



**COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, MAY 18, 2021
6:00 PM**

**PUBLIC ACCESS AND PARTICIPATION AVAILABLE IN-PERSON* OR VIA
COMMUNICATIONS MEDIA TECHNOLOGY (CMT) INSTRUCTIONS AT
WWW.KISSIMMEERESPONDS.COM/PUBLICMEETINGS**

IN-PERSON ACCESS LIMITED TO SOCIALLY DISTANCED OCCUPANCY LOAD

**TO SEND PUBLIC COMMENT PRIOR TO THE MEETING SEND TO
CITYCLERKEMAIL@KISSIMMEE.GOV
OR CALL 407-518-2308 FOR ASSISTANCE**

1. MEETING CALLED TO ORDER

“As a courtesy to others, please silence all electronic devices during the meeting.”

“Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk.”

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A EMPLOYEE OF THE MONTH FOR MAY - YOLANDA HAZLEY

That the City Commission join the City Manager in recognizing Yolanda Hazley, Development Services, as May's Employee of the Month.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

**4.A PUBLIC HEARING - FIRST READING - PROPOSED ORDINANCE #21-06
ESTABLISHING A CITIZENS' POLICE REVIEW BOARD**

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
KISSIMMEE, FLORIDA, TITLE II, ADMINISTRATION, CHAPTER 2-3, BOARDS AND**

**COMMISSIONS, ESTABLISHING A CITIZENS' POLICE REVIEW BOARD;
REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN
EFFECTIVE DATE**

Approval of the First Reading of Proposed Ordinance 21-06.

5. PUBLIC HEARINGS

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the Revised April 20, 2021 Commission Minutes.

7.B APPROVAL TO PURCHASE A REPLACEMENT SIGN TRUCK FOR THE PUBLIC WORKS TRAFFIC ENGINEERING DIVISION

Approval to purchase a replacement sign truck for the Public Works Traffic Engineering Division via the Florida Sheriff's Association Contract.

7.C ACCEPTANCE OF A PUBLIC TRANSPORTATION GRANT AGREEMENT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION BY RESOLUTION FOR AN AIRFIELD PAVEMENT MARKINGS PROJECT

Approval to accept, by Resolution, a Public Transportation Grant Agreement (PTGA) from Florida Department of Transportation (FDOT) for an airfield pavement markings project.

7.D AUTHORIZATION TO EXTEND AND EXECUTE CONTRACT WITH ALL CITY MANAGEMENT SERVICES FOR SCHOOL CROSSING GUARD MANAGEMENT SERVICES THROUGHOUT THE CITY OF KISSIMMEE FOR THE 2021-2022 SCHOOL YEAR

Authorization to extend and execute the current contract, in the total amount of \$518,966.88, with All City Management Services for the new 2021-2022 school year.

7.E BUDGET ADJUSTMENT TO THE POLICE SPECIAL OPERATIONS DIVISION'S OVERTIME ACCOUNT

Approval to increase revenues along with the Police Special Operations division's overtime account in the amount of \$9,015 to account for the reimbursement of overtime incurred as part of the High Intensity Drug Trafficking Area (HIDTA) Task Force.

7.F DISPOSAL OF CITY ASSETS

Approval to dispose of the asset items detailed in the attached report.

7.G AWARD FOR THE CONSTRUCTION OF BUEN VECINO APARTMENTS - OSCEOLA COUNCIL ON AGING

Execute a funding commitment letter to Osceola Council on Aging in the amount of \$500,000 in support the construction of the Buen Vecino Apartments.

7.H CHANGE ORDER FOR LEGAL SERVICES FOR THE WEST OAK STREET WIDENING AND INTERSECTION IMPROVEMENTS PROJECT AT JOHN YOUNG PARKWAY.

Approval to increase the purchase order in the amount associated with legal services, by \$280,000 for the West Oak Street Widening Project at John Young Parkway.

7.I ASTON SQUARE - FINAL PLAT (DRC#20-00036)

City Commission approval of the final plat known as Aston Square.

