



**COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JANUARY 18, 2022
6:00 PM**

1. MEETING CALLED TO ORDER

“As a courtesy to others, please silence all electronic devices during the meeting.”

“Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk.”

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A EMPLOYEE OF THE MONTH FOR JANUARY

That the City Commission join the City Manager in recognizing Anthony Kelber, Public Works & Engineering, as January's Employee of the Month.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the December 7, 2021 and December 21, 2021 Commission Minutes.

7.B AWARD OF BID (RFQ2021-001) FOR CITYWIDE MULTIPLE MECHANICAL, ELECTRICAL, AND PLUMBING CONTINUING SERVICES

Approval to award continuing services for Citywide mechanical, electrical, and plumbing services to the top five (5) contractors that provided a responsive bid to the request for qualifications.

7.C RESCUE UNIT 112 RE-CHASSIS 2022

Approval to purchase a Freightliner M2 106 Chassis through Excellance, Inc. for the re-chassis and refurbishment of FD117 (Rescue 112) as well as approval to transfer \$15,000 from the Fire Department's Vehicle Maintenance account to Sales Tax Fund project ST2206 to cover cost increases.

7.D PURCHASE OF SIX (6) EXHAUST PROTECTION SYSTEMS

Approval to purchase six (6) No Smoke Direct Source Capture Exhaust Protection Systems from Ward Diesel Filter Systems.

7.E TRADE-IN OF 14 HIGH PRESSURE AIR LIFT BAGS FOR CREDIT TOWARDS NEW AIR LIFT BAGS

Approval to trade in 14 high pressure air lift bags to Team Equipment, Inc. These bags will be expiring shortly and will no longer be usable by the Department. In exchange, we will receive an additional 5% discount on the purchase of new air lift bags.

7.F CONSENT TO SUB-LEASE BETWEEN SANDPIPER FLORIDA REAL ESTATE HOLDINGS, LLC AND VERIJET, INC.

Request City Commission approval of Consent to Sub-Lease between Sandpiper Florida Real Estate Holdings, LLC and VeriJet, Inc.

7.G TRANSFER FUNDS FROM RESERVES FOR CARDIAC MONITOR PROJECT

The Fire Department is requesting \$121,125 be transferred from Reserves to Project FD2243 to make the first payment for 12 Cardiac Monitors which have already been received and are currently in use.

7.H PURCHASE OF FULLY AUTOMATED GARBAGE TRUCKS FOR RESIDENTIAL SERVICES

Approval to purchase three (3) fully automated garbage trucks from Kenworth of Central Florida for residential services.

7.I RECLASSIFICATION OF POSITION TO DEPUTY CITY CLERK

Request Commission approval to reclassify a Records Specialist to Deputy City Clerk

7.J INTERLOCAL WITH OSCEOLA COUNTY FOR OPIOID LITIGATION SETTLEMENT FUNDING

Approval of Interlocal Agreement in concept with Osceola County for Opioid Litigation Settlement Funding participation, authorizing the City Manager, or his designee, to execute the Interlocal Agreement, once finalized, and any documentation that may be necessary for the City to receive funding which may become available from the County, and approval for staff to allocate such funding for programs that are enumerated as approved uses for the funding in the Interlocal Agreement and MOU.

8. DISCUSSION ITEMS

8.A ADVISORY BOARD APPOINTMENT - VACANCY ON THE PARKS & RECREATION ADVISORY BOARD

The Commission is requested to appoint a replacement to fill the vacancy on the Parks and Recreation Advisory Board due to the resignation of Hendrith Smith. The term for this vacancy is due to expire May 31, 2023.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK, 101 CHURCH STREET, KISSIMMEE, FL 34741, (407) 518-2309.

ITEM 3.A
EMPLOYEE OF THE MONTH FOR JANUARY

Request

That the City Commission join the City Manager in recognizing Anthony Kelber, Public Works & Engineering, as January's Employee of the Month.

Explanation

It is an honor for the City of Kissimmee to announce the Employee of the Month for January is Anthony "Tony" Kelber. Tony has progressed through the ranks and is now our Senior Marking Technician for the Public Works department. He has worked for the City for over 9 years.

Tony is very skilled at maintaining the City's proper signage. In addition to his sign maintenance and pavement marking duties, Tony has done every task associated with signage from designing, constructing, and installing them. He diligently takes every opportunity with his junior co-workers to teach them new skills and to share his knowledge; this has helped immensely during staff transitions and during the pressures on the Traffic Division during COVID times.

