



**MINUTES OF THE PARKS AND RECREATION ADVISORY BOARD
HELD WEDNESDAY, OCTOBER 14, 2020, AT 6:00 PM VIA
COMMUNICATIONS MEDIA TECHNOLOGY (CMT)***

1. MEETING CALLED TO ORDER

Members Present: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey

Staff Present: Director Elizabeth Harris, Assistant Director Steve Lackey, Office Manager Andrea Campbell

Members Absent: Richard Jennings, Christopher May

Vice Chair Edward Kilroy called the meeting to order at 6:08pm.

2. MINUTES

2.A PARKS AND RECREATION BOARD MINUTES APPROVAL

Robin Wright made a motion to approve the meeting minutes from February 12, 2020. Guillermo Hansen seconded the motion.

AYE: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey

NAY: None

Motion 7 - 0.

3. HEAR AUDIENCE

No one was present for hear the audience.

4. DISCUSSION

4.A FLORIDA RECREATIONAL DEVELOPMENT ASSISTANCE PROGRAM GRANT

Assistant Director Steve Lackey gave a brief explanation of the Florida Recreation Development Assistance Program (FRDAP) Grant in the amount of \$50,000 with no City match. The Parks and Recreation Department is seeking support to pursue the grant to replace the pavilion at Oak Street Park near the playground.

Guillermo Hansen made a motion to support Parks and Recreation to apply for the FRDAP Grant for improvements to the Oak Street Park pavilion. Roy Oddo seconded the motion.

AYE: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey.

NAY: None

Motion 7 - 0.

5. NEW BUSINESS

5.A PARKS AND RECREATION ADVISORY BOARD ORIENTATION

Director Elizabeth Harris explained the contents of the Parks and Recreation Advisory Board binder, they can be picked up at City Hall. New members were offered a tour of the department's facilities. Membership is appointed by the City Commission and a quorum of at least 5 members will be needed to meet for official business. You are able to miss a maximum of 3 meetings a year.

The Fee Waiver Grant program was explained as it is a big part of the boards business. Due to COVID-19 our events were suspended for the majority of the year. There are three application periods that applications will be reviewed and approved. Director Elizabeth Harris advised that even though events were cancelled staff continues to work on essential assignments related to CARE Grants to help citizens in need with rental and mortgage assistance.

Discussion between board members regarding the 2020/21 funding approvals and how to move forward. There was a general consensus that the approved funding for 2019/2020 events carry forward to the 2020/21 year as most events are recurring each year. It was also agreed that the sunseting year stay at year one for 2020/21.

Guillermo Hansen made a motion to move forward the previously approved funding from 2019/2020 event waivers from the cancelled events, due to COVID-19 to the 2020/21 events and to keep this year as the 1st year (not 2nd) of the sunseting period. All events must follow all CDC guidelines. Robin Wright seconded the motion.

AYE: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey

NAY: None

Motion 7 - 0. Director Elizabeth Harris will take this to the City Commission for Approval in November.

The Community Benefit Fund was explained to the members and there have been no requests since February.

5.B PARKS AND RECREATION ADVISORY BOARD LEADERSHIP

Vice Chair Edward Kilroy opened the floor for discussion on the 2020/21 nominations for Chair and Vice Chair positions.

Roy Oddo made a motion for Edward Kilroy to be Chair for the 2020/21 year. Guillermo Hansen seconded the motion.

AYE: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey

NAY: None

Motion 7 - 0.

Roy Oddo made a motion for Guillermo Hansen to be Vice Chair for the 2020/21. Edward Kilroy seconded the motion.

AYE: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey

NAY: None

Motion 7 - 0.

5.C PARKS AND RECREATION ADVISORY BOARD 2020-21 MEETING DATES

Vice Chair Edward Kilroy presented the 2020/21 meeting dates to the board for approval.

Robin Wright made a motion to accept the dates as proposed/listed. Albert Dorsey seconded the motion.

AYE: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey

NAY: None

Motion 7 - 0.

6. HEAR CHAIRMAN AND BOARD MEMBERS

Vice Chair Edward Kilroy asked the new members (Mr. Khan and Mr. Smith) to introduce themselves to the group.

Vice Chair Edward Kilroy thanked the staff for all their hard work and efforts during the hard times. He has witnessed many citizens enjoying the parks. He also asked that the updated directory be sent electronically.

Director Elizabeth Harris informed the Board that she will be meeting with Tiffany Henderson with KUA to discuss the upcoming Movie In The Park series and other future events.

Guillermo Hansen thanked the group for voting him in as Vice Chair.

Robin Wright would like to see the December meeting to be held outside at a pavilion.

7. ADJOURNMENT

Robin Wright made a motion to adjourn the meeting at 6:52pm. Roy Oddo seconded the motion.

AYE: Vice Chair Edward Kilroy, Hannan Khan, Hendrith Smith, Robin Wright, Roy Oddo, Guillermo Hansen, Albert Dorsey

NAY: None

Motion 7 - 0.

There being no further business to come before the Parks and Recreation Advisory Board, Vice Chair Edward Kilroy adjourned the meeting at 6:52pm.


VICE CHAIR

ATTEST:


OFFICE MANAGER