



**MEETING AGENDA
SESSION OF THE COMMISSION MEETING
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JUNE 21, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Swearing in for five new Police Officers

3.B Economic Development Qualified Targeted Industry (QTI) Company Unveiling

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

5. PUBLIC HEARINGS

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

7.A Approval of City Commission Minutes from the May 24, 2022 Workshop and June 7, 2022 Commission meeting

7.B Economic Development Incentive Agreement with Kissimmee Professional Plaza, LLC

7.C Award of Continuing Services Contract for Geotechnical Engineering Services

7.D Acceptance of donations from Kissimmee Police Explorers Post 802

7.E Authorization to accept funding from the Florida Department of Transportation Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program

7.F Purchase a dump truck from Florida Kenworth LLC using the Florida Sheriffs Association Contract, FSA20-VEH18.0

7.G Award of Design Services Contract to METRO Consulting Group, LLC for the West Hill Street Sidewalk Project.

7.H Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and Airmethods Corporation

7.I Award of Contract Bid IFB2022-002 for Citywide Asphalt Milling, Resurfacing, and Concrete Repair Services

7.J Leaders Airport Investments, LLC. Lease Termination

7.K Transfer of funds for Rescue Unit 112 Re-Chassis

8. DISCUSSION ITEMS

8.A Acceptance of Qualified Electors for Seat # 2 and Seat # 4

8.B General Election Resolution in Support of Election Proclamation and Designation of Names to Appear on the Ballot

8.C Annual Advisory Board Appointments and Vacancies

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the Commission Meeting with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Swearing in for five new Police Officers

Request

Swearing in and administering an oath to five new police officers.

Explanation

Five new police officers have been hired as employees by the City of Kissimmee Police Department. Having the officers sworn in at City Commission Meetings serves as a formal introduction to the Mayor, City Commission, the citizens and the community. The procedure of swearing in new officers instills formality and professionalism at the start of their careers with the City of Kissimmee.

The new police officers to be sworn in are:

Edenid Munoz
Rosalyn Espiet
Andres Contramaestre
Darius Culpepper
Jaiquan Owens

Department: Police
Presenter: Jeffrey Odell

Attachment(s):

1. Swearing in Oath 5 Police Officers

ITEM 3.B

Economic Development Qualified Targeted Industry (QTI) Company Unveiling

Request

Presentation to introduce a new medical QTI company, Kissimmee Professional Plaza LLC.

Explanation

The Kissimmee Economic Development Office would like to introduce Dr. Seela Ramesh, principal of Kissimmee Professional Plaza LLC, a medical QTI company to the City Commission.

Kissimmee Professional Plaza, LLC has purchased 1821 Armstrong Blvd, a former movie theater, which has been vacant for a number of years. The company plans to completely remodel the facility to accommodate a new medical center, increasing the medical services available to our community. The plans call for the creation of an outpatient surgical center; offering medical specialty clinics; a laboratory for blood work; a radiology center, and space for ancillary medical providers, such as physical therapy. The project is estimated to be a \$5 million investment and create over 30 new jobs, with a company average wage exceeding \$55,000 (2021 = 137% Osceola County Average Wage).

Renderings of the changes to the property are attached to this agenda item.

Department: City Manager
Presenter: Belinda Kirkegard

Attachment(s):

1. 1821 Armstrong Blvd Renderings

ITEM 7.A

Approval of City Commission Minutes from the May 24, 2022 Workshop and June 7, 2022 Commission meeting

Request

Request Commission approval of the May 24, 2022 and June 7, 2022 Commission Minutes.

Explanation

Minutes of the Commission Workshop held on May 24, 2022, and the June 7, 2022 regular meeting are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Commission

Presenter:

Attachment(s):

1. Commission Workshop Minutes - May 24 2022
2. Commission Minutes - June 7 2022

ITEM 7.B

Economic Development Incentive Agreement with Kissimmee Professional Plaza, LLC

Request

City Commission Approval of Economic Development Incentive Agreement with Kissimmee Professional Plaza, LLC

Explanation

Kissimmee Professional Plaza, LLC has purchased 1821 Armstrong Blvd, a former movie theater, which has been vacant for a number of years. The company plans to entirely remodel the facility for it to become a medical center, increasing the medical services available to our community. The plans call for the creation of an outpatient surgical center; offer medical specialty clinics; a laboratory for blood work; a radiology center, and it will also accommodate ancillary medical providers like physical therapy. The project is estimated to be a \$5 million investment and create over 30 new jobs, with a company average wage exceeding \$55,000 (2021 = 137% Osceola County Average Wage).

