



**COMMISSION AGENDA (REVISED)
SESSION OF THE CITY COMMISSION
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, FEBRUARY 15, 2022 AT 6:00 PM**

1. MEETING CALLED TO ORDER

“As a courtesy to others, please silence all electronic devices during the meeting.”

“Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk.”

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A EMPLOYEE OF THE MONTH FOR FEBRUARY

The City Commission join the City Manager in recognizing Victor Daboin, Public Works & Engineering, as Employee of the Month for February.

3.B BLACK HISTORY MONTH ART EXHIBIT

The request is for the City Commission to view a presentation showcasing "Black History Month."

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A PUBLIC HEARING - SECOND AND FINAL READING - PROPOSED ORDINANCE 22-05 AMENDING SECTION 42-19: VEHICLE REGULATIONS AFFECTING PARKING IN THE CITY

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE II, PARKING, STANDING, STOPPING, DIVISION 1, GENERALLY, SECTION 42-19, VEHICLE REGULATIONS, AFFECTING PARKING IN THE CITY; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

Approval of the Second and Final Reading of Proposed Ordinance 22-05 to enable parking by permit.

5. PUBLIC HEARINGS

None

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A DISPOSAL OF CITY ASSETS

Approval to dispose of the asset items detailed in the attached report.

7.B TRAFFIC EASEMENT AGREEMENT FOR THE CONSTRUCTION OF THE TRAFFIC SIGNAL AT WEST OAK STREET AND NORTH CENTRAL AVENUE

Acceptance of the Traffic Easement Agreement between the City of Kissimmee and Speedy Wash Laundry, Inc. for the construction of the traffic signal at West Oak Street and North Central Avenue.

7.C SUPPLEMENTAL AGREEMENT NO. 1 TO AMENDMENT NO. 9 TO THE PROFESSIONAL SERVICE AGREEMENT WITH AVCON, INC. TO UPDATE THE AIRPORT ELECTRICAL VAULT PROJECT

Staff requests Commission approval of Supplemental Agreement No.1 to Amendment No. 9 of the professional service agreement between the City of Kissimmee and AVCON, Inc. that was executed on October 20, 2020, to oversee the completion of the airport electrical vault project.

7.D CHANGE ORDER NO. 1 WITH GOMEZ CONSTRUCTION FOR ELECTRICAL VAULT PROJECT AT KISSIMMEE GATEWAY AIRPORT

Approval of Change Order No. 1 with Gomez Construction for Airport Electrical Vault Project in the amount \$212,404.64 using FAA grant funding.

7.E APPROVAL OF SECOND AMENDMENT TO LANDSCAPE SERVICE AGREEMENT - PREMIER LAWN MAINTENANCE LLC

Approval of the Second Amendment to the Landscape Services Agreement between the City and Premier Lawn Maintenance LLC.

7.F APPROVAL OF THE FIRST AMENDMENT TO THE LANDSCAPE SERVICE AGREEMENT BETWEEN THE CITY AND GROUNDTEK OF CENTRAL FLORIDA LLC

Approval of the first amendment to the Landscape Service Agreement between the City and Groundtek of Central Florida, LLC for the Kissimmee Lakefront Park.

7.G APPROVAL TO SUBMIT A 2022 RECREATION TRAILS PROGRAM (RTP) GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE SHINGLE CREEK REGIONAL TRAIL

Approval to submit a 2022 Recreational Trails Program Grant Application to the Florida Department of Environmental Protection for the Shingle Creek Regional Trail.

7.H ACCEPTANCE OF A \$25,000 SPONSORSHIP FROM THE KISSIMMEE UTILITY AUTHORITY TO SUPPORT THE FESTIVAL SERIES

Approval to accept a \$25,000 sponsorship from the Kissimmee Utility Authority and adjust the Parks & Recreation budget accordingly.

7.I MASTER OPERATIONS AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF KISSIMMEE AND KISSIMMEE UTILITY AUTHORITY (KUA) FOR STREET AND AREA LIGHTING

Approval to accept the Master Operations and Maintenance Agreement between the City of Kissimmee and KUA for street and area lighting.

7.J EXECUTION OF THE OSCEOLA HOME CONSORTIUM DISBURSEMENT AGREEMENT BETWEEN OSCEOLA COUNTY AND THE CITY OF KISSIMMEE FOR FY 2021-2022

Approval to execute the Osceola HOME Consortium Disbursement Agreement between Osceola County and the City of Kissimmee for FY 2021-2022.