7.J AWARD OF THE DESIGN SERVICES CONTRACT FOR THE TRAFFIC SIGNAL AT THE BALL PARK ROAD AND DYER BOULEVARD INTERSECTION TO T.Y. LIN INTERNATIONAL

Approval to award the design services contract for the traffic signal at the Ball Park Road and Dyer Boulevard Intersection to T.Y. Lin International in the amount of \$78,328.00.

8. DISCUSSION ITEMS

8.A PRESENTATION OF THE CITY OF KISSIMMEE DOWNTOWN KISSIMMEE COMMUNITY REDEVELOPMENT AGENCY AND VINE STREET COMMUNITY REDEVELOPMENT AGENCY 2020 ANNUAL REPORT

Presentation of the Downtown Kissimmee Community Redevelopment Agency and Vine Street Community Redevelopment Agency 2020 Annual Report.

8.B ANNUAL ADVISORY BOARD APPOINTMENTS/REAPPOINTMENTS AND VACANCIES FOR PARKS AND RECREATION AND BOARD OF ADJUSTMENT

Commission requested to appoint two replacements to fill the vacancy on the Parks and Recreation Advisory Board and Board of Adjustment as well as reappointments or replacements to fill annual Board terms expiring May 31, 2021.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.0105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 407-518-2308 OR VIA EMAIL AT CITYCLERKEMAIL@KISSIMMEE.GOV, PRIOR TO THE MEETING (FS 286.26).

ITEM 3.A

EMPLOYEE OF THE MONTH FOR MAY - YOLANDA HAZLEY

Request

That the City Commission join the City Manager in recognizing Yolanda Hazley, Development Services, as May's Employee of the Month.

Explanation

The City is honored to announce the Employee of the Month for May, Yolanda Hazley, Development Services. Yolanda has been with the City over 13 years and was promoted to Planning Technician about 1 ½ years ago.

Yolanda is the face and voice of Development Services Planning section as she is usually the public's first point of contact. With the pandemic and limited face-to-face interaction, she has delivered more than the usual customer service with her guidance and solace to citizens in need of assistance, and just being someone they can talk to as they are guided through the process.

Yolanda works closely with the Development Review Committee and its applicants; she processes fees and confirms zoning districts, general uses of properties and ownership authorizations. Her customers appreciate her service and frequently comment – one wrote that Yolanda was “extremely personable, resourceful, kind, professional and polite.”

Yolanda sets the bar high with her professionalism and friendliness. Her willingness to assist is appreciated by her department and her customers. For this, and more, the City is pleased to recognize her.

Department: Human Resources & Risk Management
Presenter: Mike Steigerwald

Attachment(s):

None

ITEM 4.A

PUBLIC HEARING - FIRST READING - PROPOSED ORDINANCE #21-06 ESTABLISHING A CITIZENS' POLICE REVIEW BOARD

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, FLORIDA, TITLE II, ADMINISTRATION, CHAPTER 2-3, BOARDS AND COMMISSIONS, ESTABLISHING A CITIZENS' POLICE REVIEW BOARD; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE

Request

Approval of the First Reading of Proposed Ordinance 21-06.

Explanation

Although the City has received very little public request concerning the creation of a Citizens' Review Board, the Kissimmee Police Department would like to remain on the forefront with regard to agency transparency. The creation of this Board will allow another avenue for public inspection of Police Department practices involving police interactions with citizens. The Board will have the ability to review and provide input on Agency protocol with regard to situations that require a Response to Resistance (Use of Force), Citizen Complaints, Internal Affairs, and other high liability areas of law enforcement. This Board also facilitates an opportunity for our community representatives to have direct input with the Chief of Police and Executive Staff on current issues to further foster those relationships and continue to build trust between the community and the police department.

Once the creation of the Board is approved by the Commission, the Chief of Police and City Manager shall implement a City Policy which will govern the board and will include Board membership requirements, administrative procedures, investigative review processes and reporting.

Recommendation

Staff recommends approval of the first reading of the ordinance creating the Citizens' Review Board.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Attorney

Presenter: Jeffrey Odell

Attachment(s):

1. Advertisement - Prop Ord 21-06 Police Citizen Review Board (Gazette 5-13)REVISED
2. Citizens' Police Review Board Ordinance. Final

ITEM 7.A

COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the Revised April 20, 2021 Commission Minutes.