Tony's dedication is evident every day, and it is reflected in his skilled communication across all divisions that he interacts with. His cheerful and pleasant demeanor is noted by those who meet Tony, and his service is delivered in a timely and professional manner. For these, and all his qualities, the City is pleased to recognize Tony.

Department: Human Resources & Risk Management
Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 7.A
COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the December 7, 2021 and December 21, 2021 Commission Minutes.

Explanation

Minutes of the Commission meeting held on December 7, 2021 and December 21, 2021 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Commission Meeting Minutes - December 7 2021
2. Commission Meeting Minutes - December 21 2021

ITEM 7.B

AWARD OF BID (RFQ2021-001) FOR CITYWIDE MULTIPLE MECHANICAL, ELECTRICAL, AND PLUMBING CONTINUING SERVICES

Request

Approval to award continuing services for Citywide mechanical, electrical, and plumbing services to the top five (5) contractors that provided a responsive bid to the request for qualifications.

Explanation

On October 31, 2021, the Public Works and Engineering Facilities Management Division advertised via Orlando Sentinel, Demand Star, and Vendor Link, a request for a statement of qualifications bid (RFQ2022-001) for continuing service contracts for Mechanical, Electrical & Plumbing services for City facilities. Final submission of the statements of qualifications were due to the City by November 19, 2021.

In response to this request, we received a statement of qualifications from six (6) trade contractors.

After evaluation of the responsive proposals, the evaluation committee determined that the following five (5) contractors best met the requirements of the proposal. Therefore, staff recommends entering into a continuing service contract with the following contractors:

- (1) Abe's Electric Inc.
- (2) Air Mechanical & Service Corp.
- (3) Nicopat, Hill Waterworks
- (4) Smithson Electric
- (5) Folsom Services, Inc.

Recommendation

Staff recommends City Commission approval to award continuing services for Citywide mechanical, electrical, and plumbing services to the five (5) listed contractors.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. RFQ2022-001 Mechanical Electrical Plumbing Trade Services Submitters Opening Sheet
2. RFQ2022-001 Authorization
3. Abe's Electric, Inc Agreement
4. Smithson Electric, Inc Agreement
5. Nicopat Hill Waterworks Agreement
6. Air Mechanical & Service Corp Agreement
7. Folsom Services Inc Agreement

ITEM 7.C
RESCUE UNIT 112 RE-CHASSIS 2022

Request

Approval to purchase a Freightliner M2 106 Chassis through Excellance, Inc. for the re-chassis and refurbishment of FD117 (Rescue 112) as well as approval to transfer \$15,000 from the Fire Department's Vehicle Maintenance account to Sales Tax Fund project ST2206 to cover cost increases.

Explanation

The Fire Department is requesting to have FD117 (Rescue 112) re-chassised and refurbished by Excellance, Inc. A Freightliner M2 106 Chassis will be purchased and the original Chevrolet chassis currently on FD117 will be traded in towards this purchase. This is a sole source project as Excellance, Inc. must be utilized in order to maintain and extend the warranty. This work will extend the warranty of the existing box for an additional 25 years. The re-mount of this unit will continue standardizing the fleet with the addition of a second HVAC unit added to the rear patient compartment.

Unfortunately, due to the current challenging economic conditions, the price of the chassis has increased from what was originally budgeted. An increase to Project ST2206 in the amount \$15,000.00 will be needed to move forward with the improvements to FD117 (Rescue 112).

Original Cost:

Cost of Unit	\$204,901.57
Less Prepayment Discount	\$ - 1,992.55
Less Trade Allowance FD117	\$ - 8,000.00
TOTAL	\$194,909.02

New Cost:

Cost of Unit	\$216,673.57
Less Prepayment Discount	\$ - 1,055.71
Less Trade Allowance FD117	\$ - 8,000.00
TOTAL	\$207,617.86

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00135203 504649	ST2206	Decrease		\$15,000
10435206 506495		Increase		\$15,000

Financial Summary:

\$15,000 is being transferred from the Fire Department's Vehicle Maintenance account (general fund) to the sales tax fund project ST2206 to cover additional fees due to the current economic conditions.

Recommendation

Staff recommends approval to purchase a Freightliner M2 106 Chassis through Excellance, Inc. for the re-chassis and refurbishment of FD117 (Rescue 112) as well as approval to transfer \$15,000 from the Fire Department's Vehicle Maintenance account to Sales Tax Fund project ST2206 to cover cost increases.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

1. RM1540 Kissimmee Invoice 12-20-21 (Revised Chassis)
2. RMQ19.1 - Kissimmee 2022 12.20.21 CE
3. Freightliner and Western Star Pricing

ITEM 7.D

PURCHASE OF SIX (6) EXHAUST PROTECTION SYSTEMS

Request

Approval to purchase six (6) No Smoke Direct Source Capture Exhaust Protection Systems from Ward Diesel Filter Systems.

