



**COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD AT THE
CITY OF KISSIMMEE
CITY HALL, COMMISSION CHAMBERS
101 CHURCH STREET, KISSIMMEE, FLORIDA 34741-5054
TUESDAY, JANUARY 19, 2021
6:00 PM**

**PUBLIC ACCESS AND PARTICIPATION AVAILABLE IN-PERSON* OR VIA
COMMUNICATIONS MEDIA TECHNOLOGY (CMT) INSTRUCTIONS AT
WWW.KISSIMMEERESPONDS.COM/PUBLICMEETINGS**

IN-PERSON ACCESS LIMITED TO SOCIALLY DISTANCED OCCUPANCY LOAD

**TO SEND PUBLIC COMMENT PRIOR TO THE MEETING SEND TO
CITYCLERKEMAIL@KISSIMMEE.ORG
OR CALL 407-518-2308 FOR ASSISTANCE**

1. MEETING CALLED TO ORDER

"As a courtesy to others, please silence all electronic devices during the meeting."

"Citizens desiring to speak under Hear Audience shall submit a request form for the City Clerk prior to the meeting. Forms are available at the door or from the City Clerk."

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A OSCEOLA REGIONAL MEDICAL CENTER UPDATE

Update from Osceola Regional Medical Center on all the investments occurring on their medical campus.

3.B CORONAVIRUS RELIEF FUND PROGRAM UPDATE

To provide an update on the Coronavirus Relief Fund Program.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A PUBLIC HEARING - FIRST READING - VOLUNTARY ANNEXATION: FOUR WINDS, DRC#20-00088 - PROPOSED ORDINANCE #20-20

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE

Approval of an application to annex approximately 36 acres of property on Four Winds Boulevard west of W. Irlo Bronson Memorial Highway and north of Oren Brown Road.

4.B PUBLIC HEARING - FIRST READING - TRANSMITTAL HEARING FOR LAND USE MAP AMENDMENT: FOUR WINDS, DRC#20-110 - PROPOSED ORDINANCE #20-24

AN ORDINANCE AMENDING ORDINANCE NO. 3018 KNOWN AS THE ORDINANCE ADOPTING THE COMPREHENSIVE DEVELOPMENT PLAN FOR THE CITY OF KISSIMMEE, FLORIDA, UNDER THE AUTHORITY OF FLORIDA STATUTE 163.3184; DIRECTING THE CITY MANAGER TO AMEND THE COMPREHENSIVE LAND USE PLAN AS HEREIN PROVIDED AFTER THE PASSAGE OF THIS ORDINANCE; PROVIDING FOR A PUBLIC HEARING AS REQUIRED BY LAW; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE

Requesting approval to transmit the Future Land Use Map amendment to the Department of Economic Opportunity (DEO).

5. PUBLIC HEARINGS

None

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE

REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the December 15, 2020 Commission Minutes.

7.B KISSIMMEE POLICE DEPARTMENT MUNICIPAL INTERLOCAL VOLUNTARY COOPERATION MUTUAL AID AGREEMENT

Approval to enter into a Municipal Interlocal Voluntary Cooperation Mutual Aid Agreement with various jurisdictions that will expire on January 1, 2025.

7.C AUTHORIZATION TO SUBMIT APPLICATION FOR 2021-22 VOCA GRANT

Authorization to submit an application to the Office of the Attorney General for the Victim of Crimes Act (VOCA) grant for fiscal year 2021-2022.

7.D RATIFICATION OF EXECUTIVE ORDERS 2020-43 AND 2020-44

City Commission ratification of Executive Order 2020-43 issued January 4, 2021 and Executive Order 2020-44 issued January 11, 2021 for the extension of the Local Declaration of Emergency to January 17, 2021.

7.E PURCHASE COMPUTER STRESS ANALYSIS (CVSA) SYSTEM WITH TRADE

Approval for the Police Department to purchase a Voice Stress Analysis computer and trade-in of outdated equipment.

