



**MEETING AGENDA
SESSION OF THE COMMISSION MEETING
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JULY 5, 2022 AT 6:00 PM**

- 1. MEETING CALLED TO ORDER**
- 2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
- 3. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

3.A Employee of the Month for July

- 4. PUBLIC HEARINGS - FIRST AND SECOND READINGS**
- 5. PUBLIC HEARINGS**
- 6. HEAR AUDIENCE**

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

- 7.A Approval of City Commission Minutes from the June 21, 2022 meeting
- 7.B Award of Bid (RFP 2022-007) for Security Guard Services
- 7.C Temporary Construction Easement between the Osceola County School Board and the City of Kissimmee at Lancaster Ranch Park.
- 7.D Second Amended and Restated Interlocal Agreement Regarding the Discretionary Local Government Infrastructure Sale Surtax
- 7.E Second Amendment to the Continuing Services Contract with RS&H, Inc. for Architectural and Engineering Services for the Building Division Expansion Project
- 7.F First Amendment to Ground Lease for land parcel located at the Airport's Business Airpark with Mach1 Aviation, LLC
- 7.G Quitclaim Deed by the City of Kissimmee to vacate any hold on the north 30 feet of Parcel 21-25-29-1420-0001-0600
- 7.H Sixth Amendment to FBO Ground Lease with Sheltair Kissimmee, LLC
- 7.I Approval of a Space Use Permit for Toho Water Authority
- 7.J Disposal of City Assets
- 7.K Authorization to submit application for the FY 2023 Homeland Security Grant through the Urban Areas Security Initiative Program (UASI)
- 7.L Authorization to submit application for the FY 2022 Grant from the United States Department of Justice, Office of Justice Programs

- 7.M Purchase of a dump truck for the Public Works Department's Streets and Stormwater Division from the Florida Sheriffs Association Contract, FSA20-VEH18.0
- 7.N Construction Services Agreement with Arnco Construction Inc. for the Kissimmee Lancaster Ranch Park Phase 1 Project

8. DISCUSSION ITEMS

- 8.A Downtown Residential Parking Program
- 8.B Annual Advisory Board Appointments and Vacancies

9. HEAR CITY OFFICIALS

- 9.A CITY MANAGER
- 9.B CITY ATTORNEY
- 9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the Commission Meeting with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Employee of the Month for July

Request

That the City Commission join the City Manager in recognizing Maritza Mercado, Parks & Recreation, as July's Employee of the Month.

Explanation

The City is pleased to announce Maritza Mercado is the Employee of the Month for July. Maritza began as a School Crossing Guard in 2016. She now works as a part-time Facility attendant for the Parks & Recreation Department.

Although Maritza is part-time, she maximizes her efforts with the City by always being productive, and oftentimes performing tasks that are not required of her. Maritza assists customers via the main Parks line, and with those who walk in. Recently, she even flexed her schedule to assist a potential contracted service vendor.

Maritza's primary task is being the mail courier for the Parks & Rec Department, and there couldn't be a more perfect person for the job. She is punctual and very pleasant as she interacts with staff across seven facilities. You'll often catch her assisting where she sees needs. And she frequently uses her bi-lingual skills, which results in greater customer satisfaction.

The City appreciates everything Maritza does, and the cheery attitude that she always presents. For this and more, we would like to recognize her.

Department: Human Resources & Risk Management

Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 7.A

Approval of City Commission Minutes from the June 21, 2022 meeting

Request

Request Commission approval of the June 21, 2022, Commission Minutes.

Explanation

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Commission

Presenter:

Attachment(s):

1. Commission Minutes - June 21, 2022

ITEM 7.B

Award of Bid (RFP 2022-007) for Security Guard Services

Request

KPD requests that Commission award the Security Guard Services Agreement advertised in RFP 2022-007 to Eagle Globe Protective Services, authorize the Mayor sign and execute any related agreement between the City of Kissimmee and Eagle Globe Protective Services, Inc., and authorize the City Manager to sign and execute any option to renew the agreement.