As the facility is outside the Kissimmee Medical Arts District, they are only eligible for broader economic development incentives. Eligible incentives include:

- * 5 Day Building Permit Fast Track Process (in-kind value)
- * Brownfield Building Permit Fee Waiver (est. \$28,200 value)
- * Building Life Safety or ADA Retrofit Rebate (up to \$25,000 value)
- * Kissimmee Mobility Fee Waiver (no estimated fees at this time but eligible if warranted)
- * KUA Partnership: Commercial Line Extension Fee Waiver (over \$10,000 value)

The total cash impact of incentives to the Kissimmee Economic Development Fund amounts to \$53,200. Please note, all these cash incentives are performance based and allocated in the form of rebates or reimbursements, after the company has fulfilled their job creation and investment requirements.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00110603-503434			\$349,132	\$53,200

Financial Summary:

The total cash impact of incentives to the Kissimmee Economic Development Fund amounts to \$53,200, which is available in the economic development division's "Other Contract Services" account #0001-10-1060-512-503434.

Recommendation

City of Kissimmee

Staff recommends approval of the Economic Development Incentives Agreement with Kissimmee Professional Plaza, LLC.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager
Presenter:

Attachment(s):

1. Kissimmee Prof Plaza QTI Contract 5-2022

ITEM 7.C

Award of Continuing Services Contract for Geotechnical Engineering Services

Request

Approval to award continuing services contract for geotechnical engineering services to (1) Geotechnical and Environmental Consultants Inc., (2) Nadic Engineering Services, (3) Professional Services Industries Inc., (4) S&ME Inc. and (5) Universal Engineering Sciences Inc.

Explanation

On February 20, 2022, the Engineering division advertised in two local newspapers requesting Statements of Qualification (SOQ) from consulting firms for a continuing geotechnical engineering services contract.

Final submissions for SOQs were due to the City by March 15, 2022. In response to this request, the Engineering division received SOQs from seven (7) geotechnical engineering firms throughout central Florida. The firms (listed alphabetically) were as follows:

- (1) Ardaman & Associates, Inc., Orlando, FL
- (2) Geotechnical and Environmental Consultants, Inc., Kissimmee, FL
- (3) MC Squared, Inc., Tampa, FL
- (4) Nadic Engineering Services, Inc., Orlando, FL
- (5) Professional Services Industries, Inc., Kissimmee, FL
- (6) S&ME, Inc., Orlando, FL
- (7) Universal Engineering Sciences, Inc., Orlando, FL

A consultant selection committee consisted of the Public Works & Engineering staff including an Engineering Manager, Lead Engineering Technician, Stormwater Engineer II and Engineer II to determine the ranking of the firms who submitted proposals. This review was conducted on March 29, 2022. Based on the committee's review, five (5) of the seven (7) firms were selected for the award of a continuing services contract with the City.

Award of a continuing geotechnical engineering services contract to multiple firms provides the City with increased flexibility. It allows the City to have several projects under design simultaneously, avoiding potentially overloading one firm with work and allows flexibility to tailor assignments to firms with strong qualifications in specific areas.

The continuing geotechnical services contract will be for a period of three (3) years with two (2) optional one-year extensions. Firms selected will provide various geotechnical work including but not limited to field exploration, laboratory testing, review, field testing, reports and technical support. Selected firms will provide a price proposal for the projects assigned to them. Each assignment shall be prepared as a contract addendum and submitted to the City Commission for approval as required.

Recommendation

Staff recommends City Commission approval to award continuing services contracts for geotechnical engineering services to (1) Geotechnical and Environmental Consultants Inc., (2) Nadic Engineering Services Inc., (3) Professional Services Industries Inc., (4) S&ME Inc., and (5) Universal Engineering Sciences Inc.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. RFQ Ranking Summary- Continuing Geotechnical Services
2. NADIC- 2022 Geotechnical Continuing Services Agreement
3. Geotechnical and Environmental Consultants Inc - 2022 Geotechnical Continuing Services Agreement
4. PSI - 2022 Geotechnical Continuing Services Agreement (Revised)
5. Universal Engineering Sciences - 2022 Geotechnical Continuing Services Agreement
6. S&ME continuing Service Agreement

ITEM 7.D**Acceptance of donations from Kissimmee Police Explorers Post 802****Request**

Commission approval of the acceptance of donations in the amount of \$5,924.46 from the Kissimmee Police Explorers Post 802 to support the Police Explorers Program.

