



**COMMISSION AGENDA (REVISED)
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, FEBRUARY 16, 2021
6:00 PM**

**PUBLIC ACCESS AND PARTICIPATION AVAILABLE IN-PERSON* OR VIA
COMMUNICATIONS MEDIA TECHNOLOGY (CMT) INSTRUCTIONS AT
WWW.KISSIMMEERESPONDS.COM/PUBLICMEETINGS**

IN-PERSON ACCESS LIMITED TO SOCIALLY DISTANCED OCCUPANCY LOAD

**TO SEND PUBLIC COMMENT PRIOR TO THE MEETING SEND TO
CITYCLERKEMAIL@KISSIMMEE.GOV
OR CALL 407-518-2308 FOR ASSISTANCE**

1. MEETING CALLED TO ORDER

"As a courtesy to others, please silence all electronic devices during the meeting."

"Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk."

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A ADVENTHEALTH KISSIMMEE UPDATE

Update from AdventHealth Kissimmee on all the investments occurring at their medical campus.

3.B PROCLAMATION - BLACK HISTORY MONTH

The request is for the City Commission to present a Proclamation in honor of "Black History Month."

3.C BLACK HISTORY MONTH ART EXHIBIT

The request is for the City Commission to view a presentation showcasing "Black History Month."

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the January 19, 2021 Commission Minutes.

7.B TRANSFER FROM BUILDING FUND RESERVE FOR THE ADDITION OF ONE NEW POSITION AND THE RECLASS OF AN EXISTING POSITION

Approval to transfer monies from the Building Fund reserves to the Building Fund salary and benefit accounts for one new position and reclassification of an existing position as well as a transfer for the associated equipment.

7.C DONATION FROM WALMART FOUNDATION FOR SHOP WITH A COP

Acceptance of donations in the amount of \$9,500 from the Walmart Foundation for the purchase of Christmas gifts for the "Shop with a Cop" Program.

7.D ICMA-RC CONTRACT FOR THE 457(B) DEFERRED COMPENSATION PLAN

Approval to authorize the City Manager to negotiate and execute the ICMA-RC contract as the City of Kissimmee's sole 457(b) Deferred Compensation Plan for employees.

7.E CONSULTING AGREEMENT BETWEEN THE CITY OF KISSIMMEE AND LANGTON ASSOCIATES, INC.

Approval to execute the agreement between the City of Kissimmee and Langton Associates, Inc. for grant consulting and administrative services for community development and housing programs.

7.F BUDGET ADJUSTMENT IN THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUND

Approval of a budget adjustment in the amount of \$57,192 in the State Housing Initiatives Partnership Fund.

7.G UPDATE TO THE AIRPORT DISADVANTAGED BUSINESS ENTERPRISE (DBE)/SMALL BUSINESS ENTERPRISE (SBE) PROGRAM

Approval of the Airport's updated Disadvantaged Business Enterprise/Small Business Enterprise (DBE/SBE) program.

7.H NET BUILDING LEASE FOR DYER BOULEVARD AIRPORT TERMINAL BUILDING WITH AVIATOR HOLDINGS OF KISSIMMEE, INC.

Approval of a net building lease for the 301 Dyer Boulevard Airport Terminal Building with Aviator Holdings of Kissimmee, Inc., a/k/a Aviator College.

7.I AWARD CONSTRUCTION CONTRACT AND NOTICE TO PROCEED TO GOMEZ CONSTRUCTION CO. FOR AIRPORT SECURITY IMPROVEMENT PROJECT

Approval to award the construction contract and authorize staff to issue Notice to Proceed to Gomez Construction Co. for the Airport security improvement project.

7.J SPACE USE PERMIT FOR OSCEOLA COUNTY SHERIFF'S OFFICE

Approval of a Space Use Permit for the Osceola County Sheriff's Office for department employee driver's training on Airport property.

7.K DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS REMOVAL CONTRACT WITH CROWDER GULF AND SOUTHERN DISASTER RECOVERY, LLC

Approval to extend the Disaster Response Services Contract for Debris Removal with Crowder Gulf and Southern Disaster Recovery.