7.K DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS REMOVAL CONTRACT WITH CROWDER GULF AND SOUTHERN DISASTER RECOVERY, LLC

Approval to extend the Disaster Response Services Contract for Debris Removal with Crowder Gulf and Southern Disaster Recovery.

7.L DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS MONITORING CONTRACT WITH THOMPSON CONSULTING SERVICES

Approval to extend the Disaster Response Services Contract for debris monitoring with Thompson Consulting Services for one year.

8. DISCUSSION ITEMS

8.A APPROVAL OF COMPONENTS FROM THE CITY'S PROPOSED STRATEGIC PLAN FOR FISCAL YEAR 2022-23

Request approval of key components from the City of Kissimmee's "2036 Strategic Vision" for the 2022-23 fiscal year.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

In accordance with Florida Statutes 286.105: Any person wishing to appeal any decision made by the City Commission with respect to any matter considered at such meeting or hearing will need to ensure that verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida State 286.26, persons needing assistance to participate in any of these proceedings should contact the Office of the City Clerk, 101 Church Street, Kissimmee, Florida, (407) 518-2309.

ITEM 3.A

EMPLOYEE OF THE MONTH FOR FEBRUARY

Request

The City Commission join the City Manager in recognizing Victor Daboin, Public Works & Engineering, as Employee of the Month for February.

Explanation

It is a pleasure to announce Victor Daboin as Employee of the Month for February. Victor has been with the City over nine (9) years and is a Heavy Equipment Operator for the Public Works and Engineering Department.

Victor's job mostly involves working with the crew that repairs stormwater systems. He often leads the crew throughout the day, assigning the materials and tools that are needed, and working side-by-side during the repair. When excavation is required, Victor operates the heavy equipment to open the area, and his skill as an operator prevents damage to buried utilities. Many of these repairs are under our City streets, which require extra care to be completed in a safe manner. Victor sets up a safe work zone to protect the crew, and they have great respect for his knowledge and abilities.

Victor is depended on to handle difficult work, but he remains pleasant and upbeat, enabling him to work alongside anyone. He is a role model for his coworkers to emulate and he is counted on daily. The City is pleased to recognize him for this and all he does.

Department: Human Resources & Risk Management
Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 3.B
BLACK HISTORY MONTH ART EXHIBIT

Request

The request is for the City Commission to view a presentation showcasing "Black History Month."

Explanation

During National African American History Month, we honor African Americans' contributions to our country and community. As part of this month's celebration, the City of Kissimmee hosts an art exhibit from local artists that will end on February 25 at Kissimmee City Hall. To celebrate Black History Month, the Communications and Public Affairs Office showcases local artists' artwork, recognizes their work, and thank Osceola Arts for their continued partnership to promote local artwork through the Art in Public Places Program. Citizens can visit City Hall during regular business hours and support local artwork.

Department: City Manager
Presenter: Melissa Zayas-Moreno

Attachment(s):

None

ITEM 4.A

PUBLIC HEARING - SECOND AND FINAL READING - PROPOSED ORDINANCE 22-05 AMENDING SECTION 42-19: VEHICLE REGULATIONS AFFECTING PARKING IN THE CITY

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE;
CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE II, PARKING, STANDING, STOPPING,
DIVISION 1, GENERALLY, SECTION 42-19, VEHICLE REGULATIONS, AFFECTING PARKING IN
THE CITY; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN
EFFECTIVE DATE**

Request

Approval of the Second and Final Reading of Proposed Ordinance 22-05 to enable parking by permit.

Explanation

Staff requests amendments to Section 42-19 in order to allow parking by permit. This would enable the City to develop policies at a later date to further define the eligibility for parking by permit and the authorized uses of such permits.

These code changes are intended to allow for a policy to be created, subject to City Commission approval, to address the problem experienced by downtown residents living in units that are either not proximate to long-term public parking facilities or do not have private parking available. Such permits would allow for longer term parking in limited designated surface spaces and within the garages downtown.

These amendments to the code would also allow for other future parking by permit programs that the Commission may wish to implement as needed.

Recommendation

Staff recommends approval of the Second and Final Reading.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: City Attorney

Presenter: Olga Sanchez de Fuentes

Attachment(s):

1. Amendment to Parking Ordinance 2022_Mark Up
2. Prop Ord 22-05 Traffic Vehicles Parking (Gazette 01-27-2022)

ITEM 7.A

DISPOSAL OF CITY ASSETS

Request

Approval to dispose of the asset items detailed in the attached report.

