



**COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, FEBRUARY 1, 2022
6:00 PM**

1. MEETING CALLED TO ORDER

“As a courtesy to others, please silence all electronic devices during the meeting.”

“Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk.”

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A SWEARING IN CEREMONY FOR FOUR NEW POLICE OFFICERS

Swearing in and administering of oath for four new police officers.

3.B PRESENTATION OF THE KISSIMMEE FESTIVAL OF LIGHTS PARADE WINNERS FOR 2021

Acknowledgement and distribution of awards to the 2021 Kissimmee Festival of Lights Parade winners.

3.C RECOGNITION OF THE BOB MAKINSON AQUATIC CENTER TEAM FOR ACHIEVING THE 2021 PLATINUM INTERNATIONAL AQUATIC SAFETY AWARD

City Commission recognition of Bob Makinson Aquatic Center Team for achieving the 2021 Platinum International Aquatic Safety Award.

3.D PROCLAMATION - AFRICAN AMERICAN HISTORY MONTH 2022

The request is for the City Commission to present a Proclamation in honor of "African American History Month".

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A PUBLIC HEARING - FIRST READING - PROPOSED ORDINANCE 22-05 AMENDING SECTION 42-19: VEHICLE REGULATIONS AFFECTING PARKING IN THE CITY

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE II, PARKING, STANDING, STOPPING, DIVISION 1, GENERALLY, SECTION 42-19, VEHICLE REGULATIONS, AFFECTING PARKING IN THE CITY; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

Approval of First Reading of Proposed Ordinance 22-05 to enable parking by permit.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the January 18, 2022, Commission Minutes.

7.B AUTHORIZATION TO SUBMIT APPLICATION FOR 2022-23 VOCA GRANT

The Police Department requests authorization to submit an application to the Office of the Attorney General for the Victim of Crimes Act (VOCA) grant for fiscal year 2022-2023.

7.C CONVEYANCE OF A PARTIAL DRAINAGE EASEMENT TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE SUNRAIL DOUBLE TRACKING IMPROVEMENT PROJECT

Approval to assign partial drainage rights for drainage purposes and to convey a drainage easement over property owned by the City of Kissimmee to the Florida Department of Transportation (FDOT).

7.D AMENDMENT TO TASK WORK ORDER NO. 4 WITH RS&H, INC FOR THE WOODSIDE DRAINAGE IMPROVEMENT PROJECT

Approval to amend Task Work Order No. 4 with RS&H, Inc by \$64,560.34 to provide additional design services for the Woodside Drainage Improvement project.

7.E PURCHASE OF A DROP-WING MOWER FROM ALAMO GROUP, INC.

Approval to purchase an Alamo Brahma drop-wing mower from Alamo Group, Inc. in the amount of \$124,848.70.

7.F PURCHASE OF A WHEEL LOADER FROM DOBBS EQUIPMENT LLC

Approval to purchase a John Deere 644 L-series wheel loader from Dobbs Equipment LLC in the amount of \$223,853.80. This is funded by the Local Option Sales Tax Fund.

7.G AMENDMENT TO TASK WORK ORDER NO. 3 WITH RS&H, INC. FOR THE WEST OAK STREET AT JOHN YOUNG PARKWAY IMPROVEMENT PROJECT

Approval to amend Work Order No. 3 with RS&H, Inc. by \$69,091.60 for additional design services associated with the plans update for the West Oak Street at John Young Parkway improvement project and transfer funds from the Local Option Sales and Gas Tax Funds to cover the costs.

7.H AWARD OF BID FOR THE CONSTRUCTION OF THE HUDSON STREET IMPROVEMENTS PROJECT

Approval to award the bid for the construction of the Hudson Street Improvements Project to DB Civil Construction, LLC, of St. Augustine, Florida in the amount of \$373,204.

7.I TASK WORK ORDER NO. 1 WITH CONSOR ENGINEERS, LLC FOR CONSTRUCTION ENGINEERING & INSPECTION (CEI) SERVICES FOR THE HUDSON STREET IMPROVEMENT PROJECT

Approval of Task Work Order No. 1 with CONSOR Engineers, LLC for the construction engineering & inspection (CEI) services for the Hudson Street Improvement project and approval to transfer funds from the Stormwater Fund to cover project costs.

