MINUTES OF THE REGULAR SESSION OF THE CITY COMMISSION HELD TUESDAY, MARCH 2, 2021, AT 6:00 PM AT THE CITY OF KISSIMMEE, CITY HALL COMMISSION CHAMBERS LOCATED AT 101 CHURCH STREET, KISSIMMEE, FLORIDA

1. MEETING CALLED TO ORDER

Members Present: Mayor Olga Gonzalez, Commissioners Olga Castano, Felix Ortiz, Carlos Alvarez, Jim Fisher

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, Records Specialist Eugenio Morales

Members Absent: None

Mayor Gonzalez called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Fisher led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A EMPLOYEE OF THE MONTH FOR MARCH

City Commission join the City Manager in recognizing Karla Colon, Parks & Recreation, as March's Employee of the Month.

City Manager Steigerwald reviewed the attributes of Ms. Colon's work and provided highlights of her nomination. Manager Steigerwald reminded the audience that the selection of Employee of the Month is done by a committee of representatives from each department and there is no greater honor then to be selected by your peers.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

5.A PUBLIC HEARING - PRE-APPLICATION REQUESTING ROUND 2 CDBG-CV FUNDS FROM THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY

Request Commission accept public comments and grant staff permission to submit the pre-application requesting Round 2 of CDBG-CV Funds from the Florida Department of Economic Opportunity

Tom Kapp, 21 N. Clyde Avenue, Kissimmee, requested an explanation of the pre-application request for Round 2 of CDBG-CV funds.

City Manager Steigerwald explained the application process and the intended use for the funds once obtained.

Commissioner Jim Fisher moved to approve the Public Hearing. Commissioner Felix Ortiz seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Fisher	AYE
Commissioner Castano	AYE
Commissioner Ortiz	AYE
Commissioner Alvarez	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

6. HEAR AUDIENCE

Tom Kapp, 21 N. Clyde Avenue, Kissimmee, expressed to the Commission his desire to be reappointed to the Planning Advisory Board when his term is up in May.

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

Commissioner Jim Fisher moved to approve the Consent Agenda in its entirety. Commissioner Felix Ortiz seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Castano	AYE
Commissioner Ortiz	AYE
Commissioner Alvarez	AYE
Commissioner Fisher	AYE

Mayor Gonzalez AYE

Motion carried 5 - 0.

7.A COMMISSION MINUTES APPROVAL

Approval of the February 2, 2021 Commission Minutes.

7.B PURCHASE HVAC REPLACEMENT EQUIPMENT AND NEW CONTROL SYSTEM FROM TRANE FOR THE KISSIMMEE POLICE COMMUNICATION CENTER

Approval to purchase HVAC replacement equipment and new control system for the Kissimmee Police Department Communication Center totaling $109,150 and to transfer funds from the Local Option Sales Tax Fund to the Central Services Fund.

7.C INTERLOCAL AGREEMENT WITH TOHOPEKALIGA WATER AUTHORITY TO TRANSFER THE OPERATION AND MAINTENANCE OF THE LIFT STATION AT KISSIMMEE FIRE STATION 13

Approval to enter into an Interlocal Agreement (ILA) with Tohopekaliga Water Authority to transfer the operation and maintenance of the lift station at Kissimmee Fire Station 13.

7.D PURCHASE OF NEW VARIABLE AIR VOLUME (VAV) FROM TRANE FOR CITY HALL

Approval to purchase replacement Variable Air Volume (VAV) via the contracted proposal with Trane for City Hall (4th and 5th floor) for a total cost of $141,900.

7.E PURCHASE OF A FORD F-750 HEAVY DUTY CREW TRUCK REPLACEMENT

Approval to purchase a replacement Ford F-750 crew cab with a 5-cubic yard dump body via State Contract from Duval Ford, LLC in the amount of $87,111.50.

7.F COMMISSION APPROVAL OF AIRPORT ACCESS CONTROL CARD POLICY

Staff requests City Commission approval of the Kissimmee Gateway Airport Access Control Policy

7.G SUB-LEASE AGREEMENT BETWEEN QUANTEM FBO GROUP KISSIMMEE, LLC AND TAILWHEEL ADVENTURES, LLC; BUIQUI AEROSPACE CORPORATION; NEAT FLIGHT AVIATION SERVICES, LLC; AND KNOW 2 SOLUTIONS, LLC

Approval for consent to sub-lease between Quantem FBO, Tailwheel Adventures, LLC; BuiQui Aerospace Corporation; Neat Flight Aviation Services, LLC; and Know 2 Solutions, LLC.

