



MINUTES OF THE REGULAR SESSION OF THE CITY COMMISSION HELD TUESDAY, NOVEMBER 19, 2019, AT 6:00 PM AT THE CITY OF KISSIMMEE, CITY HALL COMMISSION CHAMBERS LOCATED AT 101 CHURCH STREET, KISSIMMEE, FLORIDA

1. MEETING CALLED TO ORDER

Members Present: Mayor Jose Alvarez, Commissioners Jim Fisher, Felix Ortiz, Angela Eady (arrived 6:03 pm)

Staff Present: City Manager Mike Steigerwald, City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell, Records Specialist Eugenio Morales

Members Absent: Commissioner Olga Gonzalez

Mayor Alvarez called the meeting to order at 6:00 PM.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Fisher led the audience in the Pledge of Allegiance.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A. SWEARING IN OF THREE NEW FIREFIGHTERS

Staff requests that our three (3) new employees be sworn in as City of Kissimmee firefighters.

Fire Chief Jim Walls administered the Oath of Office (Exhibit "A") to Firefighters Christian Burton-Jenkins, Nicole DeJesus, Brandon Holder. Chief Walls commented on Firefighter/EMT Robin Burton-Jenkins who passed away in October of 2006 after leaving his shift; his son was just eight (8) years old when his father passed away. Robin's son Christian was sworn in tonight.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

5.A. PUBLIC HEARING - RESOLUTION ADOPTING INVENTORY LIST OF MUNICIPALLY OWNED PROPERTY APPROPRIATE FOR USE AS AFFORDABLE HOUSING

Approval of a resolution adopting an inventory list of municipally owned property that is appropriate for use as affordable housing.

Frances DeJesus, Development Services, reviewed the request for approval of a list of properties available for affordable housing. This list will be updated every three years; it will come before the Commission again in 2022.

Mayor Alvarez announced the Public Hearing with no response from the audience.

Commissioner Jim Fisher made a motion to adopt Resolution # 23-2019 (Exhibit "B") and approve the Public Hearing. Commissioner Angela Eady seconded the motion.

AYE: Mayor Jose Alvarez, Commissioner Angela Eady, Commissioner Jim Fisher, Commissioner Felix Ortiz

NAY: None

Motion carried 4 - 0.

5.B. PUBLIC HEARING - PUD AMENDMENT: FLORA RIDGE, DRC #19-115 (UPDATE USE, DESIGN & DEVELOPMENT STANDARDS)

Approval of a PUD Amendment updating the development program, amend the uses, and add design standards for the Flora Ridge project.

Brenda Ryan, Development Services, reviewed an amendment to the Flora Ridge Mixed-Use PUD which includes consolidation of several undeveloped parcels; amending the development program by converting undeveloped single-family units to multi-family, amending uses on unused parcels to establish design standards for self-storage and outdoor display, and increasing the maximum height standards from 35-feet to 65-feet. Additionally, it establishes minimum living area standards for multi-family and minimum lot width and minimum lot area for commercial parcels. The Development Review Committee as well as the Planning Advisory Board reviewed this request and recommended approval with one (1) condition/comment.

1) Provide Biennial Reports from 2012 to current for the Flora Ridge DRI Rescission.

Mayor Alvarez announced the Public Hearing with no response from the audience.

Commissioner Angela Eady made a motion to approve the Public Hearing. Commissioner Jim Fisher seconded the motion.

AYE: Mayor Jose Alvarez, Commissioner Angela Eady, Commissioner Jim Fisher, City Commissioner Felix Ortiz

NAY: None

Motion carried 4 - 0.

5.C. PUBLIC HEARING - ADOPTION OF RESOLUTION TO AMEND THE CITY'S FISCAL YEAR 2018-2019 OPERATING BUDGET

Approval to adopt a resolution amending the City's operating budget for fiscal year 2018-2019.

Amy Ady, Finance Director, explained the requirement for Commission approval of adjustments to the FY 2018/2019 Budget.

