



**COMMISSION ACTION SUMMARY
SESSION OF THE CITY COMMISSION HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JULY 6, 2021
6:00 PM**

1. MEETING CALLED TO ORDER

Roll Call: Mayor Olga Gonzalez (Present), Commissioner Olga Castano (Present), Commissioner Felix Ortiz (Present), Commissioner Carlos Alvarez, III (Present), Commissioner Jim Fisher (Present)

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A SERVICE AWARDS FOR APRIL, MAY, AND JUNE

Request that the City Commission join the City Manager in recognizing employees who have reached milestones in years of service.

3.B EMPLOYEE OF THE MONTH FOR JULY

That the City Commission join the City Manager in recognizing Bay McIntosh, Airport, as July's Employee of the Month.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A CONTINUING SERVICES CONTRACTS FOR PLANNING SERVICES

Approval of three continuing services contracts for planning services.

Motion to approve Passed.

7.B AUTHORIZATION TO SUBMIT APPLICATION FOR THE FY 2022 HOMELAND SECURITY GRANT THROUGH THE URBAN AREA SECURITY INITIATIVE PROGRAM (UASI)

Authorization to submit an application for the FY 2022 Homeland Security Grant through the Urban Area Security Initiative Program (UASI).

Motion to approve Passed.

7.C EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FY2021

Approval to apply for the Edward Byrne Memorial Justice Assistance Grant.

Motion to approve Passed.

7.D APPROVAL OF A RESOLUTION ADOPTING THE 2020 OSCEOLA COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP) AND THE CITY OF KISSIMMEE CEMP ANNEX

Approval of a Resolution for the City to adopt the 2020 Osceola County Comprehensive Emergency Management Plan and the City of Kissimmee Annex to memorialize unified efforts to mitigate, prepare for, respond to, and recover from a variety of disasters.

Motion to adopt Resolution # 12-2021 Passed.

7.E AWARD OF GENERATOR MAINTENANCE CONTRACT TO ACCURATE POWER & TECHNOLOGY, INC

Approval to award the City's generator maintenance contract to Accurate Power & Technology Inc. in the amount of \$30,000.

Motion to approve Passed.

7.F BUDGET TRANSFER FROM COMMISSION CONTINGENCY FOR THE 2020-21 COMMUNITY BENEFIT FUND PROGRAM

Transfer of funds from the Commission's contingency reserve to the Parks & Recreation Aids to Private Organization account to fund the annual Community Benefit Fund program.

Motion to approve Passed.

7.G CHANGE OF UNIT SENT FOR RE-CHASSIS

Approval to send FD119 (Rescue 113) for re-chassis in place of FD117 (Rescue 112).

Motion to approve Passed.

7.H AUTHORIZATION TO ACCEPT FUNDING FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION ALERT TODAY FLORIDA'S HIGH VISIBILITY ENFORCEMENT FOR PEDESTRIAN AND BICYCLE SAFETY PROGRAM

Acceptance of grant funding from the Florida Department of Transportation (FDOT) Alert Today Florida's High Visibility Enforcement for Pedestrian and Bicycle Safety Program.

Motion to approve Passed.

7.I THE VINE CHURCH - FINAL PLAT (DRC#19-00050)

City Commission approval of the final plat known as The Vine Church.

Motion to approve Passed.

7.J APPROVAL TO TRANSFER THREE PARCELS TO OSCEOLA REGIONAL HOSPITAL, INC.

Approval of three (3) Special Warranty Deeds to convey surplus lands to be incorporated into the future hospital expansion and a new access road from Martin Luther King Jr. Boulevard.

Item 7.J. was removed from the Consent Agenda.

7.K SERVICE AGREEMENT FOR AIRFIELD PAINTING

Approval of a \$148,600 agreement with Florida Airfield Maintenance, JV of Sanford, FL for airfield painting.

Motion to approve Passed.

7.L AIRCRAFT HANGAR PURCHASE

Approval of a \$730,422 loan from the General Fund to the Airport Fund to purchase an aircraft hangar and approval for the City Manager to execute the purchase agreement.

