



MINUTES OF THE REGULAR SESSION OF THE CITY COMMISSION HELD TUESDAY, JULY 2, 2019, AT 6:00 PM AT THE CITY OF KISSIMMEE, CITY HALL COMMISSION CHAMBERS LOCATED AT 101 CHURCH STREET, KISSIMMEE, FLORIDA

1. MEETING CALLED TO ORDER

Members Present: Mayor Jose Alvarez, Commissioners Olga Gonzalez, Felix Ortiz, Angela Eady, Jim Fisher

Staff Present: City Manager Mike Steigerwald, City Attorney Don Smallwood, Deputy City Attorney Olga Sanchez de Fuentes, Deputy City Manager Desiree Matthews, Assistant City Manager Austin Blake, City Clerk Linda Hansell, Records Specialist Eugenio Morales

Members Absent: None

Mayor Alvarez called the meeting to order at 6:00 p.m.

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

After a Moment of Silence, Commissioner Fisher led the audience in the Pledge of Allegiance.

Mayor Alvarez asked everyone to remember retired New York Police Officer, Luis Alvarez, who fought until his passing for the rights of the police and firefighters who were serving during 9/11.

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

3.A. PROCLAMATION - BEVERLY HOUGLAND

The request is for the City Commission to present a Proclamation in honor of Beverly Hougland upon her retirement from the Osceola Council on Aging.

City Manager Steigerwald read a proclamation in honor of Beverly Hougland as the Mayor and Commissioners presented the proclamation to Ms. Hougland, Executive Director of the Council on Aging.

Ms. Hougland stated she has many highlights during her 40 plus years of service, but her fondest memories are of working with the City of Kissimmee on the "All American City Award," donation of land for the Kissimmee Oaks Senior Housing, and the list goes on. She stated this proclamation is a little her and a whole lot of the City of Kissimmee.

3.B. PROCLAMATION - PARKS & RECREATION MONTH

The request is for the City Commission to present a Proclamation in honor of "Parks & Recreation Month."

City Manager Steigerwald read a proclamation in honor of Parks and Recreation Month as the Mayor and Commissioners presented the proclamation to the Parks and Recreation Advisory Board and Parks and Recreation staff.

Director Liz Harris recognized all the Parks and Recreation staff members in the audience. She also introduced Parks and Recreation Board Members, Robin Wright, Christopher May, and Albert Dorsey. Director Harris gave a brief explanation of the duties of the volunteer board and how important they are to the City. And lastly, Director Harris thanked all those who came before us who had the vision to make sure we had places like Lakefront Park and Lancaster Ranch for our citizens; without them, none of this would be possible.

3.C. PROMOTION CEREMONY FOR POLICE LIEUTENANT, SERGEANT AND CORPORAL

Swearing in and administering of oath for newly promoted Police Lieutenant Ian Downing, Sergeant Lisette Mercado and Corporal Jonathan Padilla.

Police Chief Jeff O'Dell administered the Oath of Office (Exhibit "A") to Lieutenant Ian Downing, Sergeant Lisette Mercado, and Corporal Jonathan Padilla.

3.D. EMPLOYEE OF THE MONTH FOR JULY

That the City Commission join the City Manager in recognizing **Luis Santiago**, Parks & Recreation, as July's Employee of the Month.

City Manager Steigerwald introduced Luis Santiago from Parks & Recreation Aquatic Center. Luis is an example of the type of employees that are behind the scene and make sure that everything is done, so we provide the best services to our citizens.

The City Manager reminded everyone that this award is not selected by the Commission or management of the City, it is selected by a committee of peers and the over 700 employees throughout the City.

3.E. SERVICE AWARDS FOR APRIL, MAY AND JUNE

Request that the City Commission join the City Manager in recognizing employees who have reached milestones in their years of service.

City Manager Steigerwald read the names of the employees who are receiving awards but could not be in attendance tonight.

Herbert Martinez (5-years), Jody Kirkendall (10-years), Amy Meers (10-years), Jeremy Froias (15-years), Isabel Johnson (15-years), Kirk Lawson (15-years), Rebekah Morris (15-years), Brad Niederpruem (15-years). These individuals will all receive their gifts at a later date.

