



**MINUTES OF THE REGULAR SESSION OF THE CITY COMMISSION HELD TUESDAY, MAY 18, 2021, AT 6:00 PM AT THE CITY OF KISSIMMEE, CITY HALL COMMISSION CHAMBERS LOCATED AT 101 CHURCH STREET, KISSIMMEE, FLORIDA**

**1. MEETING CALLED TO ORDER**

**Members Present:** Mayor Olga Gonzalez, Commissioners Olga Lucia Castano, Carlos Alvarez, III, Jim Fisher

**Staff Present:** City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell

**Members Absent:** Commissioner Felix Ortiz

Mayor Gonzalez called the meeting to order at 6:00 PM.

**2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

After a Moment of Silence, Commissioner Fisher Led the audience in the Pledge of Allegiance.

**3. PROCLAMATIONS AND SPECIAL PRESENTATIONS**

**3.A EMPLOYEE OF THE MONTH FOR MAY - YOLANDA HAZLEY**

Request the City Commission join the City Manager in recognizing Yolanda Hazley, Development Services Department, as May's Employee of the Month.

City Manager Steigerwald reviewed the attributes of Yolanda's work and provided highlights of her nomination.

City Manager Steigerwald reminded the Commission that individuals are selected by a committee of peers and there is no greater honor.

#### **4. PUBLIC HEARINGS - FIRST AND SECOND READINGS**

##### **4.A PUBLIC HEARING - FIRST READING - PROPOSED ORDINANCE #21-06 ESTABLISHING A CITIZENS' POLICE REVIEW BOARD**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, FLORIDA, TITLE II, ADMINISTRATION, CHAPTER 2-3, BOARDS AND COMMISSIONS, ESTABLISHING A CITIZENS' POLICE REVIEW BOARD; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE**

Approval of the First Reading of Proposed Ordinance 21-06.

City Attorney Sanchez de Fuentes read Proposed Ordinance # 21-06 by title.

Police Chief Jeff O'Dell reviewed the information related to the adoption of the ordinance to create a Citizen's Police Review Board allowing the City to stay on the forefront of trends in law enforcement while allowing our citizens to have another avenue to provide the Chief and executive staff with recommendations relating to internal investigation, employee misconduct, and use of force.

Mayor Gonzalez announced the Public Hearing with no response from the audience.

Commissioner Jim Fisher moved to approve the First Reading of Proposed Ordinance #21-06. Commissioner Carlos Alvarez seconded the motion.

Upon roll call, the vote was as follows:

|                      |        |
|----------------------|--------|
| Commissioner Ortiz   | ABSENT |
| Commissioner Alvarez | AYE    |
| Commissioner Fisher  | AYE    |
| Commissioner Castano | AYE    |
| Mayor Gonzalez       | AYE    |

Motion carried 4 - 0.

#### **5. PUBLIC HEARINGS**

None.

#### **6. HEAR AUDIENCE**

None.

## **7. CONSENT AGENDA**

**THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.**

Commissioner Jim Fisher moved to approve the Consent Agenda in its entirety. Commissioner Olga Lucia Castano seconded the motion.

Upon roll call, the vote was as follows:

|                      |        |
|----------------------|--------|
| Commissioner Alvarez | AYE    |
| Commissioner Fisher  | AYE    |
| Commissioner Castano | AYE    |
| Commissioner Ortiz   | ABSENT |
| Mayor Gonzalez       | AYE    |

Motion carried 4 - 0.

### **7.A COMMISSION MINUTES APPROVAL**

Request Commission approval of the Revised April 20, 2021 Commission Minutes.

### **7.B APPROVAL TO PURCHASE A REPLACEMENT SIGN TRUCK FOR THE PUBLIC WORKS TRAFFIC ENGINEERING DIVISION**

Approval to purchase a replacement sign truck for the Public Works Traffic Engineering Division via the Florida Sheriffs Association Contract.

