



MINUTES OF THE REGULAR SESSION OF THE CITY COMMISSION HELD TUESDAY, SEPTEMBER 9, 2020, AT 6:00 P.M. VIA COMMUNICATIONS MEDIA TECHNOLOGY (CMT) FOR PUBLIC ACCESS AND PARTICIPATION

1. MEETING CALLED TO ORDER

ROLL CALL: Commissioner Olga Gonzalez (Present), Commissioner Felix Ortiz (Present), Commissioner Angela Eady (Present), Commissioner Jim Fisher (Present), Mayor Jose Alvarez (Present)

STAFF PRESENT: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Fisher led the Commission in the Pledge of Allegiance.

Mayor Alvarez requested our thoughts be with the family of Parks and Recreation employee Joel Taylor who passed away this week.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A UCF DOWNTOWN KISSIMMEE BUSINESS INCUBATOR FISCAL YEAR-END PRESENTATION

The UCF Downtown Kissimmee Business Incubator will provide the City Commission with their fiscal year-end presentation.

Economic Development Director Belinda Kirkegard provided a brief introduction for the UCF Downtown Kissimmee Incubator and introduced UCF Incubator Site Manager Ester Vargas.

Ms. Vargas reviewed a PowerPoint Presentation (Exhibit "A") and elaborated on the many successes of the UCF Incubator program this year.

City Commissioner Angela Eady congratulated the program on their success and encouraged them to keep up the good work.

3.B EMPLOYEE OF THE MONTH FOR SEPTEMBER

Request the City Commission join the City Manager in recognizing Mirta Rosa, Public Works and Engineering Department, as September's Employee of the Month.

City Manager Steigerwald provided a brief overview of Employee of the Month for September 2020, Mirta Rosa, a custodian with the Public Works and Engineering Department.

City Manager Steigerwald reminded the Commission that individuals are selected as the Employee of the Month by a committee of peers, and there is no greater honor. Due to the social distancing restrictions, Human Resources will distribute tokens of appreciation from the Commission.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A PUBLIC HEARING - SECOND AND FINAL READING - ANNEXATION: NORTH THACKER AVENUE RIGHT-OF-WAY, DRC#20-00037 - PROPOSED ORDINANCE #20-17

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Approval to annex approximately 4.1 acres of property and existing right-of-way west of N. John Young Parkway, east of Dyer Boulevard, north of Flora Boulevard, and south of Eagles Reserve Boulevard.

City Attorney Sanchez de Fuentes read Proposed Ordinance #3035 (Exhibit "B") by title.

Brenda Ryan, a Planner with Development Services, reviewed the request to annex right-of-way, which will ultimately establish a new north-south corridor between Dyer and John Young Parkway. Staff recommends approval after holding the Public Hearing.

Mayor Alvarez announced the Public Hearing with no response from the audience.

Commissioner Jim Fisher moved to approve the First Reading of Proposed Ordinance #3035. Commissioner Olga Gonzalez seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Eady	AYE
Commissioner Fisher	AYE
Commissioner Gonzalez	AYE

Commissioner Ortiz	AYE
Mayor Alvarez	AYE

Motion carried 5 - 0

5. PUBLIC HEARINGS

5.A PUBLIC HEARING - ADOPTION OF TENTATIVE MILLAGE LEVY AND TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021

Adoption of tentative millage levy of 4.6253 mills and tentative budget of \$205,508,253 for fiscal year 2020-2021.

City Manager Steigerwald reviewed the request to adopt the tentative millage levy for fiscal year 2021 and adopt the tentative budget for fiscal year 2020/2021. Reminding the Commission of the budget workshop in late July 2020, the budget is proposed with no increase in the millage, remaining at 4.6253 for the twelfth (12) year in a row. After holding the Public Hearing staff recommends approval.

TENTATIVE MILLAGE FY2020-2021

Mayor Alvarez stated for the record, the Proposed Operating Millage is 4.6253 which is 6.49% more than the Rolled Back Rate of 4.3435.

Mayor Alvarez announced the Public Hearing with no response from the virtual audience.

City Attorney Sanchez de Fuentes read Resolution # 17-2020 (Exhibit "C") by title.

Commissioner Angela Eady moved to approve Resolution # 17-2020 adopting the Tentative Millage of 4.6253. Commissioner Jim Fisher seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Fisher	AYE
Commissioner Gonzalez	AYE
Commissioner Ortiz	AYE
Commissioner Eady	AYE
Mayor Alvarez	AYE

Motion carried 5 - 0.

