



MINUTES OF THE SPECIAL SESSION OF THE CITY COMMISSION FOR THE KISSIMMEE UTILITY AUTHORITY (KUA) BOARD INTERVIEWS HELD TUESDAY, JULY 7, 2020, AT 5:00 P.M. VIA COMMUNICATIONS MEDIA TECHNOLOGY (CMT)

1. INTERVIEWS CALLED TO ORDER

ROLL CALL: Mayor Alvarez (Present), Commissioner Gonzalez (Via CMT), Commissioner Ortiz (Present), Commissioner Eady (Present), Commissioner Fisher (Present)

2. KISSIMMEE UTILITY AUTHORITY BOARD INTERVIEWS

Mayor Alvarez explained the process to each candidate, and each Commissioner and the Mayor read pre-assigned questions to each of the candidates.

5:10 P.M. RAYMOND SANCHEZ

Mr. Sanchez was not on-line when the meeting started, so Mayor Alvarez proceeded to the next candidate. When Mr. Sanchez joins the meeting, he will be interviewed.

Mr. Sanchez's interview started at 5:18 p.m., and he was given the opportunity to review his qualifications and the information provided on his application (Exhibit "A"). Each of the Commissioners and the Mayor read pre-selected questions to the candidate.

5:20 P.M. MIKE KUREK

Mr. Kurek's interview started at 5:10 p.m. and he was given the opportunity to review his qualifications and the information provided on his application (Exhibit "B"). Each of the Commissioners and the Mayor read pre-selected questions to the candidate.

5:30 P.M. HENRY THACKER

Mr. Thacker's interview started at 5:24 p.m. and he was given the opportunity to review his qualifications and the information provided on his application (Exhibit "C"). Each of the Commissioners and the Mayor read pre-selected questions to the candidate.

At the conclusion of the interviews, Mayor Alvarez stated the Commission had three great candidates to interview, and he commented as a member of the KUA Board they had difficulty selecting just three candidates to be interviewed. What is needed is the selection of someone who has a fresh mind with new ideas and good under pressure.

Each Commissioner and the Mayor were asked to rank the candidates either 1st, 2nd, or 3rd.

Mayor Alvarez: (1) Raymond Sanchez (2) Henry Thacker (3) Mike Kurek

Commissioner Ortiz: (1) Mike Kurek (2) Henry Thacker (3) Raymond Sanchez

Commissioner Gonzalez: (1) Raymond Sanchez (2) Henry Thacker (3) Mike Kurek

Commissioner Eady: (1) Henry Thacker (2) Mike Kurek (3) Raymond Sanchez

Commissioner Fisher: (1) Henry Thacker (2) Raymond Sanchez (3) Mike Kurek

City Manager Steigerwald announced there is a tie between Raymond Sanchez and Henry Thacker with two (2) votes each for 1st. The Commissioners each selected their first choice between the two.

Mayor Alvarez: Raymond Sanchez

Commissioner Ortiz: Raymond Sanchez

Commissioner Gonzalez: Raymond Sanchez

Commissioner Eady: Henry Thacker

Commissioner Fisher: Henry Thacker

City Manager Steigerwald announced Raymond Sanchez has three (3) votes and Henry Thacker has two (2) (Exhibit "D").

Commissioner Fisher made a motion to appoint Raymond Sanchez to the Kissimmee Utility Authority Board. Commissioner Eady seconded the motion.

Upon the Roll Call, the vote was as follows:

Commissioner Gonzalez	AYE
Commissioner Ortiz	AYE
Commissioner Eady	AYE
Commissioner Fisher	AYE
Mayor Alvarez	AYE

Motion carried 5 – 0.

City Manager Steigerwald reminded the Commission they will be holding interviews to fill a vacancy on the Toho Water Authority Board in the coming weeks and suggested these candidates may wish to apply.

Mayor Alvarez asked staff to provide the information to Mr Thacker and Mr Kurek on the application process for the Toho Water Board.

10. ADJOURNMENT

There being no further business to come before the Commission, Mayor Alvarez adjourned the meeting at 5 31 PM



MAYOR-COMMISSIONER


ATTEST



CITY CLERK

Exhibit "A"
Toho Water Application
Raymond Sanchez

Leticia Rivera

From. Kissimmee Utility Authority <cgent@kua.com>
Sent: Sunday, March 29, 2020 1 30 PM
To Leticia Rivera
Subject. New Entry: Board Member Application

Please print your name.

