



COMMISSION AGENDA
SESSION OF THE CITY COMMISSION TO BE HELD
VIA COMMUNICATIONS MEDIA TECHNOLOGY (CMT)
PUBLIC ACCESS AND PARTICIPATION INSTRUCTIONS AVAILABLE AT
WWW.KISSIMMEERESPONDS.COM/COMMISSIONMEETINGS

TO SEND PUBLIC COMMENT PRIOR TO THE MEETING
SEND TO CITYCLERKEMAIL@KISSIMMEE.ORG
OR CALL 407-518-2308 FOR ASSISTANCE
TUESDAY, MAY 5, 2020
6:00 PM

1. MEETING CALLED TO ORDER

COMMISSION ROLL CALL:

2. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

3. PROCLAMATIONS AND SPECIAL PRESENTATIONS

None.

4. PUBLIC HEARINGS - FIRST AND SECOND READINGS

4.A PUBLIC HEARING - SECOND AND FINAL READING - POLICE OFFICERS PENSION PLAN AMENDMENT: AMENDING SECTION 2-6-86, PRE-RETIREMENT DEATH - PROPOSED ORDINANCE #20-09

AN ORDINANCE AMENDING TITLE II, ADMINISTRATION, CHAPTER 2-6, CITY EMPLOYEES, OF THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; AMENDING THE POLICE OFFICERS' RETIREMENT PLAN; AMENDING SECTION 2-6-86, PRE-RETIREMENT DEATH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH AND PROVIDING AN EFFECTIVE DATE

Approval of the second and final reading of the proposed ordinance #20-09 for the Police Officers Pension Plan.

4.B PUBLIC HEARING - SECOND AND FINAL READING - FALSE ALARM FEES ORDINANCE - PROPOSED ORDINANCE #20-10

AN ORDINANCE AMENDING CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, TITLE XIII, BUILDING REGULATIONS, CHAPTER 2 ALARM SYSTEMS SECTION 5 CLASSIFYING ALARMS; FEES CHARGED AMENDING THE FALSE ALARM FEE SCHEDULE; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

Approval of the second reading and to adopt Proposed Ordinance #20-10; amending the false alarm fees schedule.

5. PUBLIC HEARINGS

None.

6. HEAR AUDIENCE

"ANYTHING REQUIRING A VOTE WILL BE HEARD AT A LATER TIME"

Citizens participating in the meeting via the Zoom webinar platform must use the "Raise Hand" feature to be recognized to address the City Commission.

Any testimony or public comment submitted to CityClerkEmail@kissimmee.org prior to the start of the meeting shall be read into the record during this section.

7. CONSENT AGENDA

THE CONSENT AGENDA IS A TECHNIQUE DESIGNED TO EXPEDITE HANDLING OF ROUTINE MISCELLANEOUS BUSINESS OF THE CITY COMMISSION. THE CITY COMMISSION IN ONE MOTION MAY ADOPT THE ENTIRE AGENDA. THE MOTION FOR ADOPTION IS NON-DEBATABLE AND MUST RECEIVE UNANIMOUS APPROVAL. BY REQUEST OF ANY INDIVIDUAL MEMBER, ANY ITEM MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED UPON THE REGULAR AGENDA FOR DEBATE.

7.A COMMISSION MINUTES APPROVAL

Request Commission approval of the March 10, 2020, March 23, 2020 Special Meeting, and April 21, 2020 Commission Meeting Minutes.

7.B AGREEMENT FOR DESIGN AND ENGINEERING SERVICES FOR LANCASTER RANCH PARK

Request Commission approval to negotiate and execute the design and engineering services contract for Lancaster Ranch Park.

7.C RESOLUTION AUTHORIZING THE CITY TO APPLY FOR AND RECEIVE FINANCIAL ASSISTANCE FOR THE HURRICANE IRMA REBUILD GRANT PROGRAM

Approval of the resolution authorizing the City to apply for and receive financial assistance through the Hurricane Irma Rebuild Grant Program.

7.D AUTHORIZATION TO ACCEPT 2019-2020 VICTIMS OF CRIME ACT (VOCA) GRANT FUNDING

Acceptance of the U.S. Department of Justice (DOJ) 2019-2020 Victims of Crime Act (VOCA) Grant from the State of Florida, Office of the Attorney General, Bureau of Advocacy and Grants Management, in the amount of \$53,868 with a required local match of \$17,956 for a total award of \$71,824.