Mayor Alvarez announced the Public Hearing with no response from the audience.

Commissioner Jim Fisher made a motion to adopt Resolution # 24-2019 (Exhibit "C") and approve the Public Hearing. Commissioner Angela Eady seconded the motion.

AYE: Mayor Jose Alvarez, Commissioner Angela Eady, Commissioner Jim Fisher, Commissioner Felix Ortiz

NAY: None

Motion carried 4 - 0.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

Commissioner Jim Fisher made a motion to approve the Consent Agenda in its entirety. Commissioner Angela Eady seconded the motion.

Motion carried 4 - 0.

7.A. COMMISSION MINUTES APPROVAL

Request Commission approval of the October 8, 2019 Commission Workshop and the November 5, 2019 Commission Meeting Minutes.

7.B. MINISTERIAL APPROVAL - FIRE PENSION BOARD - DAN GARAGUSO JR

Request City Commission approval of the ministerial appointment of Dan Garaguso Jr. as the fifth member of the Fire Pension Board.

7.C. APPROVAL FOR QUANTEM FBO GROUP KISSIMMEE, LLC TO ENTER INTO A SUB-LEASE AGREEMENT WITH ASAP AVIONICS SERVICES

Approval of a sub-lease by Quantem FBO Group Kissimmee, LLC with ASAP Avionics Services.

7.D. PURCHASE OF A BERGKAMP FP5 FLAMELESS ASPHALT PATCH TRUCK

Approval to purchase a Bergkamp FP5 Flameless Patcher (5 cubic yard capacity), otherwise known as an asphalt patch truck, from the Sourcewell contract (052417-BGK) through Bergkamp Inc. for a total cost of \$198,000.

7.E. PURCHASE OF A JOHN DEERE TRACTOR WITH A TIGER DROP-WING MOWER

Approval to purchase a John Deere tractor with a Tiger drop-wing mower via the Sourcewell contract (#052417-TGR) through Tiger Corp. at a cost of \$129,600.

7.F. AUTHORIZATION TO USE CHARTER SCHOOL FUND RESERVES FOR REPAIRS TO THE HVAC COMPONENTS AT THE KISSIMMEE CHARTER ACADEMY

Approval to use Charter School Fund reserves for the maintenance and repair of HVAC components at the Kissimmee Charter Academy.

7.G. STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) PROGRAM AGREEMENT FOR FACILITATION OF THE OWNER-OCCUPIED REHABILITATION PROGRAMS

Approval of the State Housing Initiatives Partnership (SHIP) Program Agreement between the City of Kissimmee, Habitat for Humanity of Greater Orlando and Osceola County, Inc. for the facilitation of the owner-occupied rehabilitation programs.

7.H. AUTHORIZATION TO USE FEDERAL FORFEITURE FUNDS FOR THE PURCHASE OF A DOMESTIC VIOLENCE AWARENESS VEHICLE WRAP

Staff requests approval to transfer \$1,800 from contingency reserves in the Federal Forfeiture Fund for the purchase of a domestic violence awareness wrap for the police vehicle assigned to the domestic victims' advocate.

7.I. APPROVAL TO ACCEPT THE NEO CITY AT KISSIMMEE NON-EXCLUSIVE ACCESS, DRAINAGE, MAINTENANCE, AND UTILITY EASEMENT AGREEMENT

Approval to accept the Neo City at Kissimmee non-exclusive Access, Drainage, Maintenance, and Utility Easement agreement between the City of Kissimmee and Osceola County.

7.J. VA OUTPATIENT CLINIC – FINAL PLAT, DRC# 19-00101

Commission approval of the final plat known as VA Outpatient Clinic.

7.K. PURCHASE OF REHRIG PACIFIC COMPANY CONTAINERS/PARTS AND SALE OF SURPLUS CONTAINERS FOR FISCAL YEAR 2019-2020

Approval to use the US Communities pricing contract to purchase Rehrig Pacific Company containers/parts and to sell the City of Kissimmee surplus containers for fiscal year 2019-2020.