Raymond Sanchez

Address

2448 Chateau Loop
Kissimmee, FL
34741

Email

raysanchez86@gmail.com

Phone

+14079229178

Are you a voter in the City of Kissimmee?

Yes

Is your permanent residence service with electricity by Kissimmee?

Yes

Do you hold an elected, governmental position?

No

Are you employed by City of Kissimmee?

No

Are you aware that Authority Members are non-paid?

Yes

Are you currently willing and do you have the time necessary to serve as an Authority Member?

Yes

Are you a sworn law enforcement officer?

No

How long have you lived in the Kissimmee Utility service area? Please list how many years and months

28 years

Please list any formal education you've had including the institution name & location, dates attended, the degree received and the date received.

Please upload a copy of your resume.

2020-Sanchez-CV-PDF.pdf

Please list any management experience you've had including the name & location, the dates from-to, your title, degree of responsibility, number of employees for which you were responsible and budgetary dollars for which you were responsible. If this information is in the resume, please disregard and type "see resume" below.

Trauma coordinator for Osceola Regional Department of Surgery

Please list any civic activities (Service Club, Church Activities, City Boards, etc)

Volunteered to work the election polls representing a non profit Have done that for 5 years

Please sign your name stating the above information is true and accurate.

RAYMOND SÁNCHEZ

2448 Chateau Loop
Kissimmee, FL 34741

Cell Phone: 407 922-9178
Email: raysanchez86@gmail.com

PROFILE

I have focused my time and effort over my career to not only take on neurosurgery and trauma surgery as specialties, but to also take ownership over a specialty that was respected. I honed my experience in neurosurgery and trauma surgery at Osceola Regional Level II Trauma Center. I became a neurosurgical technologist, and then progressed into a trauma coordinator in a short amount of time. I made my self familiar with new surgical equipment that came our way including troubleshooting. I prepared in-services for the operating room staff on special procedures, instrumentation, and protocols. Finally, I am liaison to all surgeons at Osceola Regional as they transitioned to the facility to gather their necessities and preferences.

EXPERIENCE

Osceola Regional Medical Center	Kissimmee, FL
Surgical Technologist Lead	June 2011 to Present
Duties included: Precept students and new staff members, neurosurgical and trauma programs coordinator, and prepare the monthly call schedules for the staff members	

Nemours Children Hospital	Orlando, FL
Surgical Technologist	June 2016 - March 2018

Arnold Palmer Hospital for Children	Orlando, FL
Surgical Technologist	May 2008 to June 2011

Heart of Florida Regional Medical Center	Davenport, FL
Surgical Technologist	March 2007 to May 2008

SPECIALTIES

Neurosurgery, orthopedics, adult & pediatric trauma, craniofacial, pediatrics, EENT, navigation (Stealth, Brain Lab, and Stryker), DaVinci & Mazor Spine robotics, general surgery, obstetrics and gynecology, bariatrics, and urology.

EDUCATION

Anthem College	Orlando, FL
Associates of Science Degree	March 2007

CERTIFICATIONS

Certified Surgical Technologist	November 2020
CPR Certification	February 2022

Exhibit "B"
Toho Water Application
Mike Kurek

Margarita Boles

From: Kissimmee Utility Authority <cgent@kua.com>
Sent: Tuesday, April 21, 2020 11:48 PM
To: Marganta Boles
Subject: New Entry: Board Member Application

Please print your name

Michael Kurek

Address

3507 Maple Ridge Loop
Kissimmee, FL
34741

Email

mikekurek67@hotmail.com

Phone

+19415872142

Are you a voter in the City of Kissimmee?

Yes

Is your permanent residence service with electricity by Kissimmee?

Yes

Do you hold an elected, governmental position?

No

Are you employed by City of Kalamazoo?

No

Are you aware that Authority Members are non-paid?

Yes

Are you currently willing and do you have the time necessary to serve as an Authority Member?

Yes

Are you a sworn law enforcement officer?

No

How long have you lived in the Kalamazoo Utility service area? Please list how many years and months.