Present to receive their 15-year awards are: Kenny Love, and Ryan Appleman (left to respond to a call for service).

Congratulations to these employees for reaching their milestones.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

None.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

None.

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

Commissioner Jim Fisher made a motion to approve the Consent Agenda minus Item 7.F. Commissioner Angela Eady seconded the motion.

Motion carried 5 - 0.

7.A. COMMISSION MINUTES APPROVAL

Request Commission approval of the June 4, 2019 Commission Minutes.

7.B. GATEWAY COMMONS NORTH REPLAT OF LOT 2 – FINAL PLAT, DRC# 19-00069

Commission approval of the final plat known as Gateway Commons North Replat of Lot 2.

7.C. EMORY AVENUE CANAL NORTH TRAIL DESIGN SERVICES

City Commission approval for amendments 1, 2, and 3 to the contract with C M Arrington & Associates, Inc. for the design of a trail along Emory Avenue Canal.

7.D. BID AWARD FOR RFP2019-010 TO MERCURY ASSOCIATES FOR FLEET OPERATIONS CONSULTING SERVICES

Commission approval to retain the services of Mercury Associates Inc. to conduct a comprehensive analysis of the Fleet Management Division for an amount not to exceed \$50,000.

7.E. CITY ATTORNEY EMPLOYMENT CONTRACT

Approval of an employment contract with Olga Sanchez de Fuentes to serve as City Attorney effective October 1, 2019.

7.F. REQUEST TO APPROVE FIFTH AMENDMENT TO KISSIMMEE UTILITY AUTHORITY TRANSFER AGREEMENT

Approval of Fifth Amendment to the KUA Transfer Agreement.

This item was removed from the Agenda and continued to the next meeting.

7.G. INTERLOCAL AGREEMENT BETWEEN THE CITY OF KISSIMMEE AND THE SCHOOL BOARD OF OSCEOLA COUNTY, FLORIDA FOR COST SHARING FOR OSCEOLA HIGH SCHOOL STORMWATER PIPE REPAIR

Approval of an Interlocal Agreement with the School Board of Osceola County, Florida for equal cost sharing of repairs of a stormwater pipe located at Osceola High School.

7.H. EMERGENCY STORMWATER PIPE REPAIR - OSCEOLA HIGH SCHOOL

Public Works and Engineering requests approval to award a contract to Arnco Construction Inc. to perform repairs on a large diameter storm pipe located at Osceola High School and approval to use Stormwater reserves for a portion of the cost of the repairs.

8. DISCUSSION ITEMS

8.A. ANNUAL ADVISORY BOARD APPOINTMENTS AND VACANCIES

Request Commission make appointments to fill the vacancies on the Historic Preservation and Board of Adjustment Boards.

Commissioner Angela Eady made a motion to appoint Adriana Serrano to the Historic Preservation Board. Commissioner Jim Fisher seconded the motion.

AYE: Mayor Jose Alvarez, Commissioner Olga Gonzalez, Commissioner Angela Eady, Commissioner Jim Fisher, City Commissioner Felix Ortiz

NAY: None

Motion Passed 5 - 0.

9. HEAR CITY OFFICIALS

9.A. CITY MANAGER

CITY MANAGER STEIGERWALD

City Manager Steigerwald announced a Community Appreciation Day being held on Saturday, August 17, 2019, at the Kissimmee Police Department from 10:00 a.m. to 2:00 p.m. The event is being held in honor of Sergeant Sam Howard and Officer Matthew Baxter.

City Manager Steigerwald congratulated Deputy City Attorney Olga Sanchez de Fuentes on the approval of her contract to officially be the City Attorney effective October 1, 2019.

Attorney Sanchez de Fuentes thanked the Commission, City Attorney Smallwood, and City Manager Steigerwald for having faith in her and giving her this opportunity.

9.B. CITY ATTORNEY

CITY ATTORNEY SMALLWOOD

Nothing.

DEPUTY CITY ATTORNEY SANCHEZ DE FUENTES

Nothing.

