



**MINUTES OF THE PARKS AND RECREATION ADVISORY BOARD
HELD WEDNESDAY, JUNE 9, 2021, AT 6:00 PM AT THE CITY OF
KISSIMMEE, CITY HALL COMMISSION CHAMBERS LOCATED AT
101 CHURCH STREET, KISSIMMEE, FLORIDA**

1. MEETING CALLED TO ORDER

Members Present: Chair Edward Kilroy, Vanessa Alvarez, Roy Oddo, Albert Dorsey, Robin Wright, Hannan Khan, Hendrith Smith, Guillermo Hanson

Staff Present: Director Steve Lackey, Office Manager Andrea Campbell, Events & Venues Supervisor Jamie Paul

Members Absent: Christopher May (Resigned)

Edward Kilroy called the meeting to order at 5.59pm.

2. MINUTES

2.A PARKS AND RECREATION BOARD MINUTES APPROVAL

Roy Oddo made a motion to approve the meeting minutes from the April 14, 2021 meeting as presented. Hannan Khan seconded the motion.

AYE: Chair Edward Kilroy, Vanessa Alvarez, Roy Oddo, Albert Dorsey, Robin Wright, Hannan Khan, Hendrith Smith, Guillermo Hanson

NAY: None

Motion 8 - 0.

3. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

No one present for hear the audience.

4. DISCUSSION

5. NEW BUSINESS

5.A PARKS AND RECREATION ADVISORY BOARD MEMBER UPDATE

Acknowledge and introduction of the newest member of the board Vanessa Alvarez who replaced Richard Jennings. Director Steve Lackey also announced the resignation of Christopher May on June 3rd and his replacement will be announced as soon as they are appointed.

5.B COMMUNITY BENEFIT FUND APPLICATIONS

Chair Edward Kilroy read each application title, asked for any discussion, and asked each member of the board to give their vote.

9th Tara R. Jacobs Brown Scholarship Foundation

All in favor - Passes

6th Annual FORD Cuban Sandwich Festival of Kissimmee & Orlando

All in favor - Passes

UCP Charter School - Education Interactive Playground Renovations

Roy Oddo suggested that they be informed of the KaBOOM! grant program.

2 nay and 6 yay - majority yay - Passes

Director Steve Lackey informed the board that the City/Board received thank you cards from previous funded entities of the Community Benefit Fund.

5.C FEE WAIVER GRANTS

Fee Grant Waiver Period I - Scoring - The Parks and Recreation board members read their scores aloud and the scores were logged into the spreadsheet for calculations for funding.

Awards based on scoring guidelines:

VIVA Osceola - \$3,000

By Their Fruits Gala - \$1,500

YouthFit - \$804.60

Masquerade Ball - \$2,000

Boo on Broadway - \$3,000

Orlando Japan Festival - \$2,400

NCCAA Division II Women's Volleyball - \$2,700

Hispanic Chambers Expo - \$1,800

Guillermo Hanson made a motion to approve the award amounts as presented in the spreadsheet calculations and read aloud. Hannan Khan seconded the motion.

AYE: Chair Edward Kilroy, Vanessa Alvarez, Roy Oddo, Albert Dorsey, Robin Wright, Hannan Khan, Hendrith Smith, Guillermo Hanson

NAY: None

Motion 8 - 0.

5.D DEPARTMENT LEADERSHIP UPDATES

Steve Lackey has been promoted to the Director of Parks and Recreation Department. The Parks and Recreation Board congratulated him.

The Parks and Recreation Assistant Director will be chosen soon.

The Events and Venues Manager, Kaia Greene has resigned, and her replacement will not be selected until the Assistant Director is in place. Jamie Paul the Events and Venue Supervisor will be the acting Manager in the meantime.

5.E UPCOMING EVENTS

Juneteenth - June 16 -10am to 4pm

July 4th - 6pm to 9pm

Cuban Sandwich Festival - August 21st

6. HEAR CHAIRMAN AND BOARD MEMBERS

Chair Edward Kilroy thanked staff and board members for all their hard work.

Board member Hannan Khan suggested a tour for new members.

Board member Robin Wright congratulated Steve Lackey on his promotion.

7. ADJOURNMENT

There being no further business to come before the Parks and Recreation Advisory Board, Chairman Edward Kilroy adjourned the meeting at 7:20pm.

Board Chairman

ATTEST:

Board Secretary

7.A NEXT MEETING - AUGUST 11, 2021

2021/2022 Fee Grant Request
Period I, Events occurring October 1, 2021- January 31, 2022

	<i>Requested Date</i>	<i>19-20 Amount</i>	<i>Requested Amount</i>	<i>Year of award/Sunset year</i>	<i>Est. City Expenses</i>	<i>AWARDED</i>	<i>Scored</i>	<i>Vanessa</i>	<i>Roy</i>	<i>Al</i>	<i>Robin</i>	<i>Ed</i>	<i>Hannan</i>	<i>Hendrith</i>	<i>Guillermo</i>	<i>Total</i>
Viva Osceola	10/9/2021	\$3,000	\$3,000	Signature	\$10,118	\$3,000	97.5	100	100	100	100	95	95	95	95	780
By Their Fruits Gala	10/22/2021	N/A	\$3,000	1	\$6,213	\$1,500	46.25	100	50	30	30	25	35	45	55	370
YouthFit *	10/23/2021	\$3,000	\$3,000	2	\$1,341	\$804.60	78.125	75	90	90	80	80	45	90	75	625
Masquerade Ball	10/23/2021	N/A	\$2,500	1	\$6,160	\$2,000	77.5	100	70	80	85	50	90	70	75	620
Boo on Broadway	10/29/2021	\$3,000	\$3,000	Signature	\$8,294	\$3,000	98.75	100	100	100	100	100	95	100	95	790
Orlando Japan Festival **	11/7/2021	\$3,000	\$3,000	2	\$9,743	\$2,400	95.625	100	100	100	95	90	90	95	95	765
NCCAA DII Women's Volleyball	11/17-11/20/21	N/A	\$3,000	1	\$18,467	\$2,700	80	95	90	90	80	80	85	80	40	640
Hispanic Chamber Expo	11/27/2021	N/A	\$2,000	1	\$2,230	\$1,800	81.875	90	90	80	75	60	80	90	90	655
																0
																0
		\$22,500				\$62,566	\$17,204.60									

Total amount awarded for October 2021-January 2022 \$17,204.60

* = Youth Fit (year 2) score 78% - 60% of \$1,341 = \$804.60

** = Orlando Japan Festival (year 2) score 95.6% = 80% of \$3,000 = \$2,400