Explanation

Minutes of the Commission meeting held on April 20, 2021 were presented to the Commission for approval on May 4, 2021. Commissioner Alvarez requested comments he made be revised after the agenda was published and those revisions were distributed at the meeting as an exhibit. At the conclusion of the meeting Commissioner Alvarez requested an additional update, therefore staff is bringing the April 20, 2021 Minutes back to the Commission for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. REVISED Commission Minutes - April 20 2021

ITEM 7.B

APPROVAL TO PURCHASE A REPLACEMENT SIGN TRUCK FOR THE PUBLIC WORKS TRAFFIC ENGINEERING DIVISION

Request

Approval to purchase a replacement sign truck for the Public Works Traffic Engineering Division via the Florida Sheriff's Association Contract.

Explanation

The Traffic Engineering Division requests approval to replace the 2008 Ford F450 Sign Truck (TR71). This truck is used for traffic sign maintenance, sign replacements, and repairs for all traffic signs within the City limits. The replacement truck is a 2021 Ford F450 regular cab 4X4 - F4H with a 13' Knapheide (6157D54) utility body and LED lights. The purchase will be via the Florida Sheriffs Association contract #FSA20-Veh18.0 with up-fitting. Replacing this vehicle will help maintain the Traffic Division's efficient and timely delivery, installation and maintenance of various traffic signs, throughout Kissimmee. The cost of the new truck is \$81,000.00 plus \$18,487.00 for customization, shipping and freight totalling \$99,487.00.

The Fleet Maintenance Division has reviewed the purchase in order to ensure compatibility and conformance to City standards. Procurement has also reviewed specifications to allow for competitive/comparative pricing.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00145406-506495	PW2017	Decrease	\$113,000.00	\$99,487.00

Financial Summary:

This purchase is fully funded in General Fund project PW2017.

Recommendation

Staff recommends approval to purchase a replacement sign truck via the Florida Sheriffs Association contract.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. CITY OF KISSIMMEE ITEM 28 F450 REGULAR CAB 4X4 13FT UTILITY SPECIAL 3K INVERTER FSA PRICE SHEET 04-06-2021
2. Weld Shop Charges - Sign Truck 5-10-21

ITEM 7.C

ACCEPTANCE OF A PUBLIC TRANSPORTATION GRANT AGREEMENT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION BY RESOLUTION FOR AN AIRFIELD PAVEMENT MARKINGS PROJECT

Request

Approval to accept, by Resolution, a Public Transportation Grant Agreement (PTGA) from Florida Department of Transportation (FDOT) for an airfield pavement markings project.

Explanation

The Florida Department of Transportation (FDOT) is offering a grant in the amount of \$120,000 for airfield pavement marking improvements under the Statewide Airfield Marking Program, to be performed by Florida Airfield Maintenance, Joint Venture.

Matching Airport funds of \$30,000 are budgeted in the current fiscal year in the Buildings and Ground Maintenance account. Matching funds will be combined with the grant funds to continue to make progress on this project. Therefore, staff is requesting approval of the PTGA grant from FDOT.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
41800381-381008	N/A	Increase	\$30,000	
41870106-504646	N/A	Increase	\$30,000	
46170103-504646	N/A	Decrease	\$30,000	
46170109-509171	N/A	Increase	\$30,000	
41870103-504646	N/A	Increase	\$120,000	
41800334-334100	N/A	Increase	\$120,000	

Financial Summary:

Portions of this project are funded by the Florida Department of Transportation (80%) and the Kissimmee Gateway Airport (20%). The total project amount is \$150,000 with each agency funding the following amounts:

FDOT-PTGA (Grant #: 442488-1-94-01) - \$120,000
Kissimmee Gateway Airport - \$30,000

The City/Airport share will be transferred from the Airport operating budget to the Airport grant fund and combined with the FDOT funding.

