



**MEETING MINUTES
SESSION OF THE COMMISSION MEETING
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, MAY 17, 2022 AT 6:00 PM**

1. **MEETING CALLED TO ORDER Members Present:** Mayor Olga Gonzalez, Commissioners Olga Castano, Felix Ortiz, Carlos Alvarez, III, Jim Fisher
Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell
Members Absent: None

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. **MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
After a Moment of Silence, Commissioner Fisher led the audience in the Pledge of Allegiance.

3. **PROCLAMATIONS AND SPECIAL PRESENTATIONS**

- 3.A Proclamation - The Welcome Table Ministries

The request is for the City Commission to present a Proclamation in honor of "The Welcome Table Ministries".

City Manager Steigerwald read a proclamation in honor of "The Welcome Table Ministries" as the Mayor and Commissioners presented the proclamation to Dr. Tynes.

4. **PUBLIC HEARINGS - FIRST AND SECOND READINGS**

- 4.A Public Hearing - Final Reading - Ordinance amending the Zoning designation of several properties through the Form-Based Code area: ZMA-22-0002 - Proposed Ordinance 22-13

AN ORDINANCE AMENDING ORDINANCE NO. 3034 KNOWN AS THE CITY OF KISSIMMEE LAND DEVELOPMENT CODE, REZONING THE PROPERTY HEREINAFTER DESCRIBED, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Requesting approval of amendments to the zoning designation of several properties in the Form-Based Code area.

City Attorney Sanchez de Fuentes read Ordinance # 3058 by title.

Planner Ashley Cornelison provided a brief overview of the proposed re-zoning maps for several properties located near the Civic Center and Library. With the new Form Based Code, some zoning districts were erroneously established, and therefore staff and the Planning Advisory Board are recommending approval.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Fisher moved to adopt Ordinance #3058. Commissioner Ortiz seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Ortiz	AYE
Commissioner Alvarez	AYE
Commissioner Fisher	AYE
Commissioner Castano	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

4.B Public Hearing - First Reading - Transmittal Hearing for Ordinance amending the Future Land Use designation to establish MU-V (Mixed Used Vine); LUPA-22-0004 - Proposed Ordinance 22-12

AN ORDINANCE AMENDING ORDINANCE NO. 3050 KNOWN AS THE ORDINANCE ADOPTING THE COMPREHENSIVE DEVELOPMENT PLAN FOR THE CITY OF KISSIMMEE, FLORIDA, UNDER THE AUTHORITY OF FLORIDA STATUTE 163.3184; DIRECTING THE CITY MANAGER TO AMEND THE COMPREHENSIVE LAND USE PLAN AS HEREIN PROVIDED AFTER THE PASSAGE OF THIS ORDINANCE; PROVIDING FOR A PUBLIC HEARING AS REQUIRED BY LAW; REPEALING ALL ORDINANCES IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE

Requesting approval to transmit Future Land Use Map amendments to the Department of Economic Opportunity (DEO).

City Attorney Sanchez de Fuentes read Proposed Ordinance # 22-12 by title.

Planner Cornelison stated this was a first reading and transmittal hearing to amend the Land Use of a large portion of the Vine Street CRA from Single Family Low Density Residential and Commercial to Mixed Used Vine. Staff will transmit all information to the State of Florida for review and if approved with no comments, this will be brought back before the Commission for the final reading. Staff and the Planning Advisory Board recommend approval after holding the Public Hearing.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Castano moved to approve the Public Hearing for Proposed Ordinance # 22-12. Commissioner Fisher seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Alvarez	AYE
Commissioner Fisher	AYE
Commissioner Castano	AYE
Commissioner Ortiz	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

Commissioner Fisher made a motion to approve the Consent Agenda in its entirety. Commissioner Castano seconded the motion.

Motion carried 5 - 0.

- 7.A Approval of City Commission Minutes from the April 19, 2022 and May 3, 2022 meetings
Request Commission approval of the April 19, 2022 and May 3, 2022 Commission Minutes.
- 7.B Change Order No. 2 with Gomez Construction for Electrical Vault Project at Kissimmee Gateway Airport
Approval of Change Order No. 2 with Gomez Construction for Airport Electrical Vault Project in the amount \$84,705.03 using FAA grant funding.
- 7.C Mach1 Aviation Economic Development Contract Amendment
Approval of Mach1 Aviation LLC's Kissimmee Economic Development Qualified Target Industry contract amendment.
- 7.D Award of Contract for Continuing Surveying Services
Approval to award continuing surveying services contracts with (1) Johnston's Surveying Inc., (2) DRMP, Inc., (3) Hanson Walter & Associates, Inc., and (4) KPM Franklin Surveying.
- 7.E Amendment No. 2 to the Contract with Kelly, Collins & Gentry, Inc. (KCG) for construction plans update of the South 2A Lancaster Loop – Shingle Creek Regional Trail Project
Approval to amend the contract with KCG, Inc. for the South 2A Lancaster Loop – Shingle Creek Regional Trail project in the amount of \$96,692.41 and approval to transfer monies from the Recreation Impact Fee Fund.
- 7.F Resolution to Adopt the Program for Public Information related to the City's Community Rating System under FEMA's National Flood Insurance Program.
Acceptance of a Resolution to adopt the Program for Public Information (PPI) related to the City's Community Rating System (CRS) under FEMA's National Flood Insurance Program.