7.L DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS MONITORING CONTRACT WITH THOMPSON CONSULTING SERVICES

Approval to extend the Disaster Response Services Contract for debris monitoring with Thompson Consulting Services for one year.

7.M RATIFICATION OF EXECUTIVE ORDERS 2021-02 AND 2021-03

City Commission ratification of Executive Order 2021-02 issued February 1, 2021 and Executive Order 2021-03 issued February 8, 2021 for the extension of the Local Declaration of Emergency to February 14, 2021.

8. DISCUSSION ITEMS

8.A PRESENTATION ON UPDATE OF THE CITY'S COMMUNITY RATING SYSTEM (ACTIVITY 510) AND LOCAL MITIGATION PLAN 2020

Presentation to City Commission regarding the annual update for the City's Community Rating System (CRS) Activity 510. The CRS falls under the National Flood Insurance Program (NFIP) which offers incentive to planning efforts of local floodplain management.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.0105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 407-518-2308 OR VIA EMAIL AT CITYCLERKEMAIL@KISSIMMEE.GOV, PRIOR TO THE MEETING (FS 286.26).

ITEM 3.A

ADVENTHEALTH KISSIMMEE UPDATE

Request

Update from AdventHealth Kissimmee on all the investments occurring at their medical campus.

Explanation

AdventHealth Kissimmee has grown exponentially year after year. Hospital Chief Operating Officer Sheila Rankin, will provide the City Commission with an update on the new construction and service line improvements occurring at the hospital.

Department: City Manager

Presenter: Belinda Kirkegard

Attachment(s):

None

ITEM 3.B

PROCLAMATION - BLACK HISTORY MONTH

Request

The request is for the City Commission to present a Proclamation in honor of "Black History Month."

Explanation

N/A

Department: City Manager

Presenter: Mike Steigerwald

Attachment(s):

1. Proclamation-Black History Month.2021

ITEM 3.C**BLACK HISTORY MONTH ART EXHIBIT****Request**

The request is for the City Commission to view a presentation showcasing "Black History Month."

Explanation

During the National African American History Month, we honor African Americans' contributions to our country and our community. As part of this month's celebration, the City of Kissimmee hosts an art exhibit from five local artists that will end on February 28th at Kissimmee City Hall. To celebrate Black History Month, the Communications and Public Affairs Office created a video to showcase the artwork from local artists, recognize their work, and thank Osceola Arts for their continued partnership to promote local artwork through the Art in Public Places Program. Citizens are welcome to visit City Hall during regular business hours and support local artwork.

Department: City Manager

Presenter: Melissa Zayas-Moreno

Attachment(s):

None

ITEM 7.A**COMMISSION MINUTES APPROVAL****Request**

Request Commission approval of the January 19, 2021 Commission Minutes.

Explanation

Minutes of the Commission meeting held on Tuesday, January 19, 2021 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter:

Attachment(s):

1. Commission Minutes - January 19 2021

ITEM 7.B

TRANSFER FROM BUILDING FUND RESERVE FOR THE ADDITION OF ONE NEW POSITION AND THE RECLASS OF AN EXISTING POSITION

Request

Approval to transfer monies from the Building Fund reserves to the Building Fund salary and benefit accounts for one new position and reclassification of an existing position as well as a transfer for the associated equipment.

Explanation

Development Services proposes adding a Deputy Building Official to its operations as well as the reclassification of an existing Permit Coordinator to a Permit Communications Supervisor. It has been determined that the need for these two positions is immediate and cannot be deferred until the start of the new fiscal year on October 1, 2021.

The first position, Deputy Building Official, will be instrumental in the day to day operation of the Building division, freeing the Building Official to handle the administration of the division and manage projects like the City Hall addition as well as customer outreach and care. The Deputy Building Official will supervise the inspection staff, assist with inspections, perform plan review and handle the day to day operation of the Building division.

The second request is the reclassification of an existing Permit Coordinator to a Permit Communications Supervisor. This position will be fundamental in the day to day operation of the Building division's new software - Tyler EGov. The position will also manage the back office employees that handle most of the telephone and electronic communication for the division as well as the employee responsible for scanning documents into an electronic format.