7.F AUTHORIZATION TO PURCHASE NEW CARPET FOR THE POLICE DEPARTMENT FROM MOHAWK

Request approval to purchase carpeting from Mohawk via the State contact for the Police Department for a total cost of \$52,423.

7.G AMENDMENT TO CONTRACT FOR POST-DESIGN SERVICES FOR TOHO-VALENCIA TRAIL II PROJECT

Approval to amend Work Order No. 1 with Metro Consulting Group, LLC. for the TOHO-Valencia Trail II Project (FPN 439084-1-38-01) in the amount of \$35,712 and to amend the project budget by transferring funds into the project from the General Fund.

8. DISCUSSION ITEMS

8.A ADVISORY BOARD APPOINTMENT

Request the Commission make an appointment to fill a vacancy on the Police Pension Board due to the resignation of Jose Colon.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.0105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 407-518-2308 OR VIA EMAIL AT CITYCLERKEMAIL@KISSIMMEE.ORG, PRIOR TO THE MEETING (FS 286.26).

ITEM 3.A

OSCEOLA REGIONAL MEDICAL CENTER UPDATE

Request

Update from Osceola Regional Medical Center on all the investments occurring on their medical campus.

Explanation

Osceola Regional Medical Center is an HCA owned hospital, that has grown exponentially year after year. Hospital Chief Executive Officer Davide Carbone, will provide the City Commission an update on the new construction and service line improvements at the hospital.

Department: City Manager

Presenter: BELINDA KIRKEGARD

Attachment(s):

None

ITEM 3.B

CORONAVIRUS RELIEF FUND PROGRAM UPDATE

Request

To provide an update on the Coronavirus Relief Fund Program.

Explanation

In March 2020, the Florida Housing Finance Corporation (FHFC) was awarded funding through the Coronavirus Relief Funds (CRF), of which \$120 million was designated to be administered through the State Housing Initiative Partnerships (SHIP) infrastructure. This meant that local governments in Florida received an allocation of funds in order to implement SHIP eligible programs in their communities.

The City received a total allocation of \$1,190,478 to provide housing assistance payments to households experiencing a financial hardship due to either unemployment and underemployment associated with COVID 19. With the funding received from the FHFC the City assisted 265 households by making direct payments to the landlords/mortgage companies for a period covering up to 10 months (March through December 2020). An additional 12 households were assisted with the Security Deposit & First Month Rent Assistance program. Households who needed assistance to pay for past due utility payments or rental and utility deposits, were also able to receive additional assistance.

At the end, after implementing the program for three months, the City spent all of its allocation. Of that amount, most of the funds were used directly for the program with 6.2% used to cover administrative costs.

The implementation of the program was a team effort made up of staff from the Development Services, Parks and Recreation, and Finance departments, as well as the Osceola Council on Aging and the Chamber of Commerce Foundation.

Department: Development Services
Presenter: FRANCES DEJESUS

Attachment(s):

1. CRF Presentation_2021.1.18 2.0

ITEM 4.A

PUBLIC HEARING - FIRST READING - VOLUNTARY ANNEXATION: FOUR WINDS, DRC#20-00088 - PROPOSED ORDINANCE #20-20

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF CERTAIN HEREIN DESCRIBED LAND, TO THE CITY OF KISSIMMEE, FLORIDA, FURTHER PROVIDING FOR THE TERMS AND CONDITIONS OF SUCH LAND AFTER ITS ANNEXATION, REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE

Request

Approval of an application to annex approximately 36 acres of property on Four Winds Boulevard west of W. Irlo Bronson Memorial Highway and north of Oren Brown Road.

Explanation

This annexation includes a 36 acre parcel of land located on Four Winds Blvd off of W. Irlo Bronson Memorial Highway (W. US 192). The Future Land Use Amendment to Mixed Use Vine (MU-V) (DRC#20-00110, Proposed Ord. 20-24) is running concurrently with this annexation request. The rezoning request (DRC#20-00090) to the Mixed Use Urban Corridor Transect Zone (T-5U) will be scheduled for City Commission at a later date once the interagency review has been completed by the Florida Department of Economic Opportunity (DEO) for the Mixed Use Vine Future Land Use Amendment item.