10 years 1 month

Please list any formal education you've had including the institution name & location, dates attended, the degree received and the date received

Stetson University, Deland FL - Master of Accountancy (MAcc) Attended 12/1998-12/1999 Degree received 12/1999

Stetson University, Deland FL - Bachelor of Business Administration (BBA) in Accounting Attended 8/1994-12/1998 Degree received 12/1998

Please upload a copy of your resume.

Michael-Kurek-Resume.docx

Please list any management experience you've had including the name & location, the dates from-to, your title, degree of responsibility, number of employees for which you were responsible and budgetary dollars for which you were responsible. If this information is in the resume, please disregard and type "see resume" below

Management Experience

Managing Associate II at Anser Advisory (7/2017 – current)

Currently manage a department of thirteen staff responsible for the oversight of all construction related invoices for the Greater Orlando Aviation Authority's \$2.1 billion capital improvement program.

Responsibilities include final review and sign-off of vendor invoices, coordination with the vendors and client on timely reviews, monitoring monthly billable time of the department (annual contract value of \$3.8 million), staff hiring, training, and evaluation, and special projects as called upon.

Comptroller/Assistant Comptroller/Debt and Investment Manager at Osceola County Board of County Commissioners (3/2010 – 7/2017)

Managed a staff of 23 encompassing all aspects of Osceola County's financial and accounting functions.

Oversaw the day to day operations of a \$1.5 million departmental budget. Managed the county's \$500 million cash and investments as well as county's \$600 million in long-term debt. Coordinated and led the county's public bond offerings and private placements. Worked with various departments to implement improvements in efficiency in payments, and reporting results to stakeholders.

Other Relevant Experience

Auditor at Purvis, Gray & Company (1/2000 – 3/2010)

Started my professional career as a staff auditor with Purvis, Gray & Company in the Sarasota Office
Participated in over 30 different city, county, school board, and special district annual audits. Familiar with state statutes and federal regulations dealing with local governments. I am also familiar with electric utilities have audited municipal electric services and non-profit electric cooperatives, Withlacoochee River Electric and Peace River Electric each year that I was with the firm.

Please list any civic activities: (Service Club, Church Activities, City Boards, etc)

Peace United Methodist Church, Hunter's Creek, FL - Board of Trustees (1/2019-present) In addition, I volunteer through PUMC with Habitat for Humanity Greater Orlando & Osceola County and have done four work days so far.

MICHAEL KUREK, CPA, CFE

Education: Master of Accountancy (MAcc), Stetson University, Deland, FL
BBA, Business Administration, Stetson University

Professional: Certified Public Accountant (CPA)

Associations & Certifications: Certified Fraud Examiner (CFE)

Qualifications

Michael Kurek is a Managing Associate II with Anser Advisory (formerly R.W. Block Consulting, Inc.) with 20 years' experience in governmental accounting and auditing. Mr. Kurek is a proven leader with experience in strategic planning and visioning and a strong accounting/financial background that includes financial and investment analysis, debt management, account payable/receivable, and payroll. Michael has in-depth knowledge of FASB, GASB, state and federal regulations relating to accounting and auditing of public and private organizations. Mr. Kurek has excellent managerial qualifications, supervising a team to meet goals and deadlines. He is computer literate in various accounting software programs.

Highlights of Mr. Kurek's experience is as follows:

Anser Advisory (formerly R.W. Block Consulting, Inc.) – Managing Associate II – Orlando, FL (2017 – Present)

- Managing the Invoice Review Team of 13 staff
- Report on progress on a weekly basis and provide deliverables in the agreed-upon time
- Provide training and updates to staff and client as appropriate
- Review that approved billing rates are used and assist in establishing new rates
- Verify that supporting documentation is attached and complete
- Review that fees and reimbursable expense are properly itemized & supported
- Verify source and availability of funds

Business Services Manager – Osceola County – Kissimmee, FL (2010 – 2017)

- Actively manage the County's \$500 million investment portfolio
- Manage the County's long-term debt, including post-issuance compliance and make recommendations on financing decisions to County Administration and Board
- Supervise, train, and evaluate staff grants and contract compliance staff accordance with County guidelines
- Provide quality assurance reviews of the Comptroller's Office processes and recommend improvements to address internal control weaknesses
- Serve as the County's financial representative on external boards such as CareerSource Central Florida, and the Florida Local Government Finance Commission
- Serve as Finance Admin Section Chief in the Emergency Operations Center during disasters