Explanation

Staff requests approval to purchase six (6) No Smoke Direct Source Capture Exhaust Protection Systems from Ward Diesel Filter Systems . These devices are apparatus-mounted filters that provide complete protection from harmful diesel exhaust no matter where the vehicles are located. This purchase was approved in the FY22 Capital Budget. Ward Diesel Filter Systems is a sole/single source provider. The cost of these systems is \$9,394.49 each, for a total purchase of \$56,366.94.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00135206-506494	FD2239	Decrease	58,800	56,366.94

Financial Summary:

Adequate funds are available in the fiscal year 2022 budget for this purchase.

Recommendation

Staff recommends approval to purchase six (6) No Smoke Direct Source Capture Exhaust Protection Systems for \$56,366.94 from Ward Diesel Filter Systems.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

1. Ward Diesel - Quote \$56,366.94
2. Ward - Sole Source Letter

ITEM 7.E

TRADE-IN OF 14 HIGH PRESSURE AIR LIFT BAGS FOR CREDIT TOWARDS NEW AIR LIFT BAGS

Request

Approval to trade in 14 high pressure air lift bags to Team Equipment, Inc. These bags will be expiring shortly and will no longer be usable by the Department. In exchange, we will receive an additional 5% discount on the purchase of new air lift bags.

Explanation

High pressure air lift bags are used by the Special Operations Team for on-scene heavy lifting of vehicles and machinery. We currently have 14 air bags of various sizes in stock, which are all getting ready to expire. Once expired, these air bags are no longer usable by the Department. The Fire Department is requesting approval to trade in the expiring high pressure air lift bags to Team Equipment, Inc. In exchange, we will receive a 5% discount on the purchase of new air lift bags. Furthermore, by purchasing the ParaTech Maxiforce air lift bags from the Lake County Contract, we will receive an additional 15% discount. Our total discount will be 20%, bringing the total purchase to \$15,617.60.

This purchase was approved in the 2022 fiscal year budget, project FD2233.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00135206-506494	FD2233	Decrease	\$17,500	\$15,617.60

Financial Summary:

Adequate funds are available in the fiscal year 2022 budget for this purchase.

Recommendation

Staff recommends approval to trade in the expiring high pressure air lift bags to Team Equipment, Inc. and using the additional 5% discount received towards the purchase of 14 new ParaTech Maxiforce high pressure air lift bags.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

1. Air Bag Trade In - Lake County Contract
2. Air Bag Trade In - Team Equip invoice

ITEM 7.F

CONSENT TO SUB-LEASE BETWEEN SANDPIPER FLORIDA REAL ESTATE HOLDINGS, LLC AND VERIJET, INC.

Request

Request City Commission approval of Consent to Sub-Lease between Sandpiper Florida Real Estate Holdings, LLC and VeriJet, Inc.

Explanation

Sandpiper Florida Real Estate Holdings, LLC, is an aircraft maintenance fixed base operator (FBO) operating at the Kissimmee Gateway Airport by lease with the City. With City approval, Sandpiper Florida Real Estate Holdings, LLC has the ability to sublease space to other aeronautical service providers, enhancing aviation services for the public.

VeriJet, Inc. is an air charter operator utilizing Cirrus Vision Jets. VeriJet currently operates 13 aircraft with the intent of expanding and establishing a base operation at Kissimmee Gateway Airport for the company's aircraft maintenance and pilot training.

Recommendation

Staff recommends Commission approval of Consent to Sub-Lease between Sandpiper Florida Real Estate Holdings, LLC and VeriJet, Inc.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. Sandpiper Florida Realestate Holdings LLC FBO Lease with City (2)
2. Lease between Sandpiper + VeriJet
3. Agreement for Consent to Sublease - Sandpiper (2)

ITEM 7.G

TRANSFER FUNDS FROM RESERVES FOR CARDIAC MONITOR PROJECT

Request

The Fire Department is requesting \$121,125 be transferred from Reserves to Project FD2243 to make the first payment for 12 Cardiac Monitors which have already been received and are currently in use.

Explanation

On December 15, 2020, the Fire Department received authorization to trade in Version 1 and Version 2 Stryker Lifepak 15 cardiac monitors/defibrillators and replace them with the Version 4 model. It was explained Stryker Medical was offering to reduce the cost of the replacement monitors by 50% should the trade be made at that time. Staff also received authorization to participate in a deferred payment program since funds were not available at that time. It was understood two payments of \$121,125 would be due October 15, 2022 (first payment) and October 15, 2023 (second payment). As a result, these payments were scheduled to be included in the budgets for Fiscal Years 2023 and 2024.