The applicant intends to develop a portion of the property for residential development that includes townhomes and multifamily.

Staff has received multiple letters and e-mails from nearby property owners. Also, Osceola County has submitted a letter addressing concerns about the possible development of the subject property. The property owner's agent has responded to the County's concerns. All correspondence is included in the attachments.

Improvements and conditions to mitigate adverse impacts will be addressed with the subsequent development review process and is subject to applicable local, state, and federal permitting requirements and standards.

FINDINGS AND REASONS:

1. Compliance with Chapter 171 of the Florida Statutes as it meets all of the criteria for voluntary annexation. The subject property is contiguous to City Limits along the southeastern boundary of the parcel. The property is reasonably compact and will not result in the creation of enclaves if annexed.
2. Compliance with Section 14-3-35 annexation regulations outlined in the Land Development Code.

Recommendation

The Development Review Committee (DRC) recommended approval on September 22, 2020.

The Planning Advisory Board (PAB) recommended approval by a vote of 6-0 on November 18, 2020.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Development Services

Presenter: BRENDA RYAN

Attachment(s):

1. 20-00088 Aerial Map
2. 20-00088 Vicinity Map
3. 20-00088 Site Data Tables
4. 20-00088 Proposed Ord. 20-20
5. 20-00088 Four Winds CC Ad 1st Reading
6. 20-00088 Public Comments
7. 20-00088 PAB Actions
8. 20-00088 DRC Comments
9. 20-00088 DRC Application

ITEM 4.B

PUBLIC HEARING - FIRST READING - TRANSMITTAL HEARING FOR LAND USE MAP AMENDMENT: FOUR WINDS, DRC#20-110 - PROPOSED ORDINANCE #20-24

AN ORDINANCE AMENDING ORDINANCE NO. 3018 KNOWN AS THE ORDINANCE ADOPTING THE COMPREHENSIVE DEVELOPMENT PLAN FOR THE CITY OF KISSIMMEE, FLORIDA, UNDER THE AUTHORITY OF FLORIDA STATUTE 163.3184; DIRECTING THE CITY MANAGER TO AMEND THE COMPREHENSIVE LAND USE PLAN AS HEREIN PROVIDED AFTER THE PASSAGE OF THIS ORDINANCE; PROVIDING FOR A PUBLIC HEARING AS REQUIRED BY LAW; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING AN EFFECTIVE DATE

Request

Requesting approval to transmit the Future Land Use Map amendment to the Department of Economic Opportunity (DEO).

Explanation

This request includes approximately 36 acres of land that will change the Future Land Use designation from County Tourist Commercial (TC) to City Mixed Use Vine (MU-V). The property was included with the staff-initiated Mixed Use Vine (MU-V) Expansion Future Land Use Amendment (DRC20-00110, Prop. Ord. 20-22) but was removed from the item at the December 15, 2020 City Commission meeting because this Future Land Use Amendment request must be considered concurrently with the Four Winds Annexation (DRC 20-00088).

The current County TC Future Land Use designation allows up to a maximum of 80 dwelling units per acre (du/ac). The proposed City MU-V Future Land Use designation will allow up to a maximum of 40 du/ac. The proposed MU-V Future Land Use designation on this property is consistent with the proposed MU-V designation for the adjacent City properties under the MU-V Expansion item that was approved for transmittal at the December 15, 2020 City Commission meeting. This amendment is also consistent and compatible with the current County TC designation and the City of Kissimmee's Comprehensive Plan.

If approved, staff will transmit applicable documentation to the Florida Department of Economic Opportunity (DEO) and various other agencies for review. Once that review is complete, this request will come back before the City Commission for the second and final reading.