7.H COMMISSION CHAMBERS TECHNOLOGY UPGRADES

Approval to authorize Infinity A/V & Security to replace and install a turnkey audio/video solution for the City Commission Chambers.

7.I INTERLOCAL AGREEMENT WITH OSCEOLA COUNTY BOARD OF COUNTY COMMISSIONERS PROVIDING FOR FIRE/EMS SERVICES

Approval of an Interlocal Agreement between the City of Kissimmee and Osceola County for the provision of Fire and EMS services by the Kissimmee Fire Department in certain unincorporated areas of Osceola County.

7.J APPROVAL OF A RESOLUTION ADOPTING THE OSCEOLA COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP) AND THE CITY OF KISSIMMEE CEMP ANNEX

Approval of a Resolution for the City to adopt the Osceola County Comprehensive Emergency Management Plan and the City of Kissimmee Annex to memorialize unified efforts to mitigate, prepare for, respond to, and recover from a variety of disasters.

Resolution # 03-2021 (Exhibit “A”).

7.K 2021 RECREATIONAL TRAILS PROGRAM (RTP) GRANT FOR SHINGLE CREEK REGIONAL TRAIL AMENITIES

Approval to submit and accept a 2021 Recreational Trails Program (RTP) grant in the amount of $400,000 to support the construction of amenities along the Shingle Creek Regional Trail.

7.L CONTRACT FOR TENNIS COURT RESURFACING TO THE NIDY SPORTS CONSTRUCTION CO

Approval to award a contract for tennis court resurfacing for Oak Street Community Park (10 courts) and Mark E. Durbin Community Park (4 courts) to The Nidy Sports Construction Co.

7.M FLORIDA DEPARTMENT OF TRANSPORTATION- LOCAL AGENCY PROGRAM (LAP) SUPPLEMENTAL AGREEMENT NO. 4 FOR SHINGLE CREEK TRAIL PROJECT

Approval of resolution authorizing the Mayor to execute the Local Agency Program (LAP) Supplemental Agreement No. 4 with the Florida Department of Transportation (FDOT) for the Shingle Creek Trail - Sequence II project.

Resolution # 05-2021 (Exhibit “B”).

7.N TASK WORK ORDER TO RS&H, INC. FOR THE UPDATE OF CONSTRUCTION PLANS ASSOCIATED WITH THE WEST OAK STREET AT JOHN YOUNG PARKWAY IMPROVEMENT PROJECT

Approval to issue a task work order to RS&H, Inc for the West Oak Street at John Young Parkway improvement project in the amount of $243,979.61 and to transfer funds from the Local Option Sales Tax Fund to the Local Option Gas Tax Fund to cover the additional project costs.

7.O QTI AMENDED RESOLUTION OF SUPPORT - AEROSTAR TRAINING SERVICES

City Commission approval of QTI Resolution of Support for AeroStar Training Services, which extends their performance measures, by one year, due to the impact of COVID-19.

Resolution # 04-2021 (Exhibit “C”).

7.P RATIFICATION OF EXECUTIVE ORDERS 2021-04 AND 2021-05

City Commission ratification of Executive Order 2021-04 issued February 15, 2021 and Executive Order 2021-05 issued February 22, 2021 for the extension of the Local Declaration of Emergency to February 28, 2021.

8. DISCUSSION ITEMS

8.A AWARD OF FEDERAL FUNDS FOR THE CONSTRUCTION OF DILLINGHAM APARTMENTS FOR PARK PLACE BEHAVIORAL CARE

Approval to award HOME funding in an amount not to exceed $200,000 to subsidize the construction of the Dillingham Apartments and execute the necessary HOME agreements.

Frances DeJesus spoke as a representative of the City Housing Program and explained the availability of funds. She stated an application has been received from Park Place Behavioral Care Inc. for the demolition and construction of 30 units with required usage of 80% for special needs and 20% for homeless families. Osceola County has approved contributing $900,000.00 to this project.

Commissioner Ortiz made a motion to approve and Commission Fisher seconded for discussion.

Commissioner Fisher and Commissioner Ortiz both expressed their support of this project.

Mayor Gonzalez opened the discussion for the audience to speak.

Osceola County Commissioner Cheryl Grieb, 612 Lakeshore Boulevard, Kissimmee, expressed her appreciation for the support of this project. The developer is committing 100% of their developer fees to go back into the project.