It has been brought to staff's attention that the first deferred payment was actually due on January 1, 2022, and the second payment will be due on January 1, 2023. Since funds were not budgeted in Fiscal Year 2022, staff is requesting to transfer funds from reserves to make the first payment for the Cardiac Monitors.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00190700-509276 00135206-506494	FD2243	Decrease Increase		\$121,125 \$121,125

Financial Summary:

These monies will be transferred from reserves into the Fire Department's appropriate expenditure account.

Recommendation

Staff recommends approval of a funds transfer from the Reserves in the amount of \$121,125 to make the first payment for 12 Cardiac Monitors and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Fire

Presenter:

Attachment(s):

1. Transfer from Reserves - Original agenda item

ITEM 7.H

PURCHASE OF FULLY AUTOMATED GARBAGE TRUCKS FOR RESIDENTIAL SERVICES

Request

Approval to purchase three (3) fully automated garbage trucks from Kenworth of Central Florida for residential services.

Explanation

The Solid Waste Division has met with the principals of Autocar Truck, Heil Environmental, and Tampa Crane & Body to negotiate an updated price for the purchase of three (3) garbage trucks using the Florida Sheriff's Contract (FSA20VEH-18.0).

The Solid Waste Division requests purchase of these vehicles to keep in line with our vehicle replacement program.

Subsequently, the parties agreed upon a price for three (3) Autocar ACX with Heil Dura Pack bodies, which are similar to the vehicles that the Solid Waste Division currently operates. The Sheriff's Bid price is \$386,715 per vehicle.

Total to be paid per vehicle \$386,715

Total for three (3) vehicles \$1,160,145

*The City has the right to inspect the truck and final approval at the time of delivery.

Due to the high demand and low supply of vehicle inventory nationwide, prices have increased upwards of 20 percent. It is imperative that the purchase of these vehicles be secured expeditiously. The purchase of project SA2200 Bulk Truck will be pushed back another year, due to the immediate need for funding to cover the cost of replacing 3 garbage trucks.

The Fleet Maintenance Division has reviewed the purchase in order to ensure compatibility and conformance with city standards. Procurement has also reviewed specifications to allow for competitive/comparative pricing.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
41145716-506495	SA2200	DECREASE	194,195	
41145716-506495	SA2100	INCREASE	129,430	
41145716-506495	SA2201	INCREASE	64,715	

Financial Summary:

The purchase of project SA2200 Bulk Truck will be pushed back another year. Instead, funds from that project will be transferred to project numbers SA2100 and SA2201 for this purchase to ensure adequate funds are available.

Recommendation

Staff recommends City Commission approval to purchase three (3) fully automated garbage trucks from Kenworth of Central Florida for residential services.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Florida Sheriffs Contract- FSA20VEH-18.0_Quote for 1 Truck pg. 8
2. Florida Sheriffs Contract- FSA20VEH-18.0_Quote for 2 Trucks pg. 8

ITEM 7.I

RECLASSIFICATION OF POSITION TO DEPUTY CITY CLERK

Request

Request Commission approval to reclassify a Records Specialist to Deputy City Clerk

Explanation

The City Clerk's Office is currently comprised of a City Clerk and two (2) Records Specialist. As part of an effort to address succession planning within this division, it is being proposed to reclassify one Records Specialist to a Deputy City Clerk. The one Records Specialist position that would be reclassified is currently vacant.

The reclassification would allow a Deputy City Clerk to provide operational support to the City Clerk and the City's departments, but would also allow the individual to gain the necessary knowledge, skills, and abilities to become a viable candidate for the City Clerk position in the event of a vacancy. This position as proposed would hold the authority to serve as the City Clerk in his/her absence.

The proposed pay grade of the Deputy City Clerk is Grade 19 and the current pay grade of a Records Specialist is Grade 11, resulting in a budget deficit depending on the final pay of the newly hired Deputy City Clerk within the pay range. To remain competitive and allow for the recruitment of a highly qualified individual, staff is requesting the approval of the reclassification, the use of up to \$11,812 from reserves and the transfer of \$10,000 from a City Manager's Department operating account. This additional funding would cover the salary and benefits of an individual brought in at no more than the midpoint of Grade 19.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00190700-509276		Decrease	\$11,812	
00110403-504901		Decrease	\$10,000	
00110201-501212		Increase	\$10,262	
00110201-501212		Increase	\$10,000	
00110201-502121		Increase	\$1,550	

Financial Summary:

The reclassification of the Records Specialist position from Grade 11 to a Deputy City Clerk Grade 19 will result in the need to amend the current budget for FY 2021-22 by \$11,812 using General Fund reserves and transferring \$10,000 from a City Manager Department operating account (Salary \$20,262 and Taxes \$1,550).

