



**MEETING AGENDA
SESSION OF THE COMMISSION MEETING
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, APRIL 19, 2022 AT 6:00 PM**

- 1. MEETING CALLED TO ORDER**
- 2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**
- 3. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

3.A Swearing In Ceremony for Three New Police Officers

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

- 4.A Public Hearing - Second and Final Reading - Ordinance Amending Part II, Chapter 4: Alcoholic Beverages - Proposed Ordinance #22-07

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, FLORIDA, TITLE V, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4, ALCOHOLIC BEVERAGES; UPDATING AND REORGANIZING LANGUAGE THROUGHOUT CHAPTER 4; ADDING A DEFINITION OF A STOCK MEAL; AMENDING SECTION 4-2, LOCATION OF ESTABLISHMENT, ZONING; AMENDING SECTION 4-5 REGULATION OF RESTAURANTS; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE

- 4.B Public Hearing - Second and Final Reading - Ordinance to Annex 13.52 acres of land: Hilliard Park, AX-21-0001 - Proposed Ordinance # 22-002

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

- 4.C Public Hearing - Final Reading - Ordinance amending the Zoning Map designation to establish the City's Single Family Residential (RA-4) on 13.52 acres of land - Proposed Ordinance # 22-004

AN ORDINANCE AMENDING ORDINANCE NO. 3034 KNOWN AS THE CITY OF KISSIMMEE LAND DEVELOPMENT CODE, REZONING THE PROPERTY HEREINAFTER DESCRIBED, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

- 5. PUBLIC HEARINGS**
- 6. HEAR AUDIENCE**
- 7. CONSENT AGENDA**

Anything requiring a vote will be heard at a later time.

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

- 7.A Acceptance of the Fiscal Year 2021 Justice Assistance Grant Program made available by the U.S. Department of Justice
- 7.B Amendment No. 2 to Task Work Order No. 3 with RS&H, Inc. for the West Oak Street at John Young Parkway Improvement Project
- 7.C Supplemental Resolution Authorizing the Negotiated Sale of Capital Improvement Refunding Revenue Bonds, Series 2022 and Other Actions Concerning the Issuance and Sale of the Series 2022 Bonds
- 7.D Adoption of a Resolution approving the Local Housing Assistance Plan for Fiscal Years 2022-2023, 2023-2024, and 2024-2025
- 7.E Resolution authorizing the City to submit and accept a 2022 Florida Boating Improvement Program Grant through the Florida Fish and Wildlife Conservation Commission
- 7.F Disposal of City Assets
- 7.G Contract with the Kissimmee Charter Academy for a School Resource Officer

8. DISCUSSION ITEMS

- 8.A Commercial Solid Waste Collection Transition Update

9. HEAR CITY OFFICIALS

- 9.A CITY MANAGER
- 9.B CITY ATTORNEY
- 9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the Commission Meeting with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Swearing In Ceremony for Three New Police Officers

Request

Swearing In and Administering Oaths for three new Police Officers.

Explanation

Three new Police Officers have been hired as employees by the City of Kissimmee Police Department.

Having officers sworn in at City Commission Meetings serves as a formal introduction to the Mayor, City Commissioners, the citizens and the community. The procedure of swearing in new officers instills formality and professionalism at the start of their career with the City of Kissimmee.

The new Police Officers to be sworn in are:

Jonathan Rogenus
Brian Lopez
Tristan Clark

Department: Police
Presenter: Jeffrey Odell

Attachment(s):

None

ITEM 4.A

Public Hearing - Second and Final Reading - Ordinance Amending Part II, Chapter 4: Alcoholic Beverages - Proposed Ordinance #22-07

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, FLORIDA, TITLE V, LICENSES AND BUSINESS REGULATIONS, CHAPTER 4, ALCOHOLIC BEVERAGES; UPDATING AND REORGANIZING LANGUAGE THROUGHOUT CHAPTER 4; ADDING A DEFINITION OF A STOCK MEAL; AMENDING SECTION 4-2, LOCATION OF ESTABLISHMENT, ZONING; AMENDING SECTION 4-5 REGULATION OF RESTAURANTS; PROVIDING FOR SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE

Request

Requesting approval of amendments to the Alcoholic Beverages Ordinance.