7.L. AWARD OF THE DONEGAN RAILROAD CROSSING QUIET ZONE IMPROVEMENT PROJECT

Approval to award the Donegan railroad crossing quiet zone improvement project to Jr. Davis Construction Company via piggyback of the current contract between Osceola County and Jr. Davis Construction Company for the Hoagland Boulevard Segment 3 roadway project.

7.M. RESCUE UNIT RE-CHASSIS

Approval for Excellance, Inc. to purchase a Freightliner M2 106 chassis to re-chassis and refurbish FD104 (Rescue 113).

7.N. LOCAL AGENCY PROGRAM AGREEMENT WITH FDOT FOR THE CONSTRUCTION OF THE SHINGLE CREEK REGIONAL TRAIL NORTH PHASE 2B FROM TAPESTRY DEVELOPMENT TO OSCEOLA PARKWAY (FPN 430225-9-58-0)

Approval of the attached resolution authorizing the Mayor to execute and deliver the LAP Agreement and further authorizes the City Manager to execute and deliver to the Florida Department of Transportation (FDOT) any subsequent documentation and amendments to FDOT for the construction of Shingle Creek Regional Trail North Phase 2B from Tapestry Development to Osceola Parkway Project (FPN 430225-9-58-01).

Resolution # 25-2019 (Exhibit "D").

7.O. AWARD CITY SIGNATURE EVENTS/FESTIVALS PERFORMANCE AND PRODUCTION SERVICES AGREEMENT FOR FISCAL YEAR 2019-2020

Approval to award the City Signature Events/Festivals Performance and Production Agreement to aXis Productions & Events for fiscal year 2019-2020.

7.P. DISPOSAL OF CITY ASSETS

Approval to dispose of City asset items detailed in the attached report.

7.Q. CONTRACT EXTENSION AND AMENDMENT FOR STORMWATER MONITORING MAINTENANCE AND DATA COLLECTION SERVICES

Approval to extend and amend the monitoring maintenance and data collection service contract with YSI Incorporated for one year with an amended cost of up to \$237,931.33 annually.

7.R. TAPESTRY PARCEL 8, PHASE 5 (DRC# 18-00023) – MAJOR SUBDIVISION, ACCEPTANCE OF IMPROVEMENTS

City Commission acceptance of the subdivision improvements for Tapestry Parcel 8, Phase 5.

7.S. HOLIDAY INCENTIVE PAYMENT

Request approval to utilize approximately \$168,000 from reserves for a one-time holiday incentive payment to all full-time and part-time employees.

7.T. APPROVAL TO ADJUST THE FISCAL YEAR 2018-2019 BUDGET

Approval to adjust the budget for fiscal year 2018-2019 due to line item variances in certain department budgets.

8. DISCUSSION ITEMS**8.A. SANITATION RATE STUDY IMPLEMENTATION**

Request Commission approval of Sanitation Rate Study Implementation for Residential Collection Services.

Desiree Matthews, Deputy City Manager, made a PowerPoint Presentation (Exhibit "E") and explained the proposed rate structure for residential roll cart, non-residential roll cart and bulk waste. She stated staff is working with our consultant for commercial rate changes based on previous Commission direction and that report will come back to the Commission at a later date. Staff requested Commission direction on moving forward with residential rates as proposed in the agenda backup.

Commissioner Fisher expressed concern for the \$4 increase in the bulk waste rate.

Deputy City Manager Matthews presented another option and stated there are other fee adjustments that could off-set some of the residential cost based on the way bulk waste is collected; commercial services will be designed to subsidize the residential rates in the future.

Commissioner Angela Eady made a motion to approve the proposed residential sanitation rates. Commissioner Felix Ortiz seconded the motion.

AYE: Mayor Jose Alvarez, Commissioner Angela Eady, Commissioner Jim Fisher, Commissioner Felix Ortiz

NAY: None

Motion Passed 4 - 0.