Each person will need equipment to perform the job duties associated with each position. A break down of those costs is as follows:

Position Salary Benefits

Deputy Building Official \$37,003.00 \$10,753.00

Permit Communication Supervisor \$ 2,059.20 \$ 168.03
(Difference in current salary and proposed salary.)

The total cost of salary and benefits will be \$49,983.23.

The following equipment will be needed for the two positions:

Equipment Cost

City of Kissimmee

Computer \$1,800
Tablet \$1,000
Desk and Chair \$3,000

Total equipment cost is \$5,800.

The total cost for the new positions in FY 2021 is \$55,783.23; therefore, \$55,783 will be transferred from Building Fund reserves to the Building Fund pay and benefit line items as well as the capital projects line items as shown below. In FY 2022 when the Deputy Building Official is on staff for the full year, the annual salary will be \$74,006 plus benefits.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1120-40-4010-524-5009276		Decrease	\$55,783	
1120-40-4010-521-5001212		Increase	\$39,062	
1120-40-4010-542-5002121		Increase	\$2,988	
1120-40-4010-524-5002323		Increase	\$7,018	
1120-40-4010-524-5002424		Increase	\$915	
1120-40-4010-524-5006494		Increase	\$5,800	

Financial Summary:

As summarized above, \$55,783 will be transferred from the Building Fund reserves to payroll and benefits line items as well as the capital line item for associated equipment. Reserves are available to fund these positions during this fiscal year. Ongoing funding for these positions will be included in the proposed operating budget for FY 2022.

Recommendation

Staff recommends Commission approval to transfer \$55,783 from the Building Fund reserves for one new position and the reclassification of an existing position as well as for the equipment associated with these staffing changes.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: Craig Holland

Attachment(s):

1. COK Permit Communications Supervisor job description.
2. COK Deputy Building Official Job Description.

ITEM 7.C

DONATION FROM WALMART FOUNDATION FOR SHOP WITH A COP

Request

Acceptance of donations in the amount of \$9,500 from the Walmart Foundation for the purchase of Christmas gifts for the "Shop with a Cop" Program.

Explanation

The Walmart Foundation has awarded the Kissimmee Police Department donations in the amount of \$9,500. The following checks have been received and await approval to be accepted by the Commission:

Walmart Check #0812809 Date: 11/12/2020 Amount: \$ 5,000

Walmart Check #0817182 Date: 11/17/2020 Amount: \$ 4,500

These donations are part of the Walmart Foundation's commitment to the communities in which its stores are located.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0015-00-0000-366-3660020		Increase	\$9,500	
0015-30-3030-521-5005255		Increase	\$9,500	

Financial Summary:

Funding will be used to purchase Christmas gifts for underprivileged children who will be accompanied by uniformed police officers with the Shop with a Cop program.

Recommendation

Staff recommends acceptance of donations in the amount of \$9,500 from the Walmart Foundation for the purchase of Christmas gifts for the "Shop with a Cop" program and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Accept

Department: Police

Presenter: BETTY HOLLAND

Attachment(s):

None

ITEM 7.D

ICMA-RC CONTRACT FOR THE 457(b) DEFERRED COMPENSATION PLAN

Request

Approval to authorize the City Manager to negotiate and execute the ICMA-RC contract as the City of Kissimmee's sole 457(b) Deferred Compensation Plan for employees.

Explanation

The City of Kissimmee currently has contracts with two service providers for the 457(b) Deferred Compensation Plan, ICMA-RC and Nationwide. The City has not reviewed the cost competitiveness of the programs in many years. The City serves in a fiduciary role in overseeing the plan(s) and part of that oversight is to ensure that the cost of the services is reasonable. Collectively, 'the Plan' holds approximately \$20+ million in employee assets – but it is administered as two separate plans with smaller asset balances, which increases costs.