TENTATIVE BUDGET FY2020-2021

Mayor Alvarez stated for the record, the Resolution will adopt a Tentative Budget of \$205,508,253 and authorize 784 full and part-time positions. A schedule of positions authorized for each department and summaries of each Fund are attached to the Resolution.

Mayor Alvarez announced the Public Hearing with no response from the virtual audience.

City Attorney Sanchez de Fuentes read Resolution # 18-2020 (Exhibit "D") by title.

Commissioner Jim Fisher moved to approve Resolution # 18-2020 adopting the Tentative FY2020-2021 Budget of \$205,508,253. Commissioner Angela Eady seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Gonzalez	AYE
Commissioner Ortiz	AYE
Commissioner Eady	AYE
Commissioner Fisher	AYE
Mayor Alvarez	AYE

Motion carried 5 – 0.

6. HEAR AUDIENCE

Ely Flores, 1216 & 1220 W. Vine Street, Kissimmee, expressed her concern with the homeless activity located on the corner of John Young Parkway and US 192, particularly at the Sunoco Gas Station at 1202 W. Vine Street. Ms. Flores has attempted to address the issue with Code Enforcement and the Police Department but does not feel the situation has improved and wants to bring awareness to the City Commission.

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

Commissioner Jim Fisher made a motion to approve the Consent Agenda in its entirety. Commissioner Angela Eady seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Ortiz	AYE
Commissioner Eady	AYE
Commissioner Fisher	AYE
Commissioner Gonzalez	AYE
Mayor Alvarez	AYE

Motion carried 5 - 0.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the July 24, 2020 Budget Workshop and August 4, 2020 Commission Meeting Minutes.

7.B INTERGOVERNMENTAL TRANSFER AGREEMENT FOR MEDICAID MANAGED CARE ORGANIZATION PAYMENT PROGRAM

Approval of an Intergovernmental Transfer (IGT) agreement with the State of Florida, Agency for Health Care Administration (AHCA) in order to continue receiving supplemental payments for Medicaid patients transported by the Fire Department.

7.C BUDGET TRANSFER TO SATISFY FUNDING REQUIREMENTS NEEDED FOR THE CONSTRUCTION OF TWO CITY TRAFFIC SIGNALS

Approval to transfer \$42,118 from the General Fund to the Local Option Sales Tax (LOST) Fund to supplement the funds needed for the construction of two City traffic signals.

7.D APPROVAL TO ACCEPT THE 2016/17 FLORIDA COMMUNITIES TRUST (FCT) PARKS AND OPEN SPACE FLORIDA FOREVER PROGRAM GRANT

Approval to accept the 2016/17 Florida Communities Trust (FCT) Parks and Open Space Florida Forever Program Grant in the amount of \$2,832,241.81 for the purchase of the Lackey property and expansion of the Lancaster Ranch Park.

7.E INTERLOCAL AGREEMENT BETWEEN OSCEOLA COUNTY AND THE CITY OF KISSIMMEE FOR TRAFFIC SIGNAL DESIGN AND CONSTRUCTION

Approval to enter into an Interlocal Agreement (ILA) with Osceola County for traffic signal design and construction.

7.F AMENDMENT TO THE UNITED STATES DEPARTMENT OF JUSTICE OFFICE OF JUSTICE PROGRAMS 2018 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)

Approval of an adjustment to the funding awarded under the 2018 Edward Byrne Memorial Justice Assistance Grant that is needed to fulfill the requirements of the grant.

7.G RATIFICATION OF EXECUTIVE ORDERS 2020-23, 2020-24, AND 2020-25

City Commission ratification of Executive Order 2020-23 issued August 17, 2020, Executive Order 2020-24 issued August 24, 2020, and Executive Order 2020-25, issued August 31, 2020 for the extension of the Local Declaration of Emergency to September 7, 2020.

7.H DESIGNATION OF THE DIRECTOR OF THE DEVELOPMENT SERVICES DEPARTMENT TO SIGN THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM ANNUAL REPORT AND LOCAL HOUSING INCENTIVES CERTIFICATION FORM

To approve the designation of the Director of the Development Services Department to sign the SHIP Program Annual Report and Local Housing Incentives Certification Form.

7.I AUTHORIZATION TO ACCEPT FUNDING FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION ALERT TODAY FLORIDA'S HIGH VISIBILITY ENFORCEMENT FOR PEDESTRIAN AND BICYCLE SAFETY PROGRAM

Acceptance of grant funding from the Florida Department of Transportation (FDOT) Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program.

