



**MEETING AGENDA  
SESSION OF THE COMMISSION WORKSHOP  
CITY OF KISSIMMEE  
CITY HALL, COMMISSION CHAMBERS  
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054  
TUESDAY, MAY 24, 2022 AT 2:00 PM**

**1. MEETING CALLED TO ORDER**

**2. DISCUSSION ITEMS**

2.A Presentation on Updates to the Parks and Recreation Department

**3. ADJOURNMENT**

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the Commission Workshop with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

## **ITEM 2.A**

### **Presentation on Updates to the Parks and Recreation Department**

#### **Request**

Presentation to the City Commission on the Parks and Recreation Department's major projects and initiatives.

#### **Explanation**

Steve Lackey, Director of Parks and Recreation, will give a presentation to the City Commission on progress toward key department initiatives and an update on major projects.

- Event team introductions and customer service philosophy
- Lakefront Park Festival procedure updates, successes, festival series
- Collaborative efforts with Kissimmee Main Street
- 2022 grant funded projects underway
  - Mark E. Durbin Hockey Rink
  - Fortune Road Athletic Complex batting cages
  - Quail Hollow Community Garden
  - Oak Street Community Center pavilion and playground
- Civic Center current and future utilization
- Berlinsky Community House project update
- Lancaster Ranch Park project update
  - Phase 1A - Construction Manager at Risk
  - Green Meadows Petting Farm
  - Lancaster Loop - Shingle Creek Regional Trail
  - Phase 1B - FCT Grant

#### **Recommendation**

Presentation to the City Commission

#### **REQUESTED CITY COMMISSION ACTION:**

No Action

Department: Parks & Recreation

Presenter:

#### **Attachment(s):**

1. Department Update

# CITY OF KISSIMMEE

Parks & Recreation Department Updates  
May 24, 2022



# Department Overview

Steve Lackey, Director

Matt Libby, Assistant Director

Andrea Campbell, Office Manager

## Recreation & Leisure Services

- Rod Bargaineer, Manager
- Jeff Pon, Supervisor

## Parks Division

- Keith Pereira, Superintendent
- JR McClung, Lead Foreman

## Events Division

- Benjamin Burnett, Supervisor



# Introducing New Events & Venues Team



Benjamin Burnett, Supervisor

- 6 years as Special Events Coordinator with City of Kissimmee

Anna Rae Miller, Secretary - Nov. 2021

- Retired Teacher Osceola School District

Paola Vargas, Events Coordinator - March 2022

- Event Coordinator, Marine Corp Community Services

Elise Anthony, Events Coordinator - May 2022

- Manager, Robert Anthony Florist

Jozef Baldek, Events Coordinator - May 2022

- Experience Manager, Osceola Co. Historical Society

Samuel Lugo, Operations & Facility Coord - May 2022

- Facilities/Operations Supervisor, UCF & City of Kissimmee

Joshua Religioso, Event Specialist - April 2022

- Library Associate, Hart Memorial Library

# Events & Venues 2022

- Maintain high quality production with renewed commitment to providing superior customer service to our citizens, partners and promoters
- Attract unique & creative festival promoters, creating a diverse annual festival series making Kissimmee a destination community
- Working with Kissimmee Main Street to leverage the expertise of both entities bringing more people to the downtown area



# 2022 Successes

- New team, renewed commitment to superior customer service. Stellar reviews from partners (Viva Osceola, Caribbean Fusion, Cuban Sandwich)
- Implemented RFI Process. Annual Request For Information to provide opportunity for new festival promoters to apply for open dates on Festival Calendar. In 2022, 7 applicants for 3 available openings. (See 2022/2023 Calendars)
- Smaller exhibition style events to be held at Lighthouse Lawn. Examples: expo's, art & craft shows, farmers markets. No live music or amplified sound. Less impact on Mosaic residents and daily park uses.