Motion to approve Passed.

7.M INTERNSHIP GRANT FROM FLORIDA AIRPORT COUNCIL (FAC)

Acceptance of an internship grant from Florida Airport Council (FAC).

Motion to approve Passed.

7.N AMENDMENT TO WORK ORDER NO. 1 WITH RS&H, INC. FOR THE CHURCH STREET PARKING IMPROVEMENT PROJECT

Approval to amend Work Order No. 1 with RS&H, Inc. for the Church Street Parking Improvement project in the amount of \$21,320 to cover additional post design services.

Motion to approve Passed.

7.O CHANGE ORDER NO. 1, AMENDMENT TO THE CONTRACT WITH SOUTHERN DEVELOPMENT AND CONSTRUCTION, INC. (SDC) FOR THE CHURCH STREET IMPROVEMENT PROJECT

Approval to modify the original contract time for the Church Street Improvement project by adding nineteen (19) days for delays associated with new lighting installation by Kissimmee Utility Authority (KUA) and approval to increase the original contract amount by \$17,277.72 for costs associated with Maintenance of Traffic (MOT) and utility adjustments.

Motion to approve Passed.

7.P DESIGN SERVICES WORK ORDER WITH KELLY, COLLINS, & GENTRY, INC. (KCG) FOR THE SHINGLE CREEK TRAIL-SEQUENCE II PROJECT

Approval of a work order with Kelly, Collins, & Gentry, Inc. (KCG) for design services associated with the Shingle Creek Trail - Sequence II project in the amount of \$65,108.32 and approval to transfer monies from the Recreation Impact Fee Fund in the amount of \$65,109.

Motion to approve Passed.

7.Q AWARD OF CONTINUING ENGINEERING SERVICES CONTRACTS

Award continuing engineering services contracts to the following firms: (1) CONSOR

Commission Meeting Action Summary – July 6, 2021

Engineers, LLC., (2) Kimley-Horn and Associates, Inc., (3) Michael Baker International, Inc., (4) RS&H, Inc., (5) BCC Engineering, (6) Burgess & Niple, Inc., and (7) METRO Consulting Group, LLC.

Motion to approve Passed.

7.R AGREEMENT FOR TRAFFIC CONTROL JURISDICTION BETWEEN THE RESIDENCES AT TAPESTRY NEIGHBORHOOD HOMEOWNERS ASSOCIATION, INC. AND THE CITY OF KISSIMMEE

Approval of an agreement for traffic control jurisdiction between The Residences at Tapestry Neighborhood Homeowners Association, Inc. and the City of Kissimmee.

Motion to approve Passed.

8. DISCUSSION ITEMS

8.A 2021 DOWNTOWN KISSIMMEE HOLIDAY LIGHTING PROPOSAL

Staff will present the holiday lighting proposal selected for the Downtown CRA.

8.B PRESENTATION ON THE PUBLIC WORKS AND ENGINEERING DEPARTMENT'S TRAFFIC ENGINEERING AND OPERATIONS PROGRAM

Presentation on the Public Works and Engineering Department's traffic engineering and operations program.

8.C FLORIDA LEAGUE OF CITIES VOTING DELEGATE 2021

The request is for the City Commission to decide on a voting delegate for the Florida League of Cities 95th Annual Conference being held August 12-14, 2021, in Orlando, Florida.

Motion to appoint Commissioner Jim Fisher as the Voting Delegate for the City Passed.

8.D ANNUAL ADVISORY BOARD APPOINTMENTS/REAPPOINTMENTS AND VACANCY ON THE HISTORIC PRESERVATION

Commission requested to appoint one (1) replacement to fill the vacancy on the Historic Preservation Board as well as reappoint or replace a member on the Parks and Recreation Advisory Board, term expiring May 31, 2021.

Motion to appoint Elian Rodriguez-Guzman to the Historic Preservation Board Passed.

Motion to reappoint Roy Oddo to the Parks and Recreation Advisory Board Passed.

Commission Meeting Action Summary – July 6, 2021

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

Meeting adjourned at 7:09 p.m.