Explanation

The Kissimmee Police Explorers Post 802 has donated to the Kissimmee Police Department funds in the amount of \$5,924.46. The following check has been received and awaits approval to be accepted by the Commission:

Truist Check Number 5300124498 Date: 4/07/2022 Amount: \$5,924.46

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
01500366-366002		Increase	\$5,925	
01530203-505255		Increase	\$2,000	
01530203-505555		Increase	\$3,925	

Financial Summary:

Funding will be used to support Explorers' activities in training and tools and equipment purchases.

Recommendation

Acceptance of donations in the amount of \$5,924.46 from the Kissimmee Police Explorers for the purchase of tools and equipment and training costs and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Police
Presenter:

Attachment(s):

None

City of Kissimmee

ITEM 7.E

Authorization to accept funding from the Florida Department of Transportation Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program

Request

Acceptance of grant funding from the Florida Department of Transportation (FDOT) Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program.

Explanation

The Kissimmee Police Department has been identified as a priority agency within Osceola County, which has the highest representation of traffic crashes resulting in serious or fatal injuries to pedestrians and bicyclists. As a result, the Florida Department of Transportation (FDOT) has allocated overtime reimbursement funding to the City in the amount of \$16,160.32 to assist with High Visibility Enforcement efforts. These funds will be under agreement with the University of North Florida - Institute of Police Technology and Management.

This initiative is designed to educate the public in safe driving, walking and biking behaviors and to increase compliance with traffic statutes. The goal of this data-driven initiative is to reduce traffic crashes that result in serious and fatal injuries to both pedestrians and bicyclists.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
15130601 501414		Increase	\$16,161	
15100334 334200		Increase	\$16,161	

Financial Summary:

Monthly invoicing will be done for overtime expenses to be reimbursed up to \$16,160.32.

Recommendation

Staff recommends approval to accept funding from FDOT, through the University of North Florida - Institute of Police Technology and Management, in the amount of \$16,160.32 and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

City of Kissimmee

Attachment(s):

1. FDOT Letter 2022
2. List of Roadway Segments

ITEM 7.F**Purchase a dump truck from Florida Kenworth LLC using the Florida Sheriffs Association Contract, FSA20-VEH18.0****Request**

Approval to purchase a dump truck from Florida Kenworth LLC. in the amount of \$167,391.00.

Explanation

The Public Works Streets & Stormwater division requests approval to purchase a Kenworth T880 dump truck to replace a 2006 Kenworth T800 dump truck. Dump trucks are vital to the maintenance and operations of the division; they are used to haul vegetative material, sediment and trash from City-maintained ponds and ditches.

The Public Works department is often required to perform demolition of buildings and/or structures where it is required to haul construction and debris materials. This truck is also necessary for emergency events. Florida Kenworth LLC. is offering to accept DR67, a 2006 Kenworth T800B, as a trade-in valued at \$45,000.00.

The Fleet Maintenance division has reviewed the purchase in order to ensure compatibility and conformance to City standards. Procurement has also reviewed specifications to allow for competitive/comparative pricing.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
40945506-506494	SW2218	Decrease	\$170,000.00	\$167,391.00

Financial Summary:

Sufficient funds are available in the Stormwater Utility Fund in project SW2218.

Recommendation

Staff recommends approval to purchase a dump truck with listed options from Florida Kenworth LLC. for \$167,391.00.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

City of Kissimmee

Attachment(s):

1. SW2218 Kenworth Quote '22
2. SW2218 Kenworth Sumarry

ITEM 7.G

Award of Design Services Contract to METRO Consulting Group, LLC for the West Hill Street Sidewalk Project.

Request

Approval to award the design services contract to METRO Consulting Group, LLC. for the design of the West Hill Street Sidewalk Project for the amount of \$130,000.00.

Explanation

The goal of this project is to provide pedestrian accommodation along West Hill Street. The City has selected METRO Consulting Group, LLC. to design sidewalk improvements along the south side of West Hill Street from North Emory Avenue to John Young Parkway.

In addition to the new sidewalk, improvements will also include new driveway connection upgrades, and new signage along with striping.

The design fee for these improvements is \$130,000.00.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
11125108-508282	CDBG2021	Decrease	\$514,664.00	\$130,000.00

Financial Summary:

This project is being funded by a Community Development Block Grant (CDBG 2021).

Recommendation

Staff recommends approval of the design services contract with METRO Consulting Group, LLC. in the amount of \$130,000.00 for the West Hill Street Sidewalk project.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering
Presenter:

Attachment(s):

1. Abstract of Bid Form

City of Kissimmee

2. METRO Consulting Groups Proposal
3. Contract with Metro Consulting Group for Hill Street

ITEM 7.H

Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and Airmethods Corporation

Request

Request Commission approval of Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and Airmethods Corporation

Explanation

Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation, is a full-service fixed base operator (FBO) operating at the Kissimmee Gateway Airport by lease with the city. With city approval, Quantem has the ability to sublease space to other aeronautical and guest transportation service providers, enhancing aviation services for the public.