9.C. CITY COMMISSION

COMMISSIONER GONZALEZ

Nothing

COMMISSIONER ORTIZ

Commissioner Ortiz reminded everyone the 4th of July Events at the Lakefront and invited everyone to attend.

COMMISSIONER EADY

Nothing.

COMMISSIONER FISHER

Commissioner Fisher announced that the American Women beat England in World Cup Soccer.

Commissioner Fisher wished everyone a safe and happy 4th of July.

MAYOR ALVAREZ

Mayor Alvarez invited everyone to come to the Lakefront earlier in the day on July 4th to enjoy the food, fun, and entertainment; there will be plenty of parking and an opportunity to enjoy some music and a great event.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Alvarez adjourned the meeting at 6:27 p.m.



ATTEST:

Rinda Stansell
CITY CLERK



MAYOR-COMMISSIONER

Exhibit "A"
Oath of Office
Kissimmee Police Promotions
Lt. Ian Downing, Sergeant Lisette Mercado, Corporal Jonathan Padilla
Item 3.C.



CITY OF KISSIMMEE POLICE DEPARTMENT

Chief Jeffrey M. O'Dell

8 N. Stewart Avenue . Kissimmee, Florida 34741-5499 . Phone 407-847-0176 . FAX 407-847-0460

July 2, 2019

I, Ian M. Downing, having been appointed to the rank of Police Lieutenant, do hereby solemnly swear and affirm, that I will support, defend and obey the Constitution of the United States of America; the Constitution of the State of Florida; the Laws and Ordinances of the City of Kissimmee; the Rules and Regulations of the Kissimmee Police Department to the best of my ability. So help me God.

(Seal)





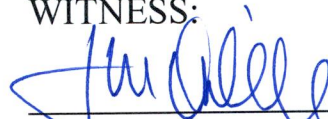
Ian M. Downing
Police Lieutenant

ATTEST:



Linda Stansell
City Clerk

WITNESS:



Jeffrey M. O'Dell
Chief of Police





CITY OF KISSIMMEE POLICE DEPARTMENT

Chief Jeffrey M. O'Dell

8 N. Stewart Avenue . Kissimmee, Florida 34741-5499 . Phone 407-847-0176 . FAX 407-847-0460

July 2, 2019

I, Lisette M. Mercado, having been appointed to the rank of Police Sergeant, do hereby solemnly swear and affirm, that I will support, defend and obey the Constitution of the United States of America; the Constitution of the State of Florida; the Laws and Ordinances of the City of Kissimmee; the Rules and Regulations of the Kissimmee Police Department to the best of my ability. So help me God.

(Seal)



ATTEST:

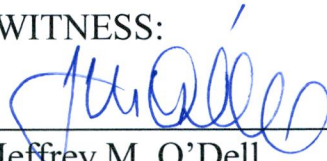


City Clerk



Lisette M. Mercado
Police Sergeant

WITNESS:



Jeffrey M. O'Dell
Chief of Police





CITY OF KISSIMMEE POLICE DEPARTMENT

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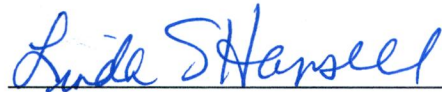
July 2, 2019

I, Jonathan Padilla, having been appointed to the rank of Police Corporal, do hereby solemnly swear and affirm, that I will support, defend and obey the Constitution of the United States of America; the Constitution of the State of Florida; the Laws and Ordinances of the City of Kissimmee; the Rules and Regulations of the Kissimmee Police Department to the best of my ability. So help me God.

(Seal)



ATTEST:



City Clerk


Jonathan Padilla
Police Corporal

WITNESS:

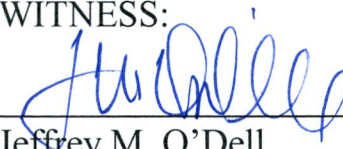

Jeffrey M. O'Dell
Chief of Police



Exhibit "B"
Hand-out
Monumental July 4th Event
9.