Explanation

This is a request to amend Part II, Chapter 4: Alcoholic Beverages in the Code of Ordinances. The amendments are as follows:

- Updating minor language throughout the ordinance.
- Adding the transect zones established by the Form-Based Code area and removing zoning districts that no longer exist.
- Updating seating for the Downtown Community Redevelopment Area (CRA), per statutory changes.
- Adding a definition of Stock Meal and clarifying what qualifies as a restaurant.
- Decreasing the square footage of the minimum building size needed to allow the retail sale of intoxicating liquors in package only (liquor stores), other than beer and wine, from 12,000-square feet to 5,000-square feet and removing the standard that these establishments must be in a major shopping center.

Recommendation

The City Commission approved the First Reading on April 5, 2022.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Ashley Cornelison

Attachment(s):

1. Chapter 4: Alcoholic Beverages_Underline-Strikethrough
2. Chapter 4: Alcoholic Beverages_Clean
3. Proposed Ordinance 22-07
4. Advertisement

ITEM 4.B

Public Hearing - Second and Final Reading - Ordinance to Annex 13.52 acres of land: Hilliard Park, AX-21-0001 - Proposed Ordinance # 22-002

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Approval to annex approximately 13.52 acres of property located east of Simpson Road, north of Hilliard Isle Road, south of Pebble Pointe Way, and west of Cahokia Court.

Explanation

This annexation includes a 13.52 acre parcel of land located on the north side of Hilliard Isle Road. The property is contiguous, or adjacent, to parcels currently within the city limits along the north and west boundaries meeting the state voluntary annexation and City's Land Development Code criteria to support a staff recommendation of approval.

A number of public comments have been received and there were concerns discussed during the March 15, 2022 City Commission meeting. In considering these concerns, the applicant has withdrawn the Hilliard Park Land Use Amendment (LUPA-21-0001) request for a Multi Family Medium Density Residential (MF-MDR) Future Land Use designation and will be utilizing the City's land use conversion table in Future Land Use Policy 1.1.10.5 of the Comprehensive Plan (included with attachments) to establish a Single Family Low Density Residential (SF-LDR) designation at the time of annexation. The County's current Future Land Use designation is Low Density Residential (LDR), which is equivalent to the City's SF-LDR designation.

Osceola County has completed the Project Development and Environment (PD&E) study for the widening of Simpson Road. Improvements adjacent to Hilliard Isle Road on Simpson are included in Phase 2 of the county project and are planned to accommodate a divided 4-lane roadway that includes a 26-foot median and a 10-foot shared-use path for bicycles and pedestrians on each side of the road. Construction is projected to commence in 2023.

Improvements and conditions to mitigate impacts will be addressed with subsequent development review applications and reviews and are subject to applicable local, state, and federal permitting requirements and standards.

FINDINGS AND REASONS:

1. Compliance with Chapter 171 of the Florida Statutes as it meets all the criteria for voluntary annexation as the property is contiguous, or adjacent, to the City Limits along the western and northern boundaries of the parcel. Public services, including water, sewer, drainage, and emergency services are already provided to these adjacent City parcels. The subject property is reasonably compact and will not result in the creation of an enclave if annexed.
2. Compliance with Comprehensive Plan Future Land Use Policy 1.1.10.5, Osceola County and City of Kissimmee Land Use Conversions, in that the existing Osceola County Low Density Residential (LDR) Future Land Use Map designation is equivalent to the City's Single

Family Low Density Residential (SF-LDR) Future Land Use designation and will be given this designation with the approval of this annexation.

3. Compliance with Section 14-3-25 annexation regulations outlined in the Land Development Code that refers to Chapter 171, Florida Statutes, and the general annexation procedures in the City's Comprehensive Plan utilizing either the City's land use conversion table in Future Land Use Policy 1.1.10.5, an Annexation Agreement, or a Future Land Use Map amendment. The land use conversion will be utilized to establish the Future Land Use designation on this property.

Recommendation

The Development Review Committee (DRC) recommended approval on January 18, 2022.