# Kissimmee Lakefront Park

## 2022 Festival Series

January - MLK Unity Festival  
(COK)  
February - Open  
March - Kowtown (COK)  
April - Caribbean Fusion  
May - Cuban Sandwich Festival  
June - Juneteenth (COK)  
July - Monumental 4<sup>th</sup> of July (COK)  
August - Open  
September - Puerto Rican Parade & Festival  
October - Viva Osceola  
November - Kissimmee/Orlando Japan Festival  
December - Baby Boomer Christmas



## 2023 Festival Series

(RFI October 2022)

January - MLK Unity Festival  
(COK)  
February - Open  
March - Kowtown (COK)  
April - Caribbean Fusion  
May - Open  
June - Juneteenth (COK)  
July - Monumental 4<sup>th</sup> of July (COK)  
August - Open  
September - Open  
October - Viva Osceola  
November - Kissimmee/Orlando Japan Festival  
December - Open

# 2022 Festival Series Calendar



## 2022 Festival Series

### Dr. Martin Luther King Jr. Unity Festival

**Saturday, January 15, 2022**

**Kissimmee Lakefront Park – Festival Lawn**

The City of Kissimmee’s annual celebration honoring the legacy of Dr. King and the ideals of unity, diversity and goodwill. The event features live music, KUA Kids Zone, Food Trucks, Vendors & more.

### Kowtown Festival

**Saturday, March 19, 2022**

**Kissimmee Lakefront Park – Festival Lawn**

The City of Kissimmee is celebrating its 139th birthday and you are invited! Celebrate the City’s birthday with plenty of vendors, food trucks, and live music from musical guests. Bring your family and enjoy the Kids Zone sponsored by Kissimmee Utility Authority and check out the local food trucks.

### Caribbean Fusion

**Sunday, April 24, 2022**

**Kissimmee Lakefront Park – Veterans Lawn**

Hosted and planned by the Caribbean and Floridian Association, the event has occurred for over 25 years. The festival incorporates live performers, food/art vendors, and health fair exhibitors.

### Cuban Sandwich Festival

**Sunday, May 1, 2022**

**Kissimmee Lakefront Park – Festival Lawn**

Hosted and planned by the Hispanic Resource Cultural Center, the event is in its 7<sup>th</sup> year in Kissimmee and features live music, vendors, great Cuban food and has previous set the World Record for largest Cuban Sandwich

### Night of Music

**Saturday, May 7, 2022**

**Kissimmee Civic Center**

The City of Kissimmee presents a night of music and fun featuring an evening performance of local student musicians accompanied by a professional musicians themed for the occasion.

### PrideFest Kissimmee

**Saturday, June 4, 2022**

**Kissimmee Civic Center**

PrideFest Kissimmee is a celebration grounded in welcoming, fostering awareness of and acknowledging the impactful contributions of our local LGBTQ community. The event features live performances from local acts as well as vendors.

### Juneteenth Festival

**Saturday, June 18, 2022**

**Kissimmee Lakefront Park – Festival Lawn**

The Kissimmee Juneteenth Festival is a celebration of community, culture, and unity that is perfect for the entire family. Juneteenth is an annual commemoration of the end to slavery in the United States and a community celebration of African American culture, including live music, delicious food, KUA Kids Zone and craft vendors.

### Monumental Fourth of July

**Monday, July 4, 2022**

**Kissimmee Lakefront Park – Festival, Lighthouse, and Veterans Lawn**

The annual Monumental July 4th Celebration features a live concert on the Festival Lawn, Kids Fun Zone and activities on the Veterans Lawn, food trucks along Lakeview Drive, and the Zambelli Fireworks display over Lake Tohopekaliga to close out the night!

### Puerto Rican Parade & Festival

**Saturday, September 10, 2022**

**Downtown Kissimmee & Kissimmee Lakefront Park – Veterans Lawn**

Hosted and planned by the Centro Cultural organization that has proudly organized the Puerto Rican Parade of Florida, business Expo, Health Fair & Festival, where they celebrate the heritage, culture and pride. The Centro Cultural organization is committed in organizing and highlighting their culture in a fun and exciting combination of events.