7.E ACCEPTANCE OF STIMULUS FUNDS RECEIVED FROM THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS)

Request Commission approval to accept \$40,646.31 in stimulus funding from the Department of Health and Human Services.

7.F RATIFICATION OF SPECIAL NOTICE 2020-10 TEMPORARY WAIVER OF PERMITTING, PLAN REVIEW AND INSPECTION FEES FOR ALL PERMITS ISSUED BY THE CITY OF KISSIMMEE BUILDING DIVISION OF THE DEVELOPMENT SERVICES DEPARTMENT

Commission ratification of Special Notice 2020-10 issued May 1, 2020 temporarily waiving permitting, plan review and inspection fees for all permits issued by the Building division of Development Services Department.

7.G LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT NO. 1 WITH FDOT FOR SHINGLE CREEK TRAIL, NORTH PHASE 2B FROM TAPESTRY DEVELOPMENT TO OSCEOLA PARKWAY

Approval of resolution authorizing the City Manager to execute and deliver to the Florida Department of Transportation (FDOT) the Local Agency Program (LAP) supplemental agreement for the Shingle Creek Trail – North Phase 2B from Tapestry Development to Osceola Parkway project (FPN 430225-9-58-01).

7.H BID AWARD FOR THE CONSTRUCTION OF THE SHINGLE CREEK REGIONAL TRAIL PROJECT, NORTH PHASE 2B FROM TAPESTRY DEVELOPMENT TO OSCEOLA PARKWAY

Approval to award the bid for the construction of the Shingle Creek Regional Trail Project North Phase 2B from Tapestry Development to Osceola Parkway to Atlantic Civil Corp., Orlando, Florida in the amount of \$2,470,432.41. This project (FPN 430225-9-58-01) will be funded by the Florida Department of Transportation (FDOT) and Recreation Impact Fees.

7.I RATIFICATION OF EXECUTIVE ORDERS 2020-06 AND 2020-07

Request City Commission ratification of Executive Order 2020-06 issued April 20, 2020 and 2020-07 issued April 27, 2020 for the extension of the local declaration of emergency.

8. DISCUSSION ITEMS

None.

9. HEAR CITY OFFICIALS

9.A CITY MANAGER

9.B CITY ATTORNEY

9.C CITY COMMISSION

10. ADJOURNMENT

IN ACCORDANCE WITH FLORIDA STATUTES 286.105: ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THE CITY COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

IN ACCORDANCE WITH FLORIDA STATUTE 286.26, PERSONS NEEDING ASSISTANCE TO PARTICIPATE IN ANY OF THESE PROCEEDING SHOULD CONTACT THE OFFICE OF THE CITY CLERK AT 407-518-2308 OR VIA EMAIL AT CITYCLERKEMAIL@KISSIMMEE.ORG, PRIOR TO THE MEETING (FS 286.26).

ITEM 4.A

PUBLIC HEARING - SECOND AND FINAL READING - POLICE OFFICERS PENSION PLAN AMENDMENT: AMENDING SECTION 2-6-86, PRE-RETIREMENT DEATH - PROPOSED ORDINANCE #20-09

AN ORDINANCE AMENDING TITLE II, ADMINISTRATION, CHAPTER 2-6, CITY EMPLOYEES, OF THE CODE OF ORDINANCES OF THE CITY OF KISSIMMEE; AMENDING THE POLICE OFFICERS' RETIREMENT PLAN; AMENDING SECTION 2-6-86, PRE-RETIREMENT DEATH; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY OF PROVISIONS; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE

Request

Approval of the second and final reading of the proposed ordinance #20-09 for the Police Officers Pension Plan.

Explanation

This is a request for the second and final reading of proposed ordinance 20-09. Recommended by the Police Pension Board, this Ordinance amends the Police Retirement Plan effective retroactively to September 1, 2017. The surviving spouse of a deceased Police Officer whose death resulted from an intentional act of violence shall be entitled to a monthly benefit payable for his or her lifetime. The benefit shall be equal to the greater of the following 1) 100% of the monthly salary being received by the member at the time of the member's death or 2) a benefit that has the same value as 10 years of payments of the member's accrued benefit.

The City has agreed to pay the retroactive amount associated with this ordinance change from the savings in unspent salaries and benefits based upon vacancies in the Police Department.

The actuarial impact statement reflecting the ongoing costs associated with this change is attached for your information. The increase amounts to approximately 0.67% annually.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0001-30-3040-521-5001212		Decrease	\$231,322.89	\$115,828.71

Financial Summary:

Adequate funds are available in the Police Department budget for the retroactive amount that the

City of Kissimmee

City has agreed to pay for the pre-retirement death benefit.