8. DISCUSSION ITEMS

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 101 CHURCH STREET, KISSIMMEE, FL 34741, (407) 518-2309.

ITEM 3.A

SWEARING IN CEREMONY FOR FOUR NEW POLICE OFFICERS

Request

Swearing in and administering of oath for four new police officers.

Explanation

Four new police officers have been hired as employees by the City of Kissimmee Police Department. Having the officers sworn in at City Commission Meetings serves as a formal introduction to the Mayor, City Commissioners, the citizens and the community. The procedure of swearing in new officers instills formality and professionalism at the start of their careers with the City of Kissimmee.

The new police officers to be sworn in are:

Wilfredo Castro
Karen Devaliere
Kristian Rivera
Thinh Vo

Department: Police
Presenter: Jeffrey Odell

Attachment(s):

None

ITEM 3.B

PRESENTATION OF THE KISSIMMEE FESTIVAL OF LIGHTS PARADE WINNERS FOR 2021

Request

Acknowledgement and distribution of awards to the 2021 Kissimmee Festival of Lights Parade winners.

Explanation

The City of Kissimmee celebrated its annual Kissimmee Festival of Lights Parade on Saturday December 11, 2021. This parade kicks off the holiday season and encourages positive economic flow to our valued downtown merchants. It provides festive and affordable entertainment to thousands of residents and visitors in beautiful downtown Kissimmee. The 45 entry procession led by the Grand Marshal, Ms. Ashley Carino, 2021 Miss Florida and 2nd Runner-up to Miss USA, traveled through the historic streets of Downtown Kissimmee and concluded at the Monument of States.

Parade winners were selected by a panel of judges. The results are as follows:

<u>AWARD TITLE</u>	<u>WINNER</u>
Best Original	Terry's Electric
Best Lights and Effects (2)	Kissimmee Utility Authority, Osceola County Sheriff's Office
Best Theme	Terry's Electric
Best Organization	Kissimmee Utility Authority
Best Quality	Kissimmee Utility Authority
Best Interaction	American Legion Riders - Chapter 10
Best Overall	Kissimmee Utility Authority

Department: Parks & Recreation

Presenter: Matt Libby

Attachment(s):

None

ITEM 3.C

RECOGNITION OF THE BOB MAKINSON AQUATIC CENTER TEAM FOR ACHIEVING THE 2021 PLATINUM INTERNATIONAL AQUATIC SAFETY AWARD

Request

City Commission recognition of Bob Makinson Aquatic Center Team for achieving the 2021 Platinum International Aquatic Safety Award.

Explanation

The Bob Makinson Aquatic Center is categorized as a water park in the Aquatic Industry due to its amenities such as the water slide and water playground. The City contracts with Ellis and Associates, Inc., an external agency, to perform safety audits and inspections throughout the operating season. The audits are unannounced and conducted without the knowledge of the lifeguards and often include actors or mannequins to be as "real life" as possible.

Since opening over 25 years ago, the team at the Bob Makinson Aquatic Center has performed well and achieved various awards and recognitions. This is a team made up by and led by young professionals. Lifeguards range from 16-22 years of age. These are the individuals entrusted with life-saving skills to customers that visit the facility. They are also considered first responders to any emergency situation that occurs within the facility. The City's lifeguards and employees are proud, knowledgeable, prepared and professional.

In 2021, several audits were conducted throughout the year. In November 2021, the City was notified by Ellis and Associates, Inc. that the lifeguard team at the Bob Makinson Aquatic Center achieved the "2021 Platinum International Aquatic Safety Award," for consistently "exceeding" criteria for aquatic certification.

International Safety Awards are presented only to Ellis and Associates' most elite clients. Presented at three levels - Silver, Gold and Platinum - only 10% of clients in the world receive a Platinum International Aquatic Safety Award each year.

Department: Parks & Recreation

Presenter: Steve Lackey

Attachment(s):

None

ITEM 3.D

PROCLAMATION - AFRICAN AMERICAN HISTORY MONTH 2022

Request

The request is for the City Commission to present a Proclamation in honor of "African American History Month".