### Fandom

**Saturday, September 17, 2022**

**Kissimmee Civic Center**

Fandom Kissimmee incorporates and displays various fandoms we have come to know and love. From TV, comics, film, sci-fi, anime and more. The convention will host vendors, voice and onscreen talent, local artist and authors.



### Viva Osceola

**Saturday, October 8, 2022**

**Kissimmee Lakefront Park – Veterans Lawn**

Annual event organized and planned by Kissimmee/Osceola Chamber of Commerce. Occurring during National Hispanic Heritage month, the festival features live performers, arts, vendors and food. KUA provides bounce house kid zone.

### Kissimmee/Orlando Japan Festival

**Sunday, November 6, 2022**

**Kissimmee Lakefront Park – Festival Lawn**

Hosted and present by The Japan Association of Orlando the Kissimmee/Orlando Japan Festival features authentic Japanese music, dancing, entertainment, and a variety of Japanese foods and drinks. It almost feels like you are transported to a local festival in Japan!

### Baby Boomer Christmas

**Sunday, December 4, 2022**

**Kissimmee Lakefront Park – Festival Lawn**

Hosted and presented by ER Events, the cultural and artistic holiday festival is designed for baby boomers in mind. The event will be fun for all ages featuring vendors, food trucks, live music, car show, raffles and holiday fun.

### Festival of Lights Parade

**Saturday, December 10, 2022**

**Downtown Kissimmee and Civic Center**

Annual city parade to celebrate the winter holiday season featuring City, community, business and youth group illuminated floats in downtown Kissimmee. Other activities include the Kissimmee Holiday House with free crafts, snacks, and a meet and greet with Santa, Mrs. Claus, and their elves.



# Collaboration with Kissimmee Main Street



- July – 7/4/22
  - Monumental July 4<sup>th</sup>
    - Hop on, Hop Off Bus
      - Bringing Festival attendees to downtown Kissimmee
- October – 10/24/22
  - Boo on Broadway
    - Expand Recreation's Presence
- New Years Eve – TBD
  - Potential for fireworks or other attractions
- April – 4/8/23
  - Partner for Easter Egg Hunt

Maximizes KMS and Parks & Recreation efforts to serve the community and bring people downtown

# Parks & Recreation Grant Projects

## Funded 2022

### Mark Durbin Park – Hockey Rink

Florida Recreational Development Assistance Program – \$50,000

### Fortune Road Athletic Complex – Batting Cages

Florida Recreational Development Assistance Program – \$50,000

### Quail Hollow Park – Community Garden

Urban Community Farming Pilot Grant – \$50,000

### Oak St. Community Park – Pavilion

Florida Recreational Development Assistance Program – \$50,000



## Grant Applications Currently Under Consideration

### Florida Boating Improvement Grant – \$150,000

Breakwater & Pier Refurbishment

### Cultural Facilities Grant – \$500,000

Berlinsky Community House

### African American Cultural & Historic Grant – \$500,000

Chambers Park Improvements

### Recreation Trails Program – \$400,000

Shingle Creek Regional Trail Stonefield Connector

# Major Project Updates



- **Civic Center**

- Study & cost estimates are in progress for potential conversion of arena & ballrooms to convention space
- Continue to utilize arena for wide range of events, recreational programming and community use. Positioned to convert to convention space to attract downtown hotelier

- **Berlinsky Community House**

- Working with Public Works to begin the process of designing a new building on existing footprint.
- Cost estimate: \$4.5 million
- Currently budgeted: \$3.2 million
  - \$500,000 Grant submitted

# Lancaster Ranch Park

- **January 2022** – Green Meadows under contract to prepare approximately 8-acre parcel for projected 2023 opening
- **Phase 1A** – Construction Manager at Risk
  - June 7 – Negotiate GMP for phase 1A construction slated for 2022-2023
- **Lancaster Loop** – Portion of Shingle Creek Regional Trail slated for construction 2022/23
- **Phase 1B** – 2023
  - Vertical structures to meet FCT grant requirements and complete construction on Lackey parcel of Lancaster Ranch