Explanation

During the 2018 legislative session, the Florida Legislature enacted the Marjory Stoneman Douglas High School Public Safety Act. The Act requires each school district to partner with law enforcement agencies to establish or assign one or more Safe School Officers to each public school within the School District. The Act provides that a Safe School Officer may be a School Security Guard as defined by section 1006.12(4). In recognition of the strain on Kissimmee Police Department resources when one or more School Resource Officers (hereinafter "SROs") are absent on the same day, the Interlocal Agreement between Osceola County School Board and the City relating to SROs allows the City of Kissimmee to utilize a School Security Guard as a floater to cover missed workdays by primary SROs. The School District agreed to reimburse the City in the amount of \$60,480.00 towards the cost of a full-time School Security Guard floater and \$24,333.00 towards the cost of a part-time School Security Guard floater.

KPD requested the Purchasing Division to solicit proposals (RFP 2022-007) in order to identify a company that could fill this need. On May 22, 2022 the Purchasing Division advertised via Orlando Sentinel, Demand Star, and Vendor Link, a request for statement of qualifications bid (RFP 2022-007) for security guard services. Final submission of the statement of qualifications was due to the City by June 13, 2022. In response to this request, Purchasing received a statement of qualifications from three (3) qualifying companies.

After evaluating the responsive proposals, KPD seeks approval to enter a Security Guard Services Agreement with Eagle Globe Protective Services, Inc. (hereinafter "EGPS"). EGPS was the highest bidder, but was the only bidder with experience providing School Security Guards in Florida schools. Additionally, EGPS already provides School Security Guards to Osceola County schools and is the only bidder that currently maintains the insurance coverage sought by the RFP.

EGPS will provide one security officer that meets the requirements of 1006.12(4) with a marked security company vehicle to fill the full-time School Security Guard floater position for each day in which students within the Osceola County School District receive educational instruction at the rate of \$45 per hour. On those days that no SRO misses a workday, the full-time School Security Guard floater will report to Kissimmee Middle School to assist the SRO assigned to that school. On those days that an SRO misses a workday, the School Security floater will report to that SRO's assigned school.

Additionally, EGPS will make additional security officers that meet the requirements of 1006.12(4) and who are equipped with a marked security company vehicle available to serve as School Security Guard floaters on an as needed basis. The agreement will be from July 1, 2022 through June 30, 2023 with the option to extend the agreement for four (4) additional 12-month terms. KPD requests that Commission grant the City Manager the authority to sign and execute any option to extend the agreement.

City of Kissimmee

Recommendation

Staff recommends Commission award the Security Guard Services Agreement advertised in RFP 2022-007 to Eagle Globe Protective Services, authorize the Mayor sign and execute any related agreement between the City of Kissimmee and Eagle Globe Protective Services, Inc., and authorize the City Manager to sign and execute any option to renew the agreement.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. Security Guard Services Agreement signed by EGPS
2. Authorization to Place Bid on Agenda RFP 22-7

ITEM 7.C

Temporary Construction Easement between the Osceola County School Board and the City of Kissimmee at Lancaster Ranch Park.

Request

Approval of the Temporary Construction Easement between the Osceola County School Board and the City of Kissimmee for ingress and egress to Lancaster Ranch Park and construction of park entrance road.

Explanation

The Osceola County School Board and the City of Kissimmee have agreed to have a shared entrance at Pleasant Hill Elementary School off of Jack Calhoun Drive for ingress and egress into the elementary school and Lancaster Ranch Park.

This Temporary Construction Easement will be in place for 18 months to allow for temporary ingress and egress to the site for the purpose of continuing the West entrance into Lancaster Ranch Park. Both City and School Board legal departments have reviewed and approved this Temporary Construction Easement, with School Board staff executing on June 21st.

Recommendation

Staff recommends Commission approval of the Temporary Construction Easement between the Osceola County School Board and the City of Kissimmee for the ingress and egress to Lancaster Ranch Park for the purpose of constructing the park interest.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation

Presenter:

Attachment(s):

1. (S) Temporary Construction Easement Between Osceola County School Board and the City of Kissimmee at Lancaster Ranch Park.