Resolution # 08-2022.

- 7.G Approval to Donate Surplus Storage Units to the Osceola County Sheriff's Office
Request Commission approval to donate three surplus shipping containers and a storage shed located at the Beaumont Property to the Osceola County Sheriff's Office for storage of toy drive donations.
- 7.H Supplemental Agreement to the Professional Service Agreement with AVCON, Inc. to update the Airport Electrical Vault Project
Staff requests Commission approval of Supplemental Agreement No.2 to Amendment No.9 of the professional service agreement between the City of Kissimmee and AVCON, Inc. that was executed on October 20, 2020, to oversee the completion of the airport electrical vault project.
- 7.I Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and Gitibin & Associates, Inc. dba Go Rentals
Request Commission approval of Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and Gitibin & Associates, Inc. dba Go Rentals.
- 7.J Approval of a Space Use Permit at the Airport for Jr. Davis Construction Company, Inc
Commission approval of a Space Use Permit for Jr. Davis Construction Company, Inc. for storage of construction materials on Airport property.
- 7.K Chambers Park Community Center Roof Replacement
Approval to replace the shingle roof system at Chambers Park Community Center in the amount of \$121,500.00 using the City's continuing roofing services contract.
- 7.L Resolution authorizing the City to submit and accept a 2022 Cultural Facilities Program Grant through the Florida Division of Cultural Affairs for the Berlinsky Community House Rebuild
Approval of a Resolution to submit and accept, if awarded, a 2022 Cultural Facilities Program Grant through the Florida Division of Cultural Affairs for the Berlinsky Community House and allow the City Manager to sign any required documents pertaining to this grant.

Resolution #09-2022.

- 7.M Transfer from Building Fund Reserves for a new position and associated equipment for the Building Division of Development Services
Approval to transfer monies from the Building Fund reserves to the Building Fund salary and benefit accounts for one new position, as well as a transfer for associated equipment.
- 7.N Shingle Creek at Yates Pioneer Village - Final Plat (DRC# SR-21-0001)
Approval of the final plat known as Shingle Creek at Yates Pioneer Village.
- 7.O Award BID2022-005 for fireworks to Zambelli Fireworks of Florida for City of Kissimmee's Monumental July 4th Celebration
Approval to award BID2022-005 to Zambelli Fireworks of Florida in the amount of \$30,000 for the 2022 City of Kissimmee's Monumental July 4th Celebration at Kissimmee Lakefront Park.

8. DISCUSSION ITEMS**8.A Annual Advisory Board Appointments/Reappointments and Vacancies**

The Commission is requested to reappoint or replace Board members with terms expiring May 31, 2022 and make appointments to fill the vacancies on the Police Pension Board due to the resignation of Catalin Cruz and a vacancy on the Historic Preservation Board due to the death of a Board Member.

Commissioner Fisher made a motion to appoint Pedro Lopez to the Police Pension Board. Commissioner Ortiz seconded the motion.

Motion carried 5 - 0.

Commissioner Ortiz made a motion to appoint Melissa Thacker to the Planning Advisory Board. Commissioner Fisher seconded the motion.

Motion carried 5 - 0.

9. HEAR CITY OFFICIALS**9.A CITY MANAGER**

City Manager Steigerwald informed the Commission we received notification from Congressman Soto that he is submitting Fire Station #15 for Community Project Funding in the amount of \$2 million dollars. We will receive notice either later this year or early next year if it is approved by Congress.

City Manager Steigerwald reminded the Commission of the School of Government Graduation being held Wednesday, May 18, 2022. It will be in the Commission Chambers starting at 5:30 p.m.

9.B CITY ATTORNEY

Nothing.

9.C CITY COMMISSION

Commissioner Castano wished everyone a good evening.

Commissioner Alvarez offered his condolences and prayers to the family of Seat #4 Candidate, Elian Rodriguez-Guzmen; he recently passed away.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:12 PM.


MAYOR-COMMISSIONER

ATTEST:


CITY CLERK