Recommendation

Staff recommends approval of the second and final reading of this ordinance.

REQUESTED CITY COMMISSION ACTION:

Adopt

Approve

Attachment(s):

1. Ordinance POL Pre Death Retirement 6 2019
2. POL Impact Statement for Pre Death Retirement Ordinance 2020
3. Proof of Advertising - Proposed Ordinance 20-09 (1st Ad 4-07-2020) and 2nd Ad 4-16-2020

ITEM 4.B

PUBLIC HEARING - SECOND AND FINAL READING - FALSE ALARM FEES ORDINANCE - PROPOSED ORDINANCE #20-10

AN ORDINANCE AMENDING CODE OF ORDINANCES OF THE CITY OF KISSIMMEE, TITLE XIII, BUILDING REGULATIONS, CHAPTER 2 ALARM SYSTEMS SECTION 5 CLASSIFYING ALARMS; FEES CHARGED AMENDING THE FALSE ALARM FEE SCHEDULE; REPEALING ALL ORDINANCES IN CONFLICT HERewith AND PROVIDING AN EFFECTIVE DATE.

Request

Approval of the second reading and to adopt Proposed Ordinance #20-10; amending the false alarm fees schedule.

Explanation

In an effort to educate the public, and encourage citizens to be responsive to law enforcement when an alarm is triggered, the Kissimmee Police Department is recommending that it is in the best interest of the community to reduce the fees charged for accidental false alarms and offer citizens a fee waiver with the completion of a false alarm class for a first offense.

Recommendation

Staff recommends approval of the second reading.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. 13-2-5 Ordinance Amendment. Final OSDF 4-30-2020
2. Proof of Advertising - Proposed Ordinance 20-10 (1st Reading 4-21-2020)

ITEM 7.A

COMMISSION MINUTES APPROVAL

Request

Request Commission approval of the March 10, 2020, March 23, 2020 Special Meeting, and April 21, 2020 Commission Meeting Minutes.

Explanation

Minutes of the Commission meeting held on March 10, 2020, March 23, 2020, and April 21, 2020 are attached for approval.

Recommendation

Staff recommends Commission approval.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Commission Workshop Minutes - March 10, 2020
2. Commission Special Meeting Minutes - March 23 2020
3. Commission Meeting Minutes - April 21 2020

ITEM 7.B

AGREEMENT FOR DESIGN AND ENGINEERING SERVICES FOR LANCASTER RANCH PARK

Request

Request Commission approval to negotiate and execute the design and engineering services contract for Lancaster Ranch Park.

Explanation

A Request for Qualifications (RFQ 2020-004) was published for the purpose of selecting experienced and qualified companies to provide professional design and engineering services for Lancaster Ranch Park. These design and engineering services will be for the complete design of Lancaster Ranch Park with the exception of the proposed field house.

RFQ 2020-004 was issued and five firms submitted proposals. A selection committee was formed to review, evaluate and score the submittals. As a result, AECOM was the highest ranking firm with a significantly higher score (+12%) over the second highest ranked firm as evidenced in the attached evaluation tabulation.

Staff is requesting Commission authorization to negotiate a contract with AECOM for City Commission approval. The City has set aside \$1,000,000 for these services in the accounts specified below. If the negotiation is unable to reach an agreement with AECOM without exceeding \$1,000,000, then per the bid, staff will terminate negotiations and commence negotiations with the second rated firm, and so forth.

A recommendation of award was posted and no protests were received.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1105-50-5010-572-5006393	ST2014	Decrease	\$500,000	TBD
1116-50-5070-572-5006393	RI2002	Decrease	\$500,000	TBD

Financial Summary:

Funds for this contract are available in the projects referenced above in an amount not to exceed \$1,000,000 once negotiated and agreed upon.

Recommendation

City of Kissimmee

Request Commission authorization to negotiate and execute a contract with AECOM for design and engineering services for Lancaster Ranch Park.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. RFQ 2020-004 Ranking
2. RFQ2020-004 AECOM

ITEM 7.C

RESOLUTION AUTHORIZING THE CITY TO APPLY FOR AND RECEIVE FINANCIAL ASSISTANCE FOR THE HURRICANE IRMA REBUILD GRANT PROGRAM

Request

Approval of the resolution authorizing the City to apply for and receive financial assistance through the Hurricane Irma Rebuild Grant Program.