ITEM 7.D

Second Amended and Restated Interlocal Agreement Regarding the Discretionary Local Government Infrastructure Sale Surtax

Request

Approval and authorization for the Mayor to sign the Second Amended and Restated Interlocal Agreement Regarding the Discretionary Local Government Infrastructure Sales Surtax with Osceola County, the City of St. Cloud and the School Board of Osceola County to maintain the current distribution of the Infrastructure Sales Surtax.

Explanation

The infrastructure Sales Surtax can be expended by the county, municipalities and the school district to finance, plan, design, engineer, (and to acquire land), to improve, construct and reconstruct infrastructure as defined in and pursuant to the authority and restrictions as set forth in Chapter 212.055(2), Florida Statutes. In January of 1990, the entities found and determined that there existed a dire need to provide infrastructure facilities and improvements for public health, safety, and welfare. On June 5, 1990, the levy of the discretionary local government infrastructure sales surtax was approved by a majority of voters in the special election, with an extension approved on October 5, 1999, for an additional twenty-five year period, ending August 31, 2025.

During the time this funding source has been in place, it has provided essential capital funding to the City of Kissimmee, the City of St. Cloud, the School District, and Osceola County. Should the local government infrastructure sales surtax be extended by the electorate, this Second Amended and Restated Interlocal Agreement proposes to continue the current distribution of the discretionary surtax (25% for the School District and 75% for the County, City of Kissimmee, and the City of St. Cloud), while also reaffirming the continued partnership and oversight between all four parties during the term of the levy. Should the sales tax not be extended, this interlocal will terminate with the expiration of the sales tax.

Recommendation

Recommend Approval of Interlocal Agreement.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Attorney

Presenter:

Attachment(s):

1. Second Amended and Rest Ated Interlocal Agreement Regarding the Discretionary Local Government Infrastructure Sales Surtax

ITEM 7.E

Second Amendment to the Continuing Services Contract with RS&H, Inc. for Architectural and Engineering Services for the Building Division Expansion Project

Request

Approve the second amendment to the continuing services contract with RS&H, Inc. for architectural and engineering services for the building division expansion project in the amount of \$39,745.67 for additional design services.

Explanation

On December 15, 2020, the City Commission approved the agreement with RS&H, Inc. for design services for the Building Division expansion, which includes a 12,000 square feet City Hall expansion. The project is currently undergoing site and building permit review. It is anticipated to go out to bid in the next 30 days.

There are several additional services required for additional permit coordination efforts and post design services, including plan updates for bid sets, bid review and analysis and a pre-bid meeting. The amount of the amendment for these additional services is \$39,745.67. This will bring the total amount of architectural and engineering services for the City Hall expansion to \$534,689.77, approximately 10 percent of the cost of construction.

The expansion will host a new customer service lobby, office space for permitting personnel, conference rooms, restrooms and an emergency operations center area. The expansion will allow for the Development Services Department to be located in a central location rather than being spread over three floors of City Hall. The project will also provide much needed technological upgrades, free up office space in City Hall for the growth of other departments and will provide a room for coordinated emergency operations currently unavailable to the City.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10140106 506292	DS2109	Decrease	\$1,957,888	\$39,746

Financial Summary:

This project has no impact on the General Fund.

Recommendation

Approve the second amendment to the continuing services contract with RS&H, Inc. for architectural and engineering services for the building division expansion project in the amount of \$39,745.67 for additional design services.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter:

Attachment(s):

1. City Hall expansion agreement with RS&H AMENDED (For Signature)
2. City Hall expansion agreement with RS&H Original

ITEM 7.F

First Amendment to Ground Lease for land parcel located at the Airport's Business Airpark with Mach1 Aviation, LLC

Request

City Commission approval to amend ground lease for land parcel located at the Airport's Business Airpark to construct an aircraft hangar.

Explanation

MACH 1 Aviation, LLC has entered into a ground lease agreement for a parcel of land located at the Airport's Business Airpark (Parcel# 19-25-29-1553-0001-FD10), to construct one (1) aircraft hangar for aircraft storage. The aircraft hangar will consist of 39,600 square feet, which includes interior office space. This lease will also include 30 parking spaces and 34,560 square feet of paved aircraft operations area (AOA).

