



**MEETING AGENDA
SESSION OF THE COMMISSION MEETING
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, MARCH 1, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A Proclamation - Women's History Month 2022

3.B Proclamation - March for Meals & National Nutrition Month

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A Public Hearing - First Reading - Ordinance Updating Emergency Service Rates and Charges - Proposed Ordinance No. 22-06

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, FLORIDA, CHAPTER 20, ARTICLE II, EMERGENCY MEDICAL SERVICES; SECTION 20-19, RATES AND CHARGES; MODIFYING BASE RATES FOR ALL SERVICES; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

5. PUBLIC HEARINGS

6. HEAR AUDIENCE

Anything requiring a vote will be heard at a later time.

7. CONSENT AGENDA

The consent agenda is a technique designed to expedite the handling of routine miscellaneous business of the City Commission. The City Commission in one motion may adopt the entire Consent Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, an item may be removed from the Consent Agenda for discussion.

7.A Approval of City Commission Minutes

7.B Award of Bid (RFP2022-001) for Roofing Installation and Repair Contractor Services for City Facilities

7.C Fourth Amended and Restated Interlocal Agreement Regarding Educational Impact Fees

7.D Purchase Portable Radios from Motorola Solutions, Inc.

7.E Acceptance of the 2021-2022 EMS County Awards Grant

7.F Kissimmee Police Department's Wrecker Service Qualifications and Tow Rotation List Guidelines & the Tow Rotation Application and Inspection Form

7.G Sonoma Resort at Tapestry, Phase 2A – Major Subdivision, Final Plat (DRC# 19-00165)

8. DISCUSSION ITEMS

9. HEAR CITY OFFICIALS

9.A City Manager

9.B City Attorney

9.C City Commission

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the Commission Meeting with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

Proclamation - Women's History Month 2022

Request

The request is for the City Commission to present a Proclamation in honor of "Women's History Month".

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation-Women's History Month.2022

ITEM 3.B

Proclamation - March for Meals & National Nutrition Month

Request

The request is for the City Commission to present a Proclamation in honor of "March for Meals & National Nutrition Month".

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation-March for Meals Month.2022

ITEM 4.A

Public Hearing - First Reading - Ordinance Updating Emergency Service Rates and Charges - Proposed Ordinance No. 22-06

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, FLORIDA, CHAPTER 20, ARTICLE II, EMERGENCY MEDICAL SERVICES; SECTION 20-19, RATES AND CHARGES; MODIFYING BASE RATES FOR ALL SERVICES; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Request

This is a request to approve the first reading of Proposed Ordinance No. 22-06 to update emergency medical services rates and charges, and to authorize staff to automatically adjust fees every two years according to the annual Ambulance Inflation Factor (AFI) and the Consumer Price Index (CPI).

Explanation

The City last updated its Emergency Medical Services (EMS) rates and charges in March 2012. Since that time, the cost of EMS supplies has risen over 210%. Based on this and the fact that the current fees are below the average rates charged by other Central Florida EMS agencies, staff is requesting the Commission approve this proposed ordinance to adjust the rates. Adjusting the fees will enable the Fire Department to better fund measures to meet the increased demand for EMS services that is provided to the community.

Current rates are as follows:

Ambulance Transport (BLS)	\$600.00
Advanced Life Support (ALS 1)	\$650.00
Advanced Life Support with transport (ALS 2)	\$700.00
Treatment without Transport (ALS)	\$400.00
Mileage (per loaded mile)	\$ 10.00

To bring the City's rates more in line with the actual costs and the average rates charged by other jurisdictions in the Central Florida region, staff is proposing the following rates:

Basic Life Support (BLS) Transport	\$775.00
Advanced Life Support (ALS 1)	\$800.00
Transport Advanced Life Support (ALS 2)	\$870.00
Treatment without Transport (ALS)	\$400.00
Mileage (per loaded mile, per patient)	\$ 12.00

Osceola County Fire Rescue and St. Cloud Fire Rescue are both evaluating their current rates as well.

Recommendation

Staff recommends approval of the first reading of the Ordinance.

REQUESTED CITY COMMISSION ACTION:

Approve
City of Kissimmee

Department: Fire

Presenter:

Attachment(s):

1. Proposed Ordinance No. 22-06
2. Advertisement Prop Ord 22-06 Emergency Medical Services Rates and Charges (Gazette 02-24-2022)

ITEM 7.A

Approval of City Commission Minutes

Request

Request Commission approval of the February 1, 2022 and February 15, 2022 Commission Minutes.