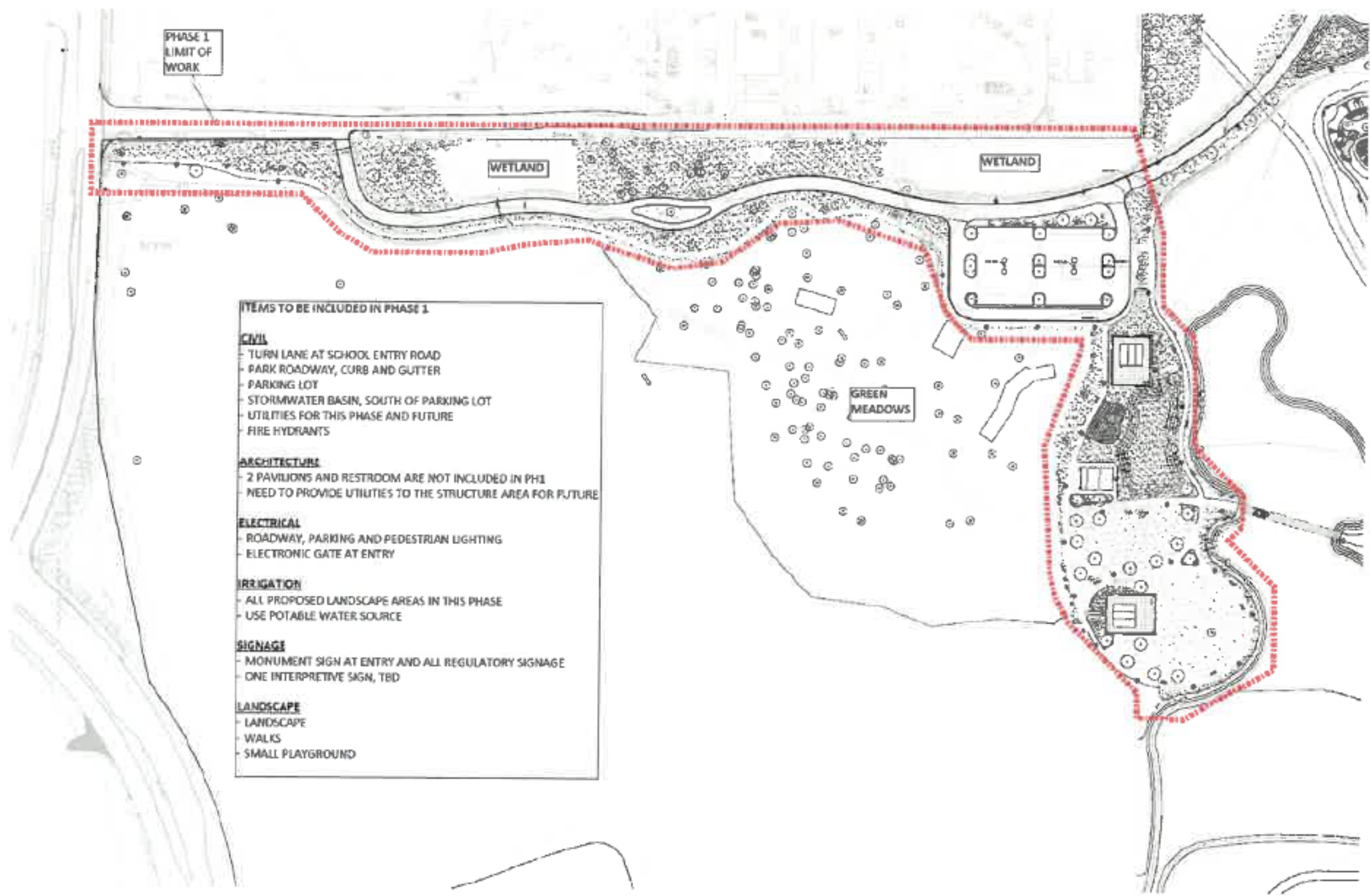
# Lancaster Ranch Park

## Exhibit A: Master Plan



# Lancaster Ranch Park – Phase 1A

## Site Plan





# Thanks !



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