission the next meeting will be held November 17th at the Civic Center to accommodate attendance and social distancing for the swearing-in of the new City Officials.

9.B CITY ATTORNEY

CITY ATTORNEY SANCHEZ DE FUENTES

Nothing.

9.C CITY COMMISSION

COMMISSIONER GONZALEZ

Nothing.

COMMISSIONER ORTIZ

Nothing.

COMMISSIONER EADY

Nothing

COMMISSIONER FISHER

Commissioner Fisher reminded everyone Veteran's Day is right around the corner, and he salutes everyone who has ever served our country

MAYOR ALVAREZ

Nothing

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Alvarez adjourned the meeting at 6:18 PM

Olga Gonzalez
MAYOR-COMMISSIONER

ATTEST:

Linda S Hansell
CITY CLERK