Explanation

The Florida Department of Economic Opportunities (DEO) is making funding available to municipalities through the Rebuild Florida Grant Programs. City staff is recommending that the City apply for the following grants:

Rebuild Florida Critical Facility Hardening Program - to be used for hardening and mitigation of the Kissimmee Civic Center to include roofing repairs, window/door improvements and building generator. A second application for the hardening of windows in Kissimmee City Hall.

Rebuild Florida Mitigation General Planning Program - to be used to fund the City-wide facility assessment.

Rebuild Florida Mitigation General Infrastructure Program - to be used for roadway improvements to newly annexed City streets.

Hurricane Irma Infrastructure Repair Program - to be used for stormwater and drainage improvements to the Woodside community.

There is no match requirement for any of the above grants.

The DEO requires each municipality's Commission approve a resolution prior to requesting grant funds. Therefore, staff is requesting approval of the resolution authorizing the City to apply for and receive financial assistance through the Hurricane Irma Rebuild Grant Program.

Recommendation

Staff recommends Commission approval of the resolution authorizing the City to apply for and receive financial assistance through the Hurricane Irma Rebuild Grant Program.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. IMRA Infrastructure Funding Programs -2020
2. 2020 Resolution -Hurricane IRMA Rebuild Grant FINAL

ITEM 7.D

AUTHORIZATION TO ACCEPT 2019-2020 VICTIMS OF CRIME ACT (VOCA) GRANT FUNDING

Request

Acceptance of the U.S. Department of Justice (DOJ) 2019-2020 Victims of Crime Act (VOCA) Grant from the State of Florida, Office of the Attorney General, Bureau of Advocacy and Grants Management, in the amount of \$53,868 with a required local match of \$17,956 for a total award of \$71,824.

Explanation

The City of Kissimmee has been notified by the State of Florida, Office of the Attorney General, Bureau of Advocacy and Grants Management, that it has been awarded the U.S. Department of Justice 2019-2020 Victims of Crime Act (VOCA) Grant. This grant will fund one Community Service Officer position assigned as a Domestic Violence Victim Advocate in the Police Department's Criminal Investigations Division.

The total award is for \$71,824 with \$53,868 coming from DOJ and \$17,956 from the City's required local match. This grant is awarded as recognition of the Police Department's commitment to provide services to crime victims in the community. The award also includes an additional \$2,000 for training. The grant requires a twenty percent (20%) local match, or \$17,956 in funding, which can be in cash or in-kind services in support of the program. These matched monies are currently budgeted in the Police Department's General Fund salaries and benefits accounts.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1134-00-0000-334-3342000		Increase	\$53,868	
1134-00-0000-381-3810001		Increase	\$20,050	
1134-30-3040-521-5001212		Increase	\$55,080	
1134-30-3040-521-5002121		Increase	\$4,214	
1134-30-3040-521-5002323		Increase	\$12,256	
1134-30-3040-521-5002424		Increase	\$2,368	
1134-30-3040-521-5005555		Increase	\$2,000	
0001-90-9090-581-5009171		Increase	\$20,050	
0001-30-3040-521-5001212		Decrease	\$20,050	

Financial Summary:

Since the grant amount from DOJ is not keeping pace with the cost of the City's salaries and benefits, the City will actually provide a match that is greater than the required 20% (\$17,956). As indicated previously, the full value of the salary and benefits associated with this position are included in the General Fund budget; therefore, the additional match monies of \$2,094 are available to be transferred to the VOCA Grant. The total amount to be transferred from the General Fund is \$20,050.

Recommendation

Staff recommends (1) acceptance of the 2019-2020 Victims of Crime Act (VOCA) Grant for \$53,868 with a required local match of \$17,956 for a total award of \$71,824, (2) approval to transfer an additional \$2,094 from the General Fund and (3) approval to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Office of the Attny General ref VOCA grant FY 19-20
2. VOCA Grant (Victims of Crime Act) FY 2019-2020

ITEM 7.E

ACCEPTANCE OF STIMULUS FUNDS RECEIVED FROM THE DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS)

Request

Request Commission approval to accept \$40,646.31 in stimulus funding from the Department of Health and Human Services.

Explanation

All medical care providers across the nation have been given these funds based on the entity's fee for Medicare payments actually received in 2019. The funding is to offset lost revenue due to the COVID-19 pandemic. The City received \$40,646.31 via direct deposit on April 17, 2020, and must attest to acceptance of these funds within 30 days of receipt. The only stipulation to accepting these funds is that the City cannot balance bill any Medicare patients transported in relation to COVID-19. The City's billing company, R1-Intermedix, has guaranteed that no balance billing will occur for these transports.