7.J REAL PROPERTY CONVEYANCE AND LEASEBACK AGREEMENT BETWEEN KISM HANGER LLC AND THE CITY OF KISSIMMEE

Approval to accept an Airport real property conveyance of 2.86 acres and approval of a Lease Agreement with KISM Hanger, LLC.

7.K REQUEST TO APPROVE THE NON-EXCLUSIVE PERPETUAL ACCESS EASEMENT AGREEMENT AND MEMORANDUM OF UNDERSTANDING WITH THE SCHOOL BOARD OF OSCEOLA COUNTY FLORIDA

Approval of the Non-Exclusive Perpetual Access Easement and Memorandum of Understanding with the Osceola County School Board in reference to the Shingle Creek Regional Trail Project.

7.L ACCEPTANCE OF IMPROVEMENTS AND RIGHT-OF-WAY/EASEMENT DEDICATION FOR EPOCH FLORA RIDGE OFFSITE ROADS AND MASS GRADING (DRC# 18-00135) – AKA BALLPARK ROAD AND NORTH THACKER AVENUE

Acceptance of the roadway improvements for Ballpark Road and a portion of North Thacker Avenue associated with the Epoch Flora Ridge development, with conditions relating to right-of-way and easement dedications for the same.

8. DISCUSSION ITEMS

8.A PROSPERA FISCAL YEAR-END UPDATE AND SERVICES AGREEMENT RENEWAL

Prospera (formerly known as the Hispanic Business Initiative Fund) will present a summary of its efforts for FY 2019-2020 to the City Commission and request a continuation of its contract for FY 2021.

Economic Development Director Kirkegard continued her fiscal year-end presentations for business assistance partners with Prospera and introduced Assistant Vice President Katia Medina, and asked the Commission to consider renewing the Prospera contract for another year after hearing the presentation.

Ms. Medina reviewed the presentation attached to the Agenda.

Commissioner Jim Fisher moved to approve the FY 2020-2021 Service Agreement for Prospera. Commissioner Angela Eady seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Eady	AYE
Commissioner Fisher	AYE
Commissioner Gonzalez	AYE
Commissioner Ortiz	AYE
Mayor Alvarez	AYE

Motion carried 5 – 0.

8.B UCF FLORIDA SMALL BUSINESS DEVELOPMENT CENTER ANNUAL REPORT AND SERVICES AGREEMENT

UCF Florida Small Business Development Center presentation of a summary of its efforts for FY 2019/20 and request for continuation of the contract for FY 2020/21.

Economic Development Director Kirkegard reviewed the UCF Small Business Development Center and introduced Rafael Pratts to review their annual report and requested renewal of their agreement.

Vice President and Site Manager Rafael Pratts reviewed the presentation attached to the Agenda.

Mayor Alvarez requested more details of customers they worked with this year and a breakdown of how the City's \$30,000.00 contribution is being used.

Mr. Pratt stated the breakdown was given to John Newstreet at the Chamber; it is broken down by zip code. This information can be provided to the Commission.

Commissioner Jim Fisher moved to approve the FY2020-2021 Services Agreement for UCF Florida Small Business Development Center. Commissioner Olga Gonzalez seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Fisher	AYE
Commissioner Gonzalez	AYE
Commissioner Ortiz	AYE
Commissioner Eady	AYE
Mayor Alvarez	AYE

Motion carried 5 - 0.

8.C ANNUAL ADVISORY BOARD APPOINTMENTS

Commission reappoint existing board members who wish to continue serving and make appointments to fill any vacancies. All current board members continue to serve until reappointed or replaced.

Commissioner Felix Ortiz made a motion to appoint Mr. M. Hannan Khan to the Parks and Recreation Advisory Board. Commissioner Jim Fisher seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Gonzalez	AYE
Commissioner Ortiz	AYE
Commissioner Eady	AYE
Commissioner Fisher	AYE
Mayor Alvarez	AYE

Motion carried 5 - 0.

Commissioner Felix Ortiz moved to approve a 30-day extension for Board of Adjustment vacancy. Commissioner Angela Eady seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Ortiz	AYE
Commissioner Eady	AYE
Commissioner Fisher	AYE
Commissioner Gonzalez	AYE
Mayor Alvarez	AYE

Motion carried 5 - 0.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

CITY MANAGER STEIGERWALD

City Manager Steigerwald informed the Commission the City would receive an additional \$336,000 in funding assistance to help with rental/mortgage payments, the application period closed at 5 p.m. for one of our assistance programs, and Congressman Darren Soto lobbied for \$737,760 in additional Federal funds to be distributed to the City for business grants and residential rent/mortgage assistance.