The Planning Advisory Board (PAB) recommended approval by a vote of 5-0 on February 16, 2022.

The City Commission approved the First Reading on March 15, 2022.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Brenda Ryan

Attachment(s):

1. AX-21-0001 Vicinity Map
2. AX-21-0001 Aerial Map
3. AX-21-0001 Site Data Tables - Revised
4. AX-21-0001 FLU Policy 1.1.10.5 Comprehensive Plan
5. AX-21-0001 Proposed Ordinance 22-002
6. AX-21-0001 City Commission Ad
7. AX-21-0001 March 15, 2022 City Commission Action Summary
8. AX-21-0001 February 16, 2022 PAB Actions
9. AX-21-0001 Public Comments
10. AX-21-0001 DRC Comments
11. AX-21-0001 DRC Application

ITEM 4.C

Public Hearing - Final Reading - Ordinance amending the Zoning Map designation to establish the City's Single Family Residential (RA-4) on 13.52 acres of land - Proposed Ordinance # 22-004

AN ORDINANCE AMENDING ORDINANCE NO. 3034 KNOWN AS THE CITY OF KISSIMMEE LAND DEVELOPMENT CODE, REZONING THE PROPERTY HEREINAFTER DESCRIBED, REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Approval of a zoning map amendment to establish the City zoning designation of Single Family Residential (RA-4) on 13.52 acres of land that has a County zoning designation of Estate Development (E-1).

Explanation

At the February 16, 2022 Planning Advisory Board (PAB) meeting, a Zoning Map Amendment was considered to establish the City's Medium Density Residential (RB-1) designation to accommodate the development of townhomes. However, a number of public comments have been received and there were concerns discussed during the public meeting. In considering these concerns, the applicant has amended this rezoning request from RB-1 (Medium Density Residential) to RA-4 (Single Family Residential), which will limit residential development of the property to single family detached homes. Staff supports the amended RA-4 Zoning request and as it is compatible with surrounding, adjacent uses and is compatible with the City's Single Family Low Density Residential (SF-LDR) Future Land Use designation that will be established with the adoption of the Hillard Park Annexation (AX-21-0001) using the land use conversion of the County Low Density Residential (LDR) designation (Future Land Use Policy 1.1.10.5).

Osceola County has completed the Project Development and Environment (PD&E) study for the widening of Simpson Road. Improvements adjacent to Hilliard Isle Road on Simpson are included in Phase 2 of the road project and are planned to accommodate a divided 4-lane roadway that includes a 26-foot median and a 10-foot shared-use path for bicycles and pedestrians on each side of the road. Construction is projected to commence in 2023. Under Florida law, road improvements that are programmed within the next three (3) years of a governmental capital improvement plan are considered in place when considering traffic impacts for a proposed development.

Other site improvements and conditions to mitigate impacts will be addressed in the subsequent development review process and are subject to applicable local, state, and federal permitting requirements and standards.

FINDINGS AND REASONS:

1. Compliance with the intent of the RA-4 (Single Family Residential) zoning district as outlined in Section 14-4-4(C) of the Land Development Code. The intent of this zoning district is particularly suitable for redevelopment areas having small platted lots and sites serving as a transition between 2 or more areas with an objective of protecting existing, stable single family neighborhoods, the preservation of open space, and the encouragement of densities which are compatible with existing and anticipated future developments, natural features, and existing and projected public services and facilities.

2. Compliance with the allowable uses as outlined in Section 14-4-5, Table 4-1, as single family detached homes are consistent and compatible with the surrounding area.
3. Compliance with Comprehensive Plan Future Land Use Policy 1.1.10.5, Osceola County and City of Kissimmee Land Use Conversions, in that the RA-4 (Single Family Residential) zoning district implements the Single Family Low Density Residential (SF-LDR) Future Land Use designation and, at the time of annexation, the existing Osceola County Low Density Residential (LDR) Future Land Use Map designation will be converted to the City's Single Family Low Density Residential (SF-LDR) Future Land Use designation .
4. Compliance with Comprehensive Plan Future Land Use Policy 1.2.1.2, Single Family Low Density Residential (SF-LDR), that accommodates single family detached dwelling units with a maximum density of up to 6 dwelling units per acre. The SF-LDR designation is intended to protect the quality and character of existing and stable single-family detached residential neighborhoods. Supportive community facilities and accessory land uses may be located within areas designated for SF-LDR.
5. Compliance with Land Development Code Section 14-3-27, Zoning map and Land Development Code (LDC) amendments, in regards to the submittal and review procedures and criteria to support an amendment.