Recommendation

Staff recommends Commission approval to accept, by Resolution, a PTGA from FDOT for an airfield pavement markings project and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Adopt

Department: Airport

Presenter:

Attachment(s):

1. Resolution PTGA for Airfield Markings Project
2. PTGA to Sponsor - 442488-1-94-01 - Airfield Pavement Markings
3. Florida Airfield Maintenance JV Contract
4. Cover Letter_FAM SAMP
5. FAM, JV 21-0009_R1-Scope

ITEM 7.D

AUTHORIZATION TO EXTEND AND EXECUTE CONTRACT WITH ALL CITY MANAGEMENT SERVICES FOR SCHOOL CROSSING GUARD MANAGEMENT SERVICES THROUGHOUT THE CITY OF KISSIMMEE FOR THE 2021-2022 SCHOOL YEAR

Request

Authorization to extend and execute the current contract, in the total amount of \$518,966.88, with All City Management Services for the new 2021-2022 school year.

Explanation

The City entered into a contract with All City Management Services in November 2016. All City Management Services has met all requirements of the contract and covered all crossing guard locations during this contract period. The original contract ends June 30, 2021. This request is to renew the contract for the 2021-2022 year.

All City Management Services' hourly rate for crossing guards has increased to \$21.82 from \$20.14/hr. The 2021-2022 contract will include 34 sites at 3.0 hours, 7 sites at 3.5 hours, and 1 site at 2.5 hours a day for a 180-day school year at a cost of \$506,660.40. The annual re-certification training is two hours per crossing guard at a cost of \$1,832.88. The Police Department will be responsible for covering 4 sites for summer school beginning the summer of 2022. Each site will have two crossing guards for a total of 24 hours per day. There are approximately 20 summer school days in the session. The cost for the addition of summer school coverage is \$10,473.60. Therefore, the cost to cover 42 sites, annual crossing recertification and summer school is \$518,966.88.

Adequate funding is available in the current year budget for the first three months of this contract; the remaining nine months will be paid for from the FY 2022 budget appropriation.

Recommendation

Staff recommends approval to extend and execute the contract for \$518,966.88 with All City Management Services for the management of all City of Kissimmee School Crossing Guards for an additional year (2021-2022).

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. Kissimmee FL 2021.2022 Pricing Letter - All City
2. Kissimmee FL 2021-2022 Services Contract - All City

ITEM 7.E

BUDGET ADJUSTMENT TO THE POLICE SPECIAL OPERATIONS DIVISION'S OVERTIME ACCOUNT

Request

Approval to increase revenues along with the Police Special Operations division's overtime account in the amount of \$9,015 to account for the reimbursement of overtime incurred as part of the High Intensity Drug Trafficking Area (HIDTA) Task Force.

Explanation

Members of the Police Special Operations division assigned to the Osceola County Investigative Bureau (OCIB) will, from time to time, participate in long-term criminal investigations into the sale of drugs that are undertaken by the federal government. During these cases, the federal government under the HIDTA Task Force will reimburse overtime expenses incurred by local law enforcement agencies.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
00130601-501414		Increase	\$9,015	
00100369-369900		Increase	\$9,015	

Financial Summary:

The reimbursement check has been received and will be deposited upon approval of the budget adjustment.

Recommendation

Staff recommends approval of a budget adjustment to increase revenues along with the Police Special Operations division's overtime account in the amount of \$9,015 for the reimbursement of overtime incurred as part of the HIDTA Task Force.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

City of Kissimmee

Presenter: Jeffrey Odell

Attachment(s):

None

ITEM 7.F
DISPOSAL OF CITY ASSETS

Request

Approval to dispose of the asset items detailed in the attached report.

Explanation

The Charter states that the City Manager “shall not dispose of property belonging to the City, except on authority of the City Commission.” Therefore, staff is requesting approval to dispose of the items included on the attached list.

The items included on the attached list are slated to be auctioned or junked and have not previously been approved for disposition by the City Commission. These items will be placed up for auction via George Gideon Auctioneers, Inc. live auction or George Gideon Auctioneers, Inc. online auction.

Recommendation

Staff recommends Commission approval to remove these items from the City’s equipment inventory listing and to send those items to the auction for disposition.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Finance

Presenter:

Attachment(s):

1. Auction COK05'21

ITEM 7.G

AWARD FOR THE CONSTRUCTION OF BUEN VECINO APARTMENTS - OSCEOLA COUNCIL ON AGING

Request

Execute a funding commitment letter to Osceola Council on Aging in the amount of \$500,000 in support the construction of the Buen Vecino Apartments.