The Parks Department has also reassigned ten (10) employees whose venues are closed to assist with application processing for the City's assistance programs.

City Manager Steigerwald updated the Commission on the feasibility of hosting a Veterans' Day event at Lakefront Park in November. The consensus of the Commission was to discontinue planning due to public safety and health concerns.

City Manager Steigerwald reviewed staff plans for the December Holiday Parade. After a brief discussion, the Commission consensus was to discontinue planning for a holiday parade in 2020.

9.B CITY ATTORNEY

CITY ATTORNEY SANCHEZ DE FUENTES

Nothing.

9.C CITY COMMISSION

COMMISSIONER GONZALEZ

Nothing

COMMISSIONER ORTIZ

Nothing

COMMISSIONER EADY

Nothing.

COMMISSIONER FISHER

Commissioner Fisher asked everyone to remember those lost in the 9/11 attack and to say a prayer for those affected. He also encouraged everyone to participate in the Census, which has been extended. The City has recently dedicated a facility to fallen heroes, Sgt. Howard and Officer Baxter, and to please remember them. Lastly, he mentioned that masks work

MAYOR ALVAREZ

Mayor Alvarez is pleased the same millage rate is in place for twelve (12) years. He is also happy that the City is economically sound thanks to the City Manager and staff's hard work. Thanks to the Congressman Soto as he continues to work in D C for the betterment of his district and the City of Kissimmee.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Alvarez adjourned the meeting at 7:02 PM.



MAYOR-COMMISSIONER


ATTEST:



CITY CLERK

Exhibit "A"
PowerPoint Presentation
UCF Downtown Kissimmee Business Incubator
Item 3.A.

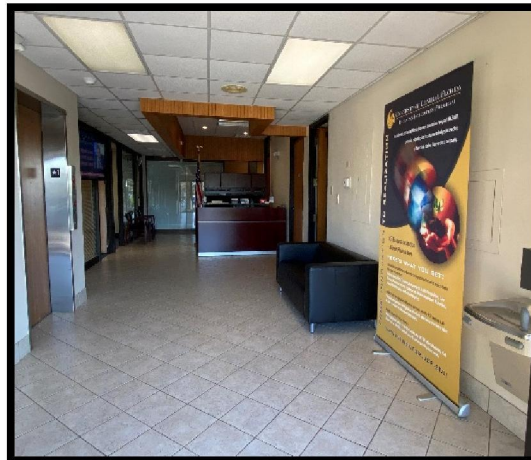


Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

Kissimmee Incubator Update City of Kissimmee Commissioners Meeting September 9, 2020

Carol Ann Logue – Director
Esther Vargas – Site Manager
Yuly Robles – Office Manager





Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

Kissimmee Incubator - Current Companies





Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

Client performance this year

- *Current client companies: 14*
Onsite = 12; Offsite = 2; Soft Landing = 7
- *Clients generating revenue over \$500k = 2*
- *Clients generating revenue of \$100k-\$250k = 5*
- *Clients pre-revenue to \$100k = 7*
- *Jobs Created/Sustained = 71*

- **\$2.5M government subcontracting agreement over 5 years, representing additional 50-100 workers on payroll, 10 onboarded in August 2020.**
- **New hiring contract with chemicals manufacturing company for ongoing direct-hire staffing.**



- Expanded into the whole hangar at the Kissimmee airport; starting maintenance repair station.
- Two new aviation technician training centers – Sanford and Fort Lauderdale.
- Working on innovative trade publication for the aviation industry
- Partnering with Main Street High School

**Client
Spotlight**



UCF

UNIVERSITY OF CENTRAL FLORIDA

Business Incubation Program



Otero Consulting Group

Empowering Schools One Mind at a Time

- Higher than normal client interaction since COVID-19;
- Surpassed annual revenue goal and profit margin;
- New service lines for legal environment;
- New vertical to provide business training for new school owners;
- Invited to join FAPSC, a professional Post-Secondary organization that recognizes quality schools, programs, and services.
- Currently hiring.





