



**MINUTES OF THE SPECIAL SESSION OF THE CITY COMMISSION
HELD TUESDAY, SEPTEMBER 14, 2021, AT 5:00 PM AT THE CITY
OF KISSIMMEE, CITY HALL, TOHO CONFERENCE ROOM, 1ST
FLOOR, 101 CHURCH STREET, KISSIMMEE, FLORIDA**

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Olga Castano, Felix Ortiz, Carlos Alvarez, III, Jim Fisher

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Assistant City Manager Austin Blake, City Clerk Linda Hansell

Members Absent: None.

Mayor Gonzalez called the meeting to order at 5:00 p.m.

2. CITY MANAGER AND CITY ATTORNEY EVALUATIONS

2.A CITY MANAGER EVALUATION

5:00 p.m. City Manager Mike Steigerwald

City Manager Steigerwald distributed a copy of the "City Commission Policy Agenda 2021" (Exhibit "A") and discussed the status of the items listed including Top Priority, High Priority, and other accomplishments.

Mayor Gonzalez stated since she has been on the Commission, there has been nothing but positive comments and other jurisdictions look to us to be the leaders; our City Manager is doing a great job.

Commissioner Fisher stated that as our commander and chief, he feels the City Manager communicates very well with the Commission, staff, and the public.

Commissioner Castano thanked City Manager Steigerwald for always making her feel welcome when she visits his office. She feels he has good communication skills and feels comfortable.

Commissioner Ortiz stated the City Manager has a tough job and is the key to our success as a City. He also commented on the changes in Parks and Recreation and feels a change was needed to get them back on track.

City Manager Steigerwald stated it is important that we hear from the Commission and make adjustments.

Commissioner Alvarez commented he feels the City Manager takes everything into consideration, and he gives him kudos for that. He appreciates that he is listening but would like to see him get out more in the community to check on things.

City Manager Steigerwald confirmed he does need to get out more and will focus on that more as things settle down. He stated as the City Manager, he depends on the Commission and the public to bring information forward on changes they would like to see in the community.

Consensus of the Commission was that when there is a problem, it gets handled quickly by the City Manager. They also felt we are leaving a footprint for future generations to follow and not focusing only on economic development but also on the citizens that do not have jobs, housing, or mental health support. The Commission cannot change or reinvent the wheel when we have agencies that provide services, but we can realign services with the needs of the community.

City Manager Steigerwald stated credit should be given to the employees because with clear direction and communication we can accomplish our goals. He commented that this Commission hit the ground running in November of 2020 and the direction and goals have changed from previous Commissions; more focus on a portion of our population that has not received attention in the past.

In response to the Commission question on a vote, the City Manager stated there is no need for a vote on benefits because the City Manager's contract is not due to expire until 2026 and his current benefits are the same as the general employees.

2.B CITY ATTORNEY EVALUATION

5:25 p.m. City Attorney Olga Sanchez de Fuentes

City Attorney Sanchez de Fuentes stated she and the City Manager are a team that work together for the Commission, she reviewed some of the accomplishments of her office that are in addition to the projects mentioned by the City Manager.

- 1) Transition to Municode
- 2) Intake Software is operational (logging legal requests). As of this month have seventy (70) items logged that range from Litigation to Equal Opportunity issues.
- 3) Opioid settlement reached \$11,000.00 per year settlement for the next 18-years.

Mayor Gonzalez complimented the City Attorney and stated she is available to the Commission.

Commissioner Castano thanked her for making herself available when she needs information.

Commissioner Fisher commented that the transition from Don to Olga was seamless. He would also like for us to stay on track with infrastructure projects.

City Manager Steigerwald stated the County understands the decisions that were made on transportation taxes in the past may have had a better solutions and he cautioned the Commission on lobbying/campaigning for the approval of the tax; our goal is to educate the public.

Commissioner Alvarez encouraged City Attorney Sanchez de Fuentes to keep up the good work and continue to do the best she can.

Commissioner Ortiz would like the City Attorney to keep up the good work and stay focused.

3. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 5:34 p.m.


MAYOR-COMMISSIONER

ATTEST:

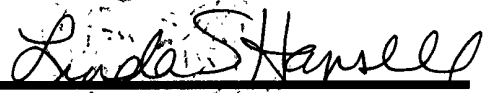

CITY CLERK

Exhibit "A"
City Manager Hand-out
City Commission Policy Agenda 2021
Item 2.A.

CITY COMMISSION POLICY AGENDA 2021

TOP PRIORITY

Hotel Development at Mosaic: RFQ and Direction – IN PROCESS; Developer has until end of year under contract. Per Commission direction, plan to explore Civic Center site as alternative.

Beaumont Master Plan: RFQ and Direction – COMPLETE: Developer selected by Commission last September; Project in design development and contract negotiations.