Explanation

Minutes of the Commission meeting held on February 1, 2021 and February 15, 2022 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Commission

Presenter:

Attachment(s):

1. Commission Minutes - February 1, 2022
2. Commission Minutes - February 15, 2022

ITEM 7.B

Award of Bid (RFP2022-001) for Roofing Installation and Repair Contractor Services for City Facilities

Request

Approval to award continuing services for Roofing Installation and Repair Contractor Services for City facilities to the top four (4) contractors that provided a responsive bid to the request for the qualifications.

Explanation

On October 24, 2021, the Public Works and Engineering Facilities Management Division advertised via Orlando Sentinel, Demand Star, and Vendor Link, a request for statement of qualifications bid (RFP2022-001) for continuing service contracts for Roofing Installation and Repair Contractor Services for City facilities. Final submission of the statement of qualifications was due to the City by November 17, 2021.

In response to this request, we received a statement of qualifications from eight (8) contractors.

After evaluation of the responsive proposals, the evaluation committee determined that the following four (4) contractors best met the requirements of the proposal. Therefore, staff recommends entering into a continuing service contract with the following contractors:

- (1) Advanced Roofing, Inc.
- (2) Atlas Apex Roof LLC
- (3) Roof Control Services, Inc.
- (4) Springer-Peterson Roofing and Sheet Metal

Recommendation

Staff recommends City Commission approval to award continuing services for Roofing Installation and Repair Contractor Services for City facilities to the four (4) listed contractors.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. RFP2022-001 Authorization
2. Advanced Roofing, Inc. Agreement
3. Atlas Apex Rood LLC Agreement
4. Roof Control Services, Inc. Agreement
5. Springer-Peterson Roofing and Sheet Metal Agreement

ITEM 7.C

Fourth Amended and Restated Interlocal Agreement Regarding Educational Impact Fees

Request

Approval and authorization for the Mayor to sign the Fourth Amended and Restated Interlocal Agreement between Osceola County, the City of Kissimmee, the City of St. Cloud and the School Board of Osceola County regarding Educational Impact Fees.

Explanation

In April, 2015, the City of Kissimmee entered into the Third Amended and Restated Interlocal Agreement with St. Cloud, Osceola County and the School Board of Osceola County regarding educational impact fees. The School District has updated the Education Impact Fee study and fee structure and Osceola County adopted Ordinance 2021-85 on December 6, 2021 establishing the new fees. These actions resulted in the amending and restating of the fourth interlocal agreement between the four jurisdictions.

Educational Impact Fees are collected when a building permit is issued for the construction of a new dwelling unit for long term rental or permanent owner occupancy. The School District uses the funds collected for capital projects, such as the construction of new schools and expansion of existing schools. The City's Building Division of the Development Services Department collects an administration fee of 3 percent of the impact fees collected to cover the cost of collecting and processing the monies.

The table below outlines the current Educational Impact Fees and the two increases that are occurring.

Residential Category	Current Fees	Fees as of March 6, 2022	Fees as of March 6, 2023
Single Family Detached	\$11,823	\$12,373	\$12,923
Townhouse	\$7,591	\$7,926	\$8,262
Multi-family	\$11,362	\$11,763	\$12,165
Condominium	\$4,243	\$4,472	\$4,702
Mobile Home	\$7,672	\$8,206	\$8,740

The interlocal agreement primarily handles the collection and processing of payment to the School District. The actual fees are set and established by Osceola County through a study and recommendation by the School Board of Osceola County.

Recommendation

Approval and authorization for the Mayor to sign the Fourth Amended and Restated Interlocal Agreement between Osceola County, the City of Kissimmee, the City of St. Cloud and the School Board of Osceola County regarding Educational Impact Fees.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter:

Attachment(s):

1. Approved 4th Amendment Restated ILA Educational Impact Fees
2. Osceola County School Impact Fee Resolution
3. Osceola County Educational Impact Fee Ordinance

ITEM 7.D**Purchase Portable Radios from Motorola Solutions, Inc.****Request**

Approval to purchase portable radios for the Police Department from Motorola Solutions, Inc. for a total cost of \$63,094.59.

Explanation

The Kissimmee Police Department is requesting approval to purchase thirteen (13) Motorola portable radios and accessories from Motorola Solution, Inc. Four (4) of these portable radios will be purchased for the four new positions approved in the FY2021-22 budget while the remaining nine (9) will replace aging portable radios. The Motorola Solutions, Inc. quotes are based on the NASPO Cooperative Purchasing Master Agreement #00318 NVP-MA with Motorola. The total cost of this purchase is \$63,094.59.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00130206 506494	PD2204	Decrease	\$19,414.00	\$19,413.72
00130206 506494	PD2207	Decrease	\$43,681.00	\$43,680.87

Financial Summary:

Adequate funding exists in these projects to cover the cost associated with the purchase of these radios.