Recommendation

The Development Review Committee (DRC) recommended approval on January 18, 2022.

The Planning Advisory Board (PAB) recommended denial by a vote of 2-3 on February 16, 2022.

CONDITION:

1. Subject to the approval of the Hilliard Park Annexation (AX-21-0001).

REQUESTED CITY COMMISSION ACTION:

Approve w/Conditions

Department: Development Services

Presenter: Brenda Ryan

Attachment(s):

1. ZMA-21-0002 Vicinity Map
2. ZMA-21-0002 Aerial Map
3. ZMA-21-0002 Site Data Tables - Revised
4. ZMA-21-0002 Proposed Ordinance 22-004
5. ZMA-21-0002 City Commission Ad
6. ZMA-21-0002 February 16, 2022 PAB Actions
7. ZMA-21-0002 Public Comments
8. ZMA-21-0002 DRC Comments
9. ZMA-21-0002 DRC Application

ITEM 7.A

Acceptance of the Fiscal Year 2021 Justice Assistance Grant Program made available by the U.S. Department of Justice

Request

Approval of the acceptance of the Fiscal Year 2021 Justice Assistance Grant Program - Countywide (JA-C) made available by the U.S. Department of Justice (USDOJ) via Osceola County Government.

Explanation

The Police Department applied for funding from the Fiscal Year 2021 Justice Assistance Grant Program - Countywide (JAG-C). On March 29, 2022, the Police Department was notified that the grant funds were approved for a total of \$18,000, which will be allocated to fund the purchase of a Variable Message Sign (VMS).

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
11500331 331200	PD2219	Increase	\$18,000	
11530206 506494		Increase	\$18,000	

Financial Summary:

There is no City match required for this grant.

Recommendation

Staff recommends the Commission authorize the City Manager to execute the required documents to accept the award and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Police

Presenter:

Attachment(s):

1. JAG Grant (VMS Board) Award Notification
2. JAG Grant Executed MOA
3. JAG Grant Application (VMS)

City of Kissimmee

ITEM 7.B

Amendment No. 2 to Task Work Order No. 3 with RS&H, Inc. for the West Oak Street at John Young Parkway Improvement Project

Request

Approval to amend Work Order No. 3 with RS&H, Inc. for the West Oak Street at John Young Parkway Improvement Project in the amount of \$92,035.02 for post design services.

Explanation

On March 20, 2018, the City entered into an Architectural/Engineering Continuing Services Agreement with RS&H, Inc. to provide engineering design services for surveying, civil engineering, and plan production necessary for the development of construction documents.

The West Oak Street at John Young Parkway improvement project is a Florida Department of Transportation (FDOT) Local Agency Program (LAP) project. It was completely designed and then shelved until the right of way acquisition phase of this project is completed. At such a time, an update to the construction plans will be required in accordance with the FDOT 2022 Standards.

On March 2, 2021, the City Commission approved Task Work Order No. 3 with RS&H for services to complete the construction plan updates which included enhanced safety features as recommended by FDOT's LAP review. The total amount of this task work order was \$243,979.61.

On February 1, 2022, the City authorized Amendment No. 1 for \$69,091.60 for RS&H to update the plan standards and specifications to comply with the LAP On-System requirements. These changes include, but are not limited to, modifying the roadway plans, traffic control plans, and additional utility coordination.

Amendment No. 2 will provide post design services to include the following services: a pre-construction meeting, field visits, shop drawing reviews, request for information (RFI) responses, Engineer's review of contractor record drawings of as-built conditions and revision to plans as directed by the City. The total amount of this amendment No. 1 to Task Work Order No.3 is \$92,035.02.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10345656-506393	GT2106	Increase	\$0.00	\$92,036.00
10345656-506393	GT2209	Decrease	\$150,000.00	\$92,036.00

Financial Summary:

Funding for this amendment is available in the West Oak Street at John Young Parkway Improvement Project fund.