Airmethods Corporation is a helicopter ambulance service currently leasing with W.A. Hangars, LLC here at Kissimmee Airport. This sub-lease with Quantem FBO Group-Kissimmee, LLC will be for hangar space for maintenance and mechanical services for the helicopters.

Recommendation

Staff recommends Commission approval of Consent to Sub-Lease between Quantem FBO Group – Kissimmee, LLC dba Odyssey Aviation and Airmethods Corporation

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. QUANTEM LEASE AGREEMENT 09-24-15
2. Consent to Sub-Lease Quantem + Airmethods Corp.
3. Airmethods hangar lease

ITEM 7.I

Award of Contract Bid IFB2022-002 for Citywide Asphalt Milling, Resurfacing, and Concrete Repair Services

Request

Approval to award the Contract Bid IFB2022-002 for Citywide Asphalt Milling, Resurfacing, and Concrete Repair Services.

Explanation

The Public Works Engineering division requested the Purchasing Division to solicit proposals (IFB2022-002) for the purpose of selecting experienced and qualified companies to provide Asphalt Milling, Resurfacing, and Concrete Repair continuing services. Staff generates a prioritized listing of the roads to be included within the annual resurfacing program.

As part of the Pavement Management Plan completed in September 2020. The study was done by using GPS technology and field collection data to assess pavement conditions throughout the City's 160 center-line mile roadway network only. The roadway network requires ongoing maintenance and rehabilitation to provide the desirable level of service to the traveling public. Each street was issued a Pavement Condition Index (PCI) grade and associated costs for the maintenance treatment method was also identified.

The City received nine (9) bids, to resurface City roads. The consensus of the Public Works & Engineering staff was to request Commission to award contracts to the following six (6) firms based on the bids received:

1. Asphalt Paving Systems
2. Culter Repaving
3. APEC
4. Premier Engineering
5. RJR Contractors
6. Schuller Contractor

The contract will be from the date of signature through September 30, 2023 with two (2) optional 12-month renewals. The Milling, Resurfacing, and Minor Concrete Work Bid Package (IFB 2022-002) is incorporated in each agreement as Exhibit "A".

Recommendation

Staff recommends City Commission approval to award the Contract Bid IFB2022-002 for Citywide Asphalt Milling, Resurfacing, and Concrete Repair Services.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. APEC LLC - 2022 Agreement
- City of Kissimmee

2. Asphalt Paving Systems Inc- 2022 Agreement
3. Culter Repaving - 2022 Agreement
4. Premier Engineering Inc. - 2022 Agreement
5. RJR Contractor LLC- 2022 Agreement
6. Schuller Contractor - 2022 Agreement (Revised)
7. Exhibit A- Invitation for Bid IFB2022-002

ITEM 7.J

Leaders Airport Investments, LLC. Lease Termination

Request

City Commission approval to terminate ground lease and memorandum of lease for land parcel located at the Airport's Business Airpark to construct aircraft hangars.

Explanation

Leaders Airport Investments, LLC entered into a ground lease agreement for a parcel of land located at the Airport's Business Airpark (Parcel# 19-25-29-1553-0001-FD10), to construct two (2) aircraft hangars for aircraft storage. This lease was based on a Memorandum of Understanding dated December 3, 2019. Since then, leaders have not demonstrated efforts to begin the permitting and development process.

Leaders was provided a Notice of Default dated February 2, 2022, due to delinquent rental payments. Payment was made in March of 2022, but the account is again delinquent in payments since that time. The Airport has others interested in constructing hangars and desires to develop the property immediately.

Recommendation

Staff recommends the Commission terminate the Leaders Airport Investments, LLC, agreement.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. Leaders Airport Investments Termination

ITEM 7.K**Transfer of funds for Rescue Unit 112 Re-Chassis****Request**

City Commission approval to transfer \$3,800 from Vehicle Maintenance to Sales Tax Project ST2206

Explanation

On January 18, 2022, the City Commission approved the re-chassis and refurbishment of FD117 (Rescue 112) for a cost of \$211,218. Since that time, Excellance has been charged a Freightliner Model Year 2023 Pricing Surcharge in the amount of \$3,800. This surcharge is due to the increased cost for materials and parts.