Explanation

The Osceola Council on Aging is proposing to apply for federal funding to construct a senior housing project consisting of 60 units on a 6.58 acre site located in Osceola County. The Council approached the City requesting a funding commitment in the amount of \$1,000,000. The commitment will only apply if the Council application wins the grant.

Staff has reviewed the request and, after evaluating all of our current funding sources, recommends signing a commitment letter in the amount of \$500,000 for the project. Council on Aging will be required to submit a formal application during one of the City's upcoming funding cycles. If at that time additional funding sources are available, the Commission may choose to allocate additional monies to the project.

Recommendation

Execute a funding commitment letter in the amount of \$500,000 to Osceola Council on Aging in support the construction of the Buen Vecino Apartments.

REQUESTED CITY COMMISSION ACTION:

Execute

Department: Development Services

Presenter:

Attachment(s):

1. BuenVecino Apartments - request from Osceola Council on Aging
2. Buen Vecino Apartment_commitment letter

ITEM 7.H

CHANGE ORDER FOR LEGAL SERVICES FOR THE WEST OAK STREET WIDENING AND INTERSECTION IMPROVEMENTS PROJECT AT JOHN YOUNG PARKWAY.

Request

Approval to increase the purchase order in the amount associated with legal services, by \$280,000 for the West Oak Street Widening Project at John Young Parkway.

Explanation

On November 5, 2019 the City Commission approved Supplemental Agreement No. 1 to increase the amount of the Florida Department of Transportation (FDOT) LAP Agreement budget to \$5,059,283, equal to the City's estimated cost for the right-of-way acquisition associated with this project.

Gray Robinson, P.A. is the firm providing legal services associated with the Right of Way acquisition for the West Oak Street widening and intersection improvement project. Unfortunately, settlement negotiations with the remaining property owners have stalled and the firm has filed suit against the property owners on the City's behalf, which means legal fees, expert fees, and business damage consultant fees and costs will increase. Order of Taking hearings on the remaining parcels are expected to be scheduled in late June. The firm has provided City staff with an estimate of \$280,000 needed to complete the acquisition, to include all fees and costs associated with the eminent domain proceedings.

Staff has reviewed the cost projection and determined it is in line with current fees for the work involved in this project.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
15145656 - 506191	PW1729	Decrease	2,325,330	280,000

Financial Summary:

Sufficient funds are available in the PW1729 project account to fully fund this change order to increase the purchase order (PO 19-000692) amount by \$280,000.

Recommendation

Staff recommends approval of an increase to the purchase order in the amount of \$280,000 for the West Oak Street Widening Project at John Young Parkway and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering
Presenter:

Attachment(s):

None

ITEM 7.I

ASTON SQUARE - FINAL PLAT (DRC#20-00036)

Request

City Commission approval of the final plat known as Aston Square.

Explanation

The owner of the property, Park Square MF, LLC, is requesting final plat approval without a guarantee. The subdivision is located west of Valencia College and north of US 192 and is subdividing an unplatted parcel into three lots and a lift station tract for development purposes. The plat also dedicates ditch right-of-way to the City of Kissimmee for portions of Mill Slough and drainage ditch along the north boundary line, in accordance with Land Development Code §14-10-3(D)(3).

Recommendation

Staff recommends approval of Aston Square final plat.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. 20-036 Aston Square aka NEO at Kissimmee-FP_VM
2. 20-036 Aston Square aka NEO at Kissimmee-FP

ITEM 7.J

AWARD OF THE DESIGN SERVICES CONTRACT FOR THE TRAFFIC SIGNAL AT THE BALL PARK ROAD AND DYER BOULEVARD INTERSECTION TO T.Y. LIN INTERNATIONAL

Request

Approval to award the design services contract for the traffic signal at the Ball Park Road and Dyer Boulevard Intersection to T.Y. Lin International in the amount of \$78,328.00.