9. HEAR CITY OFFICIALS

9.A. CITY MANAGER

CITY MANAGER STEIGERWALD

City Manager Steigerwald reminded the Commission of the Tree Lighting Event taking place in front of City Hall on Tuesday, December 3rd at 5:00 p.m.

City Manager Steigerwald stated he would be out of the office next week; Deputy City Manager Matthews will be in charge during his absence.

9.B. CITY ATTORNEY

CITY ATTORNEY OLGA SANCHEZ DE FUENTES

City Attorney Sanchez de Fuentes wished everyone a Happy Thanksgiving.

9.C. CITY COMMISSION

COMMISSIONER GONZALEZ

Absent.

COMMISSIONER ORTIZ

Commissioner Ortiz announced that Three Sisters would be feeding the homeless on Thanksgiving Day from 11:00 a.m. to 4:00 p.m. Volunteers are welcome.

COMMISSIONER EADY

Commissioner Eady announced that Osceola High School Football team made it to the Semi-Finals.

COMMISSIONER FISHER

Commissioner Fisher wished everyone a Happy Thanksgiving.

MAYOR ALVAREZ

Mayor Alvarez commented on the Japanese Festival and thanked all the staff that worked so hard to make it a success.

Mayor Alvarez thanked Seldano's for their Family Turkey give-a-way; 150 families received a turkey and some of the fixings for Thanksgiving; thank you Seldano's for your work in our County.

Mayor Alvarez stated we had our Legislative Delegation meeting today at the County and we have supplied our priority list; it was a good meeting.

Mayor Alvarez wished everyone a Happy Thanksgiving.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Alvarez adjourned the meeting at 6:21 PM.



ATTEST:

Linda Hansell

CITY CLERK


MAYOR-COMMISSIONER

Exhibit "A"
Oath of Office
Christian Burton-Jenkins, Nicole DeJesus, Brandon Holder
Item 3.A.

City of Kissimmee Fire Department

101 Church St.

Suite 200

Kissimmee, Florida 34741-5054

(407) 518-2222 • FAX (407) 933-8604



November 19, 2019

I, Christian Burton-Jenkins, having been appointed to the position of Firefighter, do hereby solemnly swear and affirm that I will support, defend and obey the Constitution of the United States of America; the Constitution of the State of Florida; the Laws and Ordinances of the City of Kissimmee; and the Rules and Regulations of the Kissimmee Fire Department to the best of my ability. So help me God.

Seal

Kinda Stansell
Attest (City Clerk)

Christian Burton-Jenkins
Christian Burton-Jenkins

Jim Walls
Witness
(Jim Walls, Fire Chief)

City of Kissimmee Fire Department

101 Church St.

Suite 200

Kissimmee, Florida 34741-5054

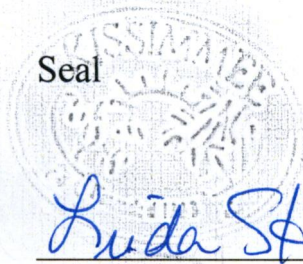
(407) 518-2222 • FAX (407) 933-8604



November 19, 2019

I, Nicole DeJesus, having been appointed to the position of Firefighter, do hereby solemnly swear and affirm that I will support, defend and obey the Constitution of the United States of America; the Constitution of the State of Florida; the Laws and Ordinances of the City of Kissimmee; and the Rules and Regulations of the Kissimmee Fire Department to the best of my ability. So help me God.

Seal



Linda S. Harrell

Attest (City Clerk)

Nicole DeJesus

Nicole DeJesus

Jim Walls

Witness

(Jim Walls, Fire Chief)

City of Kissimmee Fire Department

101 Church St.

Suite 200

Kissimmee, Florida 34741-5054

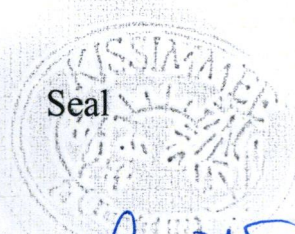
(407) 518-2222 • FAX (407) 933-8604



November 19, 2019

I, Brandon Holder, having been appointed to the position of Firefighter, do hereby solemnly swear and affirm that I will support, defend and obey the Constitution of the United States of America; the Constitution of the State of Florida; the Laws and Ordinances of the City of Kissimmee; and the Rules and Regulations of the Kissimmee Fire Department to the best of my ability. So help me God.