Kissimmee Fire Department (KFD) has seen a 12% decrease in ambulance transports for the month of March which will negatively impact the City's revenues associated with ambulance billing. KFD anticipates a decrease in April as well since the overall call load is down. In addition, staff has seen a significant increase in the cost and amount of supplies utilized for personal protective equipment for KFD staff.

Staff requests acceptance of this funding and approval for staff to complete any documentation required to verify acceptance of the funding.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
0031-00-0000-331-3311000		Increase	\$40,647	
0031-90-9090-581-5009171		Increase	\$40,647	
0001-00-0000-381-3810000		Increase	\$40,647	
0001-00-0000-342-3426000		Decrease	\$40,647	

Financial Summary:

Since the funds received from HHS are related to the COVID-19 pandemic, these monies will initially be recorded in the special revenue fund (0031) established specifically to track COVID-19 related

financial activities. However, since these monies are intended to offset lost ambulance revenues in the General Fund (0001), the monies will ultimately be transferred to the General Fund.

Recommendation

Staff recommends Commission approval to accept stimulus funding from the Department of Health and Human Services in the amount of \$40,646.31 and to amend the budget accordingly.

REQUESTED CITY COMMISSION ACTION:

Accept

Attachment(s):

None

ITEM 7.F

RATIFICATION OF SPECIAL NOTICE 2020-10 TEMPORARY WAIVER OF PERMITTING, PLAN REVIEW AND INSPECTION FEES FOR ALL PERMITS ISSUED BY THE CITY OF KISSIMMEE BUILDING DIVISION OF THE DEVELOPMENT SERVICES DEPARTMENT

Request

Commission ratification of Special Notice 2020-10 issued May 1, 2020 temporarily waiving permitting, plan review and inspection fees for all permits issued by the Building division of Development Services Department.

Explanation

City Manager Steigerwald issued Special Notice 2020-10 on May 1, 2020, to establish the waiver of all permitting, plan review and inspections fees for all permits issued by the Building division of the Development Services Department.

The waiver is for 120 days with the option to extend the waiver.

The Building division is a self-funded division of the Development Services Department and currently has a large enough reserve to cover further extension of this fee waiver program should the Commission desire in the future.

The fee waivers are part of a larger effort led by the City's Economic Development Office for economic business recovery from the COVID-19 pandemic.

This waiver will not cover the following fees and charges when applicable and must be paid prior to permit issuance:

- Department of Community Affairs' surcharges required by the State
- Building Code Administrators and Inspectors Board Radon Surcharges required by the State
- Mobility Fees
- Parks and Recreation Impact Fees
- Permitting, Plan Review and Inspection Fees for public buildings

A copy of Special Notice 2020-10 is attached to the backup.

Recommendation

Staff recommends Commission ratification of Special Notice 2020-10.

REQUESTED CITY COMMISSION ACTION:

Adopt
Approve

Attachment(s):

1. Ratification of Special Notices (May 5 2020)

City of Kissimmee

2. Special Notice 2020-10 (Building Permits) Final

ITEM 7.G

LOCAL AGENCY PROGRAM SUPPLEMENTAL AGREEMENT NO. 1 WITH FDOT FOR SHINGLE CREEK TRAIL, NORTH PHASE 2B FROM TAPESTRY DEVELOPMENT TO OSCEOLA PARKWAY

Request

Approval of resolution authorizing the City Manager to execute and deliver to the Florida Department of Transportation (FDOT) the Local Agency Program (LAP) supplemental agreement for the Shingle Creek Trail – North Phase 2B from Tapestry Development to Osceola Parkway project (FPN 430225-9-58-01).

Explanation

The initial funding (\$2,254,476) for this project has already been granted by FDOT and accepted by the Commission. This supplemental agreement will provide for an additional \$114,380 which will result in total grant funding of \$2,368,856. While there is no City match required for this grant, the City will be required to cover ineligible items associated with the project in the amount of \$101,557. Funds are available in the Recreation Impact Fee Fund to cover these costs.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1211-00-0000-334-3344900	N/A	Increase	\$114,380	
1211-45-4565-541-5006393	PW2021	Increase	\$114,380	
1211-00-0000-381-3810019	N/A	Increase	\$101,577	
1211-45-4565-541-5006393	PW2021	Increase	\$101,577	
1116-50-5070-572-5006393	RI2001	Decrease	\$101,577	
1116-50-5070-572-5009171	N/A	Increase	\$101,577	

Financial Summary:

As mentioned above, monies for the ineligible items will be funded from Recreation Impact Fees; therefore, \$101,577 will be transferred from that fund (1116) to the grant fund (1211).