Explanation

The Charter states that the City Manager “shall not dispose of property belonging to the City, except on the authority of the City Commission.” Therefore, staff is requesting approval to dispose of the items included on the attached list.

The items included on the attached list are slated to be auctioned or junked and have not previously been approved for disposition by the City Commission. These items will be placed up for auction via George Gideon Auctioneers, Inc. live auction or George Gideon Auctioneers, Inc. online auction.

Recommendation

Staff recommends Commission approval to remove these items from the City’s equipment inventory listing and to send those items to the auction for disposition.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Finance

Presenter: Tavia Conner

Attachment(s):

1. Auction COK02'22

ITEM 7.B

TRAFFIC EASEMENT AGREEMENT FOR THE CONSTRUCTION OF THE TRAFFIC SIGNAL AT WEST OAK STREET AND NORTH CENTRAL AVENUE

Request

Acceptance of the Traffic Easement Agreement between the City of Kissimmee and Speedy Wash Laundry, Inc. for the construction of the traffic signal at West Oak Street and North Central Avenue.

Explanation

The Traffic Engineering Division of the Public Works and Engineering Department is working on the replacement of a City traffic signal located at the intersection of West Oak Street and North Central Avenue, in downtown Kissimmee. This City traffic signal replacement project is being managed by the County, under an amendment to the original Inter Local Agreement, executed in August of 2019.

The traffic signal replacement project necessitates use of a portion of the adjacent private property, located on the southeastern corner of the intersection. It is for this reason, the City is entering into an easement agreement with the adjacent property owner of Speedy Wash Laundry, Inc. This agreement allows the City to partially construct the signal within a 9-ft x 60-ft area, located on the adjacent private property.

The property owner has agreed to grant this traffic easement to the City at no cost.

Recommendation

Staff recommends City Commission acceptance of the easement agreement with Speedy Wash Laundry, Inc. to allow construction of the traffic signal at West Oak Street and North Central Avenue.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Traffic Easement Agreement with Speedy Wash Laundry, Inc.
2. Proposed Easement Sketch and Description

ITEM 7.C

SUPPLEMENTAL AGREEMENT NO. 1 TO AMENDMENT NO. 9 TO THE PROFESSIONAL SERVICE AGREEMENT WITH AVCON, INC. TO UPDATE THE AIRPORT ELECTRICAL VAULT PROJECT

Request

Staff requests Commission approval of Supplemental Agreement No.1 to Amendment No. 9 of the professional service agreement between the City of Kissimmee and AVCON, Inc. that was executed on October 20, 2020, to oversee the completion of the airport electrical vault project.

Explanation

AVCON, Inc is one of the City's continuing professional service providers. Due to their experience in the aviation and planning field, Kissimmee Gateway Airport staff selected AVCON, Inc. to provide professional services to design, bid and oversee the construction of the Airport's airfield electrical vault. Amendment #9 was approved by the City Commission on October 20, 2020. The agreement included on-site inspections, control and testing of materials, and recording drawings of final construction. Due to Change Order No.1 to the Airfield Electrical Vault Project, there is an increase in additional hours (80) for design and permitting efforts needed to complete this project. An additional 24 calendar days of construction engineering efforts are also needed due to unforeseen changes required by reviewing/permitting agencies and additional construction engineering/inspection services in connection with design changes and on-site planning/reviews.

All hours and expenses are included in Lump Sum Costs as shown in Attachment A of the provided document, which is consistent with the original project agreement.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
47070106-506393	AP2003	Increase	38,050.25	38,050.25

Financial Summary:

This project is funded 100% by the Federal Aviation Administration, made possible by the CARES Act. Adequate monies are available in the FAA funded project for the additional costs.

Recommendation

Staff recommends Commission approval of Supplemental Agreement No.1 to Amendment No.9 of the professional service agreement between the City of Kissimmee and AVCON, Inc. that was executed on October 20, 2020, to oversee the completion of the airport electrical vault project.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. AVCOM AMEND 9 ELECT VAULT

ITEM 7.D

CHANGE ORDER NO. 1 WITH GOMEZ CONSTRUCTION FOR ELECTRICAL VAULT PROJECT AT KISSIMMEE GATEWAY AIRPORT

Request

Approval of Change Order No. 1 with Gomez Construction for Airport Electrical Vault Project in the amount \$212,404.64 using FAA grant funding.