Explanation

The City has selected one of its Continuing Services Consultants, T.Y. Lin International, as the design consultant to provide signal engineering and design for the Signalization at Ball Park Rd. and Dyer Blvd at a cost of \$78,328.00. The scope of the work will include the following design services; signalization, signing and pavement markings, surveying, subsurface utility engineering (SUE), geotechnical, and utility coordination. It will also include contract development and management of the project, review existing project information, and field inspection to collect field data needed for the initial project coordination.

In compliance with the City's agreement with EPOCH Development, the developer agreed to cover the design cost associated with the future traffic signal at the intersection of Ball Park Road and Dyer Boulevard. Once the design is completed, the project will be prioritized and budgeted for in the future.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
35545206 506393			\$78,328.00	\$78,328.00

Financial Summary:

Adequate funds are available in the fiscal year 2021 budget to cover this cost.

Recommendation

Staff recommends approval to award the design services contract for the traffic signal at the Ball Park Road and Dyer Boulevard Intersection to T.Y. Lin International in the amount of \$78,328.00.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. COK - Ball Park Road Signalization Fee Proposal-09-25-2020
2. COK Work Order.Addendum Form- TYL_5.10.21_Signed051021

ITEM 8.A

PRESENTATION OF THE CITY OF KISSIMMEE DOWNTOWN KISSIMMEE COMMUNITY REDEVELOPMENT AGENCY AND VINE STREET COMMUNITY REDEVELOPMENT AGENCY 2020 ANNUAL REPORT

Request

Presentation of the Downtown Kissimmee Community Redevelopment Agency and Vine Street Community Redevelopment Agency 2020 Annual Report.

Explanation

In accordance with the Community Redevelopment Act, Florida Statute Chapter 163, Section 371, the 2020 Annual Report for both the Downtown Kissimmee Community Redevelopment Agency (CRA) and the Vine Street CRA was submitted to the Department of Economic Opportunity, Osceola County and City Management.

At this time staff would like to present the annual report and an accompanying video to the CRA Board and answer any questions the Board may have.

Recommendation

Presentation of the Downtown Kissimmee Community Redevelopment Agency and Vine Street Community Redevelopment Agency 2020 Annual Report.

REQUESTED CITY COMMISSION ACTION:

No Action

Department: Development Services

Presenter: Samia Singleton

Attachment(s):

1. COK CRA Annual Report for 2020 FINAL

ITEM 8.B

ANNUAL ADVISORY BOARD APPOINTMENTS/REAPPOINTMENTS AND VACANCIES FOR PARKS AND RECREATION AND BOARD OF ADJUSTMENT

Request

Commission requested to appoint two replacements to fill the vacancy on the Parks and Recreation Advisory Board and Board of Adjustment as well as reappointments or replacements to fill annual Board terms expiring May 31, 2021.

Explanation

Parks and Recreation staff received notification on April 6th that Board Member Richard H. Jennings had passed away unexpectedly. On April 16th Development Services staff received a resignation letter from Board of Adjustment member Luis A. Martinez, Sr. who was hired by the City and is therefore no longer eligible to serve on the Board. Both of these vacancies occurred outside of the annual appointment process; as such, staff is requesting that Mr. Jennings' term, due to expire May 31, 2021, be extended to May 31, 2024 to fall in line with the appointment for his position that would come to the Commission with the annual appointments.

In additional, the annual board appointments are due for terms expiring May 31, 2021 on the following boards:

Board of Adjustment
Historic Preservation Board
Parks and Recreation Advisory Board
Planning Advisory Board

Appointments are assigned to individual Commissioners in order of rotation. Seat # 5 has been assigned the Parks and Recreation vacancy followed by Seat # 1 with the Board of Adjustment. All qualified applications will be provided to each of the Commissioners making these appointments. The Annual Board Appointments will start with Seat # 2 and continue through the last appointment on the Planning Advisory Board.

Each Board has individual requirements for residency as well as additional positions such as architects, engineers, business owners, etc. You will find the qualifications for the board member on the attached list as well as the responses on whether they would like to continue serving on their current board.

The Commission will have 30-days to make these appointments or an extension will be necessary. If no extension is requested, the appointment will automatically rollover to the next Commissioner in the rotation.

Recommendation

Staff recommends the Commission make appointments to fill both existing vacancies and reappoint or replace members with terms expiring on May 31, 2021.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Appointments by Seat 5-18-2021