City of Kissimmee

Recommendation

Staff recommends City Commission approval to amend Work Order No. 3 with RS&H, Inc. in the amount of \$92,035.02 for post design services of the West Oak Street at John Young Parkway Improvement Project.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering
Presenter:

Attachment(s):

1. Work Order No.3 Amendment No.2 – Supporting Documents
2. Fee Proposal and Post Design Services

ITEM 7.C

Supplemental Resolution Authorizing the Negotiated Sale of Capital Improvement Refunding Revenue Bonds, Series 2022 and Other Actions Concerning the Issuance and Sale of the Series 2022 Bonds

Request

Approval of a Supplemental Resolution authorizing the negotiated sale of not to exceed \$37,000,000 Capital Improvement Refunding Revenue Bonds, Series 2022, along with various other actions necessary for the sale and issuance of the bonds.

Explanation

In December 2021, the Commission approved a reimbursement resolution and decided to look into the bond market to finance several large upcoming capital improvement projects. These projects include the installation of public infrastructure at the Beaumont Property and the purchase of vehicles and equipment necessary for the Commercial Solid Waste transition project. In order to capitalize on favorable market rate conditions, Series 2021, refunding \$16,350,000 from the Pooled Commercial Paper Loan Program of the Florida Local Government Finance Commission that financed various property acquisitions, and public safety infrastructure improvements into long term fixed rate bonds is also included.

Subsequent to the action taken by the Commission in December, staff has been working with Toby Wagner, the City's Financial Advisor, along with representatives from Hilltop Securities, the City's Underwriter, Bryant Miller Olive, bond counsel and Akerman LLP, disclosure counsel (City's financing team) to determine the best financing plan. Based upon recommendations from the City's team of consultants, staff is proposing to issue bonds in an amount not to exceed \$37,000,000 using the Half-Cent Sales Tax, Communications Services Tax and Public Utilities Tax revenues as the primary pledge for the bonds with a backup pledge of a covenant to budget and appropriate. In addition to funding the projects mentioned above, the Series 2022 bond issue amount includes the potential for refunding the Series 2010C, 2014A and/or 2015B issues for debt service savings. The decision to move forward with the refunding(s) will be made when the Series 2022 bonds are priced and will only be pursued if the refunding(s) results in debt service savings to the City.

Based upon the efforts of City staff and its team of consultants, staff is requesting the Commission approve the attached supplemental resolution authorizing the negotiated sale of \$37,000,000 of Capital Improvement Refunding Revenue Bonds, Series 2022 and other actions necessary for the issuance and sale of the bonds with delegated powers given to the Mayor and City Manager with advice from the finance team. Toby Wagner, Southeastern Investment Securities, Mark Galvin, Hilltop Securities, and Misty Taylor, Bryant Miller Olive, will be present at the Commission meeting to answer any questions.

Recommendation

Staff recommends the City Commission approve the Supplemental Resolution authorizing the negotiated sale of not to exceed \$37,000,000 in Capital Improvement Refunding Revenue Bonds, Series 2022 and all other actions needed for the sale and issuance of the Series 2022 bonds.

REQUESTED CITY COMMISSION ACTION:

Approve

City of Kissimmee

Department: Finance

Presenter:

Attachment(s):

1. Resolution No. 02-2022 (Series 2022 Bonds) (02202283)

ITEM 7.D

Adoption of a Resolution approving the Local Housing Assistance Plan for Fiscal Years 2022-2023, 2023-2024, and 2024-2025

Request

Approval of the State Housing Initiatives Partnership (SHIP) Local Housing Assistance Plan for the Fiscal Years 2022-2023, 2023-2024, and 2024-2025 and to authorize the Mayor to execute the related Resolution and certification.

Explanation

As a recipient of the SHIP funds from the State of Florida, the City of Kissimmee is required to adopt and implement a three-year Local Housing Assistance Plan (LHAP). The LHAP is the guiding document for how the City may utilize SHIP funds to assist persons of very low income, low income, and moderate income, and persons with special needs. These strategies (programs) will be subject to funding availability and may not be available every fiscal year.