Comptroller – Osceola County – Kissimmee, FL (2013 – 2016)

- Led and supervised department of twenty-one staff and a departmental operating budget of \$15 million and a County-wide budget of \$1 billion
- Provided vision and direction of the department, including strategic planning
- Interacted with County Commissioners, County Manager, and department directors to develop and execute the County's financial goals including investments, debt financing, financial system improvements, and special projects
- Supervised, trained, and evaluated staff in accordance with County guidelines

- Administered and monitored the financial system to ensure that the County's finances are maintained in an accurate and timely manner.
- Managed the County's long-term debt and make recommendations on financing decisions
- Served as the County's financial representative on external boards such as LYNX, Central Florida Expressway Authority, CareerSource Central Florida, and the Florida Local Government Finance Commission
- Oversaw preparation of the Comprehensive Annual Financial Report (CAFR) and ensured that the County continues to receive the Certificate of Excellence
- Served as Finance Admin Section Chief in the Emergency Operations Center during disasters

Accounting and Financial Reporting Manager - Osceola County – Kissimmee, FL (2010 – 2012)

- Supervised payroll, accounts payable, and grants compliance departments
- Managed and oversaw the day to day operations of the Comptroller's Office (21 personnel), including the following functions: fund accounting, accounts payable/receivable, payroll, capital asset management, and grants compliance
- Primary responsibility in preparing the Comprehensive Annual Financial Report
- Served as subject matter expert on financial accounting software system (SunGard IFAS)
- Trained accounting staff on new accounting pronouncements (e.g. GASB), develop and improve staff's competence with accounting techniques and principles

Staff Auditor / Senior Auditor - Purvis, Gray, & Company – Sarasota, FL (2000 – 2010)

- Performed account analysis on balance sheets and income statements as a part of county, city, and special district audits
- Examined, tested, and analyzed the internal control environment, and provided management with recommendations for improving controls
- Managed and oversaw audits of approximately 30 counties, cities, utilities and special districts. Duties included audit planning, client interaction, supervision of audit teams, and audit review and wrap-up
- Trained and developed junior audit staff
- Compiled financial statements and note disclosures for clients
- Communicated and present audit findings to Board of Directors/Commissioners, Audit Committees, Finance Directors, and Comptrollers

Exhibit "C"
Toho Water Application
Henry Thacker

Leticia Rivera

From: Kissimmee Utility Authority <cgent@kua.com>
Sent: Thursday, February 20, 2020 5:56 PM
To: Leticia Rivera
Subject: New Entry: Board Member Application

Please print your name.

Henry Thacker

Address

704 CANTERBURY LN
KISSIMMEE, FL
34741

Email

hthacker@baltourbeatvms.com

Phone

+14079080307

Are you a voter in the City of Kissimmee?

Yes

Is your permanent residence service with electricity by Kissimmee?

1

Yes

Do you hold an elected, governmental position?

No

Are you employed by City of Kissimmee?

No

Are you aware that Authority Members are non-paid?

Yes

Are you currently willing and do you have the time necessary to serve as an Authority Member?

Yes

Are you a sworn law enforcement officer?

No

How long have you lived in the Kissimmee Utility service area? Please list how many years and months.

20 years overall: last 4 years and 5

Please list any formal education you've had including the institution name & location, dates attended, the degree received and the date received.

Bachelors of Science in Building Construction from the University of Florida.
2010-2014

Please upload a copy of your resume.

Resume-Henry-Thacker-02.20.2020.pdf

Please list any management experience you've had including the name & location, the dates from-to, your title, degree of responsibility, number of employees for which you were responsible and budgetary dollars for which you were responsible. If this information is in the resume, please disregard and type "see resume" below.