The owner has requested an additional financial partner be added to the lease. The additional partner is LOMB Hangar, LLC.

Recommendation

Staff recommends Commission approval to amend the MACH 1 Aviation Agreement to add LOMB Hangar, LLC as an additional partner.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. 2-MACH 1 First Amendment to Airport Ground Lease
2. Mach1 Fully Executed Ground Lease 5-4-2021

ITEM 7.G

Quitclaim Deed by the City of Kissimmee to vacate any hold on the north 30 feet of Parcel 21-25-29-1420-0001-0600

Request

Approve the quitclaim deed by the City of Kissimmee to vacate any hold on the north 30 feet of Parcel 21-25-29-1420-0001-0600

Explanation

On December 19, 2017, the City Commission approved a quitclaim deed for the southern 30 feet of parcel 21-25-29-1420-0001-0370 to the property owner at the time. This returned land given to the City in 1972. The corresponding northern 30 feet of parcel 21-25-29-1420-0001-0600 was also given to the City in 1972 but not returned to the owner at the time in 2017. The current owner has requested this portion be returned by the City. The attached document accomplishes this.

The site is slated for development of a multi-family development. The action of the quitclaim deed will assure the property is used to its full potential.

Recommendation

Approve the quitclaim deed by the City of Kissimmee to vacate any hold on the north 30 feet of Parcel 21-25-29-1420-0001-0600

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter:

Attachment(s):

1. 2022.06.22 - Deed from City of Kissimmee to SPFL North Rose LLC (North 30 feet of Lot 60)

ITEM 7.H

Sixth Amendment to FBO Ground Lease with Sheltair Kissimmee, LLC

Request

Commission approval and execution of the Sixth Amendment to the Fixed Base Operator Lease Agreement with Sheltair Kissimmee LLC, for hangar development located at the Airport's southeast general aviation area near Patrick Street.

Explanation

Sheltair Kissimmee, LLC (Sheltair), entered into a ground lease agreement in 2001 with the intent of constructing multiple, individual aircraft storage hangars (t-hangars). Phase I and Phase II construction of 66 t-hangars was completed in 2003. Phase 3 completed an additional 26 hangars in 2009. Phase 4 proposes an additional 12 t-hangars and 10 - 50' x 50' box hangars, with groundbreaking expected this summer. Per the agreement, completion of Phase 4 will allow Sheltair to extend the ground lease an additional 30 years.

Sheltair has requested the extension of the lease, upon completion of Phase 4, for an additional 30-year term. The property will be surveyed, and the ground rental rate will be set at the current \$0.27 per square foot with language addressing CPI and future ground rental appraisals to ensure fair market values are obtained during the lease term.

Recommendation

Staff recommends Commission approval of the Sixth Amendment to the Ground Lease with Sheltair Kissimmee, LLC.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. 6th Amendment Sheltair
2. Sheltair FBO Lease Agreement 6-12-2001

ITEM 7.I

Approval of a Space Use Permit for Toho Water Authority

Request

City Commission approval of a Space Use Permit for Toho Water Authority to use airport property for their employee commercial drivers' training.

Explanation

The Toho Water Authority (TWA) has requested to use the vacant paved property at the former golf course to conduct commercial driver's training. The training requires a long straightaway in a secluded area to be effective. Currently, Toho Water Authority does not have a suitable area to conduct this training and request this area for commercial driver's training. TWA has offered to partner with the City to ensure our commercial drivers have the ability to take advantage of this training program, so making this space available to TWA will be of benefit to both entities.

Recommendation

Staff recommends the Commission approve a Space Use Permit for Toho Water Authority for commercial driver's training on airport property.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. 4-Toho Water Authority Space Use Permit
2. Exhibit A-TOHO Space Use Permit

ITEM 7.J

Disposal of City Assets

Request

Approval to dispose of the asset items detailed in the attached report.

Explanation

The Charter states that the City Manager “shall not dispose of property belonging to the City, except on authority of the City Commission.” Therefore, staff is requesting approval to dispose of the items included on the attached list.