Explanation

On August 18, 2020, the Commission accepted a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant for a new electrical vault and support infrastructure construction project. This grant is provided by the FAA utilizing aviation user fees (no general funds) and is provided 100% by the FAA (no local airport revenue match) under the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Gomez Construction Company was awarded the original \$2,972,000 construction contract via State Contract BDX 68 RFPDOT 13/14-9016-GH.

Staff is requesting approval of Change Order No. 1 due to unforeseen changes to the original bid plans by reviewing/permitting agencies, significant material price increases, and additional required work. A project completion extension will also be granted due to permitting reviews and supply chain delays resulting from the extreme weather events in February 2021, as well as the global pandemic. Additional work approved includes roofing revisions, wireless equipment, additional decking material, an access control system and TOHO Water Authority requirements.

The Amendment to the AIP Grant reflects the additional work approved and the revised completion date of March 27, 2022.

Original Contract Price: \$2,972,000.00
Change Order No. 1: +\$212,404.64
Revised Contract Price: \$3,184,404.64

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
47070106-506393	AP2003	Increase	212,405.00	212,405.00

Financial Summary:

Adequate monies are available in the FAA funded project for the associated construction costs.

Recommendation

Staff recommends City Commission approval of Change Order No. 1 with Gomez Construction for Airport Electrical Vault Project in the amount \$212,404.64 using FAA grant funding.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. GOMEZ CHANGE ORDER NO. 1 ELECT VAULT

ITEM 7.E

APPROVAL OF SECOND AMENDMENT TO LANDSCAPE SERVICE AGREEMENT - PREMIER LAWN MAINTENANCE LLC

Request

Approval of the Second Amendment to the Landscape Services Agreement between the City and Premier Lawn Maintenance LLC.

Explanation

This is the second amendment for renewal of the agreement between the City and Premier Lawn Maintenance, LLC. Both parties wish to exercise the option in the agreement to renew the agreement for a one-year term effective October 1, 2021 and ending September 30, 2022.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00150203-504646			\$19,500	\$19,500
00150503-504646			\$75,582	\$74,100

Financial Summary:

The City agrees to pay the contractor the total sum of \$500 for the Civic Center parking garage and \$1,900 for Rose Hill Cemetery per cycle with a maximum of 39 cycles over the term of this renewal.

Recommendation

Staff recommends approval of the second amendment to the Landscape Services Agreement between the City and Premier Lawn Maintenance, LLC.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation
Presenter: Steve Lackey

Attachment(s):

1. Second Amendment Premier Lawn Maintenance LLC

ITEM 7.F

APPROVAL OF THE FIRST AMENDMENT TO THE LANDSCAPE SERVICE AGREEMENT BETWEEN THE CITY AND GROUNDTEK OF CENTRAL FLORIDA LLC

Request

Approval of the first amendment to the Landscape Service Agreement between the City and Groundtek of Central Florida, LLC for the Kissimmee Lakefront Park.

Explanation

In June 2021, the Commission approved an agreement with Groundtek of Central Florida, LLC for landscaping services for Lakefront Park and Neptune Road medians. While the services and pricing for this agreement were correctly listed in the original agenda item, there was a scrivener's error that requires an amendment to the agreement. This first amendment corrects paragraph three (3) to list attachments A and B; and paragraph four (4) to clarify that the pricing structure will be based on a per cycle charge instead of a lump sum amount and includes the city's verification, authorization and payment process. These changes do not affect the intent of the agreement and have been approved by Groundtek.

Recommendation

Staff recommends approval of the first amendment to the Landscape Services Agreement between the City and Groundtek of Central Florida, LLC.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation

Presenter: Steve Lackey

Attachment(s):

1. First Amendment Groundtek Central Florida LLC

ITEM 7.G

APPROVAL TO SUBMIT A 2022 RECREATION TRAILS PROGRAM (RTP) GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR THE SHINGLE CREEK REGIONAL TRAIL

Request

Approval to submit a 2022 Recreational Trails Program Grant Application to the Florida Department of Environmental Protection for the Shingle Creek Regional Trail.

Explanation

The U.S. Department of the Interior provides funds, administered by the Florida Department of Environmental Protection (DEP), for the construction and/or renovation of recreational trails. Eligible projects include bicycling, hiking trails, trailheads, and trail amenities. The Parks & Recreation Department is confident the City can obtain a high ranking for grant consideration as this project is in alignment with the Shingle Creek Regional Trail project goals. Grant funds will be used to construct the Stonefield Connector portion of the trail, extending the trail north to Osceola Parkway.