Explanation

N/A

Department: City Manager
Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation-African American History.2022

ITEM 4.A

PUBLIC HEARING - FIRST READING - PROPOSED ORDINANCE 22-05 AMENDING SECTION 42-19: VEHICLE REGULATIONS AFFECTING PARKING IN THE CITY

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; CHAPTER 42, TRAFFIC AND VEHICLES, ARTICLE II, PARKING, STANDING, STOPPING, DIVISION 1, GENERALLY, SECTION 42-19, VEHICLE REGULATIONS, AFFECTING PARKING IN THE CITY; REPEALING ALL ORDINANCES CONFLICTING HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Approval of First Reading of Proposed Ordinance 22-05 to enable parking by permit.

Explanation

Staff requests amendments to Section 42-19 in order to allow parking by permit. This would enable the City to develop policies at a later date to further define the eligibility for parking by permit and the authorized uses of such permits.

These code changes are intended to allow for a policy to be created, subject to City Commission approval, to address the problem experienced by downtown residents living in units that are either not proximate to long-term public parking facilities or do not have private parking available. Such permits would allow for longer term parking in limited designated surface spaces and within the garages downtown.

These amendments to the code would also allow for other future parking by permit programs that the Commission may wish to implement as needed.

Recommendation

Staff recommends approval of the First Reading.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Attorney

Presenter: Olga Sanchez de Fuentes

Attachment(s):

1. Amendment to Parking Ordinance 2022_Mark Up
2. Prop Ord 22-05 Traffic Vehicles Parking (Gazette 01-27-2022)

ITEM 7.A
COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the January 18, 2022, Commission Minutes.

Explanation

Minutes of the Commission meeting held on January 18, 2022 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Commission Minutes - January 18 2022

ITEM 7.B

AUTHORIZATION TO SUBMIT APPLICATION FOR 2022-23 VOCA GRANT

Request

The Police Department requests authorization to submit an application to the Office of the Attorney General for the Victim of Crimes Act (VOCA) grant for fiscal year 2022-2023.

Explanation

The Office of the Attorney General has announced the anticipated availability of Victims of Crime Act (VOCA) grant funds from the U.S. Department of Justice. The purpose of VOCA grant funds is to provide support services to victims of crime. Services are defined as those efforts that respond to the emotional and physical needs of crime victims, assist victims of crime to stabilize their lives after victimization, assist victims to understand and participate in the criminal justice system, and provide victims of crime with a measure of safety and security. The Police Department has received this grant for several years.

The funding cycle for the VOCA grant funds under this notice is October 1, 2022, through September 30, 2023.

Recommendation

Staff recommends approval for the Police Department to submit the required application for the 2022-23 VOCA grant to the Office of the Attorney General.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. VOCA Grant Funds Notice of Availability 2022-2023

ITEM 7.C

CONVEYANCE OF A PARTIAL DRAINAGE EASEMENT TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR THE SUNRAIL DOUBLE TRACKING IMPROVEMENT PROJECT

Request

Approval to assign partial drainage rights for drainage purposes and to convey a drainage easement over property owned by the City of Kissimmee to the Florida Department of Transportation (FDOT).

Explanation

The Florida Department of Transportation (FDOT) has plans to replace two (2) approximately 60-year-old culverts under a single mainline track used by SunRail, CSX, and Amtrak within the southern segment of the Central Florida Rail Corridor (CFRC) for the East City Canal in the City of Kissimmee.

The railroad right of way (ROW) is 50 feet wide at this location. The proposed replacement culverts are expected to be two (2) 46-foot long, 8 foot by 10-foot parallel concrete box culverts that will accommodate a future second mainline track. Angled wingwalls to direct the water flow in and out of these culverts will extend for approximately 12 feet beyond the 50-foot existing railroad ROW on both sides. FDOT has an anticipated schedule to build the second mainline track in 2023/2024.

Based upon design improvements, there is a need for a partial drainage easement over City property for maintenance purposes. FDOT will be responsible for maintaining the portions of the new culvert (wingwalls) built in the easement area.

Recommendation

Approval to convey a drainage easement over property owned by the City of Kissimmee to FDOT and any subsequent agreement between the City and FDOT related to said improvements.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. MOA with COK and FDOT- Final
2. Proposed Easement Memo from FDOT
3. Supplemental Documentation- Existing Easements
4. Exhibit B -Perpetual Easement (Par 802)
5. Exhibit A -Partial Easement (Par 803)

ITEM 7.D

AMENDMENT TO TASK WORK ORDER NO. 4 WITH RS&H, INC FOR THE WOODSIDE DRAINAGE IMPROVEMENT PROJECT

Request

Approval to amend Task Work Order No. 4 with RS&H, Inc by \$64,560.34 to provide additional design services for the Woodside Drainage Improvement project.