Hand-out
7/2/2019

PROHIBITED ITEMS

The following items cannot be brought into Lakefront Park for Monumental 4th of July:

- Tents and canopies
- Fireworks/sparklers
- Grills
- Coolers/ice chests
- Alcoholic beverages
- Glass bottles
- Unleashed pets or animals, other than service animals
- Skateboards and roller blades

RESTROOMS & PORTALETS

Restrooms are available at the Osprey Pavilion, Ruby Café and at the Splash Pad.

Portalets are installed at the Marina Parking lot, behind Bass Pavilion on Lakeview Drive at the corner of Ruby & Lakeview, Monument Ave near Osprey Pavilion. Veterans Lawn playground and the County Garage.

Blusite, Greg Chuto (904)760-2113

Free parking is available throughout downtown Kissimmee, including:

Sunrail Garage, behind Kissimmee Civic Center

County Garage

Courthouse Surface lots

Disabled parking is available at the American Legion lot and Marina Parking.

LOST PERSON PROTOCOL

Notify Unified Command Post via walkie-talkie. Notification will be made to all public safety personnel and Event Coordinators to work toward finding the missing person or missing person party. The missing person will be turned over to a Event Staff and they will deliver them to the Event Command Post at the Berlinsky Community House until reunification occurs.

LIGHTNING PROTOCOL

Once lightning is detected within an 8-mile radius of Lakefront Park, ALL ACTIVITIES MUST BE SUSPENDED and guests must seek shelter in enclosed, grounded buildings or enclosed vehicles. Pavilions ARE NOT appropriate lightning shelter.

Outdoor activities will only resume once lightning has cleared the 8-mile radius for at least 15 minutes.

FOOD TRUCKS

Apps

Bahamas Bucks

Bloque 45

Carpe Cibus

Catalina's Coffee Bar

Crab Fiesta

Curbside Chef

El Cubanito Subs

El Gran Castillo

Farmers Seafood

Gyro's for Heroes

Havana Hog

Jewel's Café

Kona Ice

Lorrie's Smokehouse

So Fry

Sub Carb

Stick M' All

Taco Mazatlan

Uncle Eddie's BBQ

VIP TENT

VIP Tickets are \$30.00 per person. VIP Check-in and ticket sales are at BASS PAVILION on the FESTIVAL LAWN.

CONCESSIONS

GULFSTREAM CONCESSIONS will be selling at the Osprey Pavilion (Veterans Lawn), Ruby Café, Boar and Turtle Pavilions on the Festival Lawn. **Rick Crawford, 407-492-1935.**

FOOD TRUCKS will be selling on Lakeview Drive. **Carmen Gibson, 407-770-3529.**

FIRST AID

KFD will staff OTTER PAVILION on the Light House Lawn. KFD will also have Polaris One roaming the park.

STAFF HYDRATION STATIONS

American Legion Parking Lot

Bass Pavilion, Festival Lawn

Panther Pavilion, Light House Lawn

Berlinsky Community House, Veterans Lawn

ATTENDEE COOLING STATIONS

Lynx Cooling Bus at the corner of Lakeview and Ruby

Toho Water Hydration Station in front of Otter Pavilion on Lighthouse lawn

FESTIVAL LAWN STAGE

Sean Perry, Axis 407-230-1367

Sound check	12PM—2:30PM
Welcome/National Anthem	5PM
Rico Monaco Duo	5:30PM
Rob Base	7:00PM
The Wailers Julian Junior Marvin	8:30PM

VETERANS LAWN STAGE

Sound Load In	2:00pm
Sound check	3:15PM-3:45PM
Venue Ready (DJ)	4:00pm
DJ Music (2 hours)	4:00pm
Veterans Stage Strike	6:00pm

FIREWORKS AT 9:30PM OVER LAKE TOHO



www.MonumentalJuly4th.com



PSA for coordinators to communicate via bullhorn and KCC PA if we receive an 8-mile alert next Thursday at the park.

Attention – The Kissimmee Lakefront Park is currently under an 8-mile lightning alert. In consideration of public safety, all activities and performances are suspended and the public is encouraged to seek shelter in a vehicle or building. Activities and performances will resume after the 8-mile radius has been cleared of lightning for at least 15 minutes. For updates, text MONUMENT to 888777.