The anticipated grant is the maximum amount of \$500,000, with a 20% City of Kissimmee match. If the City is awarded this grant, the match for these funds is already budgeted in Fiscal Year 2021-2022 Recreation Impact Fund (\$100,000) for Shingle Creek Regional Trail Construction.

Financial Impact: There is no financial obligation at this time. However, adequate funds are available in the Recreation Impact Fee fund under the Shingle Creek Regional Trail Construction account to cover the 20% City match should the City be awarded.

Recommendation

Staff recommends approval to submit a 2022 Recreational Trails Program Grant Application to the Florida Department of Environmental Protection to be used for the Shingle Creek Regional Trail.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation

Presenter: Steve Lackey

Attachment(s):

1. 2022 Grant Opportunities - RMPK Funding

ITEM 7.H

ACCEPTANCE OF A \$25,000 SPONSORSHIP FROM THE KISSIMMEE UTILITY AUTHORITY TO SUPPORT THE FESTIVAL SERIES

Request

Approval to accept a \$25,000 sponsorship from the Kissimmee Utility Authority and adjust the Parks & Recreation budget accordingly.

Explanation

The Parks & Recreation Department has received a sponsorship donation in the amount of \$25,000 from the Kissimmee Utility Authority to help fund the Festival Series. Funding is used to support and enhance the City's 2021-2022 Festival Series, including the Festival of Lights Parade, MLK Unity Celebration, Kowtown Festival, and the Monumental 4th of July.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00100366-366001		Increase	\$25,000	
00150663-503434		Increase	\$25,000	

Financial Summary:

The \$25,000 sponsorship donation from Kissimmee Utility Authority will be used in the Events & Venues division for festival and event expenditures.

Recommendation

Staff recommends approval to accept the \$25,000 sponsorship from the Kissimmee Utility Authority and to adjust the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Parks & Recreation
Presenter: Steve Lackey

Attachment(s):

None

ITEM 7.I

MASTER OPERATIONS AND MAINTENANCE AGREEMENT BETWEEN THE CITY OF KISSIMMEE AND KISSIMMEE UTILITY AUTHORITY (KUA) FOR STREET AND AREA LIGHTING

Request

Approval to accept the Master Operations and Maintenance Agreement between the City of Kissimmee and KUA for street and area lighting.

Explanation

The City of Kissimmee and KUA have developed a master service agreement for the installation and maintenance of the City's street and area lights. As part of the agreement, KUA will install, own, operate, and maintain the street lighting within the City limits and the area lighting located on City-owned facilities. In return, the City agrees to give KUA exclusive rights to all parcels owned and maintained by the City to install applicable outdoor lighting.

The Master Operations and Maintenance Agreement will replace the KUA General Services Agreement that was drafted in 1988 and last revised in 1995. The City of Kissimmee, in conjunction with KUA, have reviewed and established a new 2022 master agreement.

Recommendation

Staff recommends City Commission approval to accept the Master Operations and Maintenance Agreement between the City of Kissimmee and KUA for street and area lighting.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Public Works & Engineering

Presenter: Natrevia Gradney-Mitchell

Attachment(s):

1. KUA Master Operations and Maintenance Agreement 2022
2. Appendix A - Street and Area Lighting (2022)
3. Appendix B - Street and Area Lighting (2022)
4. 1995 KUA General Services Agreement

ITEM 7.J

EXECUTION OF THE OSCEOLA HOME CONSORTIUM DISBURSEMENT AGREEMENT BETWEEN OSCEOLA COUNTY AND THE CITY OF KISSIMMEE FOR FY 2021-2022

Request

Approval to execute the Osceola HOME Consortium Disbursement Agreement between Osceola County and the City of Kissimmee for FY 2021-2022.

Explanation

In order to meet the minimum threshold and be eligible for HOME Investment Partnerships Program (HOME) funding from the United States Department of Housing and Urban Development (HUD) to provide affordable housing for its residents, Osceola County and the City of Kissimmee joined to form the Osceola HOME Consortium. The Consortium's expected allocation for FY 2021-2022 is \$959,778. Of that amount, the City of Kissimmee will get \$335,922.30 to administer the City's portion of the program.

The Osceola HOME Consortium Disbursement Agreement states the rules and conditions under which the County shall reimburse the City for eligible HOME activities for FY 2021-2022. The Agreement starts on October 1, 2021 and ends on September 30, 2022. The funds shall be used for the following activities:

Administration	\$ 29,584.57
CHDO Set Aside	\$ 50,388.35
Other projects	\$255,949.39
TOTAL	\$335,922.30

The availability of these funds will be advertised in the Osceola Gazette and on the City's website. Individual projects will be brought back to the Commission for approval. Financial information was included and adopted as part of the FY 2022 budget.