Recommendation

City of Kissimmee

Approval of the reclassification of a Records Specialist position to Deputy City Clerk and the use of up to \$11,812 from reserves for the reclassification and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter:

Attachment(s):

1. Deputy City Clerk Job Description

ITEM 7.J

INTERLOCAL WITH OSCEOLA COUNTY FOR OPIOID LITIGATION SETTLEMENT FUNDING

Request

Approval of Interlocal Agreement in concept with Osceola County for Opioid Litigation Settlement Funding participation, authorizing the City Manager, or his designee, to execute the Interlocal Agreement, once finalized, and any documentation that may be necessary for the City to receive funding which may become available from the County, and approval for staff to allocate such funding for programs that are enumerated as approved uses for the funding in the Interlocal Agreement and MOU.

Explanation

After years of negotiations, two proposed nationwide settlement agreements have been reached that would resolve all opioid litigation brought by states and local political subdivisions against the three largest pharmaceutical distributors, and one manufacturer. The proposed settlements require the companies to pay billions of dollars to abate the opioid epidemic over the next 18 years. The State of Florida, through its Attorney General, and certain Local Governments, Osceola County being one of them, separately engaged in litigation seeking to hold Pharmaceutical Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance. The State of Florida joined the settlements, and is encouraging local governments to participate in this process by entering into the Florida Opioid Allocation and Statewide Response Agreement" ("Florida MOU") which sets the framework for a unified plan of allocation of the Opioid litigation settlement funds.

In order for Osceola County to receive its share of the County Regional Funds under the Florida MOU they must enter into an Interlocal Agreement with the City, to ensure the County is recognized as a "Qualified County" to receive funds. It is the intent of the State of Florida that proceeds from the settlements be used to increase the amount of funding presently spent on opioid and substance abuse education, treatment and other related programs and services. Osceola County has contracted with Park Place Behavioral Health Care to provide substance abuse and mental health counseling to citizens, including addiction treatment services.

At this time, it is unclear as to whether the City of St. Cloud will join the ILA, therefore a conceptual draft is being presented to the Commission at this time. The final Interlocal Agreement will be edited depending on the City of St. Cloud's participation.

Recommendation

Staff recommends approval of the Interlocal Agreement with Osceola County.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Attorney

Presenter:

Attachment(s):

1. Opioid Interlocal Agreement_COK_COSC. DRAFT
2. Exhibit A - Florida MOU

City of Kissimmee

3. Exhibit B - Core Strategies

ITEM 8.A

ADVISORY BOARD APPOINTMENT - VACANCY ON THE PARKS & RECREATION ADVISORY BOARD

Request

The Commission is requested to appoint a replacement to fill the vacancy on the Parks and Recreation Advisory Board due to the resignation of Hendrith Smith. The term for this vacancy is due to expire May 31, 2023.

Explanation

On November 23, 2021, Parks and Recreation staff received a resignation letter from Board Member Hendrith Smith; he tendered his resignation effective December 1, 2021.

As the Commission is aware, appointments are assigned to individual Commissioners in order of rotation. Seat # 5 had the last appointment, so this vacancy will be assigned to Seat # 1. All qualified applications will be provided to the Commission for consideration. Four (4) applications are attached to the agenda and all four applicants qualify to serve on this board.

The Parks and Recreation Advisory Board requires members to be either Resident or Non-Resident (non-residents must reside within Osceola County), and no members may serve on any other board.

If Commissioner Castano does not make this appointment, an extension will be necessary. If no extension is requested, the appointment will automatically rollover to the next Commissioner in the rotation.

Recommendation

Staff recommends the Commission make an appointment to fill the vacancy on the Parks and Recreation Advisory Board.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Appointments by Seat 12-07-2021
2. (2021) 07-28-2021 PARAB and PAB Jaime Reyes Application (Osceola County Resident) Letter 7-30-2021
3. (2021) 04-20-2021 PARAB Application Randy Fisher (Non-City but County Eligible)
4. (2021) 03-19-2021 PARAB Application Scott Grenald (City Resident) (03-19-2021)
5. (2021) 12-26-2021 PARAB and PAB Seewdat (David) Anderson Application (County Resident, City Business) (12-26-2021)