Purchase Assistance - To provide downpayment and closing costs assistance, prepaid items, and mortgage principal reduction for new construction or existing homes. Assistance may also be provided for rehabilitation to address needed repairs, such as with the installation of an HVAC system, water heater, or roof replacement with the purchase of an existing home. Very low, low, and moderate income households are eligible for assistance.

Owner Occupied Rehabilitation - To assist eligible homeowners to make the repairs or improvements needed for safe and sanitary habitation, and/or correction of substantial building code noncompliance of single family-owner occupied detached houses. Very low and low income households are eligible for assistance.

Demolition and Reconstruction - This is an option in the event a City designated inspector considers the home damaged to the extent that it is not feasible to repair and/or the estimated cost exceeds \$70,000. Very low and low income households are eligible for assistance.

Disaster Assistance - To provide assistance to households following a disaster as declared by the President of the United States or the Governor of the State of Florida. This strategy will only be implemented using any funds that have not yet been encumbered or additional disaster funds issued by the Florida Housing Finance Corporation. Very low and low income households are eligible for assistance.

Foreclosure Prevention - To provide relief to homeowners who are in need of mortgage assistance because they are delinquent on their mortgage due to a crisis and/or hardship. The funds also may be used to pay for delinquent taxes, homeowners insurance and/or utility bills. Very low and low income households are eligible for assistance.

New Construction (Infill Housing) - To assist developers leverage construction costs of housing for sale to eligible homebuyers. Very low and low income households are eligible for assistance.

New Construction (Rental) - To leverage other available funding to build rental housing. Very low and low income households are eligible for assistance.

Security and/or Utility Deposits - To provide funds to renter households that are in need of security

and/or utility deposit assistance for new lease agreements. Very low and low income households are eligible for assistance.

Rental Assistance (Tenant) - To assist renter households who are in need of eviction prevention assistance because they are delinquent on their rent. Very low and low income households are eligible for assistance.

Rapid Rehousing - To provide homeless households with security and/or utility deposits and rental assistance for up to 12 months to secure stable housing while participating in an intervention program (Housing First approach). Very low and low-income are eligible for assistance.

This Plan will be presented to the Florida Housing Finance Corporation (FHFC) for final approval. If necessary, staff will make minor corrections required by FHFC without further review by the City Commission unless there are substantive changes to the intent of the Plan and the implementation of the strategies.

Recommendation

Staff recommends City Commission approval of the SHIP Local Housing Assistance plan for the Fiscal Years 2022-2023, 2023-2024, and 2024-2025 and to authorize the Mayor to execute the related Resolution and certification.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services
Presenter:

Attachment(s):

1. Kissimmee_LHAP 2022-2024
2. Kissimmee_Certification2022
3. Kissimmee_Resolution2022

ITEM 7.E

Resolution authorizing the City to submit and accept a 2022 Florida Boating Improvement Program Grant through the Florida Fish and Wildlife Conservation Commission

Request

Approval of a Resolution to submit and accept, if awarded, a 2022 Florida Boating Improvement Program Grant through the Florida Fish and Wildlife Conservation Commission in the amount of \$150,000 and allow the City Manager to sign any required documents pertaining to this grant.

Explanation

The attached Resolution authorizes the submittal and acceptance of a 2022 Florida Boating Improvement Program Grant through the Florida Fish and Wildlife Conservation Commission. If awarded, this grant will provide \$150,000 in funding for boating access projects and other related activities on coastal and/or inland waters of Florida.

The Parks and Recreation Department currently has a Capital Improvement Project with \$150,000 allocated for these repairs. However, the cost of lumber and general construction costs have escalated to the point that additional funds are necessary. This grant would bring the total project budget to \$300,000 and will allow the Parks and Recreation Department to complete all necessary repairs to the wooden breakwater structures to ensure the long-term protection of the Kissimmee Lakefront Marina, public boat launch and the long-term and day boat slips.