FINDINGS AND REASONS:

1. Compliance with Comprehensive Plan Future Land Use Objective 1.2.9, Mixed Use Land Designations and Policy 1.2.9.3, Mixed Use Vine Street Overlay District (MU-V), that is intended to encourage a connected series of mixed-use, urban scale neighborhoods and villages that promotes walkable, pedestrian-friendly public spaces and convenient access to premium transit services.
2. Compliance with Comprehensive Plan Future Land Use Policy 1.1.10.5, Osceola County & City of Kissimmee Land Use Conversions, in that County Tourist Commercial (TC) Future Land Use designation is consistent with City Mixed Use (MU) Future Land Use designations.
3. Compliance with Comprehensive Plan Transportation Element Policy 2.2.2.1, Transit & Density,

City of Kissimmee

that encourages land uses that support transit as established in the Future Land Use Element objectives and policies.

4. Compliance with Comprehensive Plan Transportation Element Policy 2.2.2.3, Encourage Land Use Development Patterns That Support Multiple Modes of Transportation, that uses that supports mixed-use development and redevelopment options in the Multi Modal Transportation District (MMTD) by encouraging relevant objectives and policies in the Future Land Use Element.

Recommendation

The Development Review Committee (DRC) recommended approval on October 27, 2020.

The Planning Advisory Board recommended approval by a vote of 6-0 on November 18, 2020.

CONDITION:

1. Subject to the approval of Four Winds Annexation (DRC#20-00088) and Florida Department of Economic Opportunity (DEO) review.

REQUESTED CITY COMMISSION ACTION:

Approve w/Conditions

Department: Development Services

Presenter: BRENDA RYAN

Attachment(s):

1. 20-00110 Aerial Map
2. 20-00110 Vicinity Map
3. 20-000100 Site Data Tables
4. 20-00110 Proposed Ord. 20-24
5. 20-00110 Four Winds Land Use CC Ad
6. 20-00110 Public Comments
7. 20-00110 Dec. 15th 2020 Commission Action Summary
8. 20-00110 PAB Actions
9. 20-00110 DRC Comments
10. 20-0110 DRC Application

ITEM 7.A

COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the December 15, 2020 Commission Minutes.

Explanation

Minutes of the Commission meeting held on December 15, 2020 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter:

Attachment(s):

1. Commission Minutes - December 15 2020

ITEM 7.B

KISSIMMEE POLICE DEPARTMENT MUNICIPAL INTERLOCAL VOLUNTARY COOPERATION MUTUAL AID AGREEMENT

Request

Approval to enter into a Municipal Interlocal Voluntary Cooperation Mutual Aid Agreement with various jurisdictions that will expire on January 1, 2025.

Explanation

The current Municipal Interlocal Voluntary Cooperation Mutual Aid Agreement between the Kissimmee Police Department and the City of Apopka, City of Belle Isle, Town of Eatonville, City of Edgewood, City of Maitland, Town of Oakland, City of Ocoee, School Board of Orange County Police, City of Orlando, University of Central Florida, City of St. Cloud, Town of Windermere, City of Winter Garden and City of Winter Park expires in January, 2021.

The law enforcement agencies listed are located in relation to each other that it is to the advantage of each agency to receive and extend Mutual Aid in the form of law enforcement services and resources to adequately respond to continuing, multi-jurisdictional law enforcement problems, to protect the public peace and safety, and to preserve the lives and property of the people and in intensive situations including but not limited to emergencies as defined under Section 252.34 Florida Statutes.

The City Attorney's Office has reviewed and approved the Municipal Interlocal Voluntary Cooperation Mutual Aid Agreement.

Recommendation

Staff recommends Commission approval of the Municipal Interlocal Voluntary Cooperation Mutual Aid Agreement with an expiration date of January 1, 2025.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. Municipal Interlocal Voluntary Cooperation Mutual Aid Agreement Signed

ITEM 7.C

AUTHORIZATION TO SUBMIT APPLICATION FOR 2021-22 VOCA GRANT

Request

Authorization to submit an application to the Office of the Attorney General for the Victim of Crimes Act (VOCA) grant for fiscal year 2021-2022.