### **7.C ACCEPTANCE OF A PUBLIC TRANSPORTATION GRANT AGREEMENT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION BY RESOLUTION FOR AN AIRFIELD PAVEMENT MARKINGS PROJECT**

Approval to accept, by Resolution, a Public Transportation Grant Agreement (PTGA) from Florida Department of Transportation (FDOT) for an airfield pavement markings project.

Resolution # 10-2021 (Exhibit "A").

**7.D AUTHORIZATION TO EXTEND AND EXECUTE CONTRACT WITH ALL CITY MANAGEMENT SERVICES FOR SCHOOL CROSSING GUARD MANAGEMENT SERVICES THROUGHOUT THE CITY OF KISSIMMEE FOR THE 2021-2022 SCHOOL YEAR**

Authorization to extend and execute the current contract, in the total amount of \$518,966.88, with All City Management Services for the new 2021-2022 school year.

**7.E BUDGET ADJUSTMENT TO THE POLICE SPECIAL OPERATIONS DIVISION'S OVERTIME ACCOUNT**

Approval to increase revenues along with the Police Special Operations division's overtime account in the amount of \$9,015 to account for the reimbursement of overtime incurred as part of the High Intensity Drug Trafficking Area (HIDTA) Task Force.

**7.F DISPOSAL OF CITY ASSETS**

Approval to dispose of the asset items detailed in the attached report.

**7.G AWARD FOR THE CONSTRUCTION OF BUEN VECINO APARTMENTS - OSCEOLA COUNCIL ON AGING**

Execute a funding commitment letter to Osceola Council on Aging in the amount of \$500,000 in support the construction of the Buen Vecino Apartments.

**7.H CHANGE ORDER FOR LEGAL SERVICES FOR THE WEST OAK STREET WIDENING AND INTERSECTION IMPROVEMENTS PROJECT AT JOHN YOUNG PARKWAY.**

Approval of a Change Order to increase the purchase order amount for the West Oak Street Intersection Improvements at John Young Parkway project by \$280,000 for additional legal services.

**7.I ASTON SQUARE - FINAL PLAT (DRC#20-00036)**

City Commission approval of the final plat known as Aston Square.

## **7.J AWARD OF THE DESIGN SERVICES CONTRACT FOR THE TRAFFIC SIGNAL AT THE BALL PARK ROAD AND DYER BOULEVARD INTERSECTION TO T.Y. LIN INTERNATIONAL**

Approval to award the design services contract for the traffic signal at the Ball Park Road and Dyer Boulevard Intersection to T.Y. Lin International in the amount of \$78,328.00.

## **8. DISCUSSION ITEMS**

### **8.A PRESENTATION OF THE CITY OF KISSIMMEE DOWNTOWN KISSIMMEE COMMUNITY REDEVELOPMENT AGENCY AND VINE STREET COMMUNITY REDEVELOPMENT AGENCY 2020 ANNUAL REPORT**

Presentation of the Downtown Kissimmee Community Redevelopment Agency and Vine Street Community Redevelopment Agency 2020 Annual Report.

Samia Singleton provided a short introduction before showing a video. Ms. Singleton expressed her appreciation to Communications and Access Osceola for their assistance with the video.

### **8.B ANNUAL ADVISORY BOARD APPOINTMENTS/REAPPOINTMENTS AND VACANCIES FOR PARKS AND RECREATION AND BOARD OF ADJUSTMENT**

Commission requested to appoint two replacements to fill the vacancy on the Parks and Recreation Advisory Board and Board of Adjustment as well as reappointments or replacements to fill annual Board terms expiring May 31, 2021.

Commissioner Fisher moved to reappoint Maria Lebron to the Historic Preservation Board and Fatima Santiago to the Planning Advisory Board. Commissioner Alvarez seconded the motion.

Upon roll call, the vote was as follows:

|                      |        |
|----------------------|--------|
| Commissioner Castano | AYE    |
| Commissioner Ortiz   | ABSENT |
| Commissioner Alvarez | AYE    |
| Commissioner Fisher  | AYE    |
| Mayor Gonzalez       | AYE    |

Motion carried 4 - 0.