The City's fiduciary role incorporates the principles of the Employee Retirement Income Security Act of 1974 (ERISA) as a best practice. ERISA established a set of federal regulations with the primary purpose of protecting participants and beneficiaries, with best practice elements that include establishing governance procedures, conducting a Request for Proposals, reducing investment fund overlap, monitoring investments and plan expenses and continuing education.

As result, a Deferred Compensation Plan Committee was established to oversee the City's 457(b) Deferred Compensation Plan and Retirement Health Savings (RHS) Plans. The Committee consists of plan participants from various departments citywide and has general oversight of the investments, administrative responsibilities and contracted vendors of the Plan.

The City's independent plan consultant, AndCo, Inc., assisted the Committee with issuing a formal Request for Proposal (RFP) to provide a competitive service and cost analysis of the current recordkeepers relative to several qualified institutional peers. Eight plan providers responded to the RFP:

AIG

Edward Jones with MassMutual

ICMA-RC

Lincoln

MassMutual (direct)

Nationwide

Prudential

Voya

After careful review considering the RFP criteria and responses, the Consultant and Committee recommends consolidating the Plan balances to a single provider to capture operational efficiencies and additional cost savings. ICMA-RC, Nationwide and Voya received the highest scores out of the 8 respondents. They were invited to attend interviews virtually and present their capabilities as finalists. The Committee unanimously scored ICMA-RC as the recommended service provider.

City of Kissimmee

The new program will offer significantly lower administration expenses, which directly translates to higher net investment returns and improved retirement outcomes for plan participants. The lower administration and investment costs will produce an estimated annual savings of \$163,405. These savings are not savings for the City, but additional savings that remain in the employees' accounts within the Plans. The end result is improved retirement outcomes.

In order to prepare for the transition to the single-provider model, the Consultant completed a comprehensive review of all of the investments currently offered at ICMA-RC and Nationwide and provided comparisons to peer group funds. They recommend an 'open investment architecture', which means the Plan's participants will no longer be restricted to select from just ICMA-RC or Nationwide's proprietary funds. The Committee will work with the Consultant to select and approve an investment lineup that is best-in-class, including multiple fund families.

Therefore, Staff recommends the City renegotiate a new contract with ICMA-RC and implement the fund changes in the coming months. This will serve to improve employee/participant retirement outcomes by lowering both administrative and investment expenses while reducing the City's risk related to the oversight of the Plans.

Recommendation

Staff recommends approval to authorize the City Manager to negotiate and execute the ICMA-RC contract as the City of Kissimmee's sole 457(b) Deferred Compensation Plan for employees.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Human Resources & Risk Management

Presenter:

Attachment(s):

1. 2020.10.16 City of Kissimmee DC Plan Committee

ITEM 7.E

CONSULTING AGREEMENT BETWEEN THE CITY OF KISSIMMEE AND LANGTON ASSOCIATES, INC.

Request

Approval to execute the agreement between the City of Kissimmee and Langton Associates, Inc. for grant consulting and administrative services for community development and housing programs.

Explanation

In 2018, Osceola County secured the services of Langton Associates by issuing a Request for Proposal (RFP) and entered into a Master Purchase Agreement to provide grant consulting and administrative services. The City of Kissimmee is considering using a cooperative purchase agreement to procure similar services from Langton Associates, Inc. Florida Statutes allows the City to procure goods and services from State of Florida contracts or any other government jurisdictions to achieve cost savings when it is in its best interest. Considering that the City and the County are partners of the Osceola HOME Consortium and continuously work together on community development and housing programs, it is appropriate to secure the services of the same consulting firm.

Once a task is determined, Langton will provide the City with a scope of work and pricing for that task. The typical signatory responsibility will come into play depending on the amount.

Some of the services to be provided by Langton Associates on an "as needed" basis under this agreement include:

- Prepare necessary grant applications and securing of funding to carryout projects;
- Assist with the development and submittal of the annual action plans and 5 year consolidated plans required by HUD;
- Assist staff with statutory requirements and financial reconciliation to ensure compliance with community development and housing programs.

The agreement is set to expire at the same time of the Osceola County Master Purchase Agreement on December 31, 2022.