Explanation

On November 17, 2020, the City Commission approved Amendment No. 3 to Task Work Order No. 3 to increase the design cost by \$129,888.28 in order to address additional flooding issues found to be caused by an undersized/failing local storm sewer system and high water-level stages downstream.

This project intends to relieve localized flooding within the apartment community by increasing storm sewer system capacity on-site and downstream from the present Herron ditch to Shingle Creek.

Subsequently, during the design phase of this project, additional unforeseen issues were discovered impacting the design schedule and cost to complete this project. The Federal Aviation Administration requires an Obstruction Evaluation/Airport Airspace Analysis permit, as well as phasing coordination and a redesign of the storm drain along the airport to limit construction activities near the medium-intensity approach lighting system. Also required, is a redesign of the storm drain along Dyer Boulevard as a result of utility conflicts.

Amendment No. 4 to Task Work Order No 4 will increase the current contract by \$64,560.34.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
40945206 506393	SW1609	Decrease	\$237,652.81	\$64,560.34

Financial Summary:

Adequate funds are available in the Stormwater Utility Fund to cover the cost of this additional work.

Recommendation

Staff recommends approval to amend Task Work Order No. 4 with RS&H, Inc by \$64,560.34 to provide additional design services for the Woodside Drainage Improvement project.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. RSH Woodside Work Order SA 4 - executed_Signed_ALW_NGM
2. Kissimmee Woodside SA 4

ITEM 7.E

PURCHASE OF A DROP-WING MOWER FROM ALAMO GROUP, INC.

Request

Approval to purchase an Alamo Brahma drop-wing mower from Alamo Group, Inc. in the amount of \$124,848.70.

Explanation

The Streets & Stormwater Division of Public Works has budgeted to replace a 2012 John Deere drop-wing mower (DR87- VIN 1L06430BLCB722990). The replacement unit is available on the Sourcewell contract # 052417-AGI-1. The replacement unit would be used primarily for mowing around stormwater ponds and ditches, along with other routine maintenance activities. The machine's maneuverability plays a major role in reducing the number of mowing passes along a pond or ditch bank. Because of its versatility, the mower is one of the most relied upon machines in the operations group tasked with large machine mowing.

Alamo Group, Inc. offers their equipment through the Sourcewell contract in the amount of \$135,848.70, which is a 15% discount. Also included in the purchase price of this new unit is a trade-in discount. Menzi USA, a certified representative for Alamo, offered a trade-in price of \$11,000 for the current 2012 drop-wing mower.

Total Contract Price: \$135,848.70
Trade-in Offer: -\$11,000.00
Total Cost: \$124,848.70

The Fleet Maintenance Division has reviewed the purchase in order to ensure compatibility and conformance to City standards. Procurement has also reviewed the specifications to allow for competitive and comparative pricing.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
40945506 506494	SW2217	Decrease	\$132,000.00	\$124,849.00

Financial Summary:

Sufficient funds for this purchase are within Project # SW2217

Recommendation

Staff recommends City Commission approval to purchase an Alamo Brahma Drop-wing mower from Alamo Group Inc. in the amount of \$124,848.70.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Alamo Brahma Quote

ITEM 7.F

PURCHASE OF A WHEEL LOADER FROM DOBBS EQUIPMENT LLC

Request

Approval to purchase a John Deere 644 L-series wheel loader from Dobbs Equipment LLC in the amount of \$223,853.80. This is funded by the Local Option Sales Tax Fund.

Explanation

The Streets & Stormwater Division of Public Works has a 2005 624J wheel loader (ST84-VIN DW624JZ598797) that is scheduled for replacement. The wheel loader is used daily to support street maintenance, loading and stockpiling materials and other routine work. It also supports the department in a variety of tasks due to its versatility and is vital in debris management after storms. Over the years, the loader has proven to be a very reliable machine. However, the latest version provides improved bucket and linkage design for better material handling and new electrohydraulic controls for more intuitive operation. Quick disconnect attachments are included with the purchase that enables multiple tasks to be completed.