Balfour Beatty, Project Manager

-SeaWorld Attraction, direct manager of 4 Balfour employees. ~25 subcontractors, ~\$20 million. 2018-2019

-Disney Attraction, direct manager of 9 Balfour employees. ~50 subcontractors. (confidential). 2019-present

~ **Please list any civic activities: (Service Club, Church Activities, City Boards, etc.)**

City of Kissimmee Board of Adjustments, Board Member. 2015-present

Kissimmee Osceola Chamber. Young Professionals Area Council. Board Member. 2016-present

Osceola Arts, Board Member 2015-present, Chair 2018-present

Silver Spurs Member Member 2016-present, Financial Committee 2017-present

ACE Mentoring, Mentor 2016-present; Lead Mentor 2017-2018; Co-Lead 2019-present

Library Advisory Board, Board Member, 2016-present

Community Development Block Grant Task Force, Board Member. 2016-2019

Henry Thacker

704 Canterbury Ln.
Kissimmee, FL 34741

henry c thacker@gmail.com
(407) 908-0307

Education

Bachelor of Science in Building Construction, December 2014

University of Florida, Gainesville, Florida
Graduated with Honors Cum Laude
Major Building Construction
Minor Business Administration
Member of Alpha Tau Omega
OSHA 30 Hour Course

Work Experience

Balfour Beatty, Orlando, Florida

Project Manager June 2018 – Present

- Disney Attraction
 - April 2019 - Present
 - Project Lead
 - Value Confidential
- Sesame Street Land at SeaWorld Orlando
 - June 2018 – April 2019
 - Project Lead
 - Value ~\$20 Million
 - Project turned over 33 days ahead of schedule

Moss & Associates, Orlando, Florida

Assistant Project Manager Dec 2017 – June 2018

- SDOC Middle School AA
 - Mobilized Project
 - \$33 Million
- Help acquire two projects
 - SDOC Middle School AA
 - NeoCity Office Building

Project Engineer Jan 2015– Dec 2017

- 800 N Orange Office Building in Downtown Orlando
- Preconstruction
- Business Development

Community Involvement

Board of Adjustments, City of Kissimmee

Board Member Apr 2015- Present

Osceola Arts, Board of Directors

Board Member Jul 2015- Present

Chairman Sept 2018 - Present

ACE Mentoring, School District of Osceola County

Mentor Sept 2016- Present

Lead Mentor Sept 2017 – May 2018

Co-Lead Mentor Sept 2019 - Present

Silver Spurs

Member Aug 2015- Present

Financial Committee, June 2016- Present

Young Professionals of Osceola County, Osceola Kissimmee Chamber of Commerce

Board Member Feb 2016- Present

Library Advisory Board, Osceola County

Board Member Dec 2016- Present

Community Development Block Grant Task Force, Osceola County

Task Force Member Mar 2015- Dec 2019

Chairman Jan 2019 – Dec 2019

Exhibit "D"
Toho Board Interview
Tally Sheet (City Manager Steigerwald)

7/07/2020
Exhibit "D"

**Kissimmee Utility Authority (KUA)
Board of Directors Interview**

Tuesday, July 7, 2020

Tally Sheet

<u>Candidate Name</u>	1	2	3
Raymond Sanchez			
Mike <u>Kurek</u>			
Henry Thacker			

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MUSA



CITY OF KISSIMMEE

Office of the City Clerk

101 Church Street Kissimmee, Florida 34741-5054 . Phone 407-518-2308 FAX 407-518-2260

REQUEST FOR SPECIAL MEETING

Pursuant to Title II, Chapter 2-2, Section 2-2-16, Special Meeting Call, Kissimmee City Charter, the City Manager calls a Special Session of the City Commission of the City of Kissimmee, Florida to be held **Tuesday, July 7, 2020 at 5:00 P.M.** via communications media technology (CMT)* The City Commission to interview potential candidates to fill a vacancy on the Kissimmee Utility Authority Board of Directors as scheduled:

1. INTERVIEW KISSIMMEE UTILITY AUTHORITY (KUA) BOARD CANDIDATES:

5:10 P.M. Raymond Sanchez

5:20 P.M. Mike Kurek

5:30 P.M. Henry Thacker

*** Participation Options** - You may listen, view, or virtually attend the Commission Interviews by:

Listening via telephone by dialing 312 626.6799 and entering Meeting ID 899 852 40358

View the Commission interviews live via your smartphone or desktop computer with by visiting <https://us02web.zoom.us/j/89985240358>

A handwritten signature in blue ink, appearing to read "Mike Steigerwald".

Mike Steigerwald, City Manager

IN ACCORDANCE WITH FLORIDA STATUTES 286.0105. ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE

IN ACCORDANCE WITH FLORIDA STATUTE 286 26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDINGS SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 407-518-2308 OR VIA EMAIL AT CITYCLERKEMAIL@KISSIMMEE.ORG, PRIOR TO THE MEETING (FS 286 26)