The items included on the attached list are slated to be auctioned or junked and have not previously been approved for disposition by the City Commission. These items will be placed up for auction via George Gideon Auctioneers, Inc. live auction or George Gideon Auctioneers, Inc. online auction. All items from the City's Information Technology Department will go to auction via A-1 Assets.

Recommendation

Staff recommends Commission approval to remove these items from the City’s equipment inventory listing and to send those items to the auction for disposition.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Finance

Presenter:

Attachment(s):

1. JULY ASSET DISPOSAL

ITEM 7.K

Authorization to submit application for the FY 2023 Homeland Security Grant through the Urban Areas Security Initiative Program (UASI)

Request

The Police Department requests authorization to submit an application for the FY 2023 Homeland Security Grant through the Urban Areas Security Initiative Program (UASI).

Explanation

The Urban Areas Security Initiative (UASI) Program assists high-threat, high-density Urban Areas in efforts to build and sustain the capabilities necessary to prevent, protect against, mitigate, respond to, and recover from acts of terrorism. The UASI program is intended to provide financial assistance to address the unique multi-discipline planning, organization, equipment, training, and exercise needs of high-threat, high-density Urban Areas, and to assist these areas in building and sustaining capabilities to prevent, protect against, mitigate, respond to, and recover from threats or acts of terrorism using the Whole Community approach.

Recommendation

Staff recommends the Police Department submit the required application for the FY 2023 Homeland Security Grant through the Urban Areas Security Initiative Program (UASI).

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. FY 2023 UASI template

ITEM 7.L

Authorization to submit application for the FY 2022 Grant from the United States Department of Justice, Office of Justice Programs

Request

The Police Department requests authorization to submit an application for the 2022 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs.

Explanation

The City is eligible to submit a request for \$24,916.50 via the Fiscal Year 2023-2024 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs. These monies will be allocated for the partial funding of bulletproof vests as outlined in the grant application. The balance of the money needed for the remainder of the bulletproof vests will come from the department's General Fund.

Recommendation

Staff recommends authorization to submit the required application for the FY 2022 Bulletproof Vest Partnership Grant from the United States Department of Justice, Office of Justice Programs.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. BVP 2022 application packet 06-27-22

ITEM 7.M

Purchase of a dump truck for the Public Works Department's Streets and Stormwater Division from the Florida Sheriffs Association Contract, FSA20-VEH18.0

Request

Approval to purchase a dump truck from SBL Freightliner with listed options in the amount of \$113,268.00 using the Florida Sheriffs Association Contract, FSA20-VEH18.0.

Explanation

The Streets & Stormwater Division of the Public Works Department requests to purchase a Freightliner M2 106 dump truck to replace a 2006 International dump truck. Dump trucks are vital to the maintenance and operations of the division. The Streets & Stormwater Division is often required to perform removal of sidewalks and/or structures where it is required to haul construction and debris materials. This truck is also necessary for emergency events.

SBL Freightliner is offering to accept existing truck SW007, a 2006 International 8yd. dump truck, as a trade-in value of \$8,500.00.

Original Vehicle Price: \$121,768

Trade in Allowance: (\$8,500)

Purchase Price: \$113,268

The Fleet Maintenance division has reviewed the purchase in order to ensure compatibility and conformance to City standards. Procurement has also reviewed specifications to allow for competitive/comparative pricing.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10345646-506495	GT2205	Decrease	115,000.00	113,268.00

Financial Summary:

Sufficient funds are available in the Sidewalk - Local Option Gas Tax Fund in Project GT2205.

Recommendation

Staff recommends approval to purchase a dump truck with listed options from SBL Freightliner in the amount of \$113,268.00 using the Florida Sheriffs Association Contract, FSA20-VEH18.0.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Dump Truck (M2 106 Freightliner) Quote & Spec

ITEM 7.N

Construction Services Agreement with Arnco Construction Inc. for the Kissimmee Lancaster Ranch Park Phase 1 Project

Request

Approval of the agreement with Arnco Construction, Inc. to provide Construction Manager (CM) at risk services for the new Kissimmee Lancaster Ranch Park Phase 1 and approval of the First Addendum for re-construction services.