Recommendation

Staff recommends approval to execute the consulting agreement between the City of Kissimmee and Langton Associates, Inc.

REQUESTED CITY COMMISSION ACTION:

Execute

Department: Development Services

Presenter:

City of Kissimmee

Attachment(s):

1. Master Purchase Agreement - Osceola County
2. City of Kissimmee Cooperative Agreement - Langton Consulting Services

ITEM 7.F

BUDGET ADJUSTMENT IN THE STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUND

Request

Approval of a budget adjustment in the amount of \$57,192 in the State Housing Initiatives Partnership Fund.

Explanation

Within the last year, the City has received additional revenues in its SHIP program as a result of program participants paying off their loans prior to maturity. One of the loans was initially approved in 2008 for the new construction and sale of property located at 1125 Palmway Street. According to the restrictive covenant recorded on the property, the property was to be maintained as affordable housing and could not be transferred, conveyed, sold, or leased for a period of 15 years. Since the owner did not fulfill the full 15 year term, the City received \$29,950 as a prorated share of the outstanding loan amount. The other loan was approved in 2015 for the rehabilitation of a single family, owner occupied unit located at 1328 Oak Grove Court. According to the City mortgage, the property had to maintain its affordable housing classification and could not be sold, leased, conveyed, transferred or refinanced for at least 10 years. Since the owner did not fulfill the full 10 year term, the City received \$27,242.40 as a prorated share of the outstanding loan.

In both cases, the owners of the above mentioned properties sold before their affordability requirements expired. Since the owners did not meet the provisions set by either the restrictive covenant or the mortgage on the properties, repayment of the loans was required.

The revenues received from the sale of these properties must be allocated to the appropriate account in order for the City to use the funds to carry out eligible SHIP activities.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1274-00-0000-369-3699000		Increase	\$57,192	
1274-25-2510-554-5003131		Increase	\$5,719	
1274-25-2510-554-5003434		Increase	\$51,473	

Financial Summary:

There is no fiscal impact to the General Fund since this is a grant funded project.

Recommendation

Staff recommends Commission approval of a budget adjustment n the amount of \$57,192 in the SHIP Fund.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter:

Attachment(s):

None

ITEM 7.G

UPDATE TO THE AIRPORT DISADVANTAGED BUSINESS ENTERPRISE (DBE)/SMALL BUSINESS ENTERPRISE (SBE) PROGRAM

Request

Approval of the Airport's updated Disadvantaged Business Enterprise/Small Business Enterprise (DBE/SBE) program.

Explanation

The City of Kissimmee/Kissimmee Gateway Airport is required to have a DBE/SBE Program to receive Federal Aviation Administration (FAA) funding with the intent of awarding prime contracts which exceed \$250,000 per fiscal year for airport planning or development. The program ensures DBE/SBE companies (certified by the Florida Department of Transportation) are made aware of and have the opportunity to participate in the project bidding process. The program's "Overall Goals and Methodology" section is revised periodically for the Airport's projected projects. However, the FAA recommends the overall program be reviewed and updated as necessary.

This updated DBE/SBE Program has recently been reviewed and approved by the FAA and they recommend final, local approval by the Airport sponsor which is the City of Kissimmee.

Recommendation

Staff recommends Commission approval of the Airport's updated DBE/SBE Program.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. ISM DBE Admin Plan 20210126
2. FAA DBE APPROVAL

ITEM 7.H

NET BUILDING LEASE FOR DYER BOULEVARD AIRPORT TERMINAL BUILDING WITH AVIATOR HOLDINGS OF KISSIMMEE, INC.

Request

Approval of a net building lease for the 301 Dyer Boulevard Airport Terminal Building with Aviator Holdings of Kissimmee, Inc., a/k/a Aviator College.

Explanation

As of September 1, 2020, Pan Am Flight Academy ceased flight operations and vacated the Airport terminal building. Aviator College currently operates an airframe and powerplants (A&P) school adjacent to the property at the Airport. Aviator College desires to expand its flight instruction school from Ft. Pierce to Kissimmee and provide flight instruction for advanced student instrument and commercial ratings. The City values Aviator College and its contributions to aviation education and recommends entering into a direct lease with Aviator College to expand at the Airport.