Dobbs Equipment LLC (Dobbs) has offered to take the City's old loader on trade. They have a network of dealerships, headquartered in Tampa, Florida and their Orlando branch has provided outstanding service throughout the life of Kissimmee's old wheel loader. They are offering the 644L-series to municipalities on the Sheriffs Association Contract – FSA20-EQU18.0, Specification #188. Considering the age and condition of the machine, the offer is fair.

Total Contract Price: \$281,353.80
Trade-in Offer: -\$ 57,500.00
Total Cost: \$223,853.80

The Fleet Maintenance Division has reviewed the purchase in order to ensure compatibility and conformance to City standards. Procurement has also reviewed the specifications to allow for competitive and comparative pricing.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10445306 - 506495	ST2207	Decrease	\$225,000.00	\$223,854.00

Financial Summary:

Sufficient funds for this purchase are within Project # ST2207.

Recommendation

Staff recommends City Commission approval to purchase a John Deere 644 L-series wheel loader from Dobbs Equipment LLC in the amount of \$223,853.80.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. JD 644L Wheel Loader Quote

ITEM 7.G

AMENDMENT TO TASK WORK ORDER NO. 3 WITH RS&H, INC. FOR THE WEST OAK STREET AT JOHN YOUNG PARKWAY IMPROVEMENT PROJECT

Request

Approval to amend Work Order No. 3 with RS&H, Inc. by \$69,091.60 for additional design services associated with the plans update for the West Oak Street at John Young Parkway improvement project and transfer funds from the Local Option Sales and Gas Tax Funds to cover the costs.

Explanation

On March 20, 2018, the City entered into an Architectural/Engineering Continuing Services Agreement with RS&H, Inc. to provide engineering design services for surveying, civil engineering, and plan production necessary for the development of construction documents.

The West Oak Street at John Young Parkway improvement project is a Florida Department of Transportation (FDOT) Local Agency Program (LAP) project. It was completely designed and then shelved until the right of way acquisition phase of this project is completed. At such time, an update to the construction plans will be required in accordance with the FDOT 2022 Standards.

On March 2, 2021, the City Commission approved Task Work Order No. 3 with RS&H for services to complete the construction plan updates which included enhanced safety features as recommended by FDOT's LAP review. The total amount of this task work order was \$243,979.61.

Upon approval by the City Commission on November 16, 2021, the City received notification from FDOT that this project's classification had changed from an "Off-System Class D" to an "On-System Class A" project due to John Young Parkway being on the National Highway System. Under this amendment, RS&H will update the plan standards and specifications to comply with the LAP On-System requirements. These changes include, but are not limited to, modifying the roadway plans, traffic control plans, and additional utility coordination.

The total amount of this amendment No. 1 to Task Work Order No.3 is \$69,091.60.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
10345203-503131		Decrease	\$47,739.50	\$25,816
10445656-506393	ST1622	Decrease	\$43,276.00	\$43,276
10345656-506393	GT2106	Increase	\$0.00	\$69,092

Financial Summary:

Upon approval of a budget transfer from the Local Option Sales and Gas Tax Funds, there will be adequate monies to cover the cost of this project. Staff will be seeking reimbursement for these costs from FDOT, which may require the LAP agreement to be amended at a later date.

Recommendation

Staff recommends City Commission approval to amend Work Order No. 3 with RS&H, Inc. by \$69,091.60 for additional design services associated with the plans update for the West Oak Street at John Young Parkway improvement project and transfer funds from the Local Option Sales and Gas Tax Funds to cover the costs.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Task Work Order #3 Amendment 1_signed RSH-W Oak St_AW_Signed_NGM012022
2. Staff Hour Estimates WO_3_Supplemental_121021

ITEM 7.H

AWARD OF BID FOR THE CONSTRUCTION OF THE HUDSON STREET IMPROVEMENTS PROJECT

Request

Approval to award the bid for the construction of the Hudson Street Improvements Project to DB Civil Construction, LLC, of St. Augustine, Florida in the amount of \$373,204.