Vine Street Corridor Beautification: Project Direction and Funding Mechanism – IN PROCESS; Contract for Streetscape/Landscape Design issued in January, 2021 and design is underway.

Airport Control Tower: Advocacy – IN PROCESS; Received \$3.3 million FAA AIP grant for lighting vault. Working with federal lobbyist for remainder of project funding.

Fire Station #5 at Kissimmee Gateway Airport: Direction and Funding Mechanism – COMPLETE; \$6 million Included in the Capital Improvements Budget Plan for FY22-23

Media Policy and Guidelines: Adoption – COMPLETE; Adopted in August, 2020.

Marina Restaurant: Bid and Direction – IN PROCESS; RFP published, bid opening Sept 21, 2021. Commission decision scheduled for Oct 5, 2021.

HIGH PRIORITY

Local Option Infrastructure Sales Tax: Preparation - ONGOING

Legislative Program and Advocacy - ONGOING

Hoagland Boulevard: Funding – IN PROCESS; Funding included in the Capital Improvements Budget Plan for FY21-22; Balance of funds on Metroplan list for funding.

Lancaster Ranch Park Master Plan: Adoption and Projects – IN PROCESS; Master Plan approved and Design underway. Grant from FDEP for \$4 million approved last October and pending. Balance in Capital Plan for FY23-25

Civic Center/Performing Arts: Direction – IN PROCESS; Commission direction to rebuild Berlinsky House with arts focus, budgeted in FY21-22.

Camper and Trailer Parking Regulations: Review – COMPLETE; Adopted on June 16, 2020.

Unregistered/Untagged Vehicles on the Street Regulations: Development - COMPLETE; Adopted on June 16, 2020.

CITY COMMISSION POLICY AGENDA 2022

TOP PRIORITY

Non-Profit Funding – IN PROCESS; Scheduled for Commission decision on September 28, 2021.

Housing/Homeless Strategy – IN PROCESS; RFP published and bid opening set for October 15, 2021.

Mental Health Facility – COMPLETE; Funding for Park Place project (phase 1) approved March 2, 2021.

Panhandling Strategy – COMPLETE; Ordinance restricting use of medians adopted May 4, 2021.

Community Events Expansion – IN PROCESS: Events policy revisions discussed at June 22, 2021 workshop and in process of implementation.

Civic Center Future Direction – IN PROCESS; Commission direction to upgrade Civic Center for conferences, floor shows and events at June 22, 2021 workshop using American Rescue Plan funds.

Christmas Lighting Funding – COMPLETE; New contract approved on July 6, 2021

HIGH PRIORITY

Beaumont Development Agreement – IN PROCESS; To be considered by Commission in Oct or Nov.

Workforce/Job Development – IN PROCESS; Partnership with Career Source in discussions.

Dept of Defense at Airport: Advocacy – ON HOLD; Advised by congressman that it is unlikely.

Small Business Assistance Program – IN PROCESS; Scheduled for Commission on Sept 28, 2021.

North Lake Toho Water Quality – ONGOING; Advocacy through lobbyists and legislative delegation.

Road Resurfacing Program – IN PROCESS; New plan update at June 15, 2021 Commission meeting.

Band Shell: Next Steps – IN PROCESS; In discussions with potential sponsor.

OTHER ACCOMPLISHMENTS:

- Maintained low tax rate, strong finances and budget that accomplishes goals.
- Parks & Recreation and Finance Department Management Changes
- Enhanced Services:
 - Funding Plan to Add 18 Police Officers over next 5 years - COMPLETE
 - Funding Plan to Add 18 Firefighters over next 5 years – COMPLETE
 - Funding Plan to Build Fire Station 15; Add Engine 15, Rescue 16 – COMPLETE
 - Police Department Reaccreditation - COMPLETE
- Major Capital Projects:
 - Funding Plan for Lakeside Community Center – COMPLETE
 - Church Street Reconstruction – COMPLETE
 - Shingle Creek Trail, North Phase 2B – COMPLETE



REQUEST FOR SPECIAL MEETING

Pursuant to Title II, Chapter 2-2, Section 2-2-16, Special Meeting Call, Kissimmee City Charter, the City Manager calls a Special Session of the City Commission of the City of Kissimmee, Florida to be held **Tuesday, September 14, 2021, at 5:00 p.m.** in the **TOHO Conference Room, 1st Floor, of City Hall, 101 Church Street, Kissimmee, Florida**, to consider the following items of Business:

1. ANNUAL EVALUATIONS:

City Manager Mike Steigerwald

City Attorney Olga Sanchez de Fuentes

IN ACCORDANCE WITH FLORIDA STATUTES 286.0105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 407-518-2308 OR VIA EMAIL AT CITYCLERKEMAIL@KISSIMMEE.ORG, PRIOR TO THE MEETING (FS 286.26).