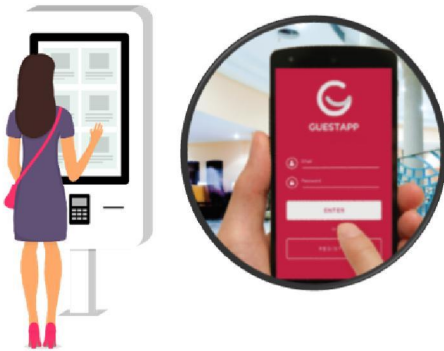
UNIVERSITY OF CENTRAL FLORIDA

BUSINESS INCUBATION PROGRAM

New Client Technologies

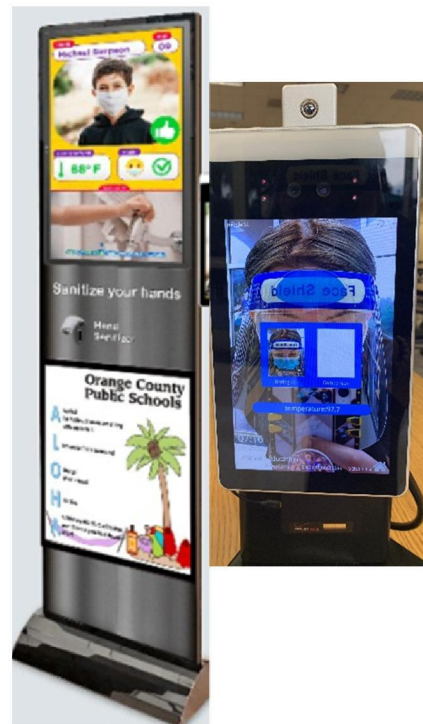
BRISA USA:

Real Estate Messaging App;
Hospitality Front Desk
Automation System



SMARTX TECHNOLOGY:

Contact Tracing in Public
Schools



VERTISA:

Mobile Hospitals
in Latin America





Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

Kissimmee Incubator - Graduate Companies



****9/3/2020****
Fortune
recognizes
fattmerchant
CEO,
Suneera
Madhani as
an emerging
leader in
finance for
her impact
on the
fintech
industry



Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA



Facilities & Programming

- **New location on 400 West Emmett Street**
- **60% occupancy (12 of 20 offices)**
- **~256 hours of training and conference space use**
- **207 coaching hours provided during year**
- **13 workshops/trainings held during year**



UNIVERSITY OF CENTRAL FLORIDA
BUSINESS INCUBATION PROGRAM

UCF Business Incubator – Kissimmee
Programs Designed to Stimulate Economic Development, Business Resiliency, and Sustainability

[Pre-Incubation](#) – helps create and launch scalable ideas & business models

[Incubation](#) – helps scale businesses that have formed a company

[Soft Landing](#) – helps companies headquartered elsewhere expand to Central Florida

COMING SOON:

- **Osceola County Business Symposium – November 4th**
- **GrowthWheel™ Coaching Program – 6-month Pilot – 2021**





Business Incubation Program

UNIVERSITY OF CENTRAL FLORIDA

Thank you for your continued support!



City of Kissimmee Commissioners Update September 9, 2020

Carol Ann Logue, Director, carolann.dykeslogue@ucf.edu

Esther Vargas, Site Manager, esther.vargas@ucf.edu

Yuly Robles, Office Manager, yuly.robles@ucf.edu

Exhibit "B"
Ordinance # 3035
Annexation North Thacker Avenue Right-of-Way (DRC 20-00037)
Item 4.A.

Exhibit "C"
Resolution # 17-2020
Tentative Millage 4.6253 for FY 2020/2021
Item 5.A.

Exhibit "D"
Resolution # 18-2020
Tentative Budget FY 2020/2021
Item 5.A.

LINDA HANSELL

From: LINDA HANSELL
Sent: Tuesday, September 8, 2020 1 03 PM
To: MIKE STEIGERWALD, OLGA SANCHEZ DE FUENTES, DESIREE MATTHEWS; AUSTIN BLAKE
Subject: Request to Speak "Hear the Audience" (September 9th)
Importance: High

We've received request to speak under the "Hear the Audience" September 9th

Name: Ely Flores (Dunhill Management Corp)
Subject: Homeless problem behind her buildings, requesting to voice her concerns
Location: 1216 W. Vine Street
1220 W Vine Street
(192 and John Young Parkway)
Phone: 407-212-6778
Email: Ely@dunhill.net

** Meeting Instructions have been provided and explained "Raise Hand" feature (LH 9/8/2020)