This grant requires a 100% match, which is currently available in a 2022 Sales Tax Project.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10450106-506393	ST2205		\$150,000	

Financial Summary:

Adequate funds are in the Parks and Recreation Department Capital Improvement Project ST2205 in the amount of \$150,000 to cover the 100% match for this grant.

Recommendation

Staff recommends the City Commission approval of a Resolution to submit and accept, if awarded, a 2022 Florida Boating Improvement Program Grant through the Florida Fish and Wildlife Conservation Commission in the amount of \$150,000 and allow the City Manager to sign any required documents pertaining to this grant.

REQUESTED CITY COMMISSION ACTION:

City of Kissimmee

Approve

Department: Parks & Recreation

Presenter:

Attachment(s):

1. Resolution No. ____ Florida Boating Improvement Program Grant Application
2. 2022 FBIP App. - Toho Marina Kissimmee

ITEM 7.F

Disposal of City Assets

Request

Approval to dispose of the asset items detailed in the attached report.

Explanation

The Charter states that the City Manager “shall not dispose of property belonging to the City, except on the authority of the City Commission.” Therefore, staff is requesting approval to dispose of the items included on the attached list.

The items included on the attached list are slated to be auctioned or junked and have not previously been approved for disposition by the City Commission. These items will be placed up for auction via George Gideon Auctioneers, Inc. live auction or George Gideon Auctioneers, Inc. online auction.

Recommendation

Staff recommends Commission approval to remove these items from the City’s equipment inventory listing and to send those items to auction for disposition.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Finance

Presenter:

Attachment(s):

1. Auction COK04'22

ITEM 7.G

Contract with the Kissimmee Charter Academy for a School Resource Officer

Request

Approval to enter into a contract with the Kissimmee Charter Academy to provide a School Resource Officer for the 2022-2023 academic year.

Explanation

During the 2018 Legislative Session, the Florida Legislature passed the Marjory Stoneman Douglas High School Public Safety Act amending Florida Statute §1006.12. This legislation was amended during the 2019 Legislative Session. The amendments allow the School District to choose from four (4) different security options: a School Resource Officer, a School Safety Officer, a Guardian, or Private Security. During a workshop between the Osceola School District, City of Kissimmee, City of Saint Cloud, and the Osceola County Sheriff's Office, the School District expressed its desire to maintain a School Resource Officer (SRO) at each public school. It was decided amongst the local law enforcement agencies that a school guardian program would be instituted for charter schools.

The Kissimmee Police Department is bound by a previous agreement to place a full-time SRO at the Kissimmee Charter Academy. Kissimmee Charter Academy agreed to fund the salary and benefits for a full-time officer for a total of \$70,512.00 per school year.

Recommendation

Staff recommends approval to enter into a contract with Kissimmee Charter Academy to provide a school resource officer.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. Kissimmee Charter School Contract 2022-2023

ITEM 8.A

Commercial Solid Waste Collection Transition Update

Request

This is a presentation to update the City Commission on the Solid Waste Division's transition to provide commercial solid waste collection services.

Explanation

The Solid Waste division conducted a solid waste rate study with the services of Kessler Consulting, Inc. that was finalized and approved in November of 2019. As part of this effort, the division was given approval to conduct a study to consider the option of providing in-house commercial dumpster services for the City of Kissimmee with the expiration of the franchise contract with Waste Management on December 31, 2022. The study has brought forth information showing that the implementation of commercial dumpster services being provided by the Solid Waste division is feasible.

The 2019 rate study report shows the revenues and expenditures associated with the expansion of the Nord System and the implementation of commercial dumpster services. The Phase I expansion of the Nord System will be in the downtown area with the conversion of all roll out carts and dumpsters. The Nord System service rates that are outlined in the 2019 rate study report are based on a "shared container rate". This will provide the downtown area with one type of service that will eliminate the need to have different types of vehicles and containers throughout. As a future Phase II of the Nord System expansion, this service will move outwards into the CRA areas with the same effect.

We will be presenting an update to include a proposed extension with Waste Management to allow for a proper commercial collection transition, the transition plan's major milestones, and an updated financial analysis due to recent price increases in materials and equipment.

Department: Public Works & Engineering
Presenter:

Attachment(s):

1. City of Kissimmee Commercial Collective Update Presentation