Explanation

The Office of the Attorney General has announced the anticipated availability of Victims of Crime Act (VOCA) grant funds from the U.S. Department of Justice. The purpose of VOCA grant funds is to provide support services to victims of crime. Services are defined as those efforts that respond to the emotional and physical needs of crime victims, assist victims of crime to stabilize their lives after victimization, assist victims to understand and participate in the criminal justice system, and provide victims of crime with a measure of safety and security. The Police Department has received this grant for several years.

The funding cycle for the VOCA grant funds under this notice is October 1, 2021, through September 30, 2022.

Recommendation

Staff recommends approval for the Police Department to submit the required application for the 2021-22 VOCA grant to the Office of the Attorney General.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. 21-22NoticeofAvailability VOCA

ITEM 7.D

RATIFICATION OF EXECUTIVE ORDERS 2020-43 AND 2020-44

Request

City Commission ratification of Executive Order 2020-43 issued January 4, 2021 and Executive Order 2020-44 issued January 11, 2021 for the extension of the Local Declaration of Emergency to January 17, 2021.

Explanation

City Manager Steigerwald, as authorized by City Code Section 15-1-5, issued the original Local State of Emergency on March 16, 2020. Several extensions of the original Executive Order have been necessary due to the ongoing threat to the health and safety of our citizens. Executive Order 2020-43 and 2020-44, extend the original order through January 17, 2021.

Recommendation

Ratification of Executive Orders extending the State of Emergency.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: City Manager

Presenter:

Attachment(s):

1. 2020-43 Executive Order 2020-43 Extension of Local State of Emergency 2020-43 (Expires January 10 2021)
2. Ratification of Emergency Proclamation 2020-43 (Expires January 10 2021)
3. 2020-44 Executive Order 2020-44 Extension of Local State of Emergency Declaration (Expires January 17 2021)
4. Ratification of Emergency Proclamation 2020-44 (Expires January 17 2021)

ITEM 7.E

PURCHASE COMPUTER STRESS ANALYSIS (CVSA) SYSTEM WITH TRADE

Request

Approval for the Police Department to purchase a Voice Stress Analysis computer and trade-in of outdated equipment.

Explanation

Computer Voice Stress Analysis (CVSA) examinations are required during the background investigation process for candidates and can also be used during criminal investigations. The analysis gathered from the examination assists recruiters and detectives in the determination of whether or not the information they are being provided is true and accurate.

The CVSA computer that the Police Department wishes to trade-in was purchased in 2006 and is showing signs of fatigue from its many years of service. The City's Information Technology Department and the company from which the computer was purchased cannot update/repair this machine. An opportunity currently exists to trade in this CVSA computer (asset tag # 19803) for credit in the purchase of a new CVSA computer. A quote has been obtained from NITV Federal Services LLC, offering a new computer at a cost of \$4,995, with the trade-in of the existing computer. It should be noted the price without a trade-in would be \$9,995.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0001-30-3020-521-5006494	PD2111	Decrease	\$32,136	\$4,995

Financial Summary:

Adequate funds are available in Police Department's budget to cover the cost of the new CVSA computer.

Recommendation

Staff recommends Commission approval to purchase a Voice Stress Analysis computer with the trade-in of outdated equipment (asset tag # 19803).

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

Presenter:

Attachment(s):

1. Kissimmee PD (FL) Spec Offer CVSA Trade In Est 6284

ITEM 7.F**AUTHORIZATION TO PURCHASE NEW CARPET FOR THE POLICE DEPARTMENT FROM MOHAWK****Request**

Request approval to purchase carpeting from Mohawk via the State contact for the Police Department for a total cost of \$52,423.