Commissioner Alvarez moved to reappoint Andrew Jeng to the Board of Adjustment and Albert Dorsey to the Parks and Recreation Board. Commissioner Fisher seconded the motion.

Upon roll call, the vote was as follows:

|                      |        |
|----------------------|--------|
| Commissioner Ortiz   | ABSENT |
| Commissioner Alvarez | AYE    |
| Commissioner Fisher  | AYE    |
| Commissioner Castano | AYE    |
| Mayor Gonzalez       | AYE    |

Motion carried 4 - 0.

Mayor Gonzalez moved to appoint Brunilda "Vanessa" Alvarez to the Parks and Recreation Advisory Board, reappoint Debra Rosado to the Historic Preservation Board, and reappoint Jackie Espinosa to the Planning Advisory Board. Commissioner Alvarez seconded the motion.

Upon roll call, the vote was as follows:

|                      |        |
|----------------------|--------|
| Commissioner Alvarez | AYE    |
| Commissioner Fisher  | AYE    |
| Commissioner Castano | AYE    |
| Commissioner Ortiz   | ABSENT |
| Mayor Gonzalez       | AYE    |

Motion carried 4 - 0.

## **9. HEAR CITY OFFICIALS**

### **9.A CITY MANAGER**

#### CITY MANAGER STEIGERWALD

City Manager Steigerwald commented on the new electronics in the Commission Chambers and stated staff has been working out the kinks. We intend to stop the Zoom meeting process and return to only on-line streaming and broadcast. Staff will return to our pre-Covid processes for the first meeting in June and this will allow us to eliminate the additional roll call process.

City Manager Steigerwald informed the Commission that the City Attorney along with various additional staff have been tasked with the review of the Rescue Act Plan funding. A Workshop will be held in June to discuss the allocation as well as discuss the matching funding and publishing of the RFP.

**9.B CITY ATTORNEY**

CITY ATTORNEY SANCHEZ DE FUENTES

Nothing.

**9.C CITY COMMISSION**

COMMISSIONER CASTANO

Commissioner Castano wished everyone a good evening.

COMMISSIONER ORTIZ

Absent.

COMMISSIONER ALVAREZ

Nothing.

COMMISSIONER FISHER

Commissioner Fisher questioned whether the City will be moving forward with the July 4th Celebration.

City Manager Steigerwald stated we are moving forward but cutting back on named entertainment. Funding from FY 2019/2020 was unused and will allow us to upgrade the fireworks display this year. The event is planned for Sunday, July 4th.

MAYOR GONZALEZ

Mayor Gonzalez thanked the attendees for being at the meeting tonight and wished everyone a good night.

## 10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:26 PM.



ATTEST:

  
CITY CLERK

  
MAYOR-COMMISSIONER

Exhibit "A"  
Resolution # 10-2021  
Acceptance Grant Agreement FDOT Airfield Pavement Project  
Item 7.C.

**RESOLUTION NO. 10-2021**

**WHEREAS**, the City of Kissimmee has determined to make certain improvements at the Kissimmee Airport, the purpose of this Public Transportation Grant Agreement (PTGA) is to provide funds for the of an Airfield Pavement Markings Project.

**WHEREAS**, the State of Florida Department of Transportation has agreed to participate in the funding of this program, and

**WHEREAS**, it is necessary, for the City of Kissimmee to enter into a Public Transportation Grant Agreement with the State of Florida Department of Transportation for construction funding of this project.

**NOW THEREFORE, BE IT RESOLVED** by the City Commission of the City of Kissimmee, Florida in lawful session assembled, that the Mayor and City Clerk of the City of Kissimmee are hereby authorized to execute this Public Transportation Grant Agreement as to Project No.: 442488-1-94-01, Function 215.

**PASSED AND DULY ADOPTED** on this 18th Day of May 2021.



**CITY OF KISSIMMEE, FLORIDA**

  
\_\_\_\_\_  
Mayor-Commissioner

**ATTEST**

  
\_\_\_\_\_  
City Clerk