Seal



Linda Hensel

Attest (City Clerk)

Brandon Holder

Brandon Holder

Jim Walls

Witness

(Jim Walls, Fire Chief)

Exhibit "B"

Resolution # 23-2019

Adopting Inventory List of Municipally Owned Property for Affordable Housing
Item 5.A.

Exhibit "C"
Resolution # 24-2019
Adopting Amendment to the City's Fiscal 2018-2019 Operating Budget
Item 5.C.

Exhibit "D"

Resolution # 25-2019

Authorizing Mayor to Execute and Deliver Local Agency Program Agreement with FDOT
for Shingle Creek Regional Trail North, Phase 2B – Tapestry to Osceola Parkway
Item 7.N.

Exhibit "E"
PowerPoint Presentation
City of Kissimmee Sanitation Rate Study Implementation – Phase 1
Item 8.A.

CITY OF KISSIMMEE

SANITATION RATE STUDY IMPLEMENTATION

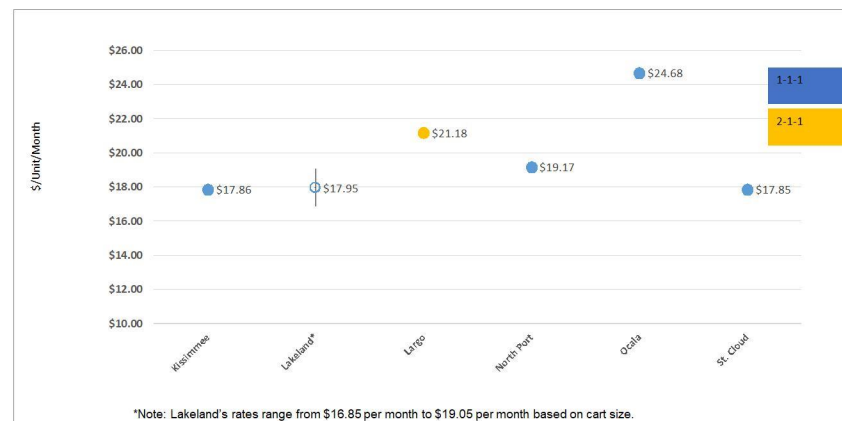
Phase 1



Solid Waste Rate Study Background

- The City contracted with Kessler Consulting, Inc. (KCI) to conduct a solid waste rate study to include a cost of services analysis for the City's current solid waste services and to project revenues and expenditures over a five-year planning period. Long term rate determination was based on the residential, NORD expansion and future commercial collection programs.
- A rate comparison of Kissimmee to five similar cities was performed, a baseline assessment of the current operations, and the development of three rate structures based on different collection service scenarios.

Comparison of Residential Service Rates, FY 2019



Summary

- Sanitation Division is a \$4 million enterprise fund with eight fully automated refuse routes, two fully automated yard trash routes and three bulk waste routes. This division serves more than 15,000 customers at all single-family residences and small commercial locations within the City limits.
- Growing costs in equipment and disposal fees have left the division with a \$12,179 budget deficit. As a result, increases are necessary to build a positive fund balance and remain sustainable.
- During the October 8, 2019 Commission Workshop, scenario #2 was selected.

The study recommends the following based on Scenario #2:

- Residential MSW, Recycling, Yard Waste increase as proposed
- Bulk waste increase as proposed
- Focus on maximizing NORD system with existing capital investment
- Begin Commercial Waste Collection in FY 22-23. The Commission directed staff to continue evaluation and findings for Phase 2 (Commercial Collection) will be brought back for future Commission consideration.