Recommendation

Staff recommends Commission approval to purchase portable radios for the Police Department from Motorola Solutions, Inc. for the total cost of \$63,094.59.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. Motorola Solutions Quote qty 4 \$19413.72
2. Motorola Solutions Quote qty 9 \$43680.87

City of Kissimmee

3. Motorola NASPO contract

ITEM 7.E

Acceptance of the 2021-2022 EMS County Awards Grant

Request

Approval of the acceptance of an EMS County Awards grant, the utilization of the funds as outlined below, and the establishment of grant accounts for these purchases.

Explanation

The Fire Department was awarded \$9,019 as part of the Department of Health, EMS County Awards Grant Program. The grant funds are to be utilized to enhance Emergency Medical Services within the City of Kissimmee.

This year the Fire Department would like to use the grant funds to purchase new CPR Training Manikins. The American Heart Association requires that training is done with manikins that provide instant feedback. The newer Laerdal QCPR manikins connect to a tablet, allowing the instructors to see how the student is performing live and help with proper technique. The Laerdal Pneumothorax Trainer manikin is also used for needle decompression training. Paramedics perform needle decompression to relieve pressure in the chest cavity.

Additionally, we are requesting approval to purchase three (3) new Automatic Electronic Defibrillators (AED). One unit will replace the last older unit in our system, and two will be for use in staff vehicles. We will also be purchasing various pads and batteries for the AEDs.

The grant funds would be utilized as follows:

Laerdal QCPR Adult & Baby Manikins (5 each)	\$ 2,324.35
Laerdal Pneumothorax Trainer Manikin	\$ 1,235.07
AED - Cardiac Science Auto G5 CPR Feedback, with case, ready pack, pads (3)	\$ 4,590.45
AED Replacement Pads - Adult (5)	\$ 314.15
AED Replacement Battery (2)	\$ <u>572.72</u>
Grand Total:	\$9,036.74
Balance to be made up by currently budget funds	\$17.74

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00100337-337103		Increase	\$9,019	
00135203-505255		Increase	\$9,019	

Financial Summary:

The balance of monies needed for these acquisitions will be funded from monies already included in the Fire Department's budget.

Recommendation

Staff recommends approval for the acceptance of these funds, the utilization of funds for the purchase of the above referenced equipment and training, establishment of grant accounts for these purchases and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire
Presenter:

Attachment(s):

None

ITEM 7.F

Kissimmee Police Department's Wrecker Service Qualifications and Tow Rotation List Guidelines & the Tow Rotation Application and Inspection Form

Request

The Kissimmee Police Department requests Commission approval of Kissimmee Police Department General Order 434 and the Tow Rotation Application and Inspection Form (Form #156)

Explanation

City Code Section 46-19 grants the Chief of Police the power to make such regulations as may be necessary to carry out the provision of City Code Chapter 46, Vehicles for Hire, Article II, Wrecker Services, provided that the regulations are approved by majority vote of the commission before they can be used.

The Chief of Police has determined that additional regulations are necessary to manage the wrecker service rotating list created by City Code Section 46-23 in order to ensure that quality wrecker services are available to take possession of, handle, and store lost, stolen, or abandoned motor vehicles, vehicles impeding the flow of traffic, and vehicles which may come lawfully into the possession of the city. The Chief of Police seeks to implement these additional regulations through Kissimmee Police Department General Order 434 and the Tow Rotation Application and Inspection Form.

Additionally, the Kissimmee Police Department must furnish Kissimmee Police Department General Order 434 and the Tow Rotation Application and Inspection Form to each licensed wrecker service on the rotating list before such regulations take effect.

Recommendation

Approval of Kissimmee Police Department General Order 434 and the Tow Rotation Application and Inspection Form (Form #156)

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. GO 434 Wrecker Svs Qual and Rotation Listfinal
2. Tow Rotation App and Inspection Form

ITEM 7.G**Sonoma Resort at Tapestry, Phase 2A – Major Subdivision, Final Plat (DRC# 19-00165)****Request**

Approval of the final plat known as Sonoma Resort at Tapestry, Phase 2A.

Explanation

The owners of the property, Park Square Enterprises, LLC, and Hallmark Equity Partners, LLC, are requesting final plat approval without a guarantee. The property is located west of W. Carroll Street and north of W. Donegan Avenue and is being subdivided into 3 tracts and 12 fee-simple lots for development purposes. All tracts and lots are to be privately owned and maintained. This is a Major Subdivision, as defined in Land Development Code §14-2, and the preliminary and final plat procedure was utilized.

The required subdivision improvements for the fee-simple lots were previously constructed by the developer and accepted by the City. Therefore, no performance guarantee is required.

Recommendation

Staff recommends City Commission approval of the Sonoma Resort at Tapestry, Phase 2A .

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. DRC-19-00165 SONOMA PHASE 2A PLAT_2.7.2022
2. DRC-19-00165 SONOMA PHASE 2A PLAT_VM