The lease term is ten (10) years with an option to renew for an additional ten (10) years. Aviator College is committed to renovating the facility and investing a minimum of \$250,000 within the first 12 months. The Airport will receive \$11,796 per year for the aircraft parking area and \$36,000 per year for the terminal for the first five years then adjusted to \$66,200 per year for the remaining term. Due to the condition of the building, the company's renovation investment, and utilizing fair market value of the aircraft parking area, staff believes this to be a reasonable and fair agreement allowing Aviator College to expand its operations and increase aeronautical activity at the Airport.

Recommendation

Staff recommends Commission approval of a net building lease with Aviator Holdings of Kissimmee, Inc., for the 301 Dyer Boulevard Airport Terminal Building.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. Aviator 301 Dyer Blvd Lease Agreement

ITEM 7.I

AWARD CONSTRUCTION CONTRACT AND NOTICE TO PROCEED TO GOMEZ CONSTRUCTION CO. FOR AIRPORT SECURITY IMPROVEMENT PROJECT

Request

Approval to award the construction contract and authorize staff to issue Notice to Proceed to Gomez Construction Co. for the Airport security improvement project.

Explanation

Gomez Construction Co. was the sole bidder for the Airport security improvement project. A recommendation to award letter from the project consultant, Amherst Consulting Co., is included in the backup. The agreement with Gomez Construction Co. provides construction services for the Airport's security improvement project. The services will primarily focus on installation of improved security lighting and the removal and installation of new security vehicle access gates.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
4418-70-7010-542-5006393	AP2103	Decrease	\$421,280.00	\$279,613.71

Financial Summary:

Portions of this project are funded by the Florida Department of Transportation (80%) and the Kissimmee Gateway Airport (20%). The total project amount is \$421,280 with each agency funding the following amounts:

FDOT-PTGA (Grant #: 438442-2-94-01) - \$337,024

Kissimmee Gateway Airport - \$84,256

Recommendation

Staff recommends Commission approval to award the construction contract and authorize staff to issue Notice to Proceed to Gomez Construction Co. for the Airport security improvement construction project.

REQUESTED CITY COMMISSION ACTION:

Approve

City of Kissimmee

Department: Airport

Presenter:

Attachment(s):

1. Security Improvements Recommendation to Award
2. FIXED PRICE CONSTRUCTION CONTRACT-Gomez Construction

ITEM 7.J

SPACE USE PERMIT FOR OSCEOLA COUNTY SHERIFF'S OFFICE

Request

Approval of a Space Use Permit for the Osceola County Sheriff's Office for department employee driver's training on Airport property.

Explanation

The Osceola County Sheriff's Office has requested to use the vacant paved property at the former golf course to conduct Pursuit Intervention Technique (PIT) driver's training to properly train deputies in a technique that can assist in quickly terminating pursuits that will aid in the safety of the community. The training requires a long straightaway in a secluded area to be effective. Currently, the Osceola County Sheriff's Office does not have a suitable area to conduct this training and requests this area for training.

Recommendation

Staff recommends the Commission approve a Space Use Permit for the Osceola County Sheriff's Office for department driver's training on Airport property.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Airport

Presenter:

Attachment(s):

1. Space Use Permit.Osceola.County.Sheriff
2. Space Use Permit.OCS - Exhibit A

ITEM 7.K

DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS REMOVAL CONTRACT WITH CROWDER GULF AND SOUTHERN DISASTER RECOVERY, LLC

Request

Approval to extend the Disaster Response Services Contract for Debris Removal with Crowder Gulf and Southern Disaster Recovery.

Explanation

On March 17, 2020, the City Commission approved the selection of Crowder Gulf and Southern Disaster Recovery for the Disaster Response Services Contract for Debris Removal. This contract is currently a one-year contract with the option of four one-year extensions. The contract will expire on March 23, 2021. Under this contract, Crowder Gulf is the City's primary contractor and Southern Disaster Recovery is the secondary contractor. Staff would like to request approval to extend this contract for one-year with a new expiration date of March 23, 2022 in anticipation of the upcoming hurricane season.