Scenario #2 – City-provided roll cart and bulk waste collection services stay the same. NORD container service expands to optimize the use of one truck. City takes over commercial dumpster service in FY23.

Per study pre-CPI increase

Residential and Commercial Roll Cart Rates

	FY 2019	FY 2020		FY 2021		FY 2022		FY 2023		FY 2024	
	Rate	Rate	Incr. (%)	Rate	Incr. (%)	Rate	Incr. (%)	Rate	Incr. (%)	Rate	Incr. (%)
Res MSW/R/YW	\$17.86	\$19.11	7.0%	\$19.49	2.0%	\$19.88	2.0%	\$19.28	-3.0%	\$19.28	0.0%
Res Add Cart	\$8.93	\$9.56	7.0%	\$9.75	2.0%	\$9.95	2.0%	\$9.65	-3.0%	\$9.65	0.0%
Comm MSW/R	\$ 35.74	\$38.24	7.0%	\$39.00	2.0%	\$39.78	2.0%	\$38.59	-3.0%	\$38.59	0.0%
Comm MSW Only	\$17.86	\$19.11	7.0%	\$19.49	2.0%	\$19.88	2.0%	\$19.82	-3.0%	\$19.82	0.0%
Comm Add Cart	\$17.86	\$19.11	7.0%	\$19.49	2.0%	\$19.88	2.0%	\$19.82	-3.0%	\$19.82	0.0%

*Adding Commercial Dumpster Service in FY2023 results in rate reduction for Roll and Bulk Waste.

Residential Bulk Waste and NORD Commercial Cubic Yard Rates

	FY 2019	FY 2020		FY 2021		FY 2022		FY 2023		FY 2024	
	Rate	Rate	Incr. (%)	Rate	Incr. (%)	Rate	Incr. (%)	Rate	Incr. (%)	Rate	Incr. (%)
Res Bulk Waste	\$16.02	\$20.03	25.0%	\$20.43	2.0%	\$20.84	2.0%	\$20.21	-3.0%	\$20.21	0.0%
NORD MSW	\$3.78	\$6.14	62.22%	\$6.32	3.0%	\$6.51	3.0%	\$6.32	-3.0%	\$6.32	0.0%
NORD Recycling	\$ 2.00	\$2.66	32.67%	\$2.73	2.6%	\$2.80	2.6%	\$2.71	-3.0%	\$2.71	0.0%

CURRENT MSW/R/Y Rates adjusted by CPI 10/2019

<u>CURRENT RATE</u>		<u>JANUARY RATE INCREASE (5%)</u>	
RESIDENTIAL SERVICE (Per month)		RESIDENTIAL SERVICE (Per month)	
Basic residential	\$17.86(Pre-CPI 10/1/2019) / Current rate \$18.22	Basic residential	\$19.11
Additional containers	\$8.93 / \$9.11	Additional containers	\$9.56
NON-RESIDENTIAL		NON-RESIDENTIAL	
Basic non-residential -	\$35.74 /\$36.44	Basic non-residential -	\$38.24
Economy non-residential -	\$17.86 /\$18.22	Economy non-residential -	\$19.11
Additional containers	\$18.22	Additional containers	\$19.11
Shared container charge	\$12.94	Shared container charge	\$13.57

Bulk Waste

Bulk waste is any item that is too large to fit in your regular garbage or yard waste containers. This includes items, such as furniture, appliances, mattresses, swing sets, large boxes, and large tree trimmings/landscape debris.

- For fiscal year 2018-19, bulk waste pickups accounted for 5% of the residential load monthly. This equates to 743 pickups on average per month out of 15,000 unique addresses.
- Currently, bulk waste service fees do not cover collection costs and a 25% or (\$4.02 per cu.yd.) increase was proposed for this route based service with an annual 2% or CPI increase; whichever is greater.

Bulk	FY18-19	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24
Proposed Rate	\$16.02	\$20.03	\$20.43	\$20.84	\$20.21	\$20.21
2% for remaining yrs.						

Charged per Cubic Yard



Included





Thanks!



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