Commissioner Castano inquired if this would be part of the procurement process for the $5 million for a homeless shelter. Commissioner Grieb stated the funding for Park Place is through SAIL (Safe Apartment Incentive Loan Program) and therefore an RFQ is not necessary as discussed in the previous Commission meeting.

Jim Shanks, representing Park Place, stated they have a limited supply of temporary housing to offer families but none that are permanent. Mr. Shanks felt this would allow for more stability for families in need of emergency assistance.

Jeremy Fetzer, 19 Broadway, Kissimmee, expressed his support of this collaborative project with the City, County, Park Place, and Birdsong Housing Partners; this is a great step forward for our community.

Jackie Espinosa,120 Broadway, Kissimmee, commended Commissioner Grieb for her work on this project and praised the City and County for working together.

Commissioner Felix Ortiz moved to approve the award of Federal Funds for the construction of Dillingham Apartments for Park Place Behavioral Care. Commissioner Jim Fisher seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Ortiz	AYE
Commissioner Alvarez	AYE
Commissioner Fisher	AYE
Commissioner Castano	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

Note: Commissioner Grieb spoke at the end of the meeting in reference to clarification on the funds for the Park Place Project and the fact they are not guaranteed; it is a competitive process to receive the awarded funds.

8.B LETTER REGARDING CHANGES TO THE OSCEOLA COUNTY EXECUTIVE POLICY GROUP

The request is for City Commission authorization for the Mayor to send recommendations to Osceola County regarding improvements to the Executive Policy Group structure for future emergencies within Osceola County.

City Manager Steigerwald reviewed the request to recommend changes to the board make-up to include elected officials only and executive staff as advisory only. This change would also limit the authority to enact or impose penalties or fines on citizens and would require a County ordinance be passed. The second item is to establish an Executive Technical Group that would include Police Chiefs, Fire Chiefs, Emergency Management, Public Works Directors, and the Health Department Director; the Technical Group would make recommendations to the Policy Group.

Commissioner Fisher made a motion to approve. Commissioner Ortiz seconded for discussion.

Commissioner Jim Fisher expressed concern over who would break a tie. City Manager Steigerwald stated the current board includes ten (10) members, if the recommendation is approved it would lower that to a five (5) person board.

Commissioner Ortiz recommended that regular rotation be done with the Commission to give other Commissioners the opportunity to represent the City.

Commissioner Jim Fisher moved to approve the recommendations with suggested change to include an alternate City voting member to the Executive Policy Group and establish a Technical Group as advisors to the Policy Group. Commissioner Felix Ortiz seconded the motion.

Upon roll call, the vote was as follows:

Commissioner Alvarez	AYE
Commissioner Fisher	AYE
Commissioner Castano	AYE
Commissioner Ortiz	AYE
Mayor Gonzalez	AYE

Motion carried 5 - 0.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

CITY MANAGER STEIGERWALD

Nothing.

9.B CITY ATTORNEY

CITY ATTORNEY SANCHEZ DE FUENTES

Nothing.

9.C CITY COMMISSION

COMMISSIONER ALVAREZ

Nothing.

COMMISSIONER FISHER

Commissioner Fisher commented on Chambers Park COVID-19 vaccination site and recommended everyone get their vaccinations. He also reminded the Commission of the Employee Memorial Service.

COMMISSIONER CASTANO

Commissioner Castano expressed her approval for the Park Place project; she was previously given a tour.

COMMISSIONER ORTIZ

Commissioner Ortiz expressed a desire to make a motion to require restraint from the use of cellphones during Commission meetings. It is disrespectful to see texting during the meeting when we should be focused on the actions of the Commission. After discussion and consensus of the Commission that they should be responsible with usage, no motion was made.

Commissioner Ortiz requested a tour of Park Place be scheduled for him to make a visit.

MAYOR GONZALEZ

Mayor Gonzalez wished to move forward with the Park Place Project and thanked everyone for their support.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Gonzalez adjourned the meeting at 6:33 PM.

Olga Gonzalez

MAYOR-COMMISSIONER

ATTEST:

Linda S Hansell

CITY CLERK

Exhibit “A”
Resolution # 03-2021
Adoption of Emergency Management Plan
Item 7.J.

Exhibit “B”
Resolution # 05-2021
Authorizing the Mayor to Execute
LAP Agreement for Shingle Creek Trail Project Sequence II
Item 7.M.

Exhibit "C"
Resolution # 04-2021
QTI Amendment for AeroStar Training Services
Item 7.O.