Recommendation

Staff recommends City Commission approval to extend the Disaster Response Service Contract for Debris Removal with Crowder Gulf and Southern Disaster Recovery for one-year with a new expiration date of March 23, 2022.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. CrowderGulf Contract Extension
2. Southern Disaster Contract_Extension
3. Agreement - CrowderGulf and City - Emergency Response and Disaster Debris Monitoring (3-23-2020)
4. Agreement - Sourthern Disaster Recovery and City - Emergency Response and Disaster Debris Monitoring (3-23-2020)

ITEM 7.L

DISASTER RESPONSE SERVICES CONTRACT EXTENSION - DEBRIS MONITORING CONTRACT WITH THOMPSON CONSULTING SERVICES

Request

Approval to extend the Disaster Response Services Contract for debris monitoring with Thompson Consulting Services for one year.

Explanation

On March 17, 2020, the City Commission approved the selection of Thompson Consulting Services for the Disaster Response Services Contract for Debris Monitoring. This contract was for one year with the option of four one-year extensions. The contract will expire on March 23, 2021. Under this contract, Thompson Consulting Services will work hand in hand with the debris removal contractor(s) to ensure that all debris is properly accounted for and processed in the correct way so that the City will be eligible for federal/state reimbursement. Staff would like to request approval to extend this contract for one-year with a new expiration date of March 23, 2022.

Recommendation

Staff recommends City Commission approval to extend the Disaster Response Service Contract for debris monitoring with Thompson Consulting Services for one-year with a new expiration date of March 23, 2022.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. Agreement - Thompson Consulting Service and City - Emergency Response and Disaster Debris Monitoring (3-23-2020)
2. Thompson - Contract Extension Agreement

ITEM 7.M

RATIFICATION OF EXECUTIVE ORDERS 2021-02 AND 2021-03

Request

City Commission ratification of Executive Order 2021-02 issued February 1, 2021 and Executive Order 2021-03 issued February 8, 2021 for the extension of the Local Declaration of Emergency to February 14, 2021.

Explanation

City Manager Steigerwald, as authorized by City Code Section 15-1-5, issued the original Local State of Emergency on March 16, 2020. Several extensions of the original Executive Order have been necessary due to the ongoing threat to the health and safety of our citizens. Executive Order 2021-02 and 2021-03, extend the original order through February 14, 2021.

Recommendation

Ratification of Executive Orders extending the State of Emergency.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter:

Attachment(s):

1. Ratification of Emergency Proclamation 2021-02 (Expires February 7 2021)
2. 2021-02 Executive Order 2021-02 Extension of Local State of Emergency Declaration 2021-02 (Expires February 7 2021)
3. Ratification of Emergency Proclamation 2021-03 (Expires February 14 2021)
4. 2021-03 Executive Order 2021-03 Extension of Local State of Emergency Declaration 2021-03 (Expires February 14 2021)

ITEM 8.A

PRESENTATION ON UPDATE OF THE CITY'S COMMUNITY RATING SYSTEM (ACTIVITY 510) AND LOCAL MITIGATION PLAN 2020

Request

Presentation to City Commission regarding the annual update for the City's Community Rating System (CRS) Activity 510. The CRS falls under the National Flood Insurance Program (NFIP) which offers incentive to planning efforts of local floodplain management.

Explanation

Nagel Altrui, Stormwater Engineer in the Public Works & Engineering Department, will give a presentation to the City Commission on the annual update of the Community Rating System (CRS) program and the upcoming 2020 Local Mitigation Plan. Currently, the City has three (3) projects listed on the Local Mitigation Strategy, which is supported by state and federal programs to mitigate flood hazards. These projects are the Woodside drainage improvements, Hill Street drainage improvements, and the City Hall hardening project.

Department: Public Works & Engineering

Presenter: NAGEL ALTRUI

Attachment(s):

1. CRS 510 Agenda Presentation_02-16-21