Excellance has transferred this cost to our total amount due. To cover this cost, we are requesting to transfer \$3,800 from Vehicle Maintenance to project ST2206.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00135203 504649	ST2206	Decrease	\$3,800	
10435206 506495		Increase	\$3,800	

Financial Summary:

Funds will be transferred from the General Fund Fire Department budget to the Sales Tax fund to cover the price increase.

Recommendation

Staff recommends approval to transfer \$3,800 from Vehicle Maintenance (00135203 504649) to ST2206 (10435206 506495) for the re-chassis of FD117 (Rescue 112).

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

None

City of Kissimmee

ITEM 8.A

Acceptance of Qualified Electors for Seat # 2 and Seat # 4

Request

Staff requests Commission approval of the certification of candidates for the August 23, 2022 General Election for Commission Seat # 2 and Commission Seat # 4.

Explanation

The Supervisor of Elections has provided scanned copies of the "Oath of Candidate" (Florida Statute Section 99.021) that officially certifies the candidates qualified based on Florida Election Law.

The candidates listed below have submitted paperwork to qualify for the General Elections as defined in the City Charter, Article II, Chapter 2, Section 7, and Section 8. Residency Affidavits have been submitted and the candidates are listed below in the order they qualified with the Supervisory of Elections per our Lottery Procedures.

City Commission Seat # 2

Name	Date	Time
Angela Eady	June 13, 2022	1:22 pm
Felix Ortiz	June 15, 2022	4:06 pm

City Commission Seat # 4

Name	Date	Time
Jim Fisher	June 13, 2022	1:41 pm
Janette Martinez	June 13, 2022	3:37 pm

Candidates Mario Polit-Trujillo (Seat # 2) and Elian Y. Rodriguez-Guzman (Seat #4) did not qualify with the Supervisor of Elections by the June 17, 2022 deadline at 12:00 p.m. The remaining candidates are being submitted to the Commission for review and acceptance and/or denial as qualified candidates for the City Commission Seat # 2 and Seat # 4.

Qualifying documentation submitted by each of the candidates will be provided to the Commission in advance of the meeting.

Recommendation

Staff recommends Commission review of candidates for the General Election on August 23, 2022 and request direction on the acceptance or denial of candidates.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

City of Kissimmee

None

ITEM 8.B

General Election Resolution in Support of Election Proclamation and Designation of Names to Appear on the Ballot

Request

Commission adoption of a Resolution in support of an Election Proclamation and with the order of the candidate names as they will appear on the ballot for the August 23, 2022 General Election.

Explanation

The Election Resolution establishes August 23, 2022 as the date for the General Election, with November 8, 2022 as the date for the Run-off Election if required. The resolution also designates candidate names as they are to appear on the ballot for the Commission Seat # 2 and Commission Seat # 4.

In accordance with the City Charter, Article III, Chapter 1, Section 6, the City Clerk held a lottery to draw the names of the candidates who submitted documentation for the Commission to accept them as qualified electors. The Lottery was held on Friday, June 17, 2022 at 3:00 p.m. and the order of the names that will appear on the ballot if accepted by the Commission are as follows:

City Commission Seat # 2

Angela Eady
Felix Ortiz

City Commission Seat # 4

Jim Fisher
Janette Martinez

Should the Commission not accept any of the candidates as qualified, those names will be removed from the Ballot Resolution prior to the Resolution being submitted to the Supervisor of Elections for the Official Ballot.

Recommendation

Commission approval of the Resolution for the Election Proclamation based on the acceptance of candidates.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Designation of Names on the Ballot - RES 14-2022 (Seat 2 and 4)
2. Clerk Certification and Lottery Results (Seat 2 and 4)

City of Kissimmee

ITEM 8.C

Annual Advisory Board Appointments and Vacancies

Request

The Commission is requested to replace a Historic Preservation Board member whose term expires May 31, 2022 and also make an appointment to fill a vacancy due to the death of a member of the same Board.

Explanation

The remaining appointments due to expire on May 31, 2022 are on the following board:

Historic Preservation Board

In addition to the expiring term, we were notified that Board Member Elian Rodriguez-Guzman passed away, leaving a vacancy on the Historic Preservation Board. The remaining term for that vacancy will expire on May 31, 2023; Seat # 5 will be assigned to that vacancy.

Each Board has individual requirements for residency as well as additional positions such as architects, engineers, business owners, etc. You will find the qualifications for the board members on the attached list as well as responses to whether they would like to continue serving on their current board.

The Commission will have 30-days to make these appointments or an extension will be necessary. If no extension is requested, the appointment will automatically rollover to the next Commissioner in the rotation.

Recommendation

Staff recommends the Commission make appointments to fill vacancies on the Historic Preservation Board.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Commission Appointments by Seat 6-21-2022