Explanation

On June 7, 2022, the City Commission authorized staff to negotiate an Agreement to provide Construction Manager at risk services for the new Kissimmee Lancaster Ranch Park Phase 1. Staff is requesting the approval of the negotiated Agreement and scope of services which includes, but is not limited to, the following:

1. Pre-Construction phase services will include review of the design with the consultant, AECOM Engineering company and City; value engineering suggestions, constructability reviews; pre-bid conferences with sub-contractors, bid solicitation services, and pre-award meetings with sub-contractors.
2. After pre-construction services are complete, the Construction Manager (CM) will present the City with a Guaranteed Maximum Price (GMP) to construct the project. The additional cost will be brought back to the Commission for approval as an amendment to this Agreement before construction services begin.
3. The CM shall furnish and pay for all services, materials, and labor to fully perform and complete the construction in accordance with the terms and conditions of the Agreement.

The First Pre-Construction Services Addendum allows the CM to begin reviewing the design of the park and work with the team toward providing the GMP. The cost of pre-construction services is an anticipated not-to-exceed (NTE) amount of \$17,000. Should the cost exceed the NTE amount, the changes shall be brought back to the City Commission for approval.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10450106-506393	ST2014	Decrease	3,026,476	17,000

Financial Summary:

Sufficient funds for this request are available in the Local Sales Tax fund.

Recommendation

City of Kissimmee

Staff recommends Commission approval of the agreement with Arnco Construction, Inc. to provide Construction Manager at risk services for the new Kissimmee Lancaster Ranch Park Phase 1 and approval of the First Addendum for pre-construction services.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering
Presenter:

Attachment(s):

1. Lancaster Ranch Park - Construction Manager at Risk Contract
2. Exhibit "A" - RFP2022-005 and Construction Manager Proposal

ITEM 8.A

Downtown Residential Parking Program

Request

Request Commission review and approval on the proposed policy for a downtown residential parking permit program.

Explanation

On February 15, 2022, the City Commission approved an Ordinance amending the City Code to allow for a policy to be created, subject to City Commission approval, to address the problem experienced by downtown residents living in units that are either not proximate to long-term public parking facilities or do not have private parking available.

The proposed policy establishes and provides guidelines for a residential parking permit program within defined areas of downtown Kissimmee. The program would grant permit holders the ability to park for extended periods, and in some cases beyond posted parking time limits, on the following streets:

- Dakin Avenue
- Darlington Avenue
- Monument Avenue
- Sproule Avenue
- N. Stewart Avenue

Permit holders would also be permitted to park for extended periods, including overnight, in the following locations:

- Toho Square parking garage
- The City Hall parking lot
- Public parking lot (Dakin Avenue across from City Hall)

Community input on the implementation of this policy was sought through the various downtown business groups and no comments were received.

Recommendation

Staff recommends Commission Approval of the proposed policy establishing a downtown residential parking permit program and granting staff the right to make future administrative and procedural adjustments to the proposed program to ensure effective administration of the program.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Craig Holland

Attachment(s):

City of Kissimmee

1. CP 1105 - Downtown Residential Parking Permit Program

ITEM 8.B

Annual Advisory Board Appointments and Vacancies

Request

The Commission is requested to replace a Historic Preservation Board member whose term expires May 31, 2022 and also make an appointment to fill a vacancy due to the death of a member of the same Board.

Explanation

The remaining appointment that was due to expire on May 31, 2022 is on the following board:

Historic Preservation Board

In addition to the expiring term, we were notified that Board Member Elian Rodriguez-Guzman passed away, leaving a vacancy on the Historic Preservation Board. The remaining term for that vacancy will expire on May 31, 2023; Seat # 5 will be assigned to that vacancy.

Each Board has individual requirements for residency as well as additional positions such as architects, engineers, business owners, etc. You will find the qualifications for the board members on the attached list as well as responses to whether they would like to continue serving on their current board.

The Commission will have 30-days to make these appointments or an extension will be necessary. If no extension is requested, the appointment will automatically rollover to the next Commissioner in the rotation.

Recommendation

Staff recommends the Commission make appointments to fill vacancies on the Historic Preservation Board.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Appointments by Seat 7-05-2022