Recommendation

Staff recommends City Commission approval of the attached resolution authorizing the City Manager to execute and deliver to the Florida Department of Transportation the Local Agency Program Agreement for the Shingle Creek Trail – North Phase 2B and to amend the budget accordingly.

City of Kissimmee

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Resolution - LAP Resolution SCRT - Weston Reserve N2B
2. SA #1 430225-9-58-01
3. ORIGINAL Agreement - 430225-9-58-01 NTP and Executed LAP Agreement

ITEM 7.H

BID AWARD FOR THE CONSTRUCTION OF THE SHINGLE CREEK REGIONAL TRAIL PROJECT, NORTH PHASE 2B FROM TAPESTRY DEVELOPMENT TO OSCEOLA PARKWAY

Request

Approval to award the bid for the construction of the Shingle Creek Regional Trail Project North Phase 2B from Tapestry Development to Osceola Parkway to Atlantic Civil Corp., Orlando, Florida in the amount of \$2,470,432.41. This project (FPN 430225-9-58-01) will be funded by the Florida Department of Transportation (FDOT) and Recreation Impact Fees.

Explanation

The project consists of the construction of a 12-foot wide minimum and 14-foot wide maximum concrete multi-use trail running from the Tapestry Development to Osceola Parkway tying into the Tapestry Connector Trail on the southern end and the North Phase 2D Osceola Parkway pedestrian bridge on the northern end for a total length of approximately 5,646 feet (1.07 miles). The trail also contains 14-foot wide boardwalk sections totaling an approximate length of 823 feet (0.16 mile). Trail construction items include a 4-inch thick (typical) concrete trail with a thickened edge and fiber reinforcement, fence construction, fence gates, gravity wall, retaining wall, signing and pavement markings, and pedestrian railing. All pedestrian features are to adhere to current ADA standards.

The project was advertised on Sunday January 13, 2020. Three (3) contractors submitted bids for the construction of the Shingle Creek Regional Trail Project North Phase 2B. Bids were opened on March 4, 2020 at 2:00 pm EST with the following results:

<u>Contractor</u>	<u>BaseBidTotal</u>	<u>Duration (Days)</u>
Atlantic Civil Contractors Corp	\$2,470,432.41	340
Gibbs & Register	\$3,381,945.00	340
Cathcart Construction	\$4,488,984.00	340

Based upon the bids received, staff is recommending an award to the low bidder, Atlantic Civil Contractors Corp.

Financial Information

Account #	Project #	Increase / Decrease	Budget	Actual
1211-45-4565-541-5006393	PW2021		\$2,470,433.00	\$2,470,432.41

Financial Summary:

City of Kissimmee

This project is being funded by a \$2,368,856 FDOT grant as well as \$101,577 from the Recreation Impact Fee Fund.

Recommendation

Staff recommends City Commission approval to award the Shingle Creek Regional Trail Project North Phase 2B construction contract to Atlantic Civil Contractors Corp of Orlando, Florida in the amount of \$2,470,432.41.

REQUESTED CITY COMMISSION ACTION:

Approve

Attachment(s):

1. Contract - Weston Reserve
2. 5.2 Bid Tabulation 3.4.2020.xlsx

ITEM 7.I

RATIFICATION OF EXECUTIVE ORDERS 2020-06 AND 2020-07

Request

Request City Commission ratification of Executive Order 2020-06 issued April 20, 2020 and 2020-07 issued April 27, 2020 for the extension of the local declaration of emergency.

Explanation

City Manager Steigerwald, as authorized by City Code Section 15-1-5, issued the original Local State of Emergency on March 16, 2020. An extension of the original Executive Order is necessary due to the ongoing threat to the health and safety of our citizens. Executive Order 2020-06 and then 2020-07 extend the original order through May 3, 2020.

Recommendation

Staff recommends ratification of Executive Order 2020-06 and 2020-07.

REQUESTED CITY COMMISSION ACTION:

Adopt
Approve

Attachment(s):

1. Ratification of Emergency Proclamation 2020-06 (May 5 2020)
2. Executive Order 2020-06 Extension of Local State of Emergency Declaration (Expires April 26, 2020)
3. Ratification of Emergency Proclamation 2020-07 (May 5 2020)
4. Executive Order 2020-07 - Extension of Local State of Emergency Declaration (Expires May 3, 2020)