Recommendation

Staff recommends approval to execute the Osceola HOME Consortium Disbursement Agreement between Osceola County and the City of Kissimmee for FY 2021-2022.

REQUESTED CITY COMMISSION ACTION:

Execute

Department: Development Services

Presenter: Frances DeJesus

Attachment(s):

1. HOME Disbursement Agreement - FY 2021-2022

ITEM 7.K

DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS REMOVAL CONTRACT WITH CROWDER GULF AND SOUTHERN DISASTER RECOVERY, LLC

Request

Approval to extend the Disaster Response Services Contract for Debris Removal with Crowder Gulf and Southern Disaster Recovery.

Explanation

On March 17, 2020, the City Commission approved the selection of Crowder Gulf and Southern Disaster Recovery for the Disaster Response Services Contract for Debris Removal. This contract is currently a one-year contract with the option of four (4) one-year extensions. The contract will expire on March 23, 2022.

Under this contract extension, Crowder Gulf and Southern Disaster Recovery remain under contract with the City for debris removal services. At the time of an impending incident, staff will select the contractor best able to respond. Crowder Gulf has proposed to increase their contract prices by 6.8%. Due to the current economic environment, staff has reviewed the request and found it in accordance with Section 20 of the contract.

Staff requests approval to extend both contracts for one-year with a new expiration date of March 23, 2023 and to amend the contract pricing schedule for Crowder Gulf.

Recommendation

Staff recommends City Commission approval to extend the Disaster Response Service Contract for Debris Removal with Crowder Gulf and Southern Disaster Recovery for one-year with a new expiration date of March 23, 2023.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Crowder Gulf Contract Extension Agreement 2022-23
2. Southern Disaster Recovery Contract Extension Agreement 2022-23
3. Crowder Gulf and City - Emergency Response and Disaster Debris Monitoring Agreement (3-23-2020)
4. Southern Disaster Recovery and City - Emergency Response and Disaster Debris Monitoring Agreement (3-23-2020)

ITEM 7.L

DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS MONITORING CONTRACT WITH THOMPSON CONSULTING SERVICES

Request

Approval to extend the Disaster Response Services Contract for debris monitoring with Thompson Consulting Services for one year.

Explanation

On March 17, 2020, the City Commission approved the selection of Thompson Consulting Services for the Disaster Response Services Contract for Debris Monitoring. This contract was for one year with the option of four (4) one-year extensions. The contract will expire on March 23, 2022.

Under this contract, Thompson Consulting Services will work hand in hand with the debris removal contractor(s) to ensure that all debris is properly accounted for and processed in the correct way so that the City will be eligible for federal/state reimbursement.

Staff would like to request approval to extend this contract for one-year with a new expiration date of March 23, 2023.

Recommendation

Staff recommends City Commission approval to extend the Disaster Response Service Contract for debris monitoring with Thompson Consulting Services for one-year with a new expiration date of March 23, 2023.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Thompson Consulting Service Contract Extension Agreement 2022-23
2. Thompson Consulting Service and City - Emergency Response and Disaster Debris Monitoring Agreement (3-23-2020)

ITEM 8.A

APPROVAL OF COMPONENTS FROM THE CITY'S PROPOSED STRATEGIC PLAN FOR FISCAL YEAR 2022-23

Request

Request approval of key components from the City of Kissimmee's "2036 Strategic Vision" for the 2022-23 fiscal year.

Explanation

Each year the City Commission holds an annual planning retreat to develop priorities and a vision that ultimately forms the City of Kissimmee's Strategic Plan.

The draft Strategic Plan was developed from this year's annual planning retreat held in January. The retreat identified and ranked both Policy & Management Targets for Action for fiscal year 2022-23 as well as five- and fifteen-year long-term goals and visions for the City.

As part of the overall planning process, each City department will also identify a series of strategies to be carried out during the 2022-23 fiscal year; all Strategies & Initiatives will directly support the Commission's short- and long-term vision.

The approved Targets for Action will be utilized in preparing the budget for the upcoming fiscal year.

Recommendation

Staff recommends approval of the 2022-23 Fiscal Year's Commission Action Agenda and Strategic Plan components created by the City Commission during the City's annual planning retreat held in January 2022.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Strategic Plan Elements for FY 2022-23