Explanation

On May 19th, 2020, the City and Toho Water Authority (TWA) executed an Interlocal Agreement to construct roadway improvements on Hudson Street which will permit the relocation of TWA water and sewer facilities along, adjacent to, and under the roadway. Hudson is currently unimproved and serves an area that was recently annexed by the City.

This project being administered by the City of Kissimmee is for roadway improvements of Hudson Street from Ernest Street to Sunny Street. The project consists of new paving of 0.25 miles of roadway with curbing for drainage purposes, concrete driveway aprons and a 5-foot wide concrete sidewalk along both sides of the roadway. Other activities include minor construction activities such as clearing and grubbing, earthwork, grading, mailbox relocation and sodding.

Under a separate bid is the construction of a water main and sanitary sewer for the Hudson Street Improvements Project, which is being administered by TWA. Utility work will include the removal of the existing potable water main and sanitary sewer lines and the installation of a proposed (6) six-inch water main and an (8) eight-inch gravity sanitary sewer on Hudson Street.

The project was advertised on Sunday July 25, 2021. Four (4) contractors submitted bids for the construction of the Project. Bids were opened on August 30, 2021 with the following results:

Contractor	COK's (Total)	TWA's (Total)	Base Bid (Total)	Duration (Days)
DB Civil Construction	\$373,204	\$276,650	\$649,854	150
Cathcart Construction	\$463,228	\$336,625	\$799,853	300
Schullers Contractors	\$488,673	\$353,356	\$842,029	210
Prime Construction	\$729,112	\$603,985	\$1,333,097	210

Based upon the bids received, staff recommends an award to the low bidder, DB Civil Construction.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
11125106 - 506393	GT1809	Decrease	\$414,478	\$373,204

Financial Summary:

This project is fully funded by Community Development Block Grant (CDBG) Funds.

Recommendation

Staff recommends City Commission approval to award the bid for the construction of the Hudson Street Improvements Project to DB Civil Construction, LLC, of St. Augustine, Florida in the amount of \$373,204.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Schedule of Value Bid Form for DB Civil Construction_Hudson St Improvements IFB 2021-003
2. Summary of Contractor Bid Tabulations_Hudson St Improvements IFB 2021-003
3. Water and Sewer Utility Relocation Interlocal Agreement TWA-COK (Hudson St)
4. Hudson St Improvements Project Contract-Rev 01272022 REV 3

ITEM 7.I

TASK WORK ORDER NO. 1 WITH CONSOR ENGINEERS, LLC FOR CONSTRUCTION ENGINEERING & INSPECTION (CEI) SERVICES FOR THE HUDSON STREET IMPROVEMENT PROJECT

Request

Approval of Task Work Order No. 1 with CONSOR Engineers, LLC for the construction engineering & inspection (CEI) services for the Hudson Street Improvement project and approval to transfer funds from the Stormwater Fund to cover project costs.

Explanation

In an effort to ensure the City's capital improvement projects are constructed in line with the approved construction documents, the City desires to award CEI services to one of its continuing services contract consultants. This will ensure proper documentation throughout the duration of the project and assist with minimizing change order requests.

The Hudson Street Improvement project consists of new paving of 0.25 miles of roadway with curbing for drainage purposes, concrete driveway aprons and a 5-foot wide concrete sidewalk along both sides of the roadway. Other activities include minor construction activities such as clearing and grubbing, earthwork, grading, mailbox relocation and sodding.

Through review and consideration of the HUD-CDBG federal program requirements, the CEI services for this federally-funded project will include additional support for project management oversight and federal-aid contract compliance monitoring. To implement these services, the City has selected CONSOR Engineers, LLC. as the CEI consultant for the Hudson Street Improvement project at a cost of \$82,533.81.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
40945203-503131		Decrease	\$209,903	\$42,000.00
00145203-503131		Increase	\$60,000	\$42,000.00

Financial Summary:

Sufficient funds to cover these services will be available upon approval of a budget transfer from the Stormwater Fund to the General Fund Professional Services account.

Recommendation

City Commission approval of Task Work Order No. 1 with CONSOR Engineers, LLC. to provide CEI services for the Hudson Street Improvement project in the amount of \$82,533.81.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. COK TWO #01 Hudson Street Proposal 12-21-2021
2. CONSOR Engineers, LLC - 2021_Executed
3. Task Work Order #1 - Signed rtm- Hudson St_ALWsigned_NGM012022