Explanation

Initial approval to purchase carpet from Mohawk utilizing the State of Florida Master Agreement 121715 was provided by the City Manager since the estimated cost was \$48,775. However, since that initial approval, the Police Department has determined that additional carpet replacement is needed in an area where replacement cubicles are being installed. The cost for the additional carpet is \$3,648 which increases the total cost of the project to \$52,423. Since that amount exceeds the City Manager's level of approval (\$50,000), this action must now be approved by the City Commission.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0001-30-3020-521-5006393	PD2034	Decrease	\$52,423	\$52,423

Financial Summary:

As a result of the savings in the cubicle portion of the overall refurbishment project at the Kissimmee Police Department, adequate monies are now available in the carpet portion of the project to cover the additional cost to the Mohawk contract.

Recommendation

Staff recommends Commission approval to purchase carpeting from Mohawk via State contract for \$52,423.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Police

City of Kissimmee

Presenter:

Attachment(s):

1. Mohawk Carpet Proposal POPS and Street Crime 1-7-21
2. Mohawk Carpet Proposal Traffic 1-7-21
3. Mohawk Carpet Proposal Watch Command 1-7-21

ITEM 7.G

AMENDMENT TO CONTRACT FOR POST-DESIGN SERVICES FOR TOHO-VALENCIA TRAIL II PROJECT

Request

Approval to amend Work Order No. 1 with Metro Consulting Group, LLC. for the TOHO-Valencia Trail II Project (FPN 439084-1-38-01) in the amount of \$35,712 and to amend the project budget by transferring funds into the project from the General Fund.

Explanation

On October 16, 2018, the City authorized Work Order No. 1 in the amount of \$99,080.67 to Metro Consulting Group, LLC, Inc. for design services associated with the TOHO-Valencia Trail II Project (FPN 439084-1-38-01) located adjacent to Vine Street (US 192). The project limits are from East of Mill Slough Bridge to Denn John Lane.

On February 18, 2020, the City authorized Work Order No. 1 – Amendment No. 1, in the amount of \$39,000 for additional permitting services which brought the contract total to \$138,080.67.

This Amendment No. 2 for \$35,712 will be for post design services and will include a pre-construction meeting, site visits, shop drawing reviews, request for information (RFI) responses, plan revisions, and the Engineer's review of contractor record drawings of as-built conditions.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0001-45-4520-541-5003131	N/A	Decrease	\$35,712	
1300-45-4565-541-5006393	PW1837	Increase	\$35,712	\$35,712

Financial Summary:

Monies are available in the General Fund to cover the transfer to the project associated with this amendment to Work Order No.1.

Recommendation

Staff recommends Commission approval to amend Work Order No. 1 with Metro Consulting Group, LLC. for the TOHO-Valencia Trail II Project (FPN 439084-1-38-01) in the amount of \$35,712 and to amend the project budget by transferring funds into the project from the General Fund.

REQUESTED CITY COMMISSION ACTION:

Approve

Department: Public Works & Engineering

Presenter:

Attachment(s):

1. COK METROCGLLC_SA No 2_8-10-20

ITEM 8.A

ADVISORY BOARD APPOINTMENT

Request

Request the Commission make an appointment to fill a vacancy on the Police Pension Board due to the resignation of Jose Colon.

Explanation

The list of appointments by Commission Seat is attached. Appointments are assigned to the individual City Commissioner in order of rotation. Currently, we have an appointment for the following board:

Police Pension Board

Each board has individual requirements for residency as well as additional qualifications such as architects, engineers, business owner, etc. You will find the qualifications for the current board member on the attached list. Active Applications for boards with vacancies have been supplied to the Commission. This vacancy is being assigned to the Commission on January 19, 2021, as such, you have until February 16, 2021 to make the appointment without requesting an extension.

Once this appointment is made to the Police Pension Board, they will meet with the four (4) members to select the 5th and final Member. When that name is available, it will be sent back to the Commission for Ministerial approval.

Recommendation

Staff requests the Commission make an appointment to fill a vacancy on the Police Pension Board.

REQUESTED CITY COMMISSION ACTION:

Appoint/Reappoint

Department: City Manager

Presenter: MIKE STEIGERWALD

Attachment(s):

1. Commission Appointments by Seat 1-19-2021